



# BUSINESS PAPER

## ORDINARY MEETING

Thursday 21 March 2024

1.30PM

Council Chambers

### **COUNCIL'S VISION**

To build and maintain sustainable communities while retaining the region's natural beauty.

### **COUNCIL'S MISSION**

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

### **COUNCIL'S AIMS**

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

## **NOTICE OF MEETING**

14 March 2024

### **Councillors**

Dear Members

### **Ordinary Meeting of Council**

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 21 March 2024** in the **Council Chambers** commencing at **1.30PM**.

Your presence is requested.

Yours faithfully



Alex Waldron  
Chief Executive Officer  
**Upper Lachlan Shire Council**

## **AGENDA**

### **ACKNOWLEDGEMENT OF COUNTRY**

*“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”*

<b>1</b>	<b>NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING</b>	
<b>2</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	
<b>3</b>	<b>CITIZENSHIP CEREMONY</b>	
	Nil	
<b>4</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>5</b>	<b>CONFIRMATION OF MINUTES.....</b>	<b>11</b>
5.1	Minutes of the Ordinary Meeting of Council of 15 February 2024	12
<b>6</b>	<b>MAYORAL MINUTES.....</b>	<b>27</b>
6.1	Mayoral Minute	28
<b>7</b>	<b>PRESENTATIONS TO COUNCIL/PUBLIC</b>	
	Nil	
<b>8</b>	<b>CORRESPONDENCE .....</b>	<b>31</b>
8.1	Correspondence for the month of February 2024	32
<b>9</b>	<b>LATE CORRESPONDENCE</b>	
<b>10</b>	<b>INFORMATION ONLY.....</b>	<b>35</b>
10.1	Development Statistics Report	36
10.2	Investments for the month of February 2024	42
10.3	Bank Balance and Reconciliation - February 2024	46
10.4	Rates and Charges Outstanding for the month of February 2024	47
10.5	Grants Report	49
10.6	Action Summary - Council Decisions	54
<b>REPORTS FROM STAFF AND STANDING COMMITTEES</b>		
<b>11</b>	<b>ENVIRONMENT AND PLANNING.....</b>	<b>61</b>
11.1	Disability Inclusion Action Plan	62
11.2	Review of Council Water Determination Policy (previously Rebate for Undetected Water Leak Policy)	103
<b>12</b>	<b>INFRASTRUCTURE DEPARTMENT .....</b>	<b>115</b>
12.1	Road Closure - Gibraltar Road, Big Hill - Affix Common Seal	116

<b>13</b>	<b>FINANCE AND ADMINISTRATION .....</b>	<b>119</b>
	Nil	
<b>14</b>	<b>CHIEF EXECUTIVE OFFICER .....</b>	<b>121</b>
	Nil	
<b>15</b>	<b>LATE REPORTS</b>	
<b>16</b>	<b>REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES .....</b>	<b>123</b>
	16.1 Reports from Committees for the months of March 2024	124
<b>17</b>	<b>NOTICES OF MOTION.....</b>	<b>147</b>
	Nil	
<b>18</b>	<b>QUESTIONS WITH NOTICE .....</b>	<b>149</b>
	Nil	
<b>19</b>	<b>CONFIDENTIAL SESSION .....</b>	<b>155</b>
	19.1 Award of Contract - Pejar Road - First Creek Box Culvert	



**UPPER LACHLAN SHIRE COUNCIL**

**LEAVE OF ABSENCE**

Chief Executive Officer  
Upper Lachlan Shire Council  
Spring Street  
CROOKWELL NSW 2583

Dear Madam

I wish to apply for leave of absence from the Council Meeting to be held on

Date: .....

I will be absent for the following reason/s:

.....  
.....  
.....

Yours faithfully

.....  
(Councillor Signature)

## **ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**

### **A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES**

#### **ETHICAL DECISION MAKING**

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

#### **CONFLICT OF INTEREST**

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
  1. Pecuniary – regulated by the *Local Government Act* and Office of Local Government and,
  2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

#### **THE TEST FOR CONFLICT OF INTEREST**

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

#### **IDENTIFYING PROBLEMS**

- 1<sup>st</sup> Do I have private interest affected by a matter I am officially involved in?
- 2<sup>nd</sup> Is my official role one of influence or perceived influence over the matter?
- 3<sup>rd</sup> Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

## AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	<a href="mailto:council@upperlachlan.nsw.gov.au">council@upperlachlan.nsw.gov.au</a>	<a href="http://www.upperlachlan.nsw.gov.au">www.upperlachlan.nsw.gov.au</a>
ICAC	(02)8281 5999 Toll Free 1800463909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>	<a href="http://www.icac.nsw.gov.au">www.icac.nsw.gov.au</a>
Office of Local Government	(02) 4428 4100	<a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>	<a href="http://www.olg.nsw.gov.au">www.olg.nsw.gov.au</a>
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>	<a href="http://www.ombo.nsw.gov.au">www.ombo.nsw.gov.au</a>

## UPPER LACHLAN SHIRE COUNCIL

### COUNCILLORS DISCLOSURE OF A PECUNIARY INTEREST

**PURSUANT TO PART 4 PECUNIARY INTEREST IN THE CODE OF CONDUCT  
(THE DISCLOSURE AND MANAGEMENT OF A PECUNIARY INTEREST IS PRESCRIBED UNDER THE  
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the Chief Executive Officer

I, \_\_\_\_\_

Declare a Conflict of Interest, being a PECUNIARY Interest.

**Name of Meeting:** Ordinary Meeting of Council

**Date of Meeting:**

**Page Number:**

**Item Number:**

**Special disclosure of pecuniary interests by** *[full name of councillor]*

in the matter of *[insert name of environmental planning instrument]*

which is to be considered at an Ordinary Meeting of the Council *[name of council or council committee (as the case requires)]*

to be held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

#### Pecuniary interest

**Address of the affected principal place of residence of the councillor or an associated person, company or body (the identified land)**

Relationship of identified land to councillor  
*[Tick or cross one box.]*

- ☐ The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise).
- ☐ An associated person of the councillor has an interest in the land.
- ☐ An associated company or body of the councillor has an interest in the land.

#### Matter giving rise to pecuniary interest<sup>1</sup>

Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land)<sup>2</sup>

*[Tick or cross one box]*

- ☐ The identified land.
- ☐ Land that adjoins or is adjacent to or is in proximity to the identified land.

---

Current zone/planning control

---

---

Proposed change of zone/planning control

---

---

Effect of proposed change of zone/planning control on councillor or associated person  
(tick box that applies)

☐ Appreciable financial gain

☐ Appreciable financial loss

---

*[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest.]*

Councillor's Signature:

Date:

## UPPER LACHLAN SHIRE COUNCIL

### COUNCILLORS DISCLOSURE OF A NON-PECUNIARY INTEREST

**PURSUANT TO PART 5 NON PECUNIARY INTEREST IN THE CODE OF CONDUCT  
(THE DISCLOSURE AND MANAGEMENT OF A NON PECUNIARY INTEREST IS PRESCRIBED UNDER THE  
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the Chief Executive Officer

I, \_\_\_\_\_

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

#### **COUNCIL MEETINGS**

Name of Meeting \_\_\_\_\_

Date of Meeting \_\_\_\_\_

Page Number \_\_\_\_\_ Item Number \_\_\_\_\_

Subject \_\_\_\_\_

Reason for Interest \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **5 CONFIRMATION OF MINUTES**

The following minutes are submitted for confirmation -

5.1 Minutes of the Ordinary Meeting of Council of 15 February 2024..... 12

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 15 FEBRUARY 2024**

---

**PRESENT:** Deputy Mayor Cr M McDonald (Chairperson), Cr D O'Brien, Cr J Searl, Cr J Marshall, Cr N McDonald, Cr S Reynolds, Cr L Woodbridge, Ms A Waldron (Chief Executive Officer), Mr L Kruger (Director of Infrastructure), Mr A Croke (Director Finance and Administration), Mr S Arkinstall (Director of Environment & Planning) and Ms S Pearman (Administration Officer).

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**THE DEPUTY MAYOR DECLARED THE MEETING OPEN AT 1.30PM**

**SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING**

*An Acknowledgement of Country was read to the meeting by the Deputy Mayor.*

*Deputy Mayor M McDonald advised that the meeting was being webcast live and audio recorded in accordance with the Council Code of Meeting Practice.*

**SECTION 2: APOLOGIES & LEAVE OF ABSENCE**

Apologies were received from Mayor Cr P Kensit and Cr P Culhane.

**01/24** **RESOLVED** by Cr Searl and Cr Woodbridge that the apologies be received and a leave of absence granted.

- CARRIED

**Councillors who voted for:-** Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**SECTION 3: CITIZENSHIP CEREMONY**

Nil





**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
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**ON 15 FEBRUARY 2024**

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**SECTION 8: CORRESPONDENCE**

**ITEM 8.1 CORRESPONDENCE FOR THE MONTH OF FEBRUARY 2024**  
**04/24 RESOLVED by Cr Searl and Cr Woodbridge**

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 23-16 – Regulation amendments to protect the employment of waste workers.
2. Office of Local Government – Circular 23-17 – Update on Councils' obligations under Modern Slavery Act 2018 (NSW).
3. Office of Local Government – Circular 24-01 – Constitutional Referendums and Council Polls.
4. Office of Local Government – Circular 24-02 – Minor Works contract form for infrastructure delivery for councils.
5. Country Mayors Association – Media Release – IPART Review announcement – January 2024.
6. Wendy Tuckerman MP - State Recognition of Country Women's Association (CWA) – Crookwell CWA Day Branch in 2023.

- CARRIED

**Councillors who voted for:-** Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**SECTION 9: LATE CORRESPONDENCE**

Nil

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 15 FEBRUARY 2024**

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**SECTION 10:      INFORMATION ONLY**

**ITEM 10.1              DEVELOPMENT STATISTICS REPORT**

**05/24                      RESOLVED by Cr Searl and Cr Woodbridge**

1.      Council receives and notes the report as information.

- CARRIED

**Councillors who voted for:-**              Crs M McDonald, J Marshall, N  
   McDonald,    D    O'Brien,    S  
   Reynolds,    J    Searl    and    L  
   Woodbridge

**Councillors who voted against:-**      Nil

**ITEM 10.2 –              INFORMATION ONLY ITEMS**  
**10.8**

**06/24                      RESOLVED by Cr Searl and Cr Woodbridge**

1.      Council receive and note items 10.2 to 10.8 as information.

- CARRIED

**Councillors who voted for:-**              Crs M McDonald, J Marshall, N  
   McDonald,    D    O'Brien,    S  
   Reynolds,    J    Searl    and    L  
   Woodbridge

**Councillors who voted against:-**      Nil

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
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**HELD IN THE COUNCIL CHAMBERS**  
**ON 15 FEBRUARY 2024**

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**REPORTS FROM STAFF AND STANDING COMMITTEES**

**SECTION 11: ENVIRONMENT AND PLANNING**

**ITEM 11.1 REVIEW OF ACCESS TO COMMUNITY NON POTABLE WATER POLICY**

**07/24** **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council adopts the reviewed Access to Community Non Potable Water Policy.

- CARRIED

**Councillors who voted for:-**

Crs M McDonald, J Marshall, N  
McDonald, D O'Brien, S  
Reynolds, J Searl and L  
Woodbridge

**Councillors who voted against:-** Nil

[Access-to-Community-Non-Potable-Water-Policy-Date-Adopted-15-February-2024-Resolution-264-24-Review-2027.pdf \(nsw.gov.au\)](#)

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
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**ON 15 FEBRUARY 2024**

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**ITEM 11.2            GUNNING SEWAGE TREATMENT PLANT - OPERATING CAPACITY**

MOVED Cr Searl and Cr Woodbridge

1. Council consider allocating funds from the sewer reserve towards engaging a consultant to review the infrastructure capacity and requirements to cater for future development and where required options to extend the operational life of existing assets in Gunning and Crookwell.

An Amendment was moved by Cr Searl and Cr N McDonald

1. That Council allocate funds up to \$80,000 from the sewer reserve towards engaging a consultant to review the infrastructure capacity and requirements to cater for future development and where required options to extend the operational life of existing assets in Gunning and Crookwell.

On being put to the meeting the Amendment became the motion.

**08/24                    RESOLVED by Cr Searl and Cr N McDonald**

1. That Council allocate funds up to \$80,000 from the sewer reserve towards engaging a consultant to review the infrastructure capacity and requirements to cater for future development and where required options to extend the operational life of existing assets in Gunning and Crookwell.

- CARRIED

<b>Councillors who voted for:-</b>	Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge
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<b>Councillors who voted against:-</b>	Nil
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**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 15 FEBRUARY 2024**

---

**ITEM 11.3**                      **ULSC DRAFT NATURE STRIP AND TREES POLICY**  
**09/24**                              **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council endorse the Draft Nature Strip and Trees Policy and the policy to be placed on public exhibition in accordance with the legislative requirements outlined in the Local Government Act 1993 (NSW).
2. A further report be submitted to Council following public exhibition.

- CARRIED

**Councillors who voted for:-**                      Crs M McDonald, J Marshall, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**              Nil

**ITEM 11.4**                      **HARD WASTE COLLECTION**  
**10/24**                              **RESOLVED** by Cr Searl and Cr Reynolds

1. Council not proceed with the second bulky waste amnesty day for Council waste transfer stations located at; Crookwell, Taralga, Gunning, Collector and Bigga due to the cost to implement such a program.
2. Council undertake a single annual bulky waste amnesty day at Council waste transfer stations located at; Crookwell, Taralga, Gunning, Collector and Bigga.

- CARRIED

**Councillors who voted for:-**                      Crs M McDonald, J Marshall, N  
   McDonald, D O'Brien, S  
   Reynolds and J Searl

**Councillors who voted against:-**              Cr L Woodbridge

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
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**ON 15 FEBRUARY 2024**

---

An Amendment was moved by Cr Woodbridge

1. Council not proceed with the second bulky waste amnesty day for Council waste transfer station located at Crookwell due to the cost to implement such a program.

The Amendment lapsed from lack of seconder.

**ITEM 11.5**  
**11/24**

**PLANNING PROPOSAL UPDATE**

**RESOLVED** by Cr Searl and Cr Woodbridge

1. Council receive and note the report as information.

- CARRIED

**Councillors who voted for:-**

Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**SECTION 12: INFRASTRUCTURE DEPARTMENT**

**ITEM 12.1**  
**12/24**

**REQUEST FOR TENDER: PLANT AND EQUIPMENT HIRE**

**RESOLVED** by Cr Searl and Cr Reynolds

1. Council resolves to appoint the recommended suppliers to the Plant and Equipment Hire panel.
2. Council delegates the Director of Infrastructure and the Manager Infrastructure Delivery to include additional companies in the Plant and Equipment Hire panel, provided that these companies satisfy the minimum tender requirements.

- CARRIED

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 15 FEBRUARY 2024**

---

**Councillors who voted for:-** Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**SECTION 13: FINANCE AND ADMINISTRATION**

**ITEM 13.1 QUARTERLY BUDGET REVIEW STATEMENTS - 2ND QUARTER 2023/2024**

**13/24 RESOLVED by Cr Searl and Cr Woodbridge**

1. Council endorse the 2nd Quarter Budget Review Statements for 2023/2024 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

- CARRIED

**Councillors who voted for:-** Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil



**UPPER LACHLAN SHIRE COUNCIL**  
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**ON 15 FEBRUARY 2024**

---

**ITEM 13.2**                      **DELIVERY PROGRAM BI-ANNUAL REVIEW 2023/2024**  
**14/24**                              **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council adopt the Delivery Program Review for the six month period ended 31 December 2023.

- CARRIED

**Councillors who voted for:-**                      Crs M McDonald, J Marshall, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**      Nil

**ITEM 13.3**                      **REVIEW OF LEGISLATIVE COMPLIANCE POLICY**  
**15/24**                              **RESOLVED** by Cr Searl and Cr Woodbridge

1. Council adopts the Legislative Compliance Policy.

- CARRIED

**Councillors who voted for:-**                      Crs M McDonald, J Marshall, N  
   McDonald, D O'Brien, S  
   Reynolds, J Searl and L  
   Woodbridge

**Councillors who voted against:-**      Nil

[Legislative-Compliance-Policy-Date-Adopted-15-February-2024-Resolution-272-24-Review-2027.pdf \(nsw.gov.au\)](#)

**UPPER LACHLAN SHIRE COUNCIL**  
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**ON 15 FEBRUARY 2024**

---

**SECTION 14: CHIEF EXECUTIVE OFFICER**

**ITEM 14.1 ORDINARY COUNCIL MEETING - CHANGE OF MEETING DATE IN MAY 2024**

**16/24** **RESOLVED** by Cr Searl and Cr Woodbridge

1. The Ordinary Council Meeting date scheduled for Thursday, 16 May 2024 at 1.30pm will be changed and rescheduled to Thursday, 9 May 2024 at 1.30pm.

- CARRIED

**Councillors who voted for:-** Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**SECTION 15: LATE REPORTS**

Nil

**SECTION 16: REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES**

**ITEM 16.1 REPORTS FROM COMMITTEES FOR THE MONTHS OF JANUARY AND FEBRUARY 2024**

**17/24** **RESOLVED** by Cr Searl and Cr Woodbridge

That Item - Minutes of Committee/Information listed below be received:

1. Binda Community Progress Association Inc. and Binda Memorial Hall – Minutes from meeting held 29 December 2023.
2. Upper Lachlan Shire Council Local Traffic Committee – Minutes from meeting held 7 December 2023.

- CARRIED

**Councillors who voted for:-** Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
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**ON 15 FEBRUARY 2024**

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**SECTION 17:     NOTICES OF MOTION**

Nil

**SECTION 18:     QUESTIONS WITH NOTICE**

Nil

**CLOSED COUNCIL ITEMS**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in 10A (2) (b) and d(iii) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

***Note:*** Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

**18/24                    RESOLVED by Cr Searl and Cr Reynolds**

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to 10A (2b and d(iii)) of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

**Councillors who voted for:-**

Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-     Nil**

Council closed its meeting at 3.23pm and the public left the chambers.

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 15 FEBRUARY 2024**

---

**19/24**                      **RESOLVED** by Cr Searl and Cr Woodbridge

That Council move out of closed Council and into open Council.

- CARRIED

Open Council resumed at 3.38pm.

**Resolutions from the Closed Council Meeting**

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

**SECTION 19:        CONFIDENTIAL SESSION**

**ITEM 19.1            PROCUREMENT OF ONE NEW GRADER**

**20/24**                      **RESOLVED** by Cr Searl and Cr N McDonald

1. Council purchase one Komatsu GD655-7 grader for the sum of \$524,840 EX GST from Komatsu Australia.
2. Council dispose of existing grader (Council plant 653) through public auction.

- CARRIED

**Councillors who voted for:-**                      Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-**              Nil

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**ORDINARY MEETING OF COUNCIL**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 15 FEBRUARY 2024**

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**ITEM 19.2**  
**21/24**

**SALE OF LAND FOR UNPAID RATES**

**RESOLVED** by Cr Searl and Cr Woodbridge

1. Council, pursuant to Section 713 and other relevant sections of the Local Government Act 1993, authorise sale proceedings to sell land for unpaid rates for the two properties listed in this report at a public auction at a time and place to be determined.
2. Outstanding Collections (Aust) Pty Ltd (OSC) be appointed to administer the sale of land for unpaid rates on Council's behalf.
3. Council authorises council staff and Outstanding Collections (Aust) Pty Ltd to proceed with the necessary arrangements, pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2021.
4. Council delegates authority to the Chief Executive Officer to take the following actions pertaining to the properties specified in the report:-
  - a. To withdraw from sale any property that prior to the commencement of the auction has had all rates and charges, including expenses of Council incurred in connection with the sale, paid in full.
  - b. To withdraw any property from sale for technical or legal reasons.
  - c. To set reserve prices for sale of the properties at auction.
  - d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.
  - e. To execute Land Sale and Purchase contracts, and property transfer documents, under Council's Common Seal by the Chief Executive Officer and Mayor.

- CARRIED

**Councillors who voted for:-**

Crs M McDonald, J Marshall, N McDonald, D O'Brien, S Reynolds, J Searl and L Woodbridge

**Councillors who voted against:-** Nil

**THE MEETING CLOSED AT 3.40pm**

Minutes confirmed 21 MARCH 2024

.....  
Mayor



## **6 MAYORAL MINUTES**

The following item is submitted for consideration -

6.1	Mayoral Minute	28
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## Mayoral Minutes - 21 March 2024

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### ITEM 6.1                      Mayoral Minute

#### FILE REFERENCE    I24/43

#### February 2024

15 February 2024	Ordinary Council Meeting – Deputy Mayor (Mayor Apology)
18 February 2024	Crookwell RSL Central Southern District Council Meeting – Cr Susan Reynolds representing Mayor
19 February 2024	Meeting CEO and Mayor
21 February 2024	Meeting CEO and Mayor
24 February 2024	Rolling Chrome and CWA meet and greet with Deputy Mayor
26 February 2024	Meeting CEO and Mayor
27 February 2024	Crookwell off Leash Dog Park Councillor Briefing session
28 February 2024	Director of Planning and Community Sporting representatives meeting
29 February 2024	Staff Farewell Meeting CEO, Director of Finance and Administration and Mayor

#### March 2024

1 March 2024	CRJO – Virtual Meeting
4 March 2024	Meeting CEO and Mayor
6 March 2024	Meeting CEO and Mayor
8 March 2024	Meeting CEO and Mayor with Darriea Turley, Chair LGNSW LGNSW International Women's Day luncheon and event with CEO in Sydney
9 March 2024	Official Opening 138 <sup>th</sup> Taralga Show with Deputy Mayor
11 March 2024	NSW Telco Authority – Virtual Meeting with CEO Meeting CEO and Mayor
12 March 2024	Meeting with CEO, Deputy Mayor and Cr Susan Reynolds
13 March 2024	Meeting CEO and Mayor



***Mayoral Minutes*****MAYORAL MINUTE** cont'd

14 March 2024	Economic Development Meeting
15 March 2024	Meeting with Constituent
16 March 2024	Out and About with Deputy Mayor – Laggan Markets Heritage Rail Coin Toss – Crookwell Cricket Final
18 March 2024	Meeting CEO and Mayor
20 March 2024	Meeting CEO and Mayor
21 March 2024	Ordinary Council Meeting



## **8        CORRESPONDENCE**

The following item is submitted for consideration -

8.1	Correspondence for the month of February 2024	32
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## Correspondence - 21 March 2024

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### ITEM 8.1


### Correspondence for the month of February 2024

#### RECOMMENDATION:

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 24-03 – Performance and Suspension Orders.

#### ATTACHMENTS

1. <a href="#"></a>	Office of Local Government - Circular 24-03 - Performance and Suspension orders	Attachment
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Office of  
Local Government

## Circular to Councils

<b>Circular Details</b>	24-03 / 27 February 2024 / A889340
<b>Who should read this</b>	Councillors / General Managers
<b>Contact</b>	Investigations Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information

### Subject

***Performance and suspension orders***

### What's new or changing

- The Office of Local Government (OLG) has published a revised framework for issuing performance and suspension orders
- The revised framework has been updated so that it is consistent with current statutory requirements

### What this will mean for your council

- The framework provides information for councils on the process that will be followed when performance improvement orders and/or suspension orders are being considered or issued.
- The information provided includes details in relation to the appointment of temporary advisors, financial controllers and interim administrators.

### Key points

- The revised framework, and information sheets for councils and members of the public are available on OLG's website [here](#).
- Councils are responsible for their own performance.
- The Minister for Local Government and OLG continues to encourage and support councils to voluntarily take actions to improve.
- Performance improvement, compliance, and suspension orders may be used to ensure councils and individual councillors take the actions required to address the performance issues.
- Decision on what action should be taken will be based on the nature and seriousness of the performance issue and the response of the council.

### Where to go for further information

- For further information please contact the Investigations Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Brett Whitworth**

**Deputy Secretary, Local Government**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



## **10      INFORMATION ONLY**

The following items are submitted for consideration -

10.1	Development Statistics Report	36
10.2	Investments for the month of February 2024	42
10.3	Bank Balance and Reconciliation - February 2024	46
10.4	Rates and Charges Outstanding for the month of February 2024	47
10.5	Grants Report	49
10.6	Action Summary - Council Decisions	54

ITEM 10.1                      Development Statistics Report

FILE REFERENCE    I24/50

AUTHOR                      Director of Environment and Planning

ISSUE

This report provides Council with an overview of the development control activities that have occurred in the period of 1 February 2024 to 29 February 2024, and an update on the status of the Planning and Development Control department.

RECOMMENDATION        That -

- 1.     Council receives and notes the report as information.

BACKGROUND

A standard monthly report providing Council with a summary of the development control activities that have occurred in the period 1 February 2024 to 29 February 2024.

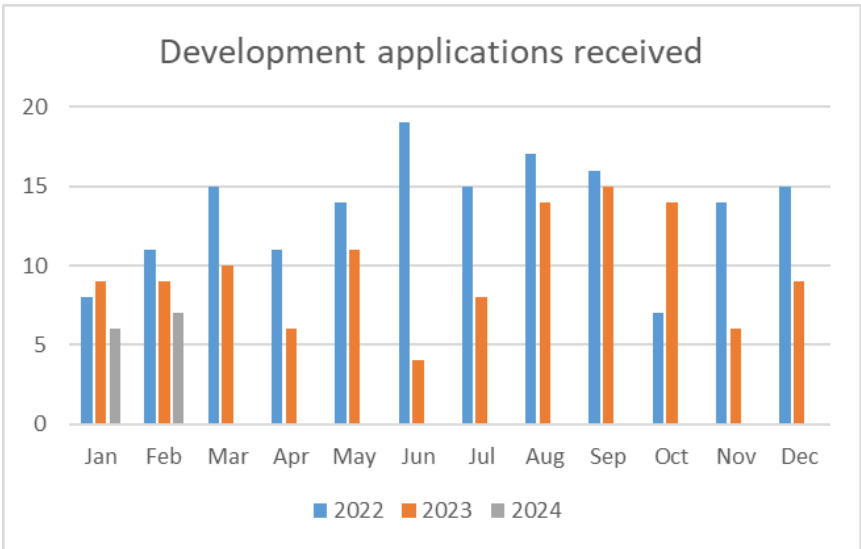
REPORT

This report provides Council with an overview of the development control activities that have occurred in the period of 1 February 2024 to 29 February 2024 and an update on the status of the Planning and Development Control department.

Development Applications

The current level of development activity for this period is summarised in the tables below:

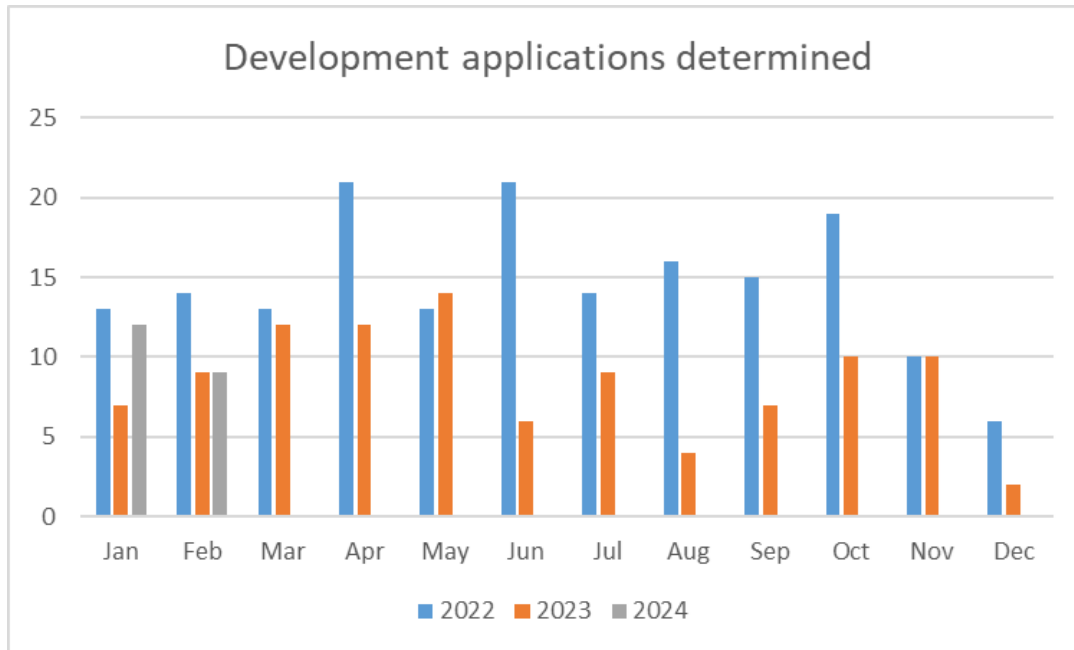
Table 1 - Number of development applications received per month:





**Information Only**  
**DEVELOPMENT STATISTICS REPORT** cont'd

Table 2 - Number of development applications determined per month:



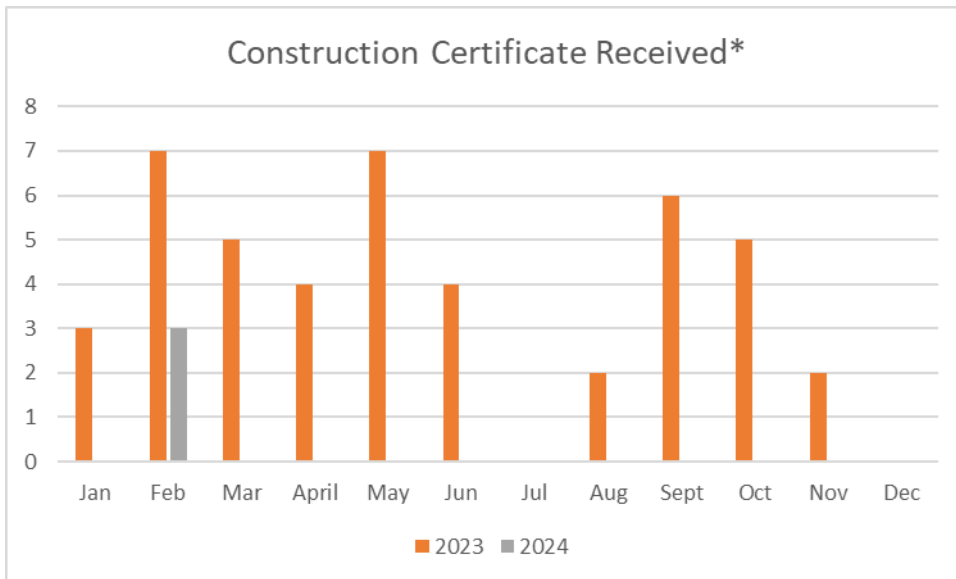
**Development Applications Determined**

**Development Applications Determined By Council (February 2024):**

DA Reference	Proposal	Property Details
174/2022	Earthworks	Lot 37 DP2474 Stephenson Street, Crookwell
246/2023	Swim Spa	Lot 1 DP 1286067 313 St Stephens Road, Wayo
248/2023	Dwelling	Lot 3 DP 1165506 972 Peelwood Road, Laggan
256/2023	Shed	Lot 5 DP 1287718 10A Holborrow Street, Crookwell
258/2023	Shed	Lot 109 DP 1250004 4 Amber Lane, Gunning
265/2023	Change of Use	Lot 1 DP 742724 Saxby Lane, Gunning
267/2023	Shed	Lot 32 DP 1284432 39 Yass Street, Gunning
273/2023	Shed	Lot 1 Sec 13 DP 758263 10 George Street, Collector
275/2023	Shed	Lot 323 DP 1280311 48 Green Avenue, Gunning

### Construction Certificates

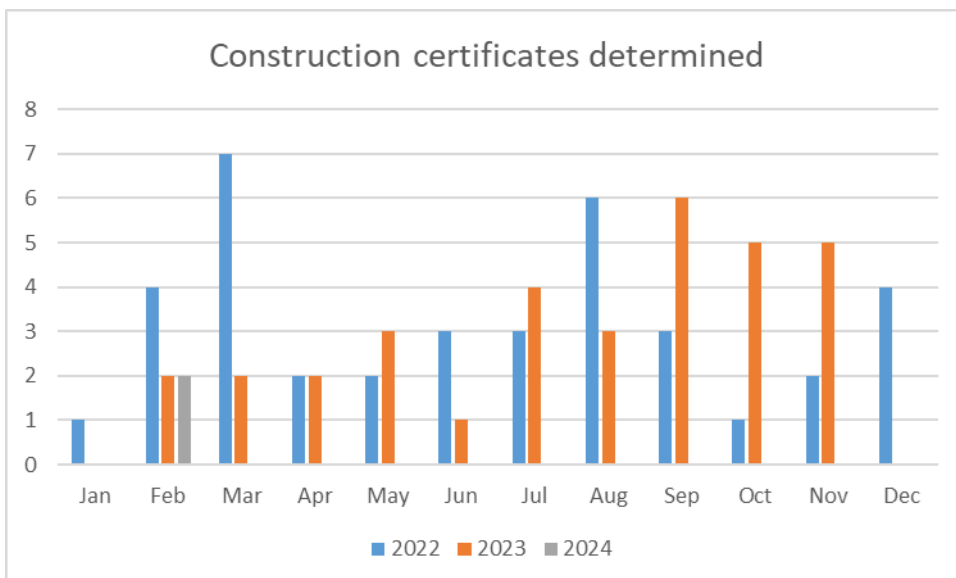
Table 3 – The number of construction certificates received per month are detailed below:



\* Estimated numbers only as information obtained from NSW Planning Portal

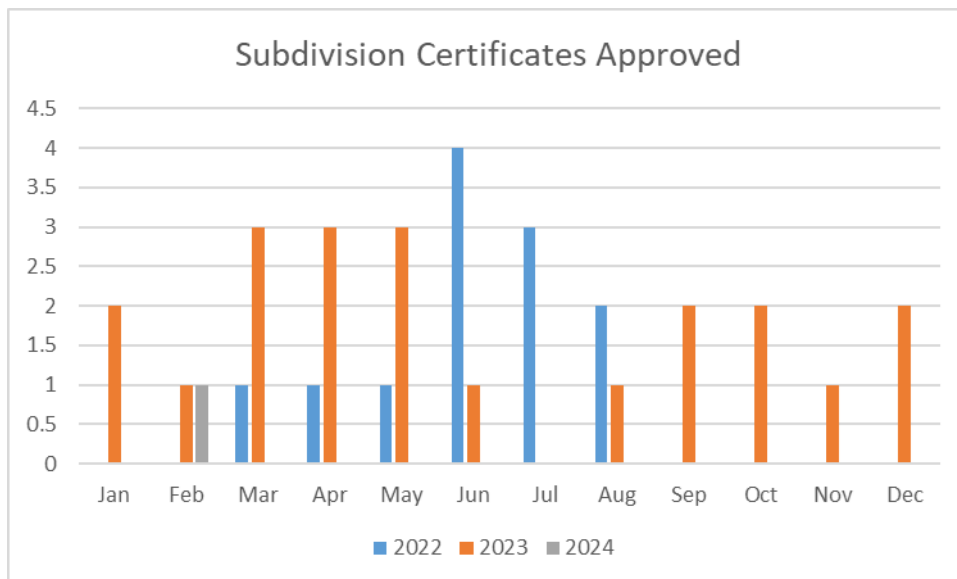
### Construction Certificates

The number of Construction Certificates issued per month are detailed below:



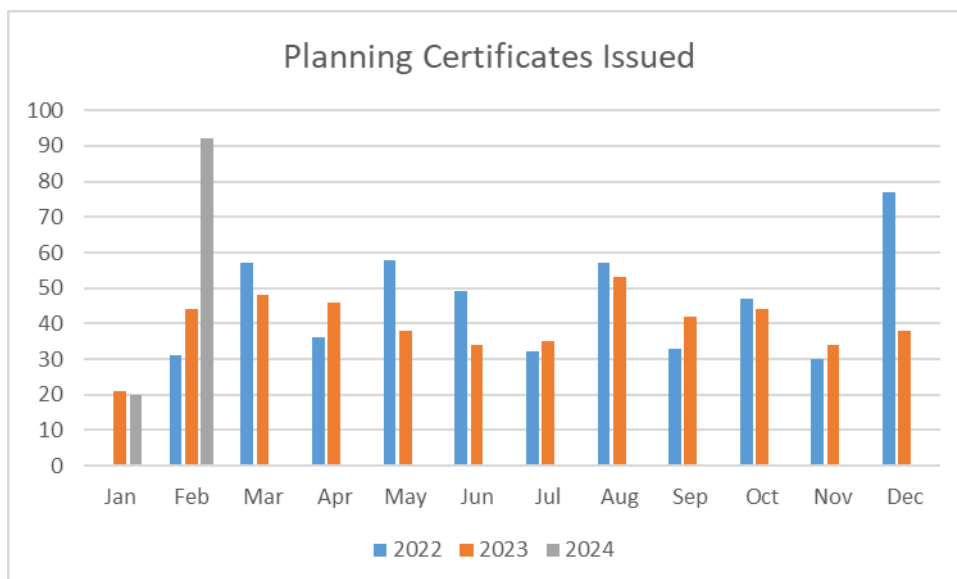
### Subdivision Certificates

The number of Subdivision Certificates issued per month are detailed below:



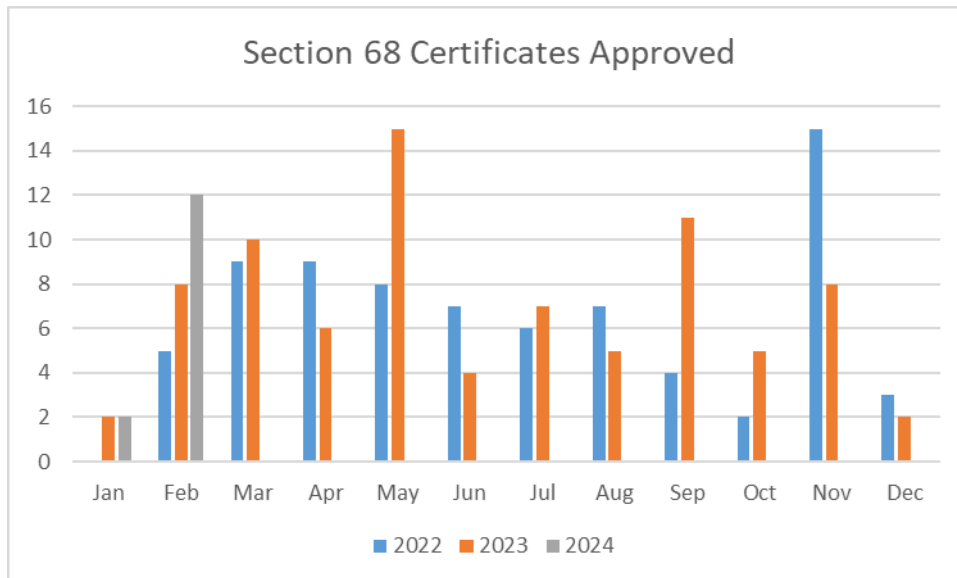
### Planning Certificates

The number of Planning Certificates issued per month are detailed below



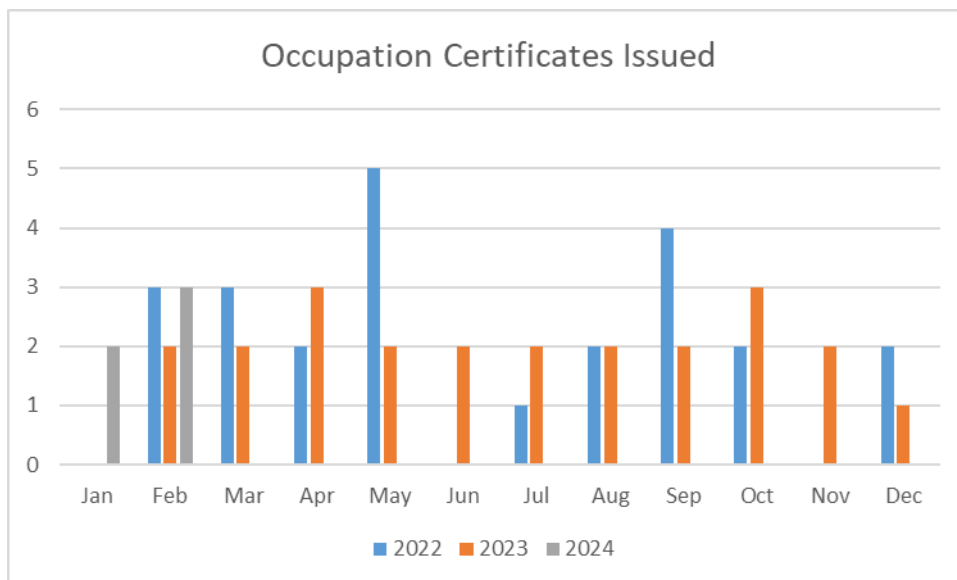
### Section 68 Certificates

The number of Section 68 Certificates issued per month are detailed below:



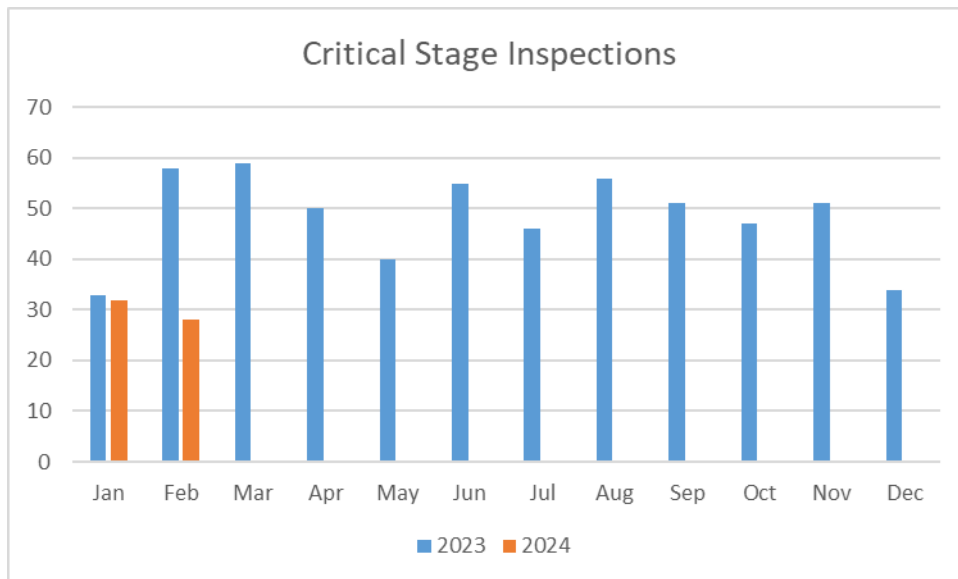
### Occupation Certificates

The number of Occupation Certificates issued per month are detailed below:



### **Critical Stage Inspections**

The number of Critical Stage Inspections undertaken per month are detailed below:



### **RECOMMENDATION** That -

1. Council receives and notes the report as information.

### **ATTACHMENTS**

Nil

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## Information Only - 21 March 2024

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**ITEM 10.2**                      **Investments for the month of February 2024**

**FILE REFERENCE**    **I24/58**

**AUTHOR**                      **Director of Finance and Administration**

### **ISSUE**

Council Investment Portfolio Register as at 29 February 2024.

**RECOMMENDATION**        That -

1. Council receive and note the report as information.

---

### **BACKGROUND**

The investment portfolio register is provided for the information of Council.

### **REPORT**

#### **Investments to 29 February 2024**

<b>Investment Institution</b>	<b>Type</b>	<b>Investment Face Value</b>	<b>Interest Rate</b>	<b>Term Days</b>	<b>Maturity Date</b>	<b>Interest Due</b>
CBA	Call	\$150,000	0.25%	N/A	29-02-24	\$98.29
IMB	TD	\$1,000,000	5.05%	196	06-03-24	\$27,117.81
Bank of Qld	TD	\$1,000,000	5.00%	197	13-03-24	\$26,986.30
Bendigo Bank	TD	\$1,000,000	4.95%	197	20-03-24	\$26,716.44
CBA	TD	\$1,000,000	4.92%	210	27-03-24	\$28,306.85
IMB	TD	\$1,000,000	5.00%	210	03-04-24	\$28,767.12
Bendigo Bank	TD	\$1,000,000	4.80%	210	10-04-24	\$27,616.44
NAB	TD	\$1,000,000	5.10%	211	17-04-24	\$29,482.19
IMB	TD	\$1,000,000	5.00%	216	24-04-24	\$29,589.04
IMB	TD	\$1,000,000	5.05%	218	01-05-24	\$30,161.64
Bank of Qld	TD	\$1,000,000	5.15%	196	08-05-24	\$27,654.79
Bank of Qld	TD	\$1,000,000	5.30%	197	15-05-24	\$28,605.48
NAB	TD	\$1,000,000	5.25%	203	22-05-24	\$29,198.63
Bendigo Bank	TD	\$1,000,000	5.06%	203	29-05-24	\$28,141.92
Bank of Qld	TD	\$1,000,000	5.20%	203	05-06-24	\$28,920.55

**Information Only****INVESTMENTS FOR THE MONTH OF FEBRUARY 2024 cont'd**

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
IMB	TD	\$1,000,000	5.25%	203	12-06-24	\$29,198.63
IMB	TD	\$1,000,000	5.25%	203	19-06-24	\$29,198.63
NAB	TD	\$1,000,000	5.10%	175	26-06-24	\$24,452.05
NAB	TD	\$1,000,000	5.10%	175	03-07-24	\$24,452.05
NAB	TD	\$1,000,000	5.10%	161	10-07-24	\$22,495.89
CBA	TD	\$500,000	4.85%	154	24-07-24	\$10,231.51
Bendigo Bank	TD	\$500,000	5.01%	182	07-08-24	\$12,490.68
IMB	TD	\$1,000,000	5.00%	189	21-08-24	\$25,890.41
CBA	TD	\$1,000,000	4.92%	189	28-08-24	\$25,476.16
CBA	TD	\$1,000,000	4.95%	203	18-09-24	\$27,530.14
CBA	TD	\$1,000,000	5.07%	307	02-10-24	\$42,643.56
Bank of Qld	TD	\$1,000,000	5.40%	342	06-11-24	\$50,597.26
Bank of Qld	TD	\$1,000,000	5.40%	349	13-11-24	\$51,632.88
NAB	TD	\$1,000,000	5.30%	356	20-11-24	\$51,693.15
Bendigo Bank	TD	\$1,000,000	5.10%	363	27-11-24	\$50,720.55
		<b>\$28,150,000</b>				<b>\$876,067.05</b>

**COUNCIL INVESTMENT PERFORMANCE: -****BUDGET COMPARISON TO 29 FEBRUARY 2024**

Interest on Investments Received YTD	\$965,341
Annual budgeted amount for all funds	\$1,232,000
Percentage of Interest Received YTD	78.36%
Percentage of Year Elapsed	66.85%

Average market interest rate (90 day BBSW)	4.34%
Average return on all investments	5.10%

The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

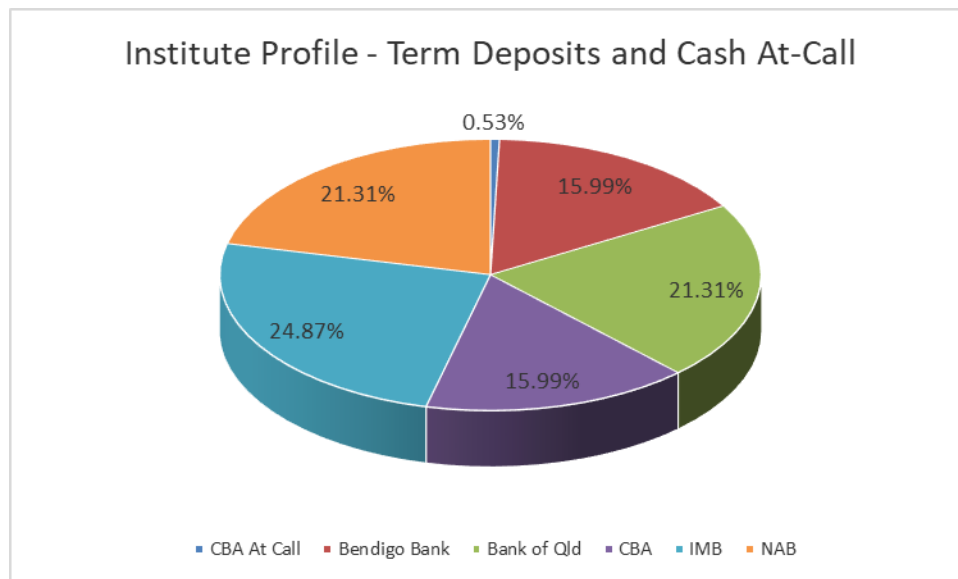
**FINANCIAL INSTITUTION INVESTMENTS PROFILE AS AT 29 FEBRUARY 2024**

The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-

### Information Only

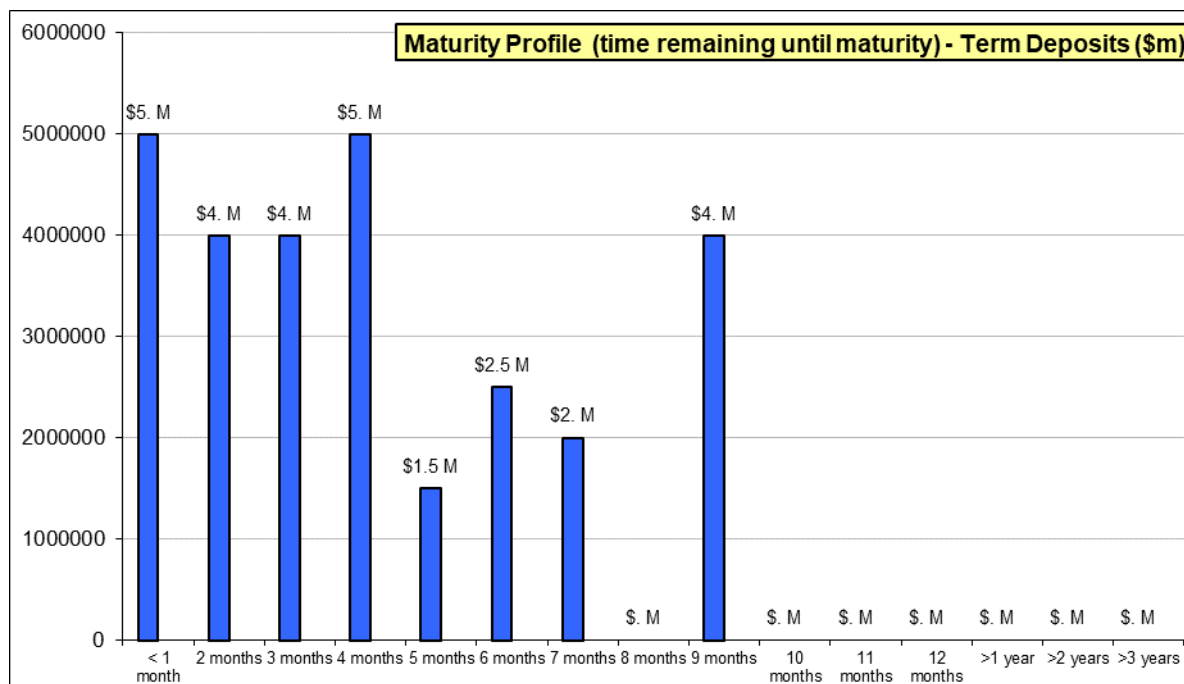
## INVESTMENTS FOR THE MONTH OF FEBRUARY 2024 cont'd

*"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."*



### **INVESTMENTS - MATURITY PROFILE AS AT 29 FEBRUARY 2024**

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.





**Information Only**

**INVESTMENTS FOR THE MONTH OF FEBRUARY 2024 cont'd**

**SUMMARY OF AVAILABLE CASH AT 29 FEBRUARY 2024**

**TOTAL INVESTMENTS: -** **\$ 28,150,000**

**INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -**

General Fund Reserves	\$ 14,953,557
Water Supply Fund Reserves	\$ 3,658,064
Sewerage Fund Reserves	\$ 6,980,539
Domestic Waste Management Fund Reserves	\$ 2,555,485
Trust Fund Reserves	\$ 2,355

**POLICY IMPACT**

Investments are in accordance with Council's Investment Policy and Strategy.

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION** That -

1. Council receive and note the report as information.

**ATTACHMENTS**

Nil

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## Information Only - 21 March 2024

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**ITEM 10.3**                      **Bank Balance and Reconciliation - February 2024**

**FILE REFERENCE**    I24/59

**AUTHOR**                      **Director of Finance and Administration**

### **ISSUE**

Statement of Bank Balance and Reconciliation as at 29 February 2024.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

---

### **BACKGROUND**

Nil

### **REPORT**

#### **STATEMENT OF BANK BALANCE & RECONCILIATION**

General Ledger Balance brought forward 31 January 2024	611,863.70
Add: Receipts for February 2024	<u>6,391,565.53</u>
	7,003,429.23
Deduct: Payments for February 2024	<u>4,198,021.79</u>
<b>Balance as at 29 February 2024</b>	<b><u>2,805,407.44</u></b>
Balance as per Bank Statement 29 February 2024	2,800,900.86
Add: Outstanding Deposits	<u>5,920.72</u>
	2,806,821.58
Less: Unpresented Cheques/ EFTs	<u>1,414.14</u>
<b>Balance as at 29 February 2024</b>	<b><u>2,805,407.44</u></b>

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil

### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **ATTACHMENTS**

Nil

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## Information Only - 21 March 2024

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**ITEM 10.4**                      **Rates and Charges Outstanding for the month of February 2024**

**FILE REFERENCE**    I24/60

**AUTHOR**                      **Director of Finance and Administration**

### ISSUE

Rates and Charges Outstanding Report to 29 February 2024.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

---

### BACKGROUND

A Summary report of the Rates and Charges outstanding at 29 February 2024 is detailed.

### REPORT

There is an attached report titled "Rate Collection 2024 Year" for the 2023/2024 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:-

Description	29/02/2024	28/02/2023	28/02/2022
Total % Rates and Charges Outstanding	23.04%	22.39%	22.19%
Total \$ Amount Rates and Charges Outstanding	\$3.43 million	\$3.17 million	\$2.98 million

### POLICY IMPACT

Nil

### OPTIONS

Nil

### FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### ATTACHMENTS

1. <a href="#">↓</a>	Rate Collection by Year - March 2024	Attachment
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**Rate Collection 2024 Year**

<b>Rating Categories</b>	<b>Levy Raised to date</b>	<b>Rates Received to 29 February 2024</b>	<b>Rates Outstanding to 29 February 2024</b>	<b>% Rates Outstanding 29 February 2024</b>
<b>Farmland</b>	5,651,913.99	4,299,206.96	1,352,707.03	23.93%
<b>Residential</b>	1,522,187.11	1,106,000.78	416,186.33	27.34%
<b>Rural Residential</b>	850,104.68	643,830.62	206,274.06	24.26%
<b>Business</b>	667,245.23	605,294.64	61,950.59	9.28%
<b>Mining</b>	2,160.52	1,620.82	539.70	24.98%
<b>Water</b>	1,155,830.00	863,392.29	292,437.71	25.30%
<b>Sewerage</b>	1,935,745.09	1,455,492.93	480,252.16	24.81%
<b>Domestic &amp; Comm Waste</b>	1,646,449.86	1,239,363.05	407,086.81	24.73%
<b>Rural Waste</b>	891,041.44	674,446.50	216,594.94	24.31%
<b>Storm Water</b>	49,653.29	36,538.36	13,114.93	26.41%
<b>**Arrears</b>	515,692.10	396,793.57	118,898.53	23.06%
<b>Credits</b>		135,779.48	-135,779.48	
<b>Overall Total Rates</b>	<b>14,888,023.31</b>	<b>11,457,760.00</b>	<b>3,430,263.31</b>	<b>23.04%</b>

I:\2023-2024\Rates\Recs\%oust\_February 29-2024

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## Information Only - 21 March 2024

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**ITEM 10.5**                      **Grants Report**

**FILE REFERENCE**    I24/68

**AUTHOR**                      **Temporary Grants Officer**

### **ISSUE**

This report advises Council of grants available, grant applications in progress, submitted or unsuccessful applications and grant projects funded.

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

---

### **BACKGROUND**

Nil

### **REPORT**

The Grants Report is an attachment to this report for Councillors information.

A list of grants available and ongoing grants listed on Council's website can be accessed by the following link:

<https://www.upperlachlan.nsw.gov.au/community/grants>

### **POLICY IMPACT**

Nil

### **OPTIONS**

Nil


### **FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That -

1. Council receive and note the report as information.

### **ATTACHMENTS**

1. 	Grants and Projects Report for Council March 2024	Attachment
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## Grants and Projects Report to Council - February 2024

## Grant Applications in progress

Grantee	Due or Submitted	Project	Area	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
Regional Youth - Winter/Spring 2024 Holiday Break	22-Mar-24	Winter Games	Shirewide	\$ 1,058		\$ 7,000	\$ 8,058	\$ 8,058	Application Lodged
		Spring Inflatables	Crookwell	\$ 1,025		\$ 7,000	\$ 8,025	\$ 8,025	Application Lodged
Regional Precincts and Partnerships Program (RPPP)	Mar/Apr 24	Multipurpose Aquatic and Activity Centre remaining works	Crookwell						Application Lodged
Office of Responsible Gambling - 2023/24 Infrastructure Grant Sport and Recreation	18-Dec-23	Tiling of the Toddler and Program Pools at the Multipurpose Aquatic and Activity Centre	Crookwell	\$ 243,242		\$ 243,242	\$ 486,484	\$ 486,484	Application Lodged
Get NSW Active FY 2024/25 Program	12-Dec-23	Grovenor Street Gunning Footpath (GNA24250226)	Gunning			\$ 259,575	\$ 259,575	\$ 259,575	Application Lodged
	12-Dec-23	Tait Street Crookwell Footpath (GNA24250229)	Crookwell			\$ 328,900	\$ 328,900	\$ 328,900	Application Lodged
	12-Dec-23	Orchard Street Taralga Footpath (GNA242502330)	Taralga			\$ 171,120	\$ 171,120	\$ 171,120	Application Lodged
	12-Dec-23	Queen Street Binda Footpath (GNA24250231)	Binda			\$ 424,800	\$ 424,800	\$ 424,800	Application Lodged
	12-Dec-23	Lin Cooper Crookwell Footpath (GNA24250232)	Crookwell			\$ 176,950	\$ 176,950	\$ 176,950	Application Lodged
Regional Housing Strategy Planning Fund	25-Sep-23	Upper Lachlan Housing Strategy	Shire wide	\$ 27,273		\$ 63,127	\$ 90,400	\$ 90,400	Application Lodged
2023/24 Country Passenger Transport Infrastructure Grant Scheme (CPTIGS)	5-Sep-23	Laggan Bus Shelter	Laggan			\$ 20,000	\$ 20,000	\$ 20,000	Application Lodged
Black Spot Road Program	31-Jul-23	Boorowa Road Safety Upgrade	Boorowa			\$ 1,090,245	\$ 1,090,245	\$ 1,090,245	Application lodged
		Range Road - Safety Upgrade	Bannister			\$ 156,152	\$ 156,152	\$ 156,152	Application lodged

## Grant Projects Funded

Grantee	Submitted	Project	Area	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
Regional Youth Summery/Autumn Holiday Break Program	3-Nov-23	Autumn Holiday Fun and Games	Shire wide	\$ 483		\$ 7,000	\$ 7,483	\$ 7,483	Mobile games van with laser tag and hamster ball has been booked to attend Taralga, Laggan, Binda, Bigga, Crookwell, Gunning, and Collector
Floodplain Management Program	17-Apr-23	Flood Warning Systems Construction	Gunning, Crookwell and Taralga	\$ 47,400		\$ 189,600	\$ 237,000	\$ 237,000	Funding approval received, contractor engaged to deliver the works
Block Grant Transport NSW		Road Component (\$1,592k), Traffic Facilities (\$77k) and Supplementary component (\$123k).	Shire wide			\$ 1,792,000	\$ 1,792,000	\$ 1,792,000	Funding was awarded in November
Regional Road Repair Program 23/24	30-Apr-23	MR241 Dalton Road Rehabilitation	Dalton	\$ 332,000		\$ 332,000	\$ 664,000	\$ 664,000	Design work complete, construction started and expected to be completed December 2023
Community Heritage Grants	2-Dec-22	ULSC Oral Aboriginal History Project	Shire wide	\$ -	\$ -	\$ 49,350	\$ 49,350	\$ 49,350	Pre-consultation and early consultation stage - The consultant has written to NSW Heritage requesting written advice on potentially interested people and groups to consult, made email contact with each of the 3 LALC's, and spoken to Cowra LALC. Phone messages left with Pejar and Onerwal LALC.
NSW Government & Telstra		Tech Savvy Seniors	Shire			\$ 3,404	\$ 3,404	\$ 3,404	Next sessions planned to be run in both Libraries in March as part of Seniors Week.

Grantee	Submitted	Project	Area	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
Disaster Ready Fund - Round 1 (Commonwealth)	14-Feb-23	Gunning Flood Mitigation Works (Commonwealth approved \$1,377,631.58 with 2,631.58 allocated to NSW Reconstruction Authority for admin costs)	Gunning	\$ 350,000		\$ 2,400,000	\$ 2,750,000	\$ 2,750,000	Deed has been signed. Procurement works for the design consultant in progress.
Disaster Ready Fund - Round 1 (NSW Government)		Gunning Flood Mitigation Works (NSW Gov't cash waiver amount \$1,025,000)							
OLG NSW Severe Weather and Floods - AGRN 1025		CWL Showground - Diesel Heaters (\$5,689.11)	Crookwell			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	Application successful. Funds received.
		CWL Showground - Misting Fans (\$6,223.70)	Crookwell						
		CWL Services Club - Blockout Blinds (9,295.00)	Crookwell						
		CWL Services Club - Ducted Heating/Cooling (\$24,545.46)	Crookwell						
		Emily Chalker - Generator (\$22,099.00)	Crookwell						
		Emily Chalker - Generator change over switches (\$8,527.28)	Crookwell						
		Pejar Road Causeway Upgrade (\$425,506.55)	Pejar						
		Grabine Road Causeway Upgrade (\$434,563.90)	Bigga						
		Project Management (\$63,550.00)	Various						
Fixing Country Roads Round 6	14-Oct-22	Peelwood Road (co funded by Heavy vehicle safety and productivity program)	Peelwood	\$ 60,000	\$ 432,000	\$ 650,180	\$ 1,142,180	\$ 1,142,180	Signed deeds received. All works to be completed by end FY24.
	14-Oct-22	Wheeo Road (co funded by Heavy vehicle safety and productivity program)	Grabben Gullen	\$ 85,000	\$ 573,288	\$ 797,012	\$ 1,455,300	\$ 1,455,300	Signed deeds received. Works complete except for line-marking.
Fixing Local Roads - Round 4 - Region South	9-Sep-22	Breadalbane Road	Gunning	\$ 150,857	\$ -	\$ 1,005,712	\$ 1,156,568	\$ 1,156,568	Construction to start mid March 24 and complete end of FY24.
Local Roads and Community Infrastructure Grant - Phase 4		Construction of Toddler Pool, plant and equipment	Gunning		\$ -	\$ 1,203,040	\$ 1,203,040	\$ 1,203,040	FDC sourcing tiles for the toddler pool. Procurement of trades continuing.
Local Roads and Community Infrastructure Grant - Round 4 (Road)		Part B funding - allocation for road only projects	Shire			\$ 693,945	\$ 693,945	\$ 693,945	Councils is able to access their Phase 4 funding allocations, with projects to be delivered by June 2025.
Regional Emergency Road Repair Fund (Regional and Local Roads Repair Program)		Corrective Maintenance and Rehabilitation Works in the Shire between 1 January 2023 and 29 February 2024	Shire			\$ 8,364,154	\$ 8,364,154	\$ 8,364,154	Work plan has been lodged to TfNSW, repair works ongoing. New work plan to be submitted before April 2024.
Female Friendly Community Sports Facilities	23-Nov-22	Female Friendly and Safe Gunning Pool Change Facilities and Amenities	Gunning	\$ 15,000	\$ -	\$ 500,000	\$ 515,000	\$ 515,000	Pool Amenities open and complete, Barbour park amenities have minor fitout tasks remaining. Expected to be complete in early March 2024.
Stronger Country Communities Fund (Round 5)	23-Sep-22	Program 1 Sustainable fit out for Crookwell Multi Aquatic Activity Centre - includes solar	Crookwell	\$ -	\$ -	\$ 829,915	\$ 829,915	\$ 829,915	Application Successful - awaiting construction of Visitor Information Centre and pools.
Crown Reserves Improvement Fund	3-Jun-22	Power Upgrade Gunning Showground	Gunning	\$ 39,350	\$ -	\$ 189,860	\$ 229,210	\$ 229,210	Design work complete, construction tenders closing 8th March 2024.
Multi Sport Community Facility Fund	25-Feb-22	MAAC Stage 2 Heated Pool, Running/Walking Track and Exercise Bikes	Crookwell	\$ 1,188,366	\$ -	\$ 1,188,366	\$ -	\$ 2,376,732	Project commenced. Slab has been poured and walls formed. Exercise bikes purchased. Simplex to install plant.
NSW Planning Portal API Grant Program	9-Jun-22	ULSC Planning portal API augmentation. Integrating documents submitted over the planning portal into Council's records management system		\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	Project progressing. Completion date dependant on Department of Planning.
Open Space Program - Places to Play	4-Mar-22	Proposed Adventure Park in Taralga	Grabben Gullen	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	Currently working with funder to change the scope to a pump track at Taralga.

Grantee	Submitted	Project	Area	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
Black Summer Bushfire Recovery Grant	6-Oct-21	Taralga Dam: Preliminary assessments and design	Taralga	\$ 20,000	\$ -	\$ 875,000	\$ 895,000	\$ 895,000	Dam suitability inspection - Geotech completed on 15th of September. Grant extension applied for by Grants officer, extension March 2025.
Local Roads and Community Infrastructure Grant - Phase 3	5-Oct-21	Stage 2 MAAC Multi Purpose Aquatic and Activity Centre: Amenities	Crookwell	\$ 1,200,000	\$ -	\$ 1,209,096	\$ 2,409,096	\$ 2,409,096	Progress on hold while pools are being completed.
		Stormwater in North St, Gordon St, Soudan Rd, Wolseley Rd in Crookwell and Warrataw and Yass St in Gunning	Crookwell & Gunning	\$ -	\$ -	\$ 650,000	\$ 650,000	\$ 650,000	Crookwell stormwater is now complete. Gunning stormwater project is in preliminary investigation stage. Council applied for further funding under Disaster Ready Fund Round 1, which was successful. Project will now proceed once investigations are finalised.
		Gravel re-sheeting Boiler Hill Reid Flat Road, Gorham Bus Route, Bolong Road	Bigga	\$ -	\$ -	\$ 550,000	\$ 550,000	\$ 550,000.00	Works Complete
Creative Capital Grant		Gunning Shire Hall Rejuvenation	Gunning	\$ 12,299	\$ 2,000	\$ 92,623	\$ 106,922	\$ 106,922	Curtains are ready for hanging once the tracks are installed. Disability access ramp drawings finalised with construction, in-house or contractor, to be decided. Lighting complete.
	11-Apr-22	Gunning Picture House Gallery Roof Restoration	Gunning	\$ 5,150	\$ 11,000	\$ 498,522	\$ 514,672	\$ 514,672	Tender documents complete and to be advertised.
	26-Oct-21	Gunning Court Room upgrade	Gunning	\$ -	\$ 10,000	\$ 65,559	\$ 75,559	\$ 75,559	Disability access ramp drawings finalised with construction, in-house or contractor, to be decided.
Fixing Local Roads Round 3		Julong Road	Binda	\$ 75,000	\$ -	\$ 925,000	\$ 1,000,000	\$ 1,000,000	Works will commence after the timber bridge replacement works are complete.
		Middle Arm Roads	Roslyn						Works complete.
Integrated Water Cycle Management	9-Jun-21	Delivery of an Integrated Water Cycle Management (IWCM) Strategy for Upper Lachlan Shire Council.	Shire	\$ 116,365		\$ 349,096	\$ 465,461	\$ 465,461	Issues paper has been drafted, we currently are consolidating a variation for time and cost to cover Groundwater Investigations. PW have supplied proposals for review. PW meeting on 22/11/23 with Council to nominate preferred contractor for Ground water Study including site inspections. PW have promised to have paper ready end of November 23.
Bushfire Local Economic Recovery Fund (BLERF)	28-Jan-21	Visitors Information Centre	Crookwell	\$ 150,000	\$ -	\$ 2,462,947	\$ 2,612,947	\$ 2,612,947	Roofing finalised. Cladding works almost complete, external painting underway. Procurement of glazing to be finalised.
Regional Connectivity Program	17-Nov-20	Upper Lachlan Rural Connectivity Solution	Gunning Taralga & Crookwell	\$ 15,000	\$ 90,000	\$ 298,405	\$ 403,405	\$ 403,405	27 of the 35 sites have been completed with AAA status on 21 sites. The remaining sites were due to be completed by December 2023, with no update so far this year.
Local Roads and Community Infrastructure Grant - Phase 1	1-Jul-20	Multipurpose Aquatic and Activity Centre Stage 1 (25m pool and demolition); In addition Coleman Park Playground \$150,000	Crookwell	\$ 770,000		\$ 1,203,040	\$ 2,836,918	\$ 2,836,918	Outdoor pool ramp completed. Grinding back the concrete for the murtha lining complete. Procurement of trades ongoing. Pool work and plant intallation ongoing.
Local Roads and Community Infrastructure Grant - Phase 2	7-Oct-20					\$ 863,878			Plant room rectification work underway.



Grantee	Submitted	Project	Area	Council Contrib.	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
Fixing Local Roads - Phase 2	11-Dec-20	Various Reseals - Cullerin, Bigga, Fullerton, Jerrawa, Peelwood, Collector, Roslyn Roads.	Various	\$ 228,016	\$ -	\$ 4,332,280	\$ 4,560,296	\$ 4,560,296	All works complete, Council to lodge PCR.
Heavy Vehicle Safety and Productivity Program Round 7	29-May-20	Peelwood road Upgrade 3km	Peelwood	\$ 60,000	\$ 650,180	\$ 432,100	\$ 1,142,280	\$ 1,142,280	Project Extension obtained, works to recommence next financial year.
Heavy Vehicle Safety and Productivity Program Round 7	29-May-20	Wheeo Road Upgrade 5km	Grabben Gullen	\$ 85,000	\$ 797,012	\$ 573,288	\$ 1,455,300	\$ 1,455,300	Works complete except for line-marking.
Bridges Renewal Program Round 5	29-May-20	Crookwell River Bridge - Julong	Crookwell	\$ 76,860	\$ -	\$ 768,600	\$ 1,537,200	\$ 1,537,200	Construction underway. Latent site conditions encountered, foundation redesign required. Commencement of works has been delayed.
Fixing Country Bridges	9-Oct-20					\$ 691,740			
Showground Stimulus Funding Program Tranche 2 19/20	25-Apr-20	Gunning Showground Amenities Fit out	Gunning	\$ -	\$ -	\$ 37,400	\$ 37,400	\$ 37,400	Project complete and final Report submitted.
Stronger Country Communities Fund (Round 3)	18-Sep-19	Gunning Showground Amenities Construction	Gunning	\$ 50,000	\$ -	\$ 672,747	\$ 722,747	\$ 722,747	Project Commenced.
Growing Local Economies Fund	2019	Tablelands Way	Taralga	\$ 329,215	\$ -	\$ 6,255,079	\$ 6,584,294	\$ 6,584,294	Bridge successful tender engaged, roadworks redesign nearing completion.

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## Information Only - 21 March 2024

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### ITEM 10.6                      Action Summary - Council Decisions

**FILE REFERENCE**    I24/42

**AUTHOR**                      Chief Executive Officer

#### **ISSUE**

Details are provided of action taken with respect to Council decisions.

#### **RECOMMENDATION**      That -

1. Council receive and note the report as information.

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#### **BACKGROUND**

Details are provided of action taken with respect to Council decisions.

#### **REPORT**

Summary sheet includes the following Council Resolutions:-

##### **Council Meeting: 21 April 2022**

84/22	1. That the Upper Lachlan Shire Council move to reinstitute a Youth Council committee.	CEO	To be discussed as part of efficiency workshop.
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##### **Council Meeting: 20 October 2022**

229/22	<ol style="list-style-type: none"><li>1. Council resolve to close as public road the Council roads located shown as Lot 1 DP 1224882 and Lot 2 DP 1224882 in the vicinity of Laggan Road.</li><li>2. Council resolve that upon closure, Council transfer the closed roads to the adjoining owner as compensation for land acquired for road opening on Laggan Road</li></ol>	DOI	Advice provided to Council's Legal team R J McCarthy – ongoing process.
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**Council Meeting: 16 March 2023**

38/23	<ol style="list-style-type: none"><li>1. Wombeyan Caves Road remains closed between Langs Road and the Wombeyan Caves Reserve until additional funds are secured to complete the works required to provide a safe road for road users.</li><li>2. Council seeks further grant funding in order to carry out the additional works required to address the safety issues which prevent the Wombeyan Caves Road from being open for public use.</li><li>3. Council's Acting General Manager be delegated authority to enter into direct commercial negotiations with the preferred tenderer once the additional funds are secured to complete the Slope Stability Works.</li></ol>	DOI	Work commenced in mid September 2023 with expected completion mid March 2024.
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**Council Meeting: 20 April 2023**

49/23	<ol style="list-style-type: none"><li>1. Council resolve to close two sections of public road of approximately 6991 m<sup>2</sup> near Devil's Elbow on Grabben Gullen Road, Merrill.</li><li>2. Council resolve that upon closure of the two sections of road, Council transfer the closed roads to the adjoining owner as compensation for land acquired for road opening at this location on Grabben Gullen Road, Merrill.</li></ol>	DOI	Road Closing process currently being prepared by Robert J McCarthy & Co.
60/23	<ol style="list-style-type: none"><li>1. Council discontinues the current tender process; and that</li><li>2. Council decline to accept all tenders received due to the lack of any commercially advantageous submissions; and that</li><li>3. Council's Acting General Manager be delegated authority to enter into direct commercial negotiations with both Bridge and Marine Engineering and Saunders Civilbuild Pty Limited with the intent to enter a contract with one supplier for construction of a new Bridge over Curaweela Creek as their alternative submissions are within budget and meets Council's requirements.</li></ol>	DOI	Contract has been signed

**Council Meeting: 21 September 2023**

188/23	1. The Chief Executive Officer commission a review of shortcomings in sports facilities for women across the Upper Lachlan Shire and report back to Upper Lachlan Shire Council.	CEO	To be discussed as part of efficiency and service level workshop.
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**Council Meeting: 16 November 2023**

213/23	2. A review of the SRV process be presented to Council at a future meeting.	CEO	Internal service review of communications and other areas underway.  Report to come back to future Council following Councillor workshop of recommendation from AEC.
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**Council Meeting: 14 December 2023**

235/23	1. That the decision be deferred and Council seek alternative sites to come back to Council by March 2024.	DEP	Councillors have held briefing session on February 27 to 2024 to discuss options.  Report to be presented back to Council on Crookwell Dog park off leash process.  Report being prepared following this consultation period.
239/23	1. Council supports the amendments to the Local Strategic Planning Statement. 2. The Council submits the planning proposal for a Gateway Determination to amend the Upper	DEP	Proposal submitted.

	<p>Lachlan Local Environmental Plan 2010 by changing the zone and minimum lot size provisions of Lot 4 DP 1198749 from RU4 Primary Production Small Lots zone to RU5 Village zone and to reduce the minimum lot size from 10Ha to 1000m2.</p> <p>3. The Council requests the Department of Planning and Environment to authorise Council to exercise delegation of plan making functions in accordance with the Environmental Planning and Assessment Act 1979.</p> <p>4. The Council notifies the community of the proposed changes at the time.</p>		
24/23	<p>1. Council endorse the Regional Drought Resilience.</p> <p>2. Place the Regional Drought Resilience Plan on Councils website.</p>	DEP	Regional Drought Resilience Plan to be placed on website.
243/23	<p>1. Council resolves to retain the following official road names:</p> <p>1. Soldiers Settlement Road</p> <p>2. Golspie Road</p> <p>3. Stone Quarry Road</p> <p>4. Snipe Flat Road</p> <p>5. Taralga Road</p> <p>6. Taralga – Laggan Road</p>	DOI	Notification still to be actioned.
245/23	<p>1. Council receive and note the AEC Group Financial Sustainability Review Report.</p> <p>2. Council consider implementation of the AEC Group Financial Sustainability Review Report recommendations at a future workshop.</p>	DFA	Workshop to be held at further date.
257/23	<p>1. Council sell the former Westpac Bank House building at 106-108 Goulburn Street Crookwell Lot 1 DP 314755.</p>	CEO	Appointed sales agent for sales process to begin. For sale sign to be placed on building.

**Council Meeting: 15 February 2024**

07/24	1. Council adopts the reviewed Access to Community Non Potable Water Policy.	DEP/EA	Policy placed on website 16 February 2024.
08/24	1. Council allocate funds up to \$80,000 from the sewer reserve towards engaging a consultant to review the infrastructure capacity and requirements to cater for future developments and where required options to extend the operational life of existing assets in Gunning and Crookwell.	DEP	Funds allocated as a budget revote.  No further action undertaken.
09/24	1. Council endorse the Draft Nature Strip and Trees Policy and the policy be placed on public exhibition in accordance with the legislative requirements outlined in the Local Government Act 1993 (NSW). 2. A further report be submitted to Council following public exhibition.	DEP	DRAFT Policy placed on exhibition 4 March 2024.  Report to come back to future Council meeting.
10/24	1. Council not proceed with the second bulky waste amnesty day for Council waste transfer stations located at Crookwell, Taralga, Gunning, Collector and Bigga due to the cost to implement such a program. 2. Council undertake a single annual bulky waste amnesty day at Council waste transfer stations located at Crookwell, Taralga, Gunning, Collector and Bigga.	DEP	Amnesty Day for 2024 was held on Sunday 3 March in conjunction with Clean Up Australia Day.  Future dates to align with Clean up Australia Day week.
12/24	1. Council resolves to appoint the recommended suppliers to the Plant and Equipment Hire panel. 2. Council delegates the Director of Infrastructure and the Manager Infrastructure Delivery to include additional companies satisfy the minimum tender requirements.	DOI	Successful Suppliers notified 22 February 2024.
13/24	1. Council endorse the 2 <sup>nd</sup> Quarter Budget Review Statements for 2023/2024 including revotes of income and expenditure to the Operational Plan: and 2. Council endorses the Operational Plan Performance Summary Report.	DFA	Actioned on 4 March 2024. Revotes updated in Civica Authority system.

**Information Only****ACTION SUMMARY - COUNCIL DECISIONS** cont'd

14/24	1. Council adopt the Delivery Program Review for the six-month period ended 31 December 2023.	DFA	Actioned
15/24	1. Council adopts the Legislative Compliance Policy.	DFA/EA	Policy placed on Councils website 16 February 2024
16/24	1. The Ordinary Council Meeting date scheduled for Thursday 16 May 2024 at 1.30pm will be changed and rescheduled to Thursday 9 May 2024 at 1.30pm	CEO/EA	Updated internally.  Publicised on Council website.
20/24	1. Council purchase one Komatsu GD655-7 grader for the sum of \$524,840 EX GST from Komatsu Australia. 2. Council dispose of existing grader (Council plant 653) through public action.	DOI	Order was placed with supplier on 22 February 2024.
21/24	1. Council, pursuant to Section 713 and other relevant sections of the Local Government Act 1993, authorise sale proceedings to sell land for unpaid rates for the two properties listed in this report at a public auction at a time and place to be determined. 2. Outstanding Collections (Aust) Pty Ltd (OSC) be appointed to administer the sale of land for unpaid rates on Council's behalf. 3. Council authorises council staff and Outstanding Collections (Aust) Pty Ltd to proceed with the necessary arrangements, pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2021. 4. Council delegates authority to the Chief Executive Officer to take the following actions pertaining to the properties specified in the report:- a. To withdraw from sale any property that prior to the commencement of the auction has had all rates and charges, including expenses of Council incurred in connection with the sale, paid in full.	DFA	Council has engaged the services of Outstanding Collections (Aust) Pty Ltd to manage the sale process.

**Information Only**

**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

	<ul style="list-style-type: none"><li>b. To withdraw any property from sale for technical or legal reasons.</li><li>c. To set reserve prices for sale of the properties at auction.</li><li>d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.</li><li>e. To execute Land Sale and Purchase contracts, and property transfer documents, under Council's Common Seal by the Chief Executive Officer and Mayor.</li></ul>		
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**POLICY IMPACT**

Nil

**OPTIONS**

Nil

**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION** That -

1. Council receive and note the report as information.

**ATTACHMENTS**

Nil



## **11 ENVIRONMENT AND PLANNING**

The following items are submitted for consideration -

11.1	Disability Inclusion Action Plan	62
11.2	Review of Council Water Determination Policy (previously Rebate for Undetected Water Leak Policy)	103

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## Environment and Planning - 21 March 2024

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**ITEM 11.1**                      **Disability Inclusion Action Plan**

**FILE REFERENCE**    **I24/65**

**AUTHOR**                      **Director of Environment and Planning**

### **ISSUE**

To consider the submissions received during the public exhibition period and adopt the final Upper Lachlan Shire Disability Inclusion Action Plan 2023-2027 (Attachment 1). The report outlines proposed minor amendments to the Plan in response to these public submissions.

### **RECOMMENDATION**      That -

1. Council notes that community consultation was undertaken between 12 September to 13 October 2023.
2. Council considers the submissions received during the exhibition period.
3. Council notes and endorses the amendments recommended by Council staff in this report (Attachment 1).
4. Council adopts the Upper Lachlan Shire Disability Inclusion Action Plan 2023-2027 (Attachment 1) and makes this available on Council's website.

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### **BACKGROUND**

The *Disability Inclusion Act 2014* requires all public authorities, including Councils, to have a Disability Inclusion Action Plan (DIAP) setting out the measures it intends to put in place so that people with disability can access general support and services available in the community and can participate fully in the community. A public authority must consult with people with disability and have regard to the NSW Disability Inclusion Action Planning Guidelines 2020.

The Disability Inclusion Action Plan is aligned with Council's Integrated Planning and Reporting framework including the Community Strategic Plan, the Delivery Program and annual Operational Plans. The progress of the Plan is to be reported quarterly to the community as well as forming part of Council's Annual Report. In accordance with the requirements of the framework, a copy is to be provided to the Minister of Families, Communities and Disability Services.

Council has been working collaboratively with the Access Committee to develop the new Plan.

Community consultation was undertaken between 12 September to 13 October 2023. Submissions received during this period have been reviewed and final amendments made to the document. The Action Plan has been reviewed and updated in consultation with Council's Access Committee.

The Upper Lachlan Shire Disability Inclusion Action Plan 2023-2027 is presented for adoption.

**Environment and Planning**  
**DISABILITY INCLUSION ACTION PLAN** cont'd

**REPORT**

As a result of feedback from Council's Access Committee, there are minor changes proposed to the Draft Plan. The submissions and appropriate response are provided in the following table:

Response	Comment
Remove the word "all" from 'all its residents' as will never keep everyone happy.	Concur – word 'all' removed.
Disability is a dirty word, consider use of this word.	Comment noted, however the policy is developed as per the requirements of the <i>Disability Inclusion Act 2014</i> . This Act requires Council to develop Disability Inclusion Action Plan.
Consider the intent around using photos of people with disabilities, make it informative and not simply about filling a quota.	Comments noted – the intent of this recommendation was to assist in raising the awareness of working with and accepting disabilities within the community.
Implement flexible start and finish times for Council counter front desk staff to improve community services and employee home life.	Noted – suggest not specifically related to the development of this policy, unless specific targeting members of the community with a health condition or impairment.
Use of volunteers to assist in undertaking of Council duties (ie. after hours ranger call outs, traffic control or similar).	Noted – suggest not specifically related to the development of this policy, unless specific targeting members of the community with a health condition or impairment.

**Consultation**

The Plan has been informed by and developed with the community. Community consultation was undertaken between 12 September to 13 October 2023 with a focus on people with lived experience of disability including people with disability, family members and carers, and people working in the disability sector.

The community's views were gathered through online and hard copy surveys with the opportunity to participate promoted through Council's networks, print and social media and via 'Have your Say'.

Throughout the consultation phase and development of the Plan staff met and sought advice from Council's Access Committee which is made up of community representatives.

**POLICY IMPACT**

Nil.

**OPTIONS**

1. Council adopts the Draft Disability Inclusion Action Plan – this is the preferred option.
2. Council does not adopt the Draft Disability Inclusion Action Plan – this would be a breach of the legislative requirements.
3. Council undertakes further consultation and reviews the Draft Disability Inclusion Action Plan prior to adoption.


**FINANCIAL IMPACT OF RECOMMENDATIONS**

This Disability Inclusion Action Plan is designed to be implemented over four years. The responsibility for the delivery of actions will be assigned to relevant Council business units and resources will be allocated within ongoing annual business unit operational budgets.

**RECOMMENDATION** That -

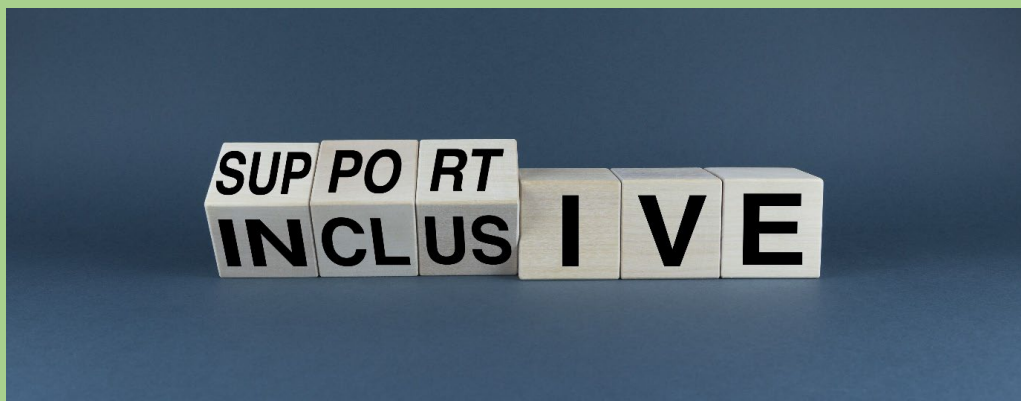
1. Council notes that community consultation was undertaken between 12 September to 13 October 2023.
2. Council considers the submissions received during the exhibition period.
3. Council notes and endorses the amendments recommended by Council staff in this report (Attachment 1).
4. Council adopts the Upper Lachlan Shire Disability Inclusion Action Plan 2023-2027 (Attachment 1) and makes this available on Council's website.

**ATTACHMENTS**

1. <a href="#"></a>	Draft Upper Lachlan Shire Disability Inclusion Action Plan - Council Attachment - March 2024	Attachment
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# UPPER LACHLAN SHIRE DISABILITY INCLUSION ACTION PLAN

2024-2027



## ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and acknowledge the vital contribution the indigenous people and cultures have made and still make to the nation that we share.

# CONTENTS

CONTENTS .....	3
<b>INTRODUCTION .....</b>	<b>4</b>
LEGISLATIVE CONTEXT .....	5
GUIDING PRINCIPLES.....	7
WHAT IS A DISABILITY?.....	8
WHAT IS A DISABILITY INCLUSION ACTION PLAN? .....	9
WHAT MUST A DISABILITY INCLUSION ACTION PLAN INCLUDE? .....	10
INTEGRATED PLANNING AND REPORTING .....	11
<b>DISABILITY IN OUR COMMUNITY .....</b>	<b>13</b>
OUR COMMUNITY .....	14
WE CONSULTED .....	16
COMMUNITY SURVEY METHODOLOGY .....	17
OUR SURVEY RESULTS TOLD US.....	18
UPPER LACHLAN SHIRE ACTION PLAN.....	19
<b>DELIVERING AND MONITORING OUTCOMES .....</b>	<b>29</b>
IMPLEMENTATION .....	30
MEASURING SUCCESS .....	31

# INTRODUCTION

LEGISLATIVE CONTEXT

GUIDING PRINCIPLES

WHAT IS A DISABILITY?

WHAT IS A DISABILITY INCLUSION ACTION PLAN?

WHAT MUST A DISABILITY INCLUSION ACTION PLAN INCLUDE?

INTEGRATED PLANNING AND REPORTING





## LEGISLATIVE CONTEXT

The recent amendments to legislation reflect a shift towards the view that while a disability may affect the way that a person interacts with others and their environment, it should not define a person and it should not limit their capacity to become an integral part of the community. Although the rights of a person with a disability have been defined as the same as those of all people since the early 1900s, it is understood that upholding these rights must include promotion of individual choice about what is important to them, universal access to services and facilities and inclusive communities where individuals can fully participate in social, business and community life.

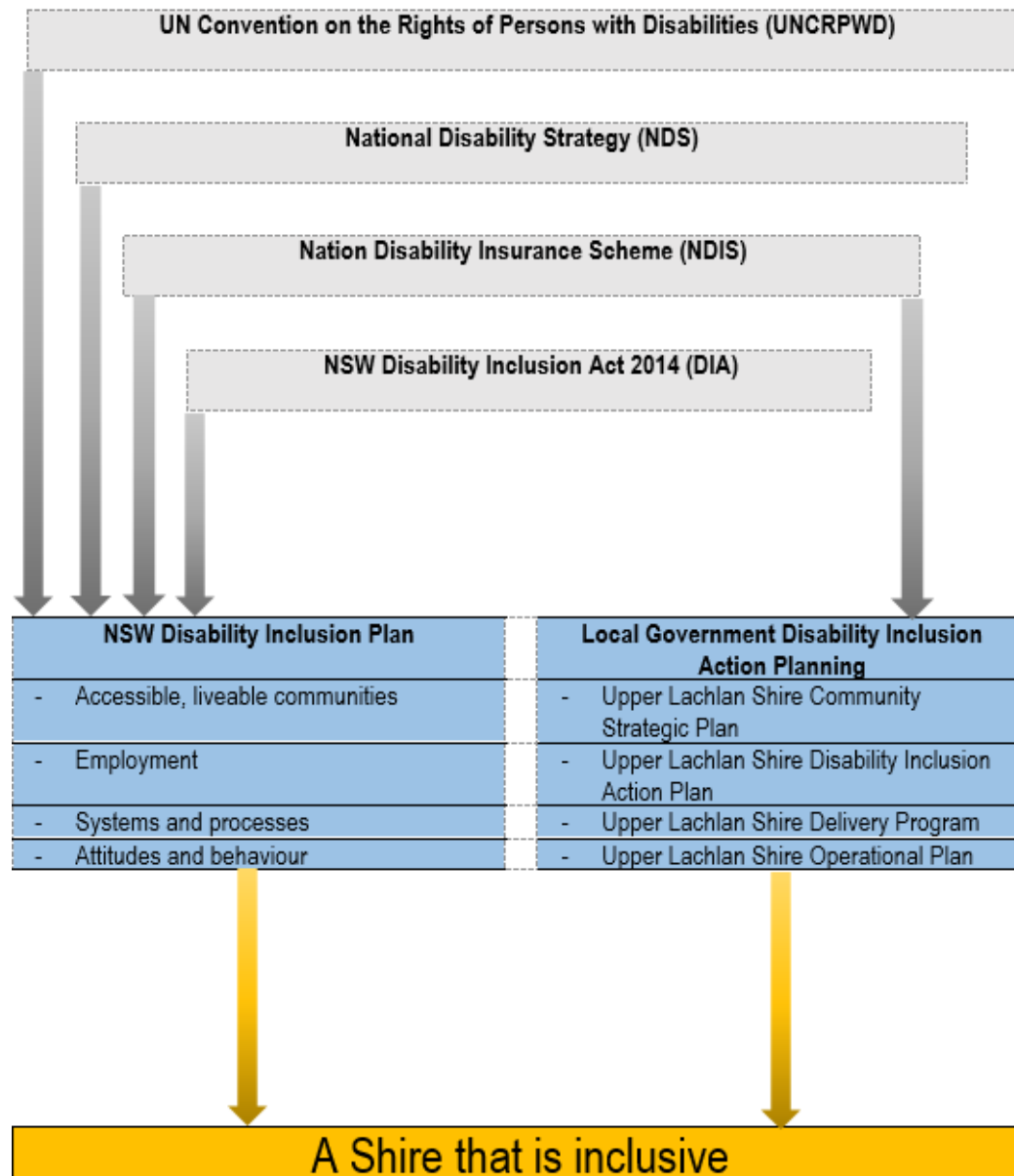
The UN Convention, the *Commonwealth Disability Discrimination Act 1992* and the *NSW Disability Inclusion Act 2014* state that people with disability are entitled to enjoy all human rights, and have these rights protected by law. The Federal, State and Local Disability Inclusion Plans all recognise that people with disability should be treated equally to any other member of the community.

Council's Disability Inclusion Action Plan is Upper Lachlan's commitment that people with disability are welcomed, accepted and respected in our community. The Plan aligns with the United Nations Convention on the *Rights of the Person with Disabilities (2006)*, *Australia Disability Strategy 2021-2031* and the *NSW Disability Inclusion Plan 2022-2026*.

Section 4 of the *NSW Disability Inclusion Act 2014* sets out legal protection for people with disability to have the right to:

- Respect for their worth and dignity as individuals;
- Participate in, and contribute to, social and economic life and be supported to develop and enhance their skills and experience;
- Realise their physical, social, sexual, reproductive, emotional and intellectual capacities;
- Make decisions, as other members of the community do, that affect their lives (including decisions involving risk) to the full extent of their capacity to do so, and to be supported in making those decisions if they want or require support;
- Respect for their cultural and linguistic diversity, age, gender, sexual orientation and religious beliefs;
- Have their privacy and confidentiality respected;
- Live free from neglect, abuse and exploitation;
- Access information in a way that is appropriate for their disability and cultural background, and enables them to make informed choices;
- Pursue complaints, as other members of the community do;
- Have acknowledgement of, and respect for, the crucial role of families, carers and other significant persons in the lives of people with disabilities, and the importance of preserving relationships with families and carers and other significant persons;
- Respect for the needs of children with disability as they mature, and for their rights as equal members of the community; and
- Respect for the changing abilities, strengths, goals and needs of people with disabilities as they age.

The below diagram illustrates how international, Federal and State policy interact to inform the development of Disability Inclusion Action Plan.



## GUIDING PRINCIPLES

Upper Lachlan Shire is committed to continue to work towards building an inclusive, respectful and vibrant community life that meets the needs of its residents. The NSW State Government requires Councils to develop their own Community Strategic Plan (CSP), and this sits above all other Council plans and policies in the organisational and governance planning hierarchy.

The CSP identifies the community's priorities, concerns and needs in terms of key services, facilities and programs.

The Plan outlines the Council's role in the delivery of each priority, described using the following terms:

Provide – Collaborate – Advocate.

The CSP framework requires Council to develop a series of plans that must be based on the social justice principles as determined by the NSW Government:

- Equity: There is a fairness in decision making and prioritising and allocation of resources.
- Access: All people have fair access to services, resources and opportunities to meet their basis needs and improve their quality of life.
- Participation: Everyone has the maximum opportunity to genuinely participate in decisions which affect their lives.
- Rights: Equal rights and opportunities for everyone to participate in community life.

Council's DIAP will guide the actions that Council and others will need to take to improve access and inclusion in our community through these social justice principles.

## WHAT IS A DISABILITY?

**‘The old way of thinking about disability focused on an individual’s impairment as a medical condition to be treated, fixed or cured.**

**Fortunately, in recent times there has been a shift in the way disability is viewed and understood. The focus is now on the interaction with their environment.’  
(Australian Network on Disability)**

Most of us will experience a disability at some stage in our lives – whether it be personally, or in caring for a loved one.

Persons with disabilities include those who have long-term physical, mental, intellectual or sensory impairments, which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others.

Council is working to improve access and inclusion which is underpinned by the social model of disability. This model sees disability is the result of interaction between people living with impairments and an environment filled with physical, attitudinal, communication and social barriers.

### **Barriers can include:**

- **Attitudinal** Results from others’ opinions that limit people with disabilities;
- **Physical** These limit the movement of individuals who use wheelchairs or other mobility supports;
- **Social** Stem from limits within people’s environment that hinder their ability to live, learn, work and age; and
- **Communication** This exists when people are unable to hear, speak, read, write or understand information as it is available to them.

## WHAT IS A DISABILITY INCLUSION ACTION PLAN?

A Disability Inclusion Action Plan is a Plan by which governments devise and implement actions to ensure that their communities, facilities, services and programs do not exclude people with disability or treat them less favourably than other people.

The *NSW Disability Inclusion Act 2014* requires all public authorities, including Upper Lachlan Shire Council, as a Local Government Organisation, to develop and adopt a DIAP spanning a four year period setting out the measures that Council will put in place to support people with disability to better access support and services available in the community and participate fully in community life.

## WHAT MUST A DISABILITY INCLUSION ACTION PLAN INCLUDE?

Under Section 12(3) of the *NSW Disability Inclusion Act 2014*, this DIAP must:

- Specify how Council regards disability principles;
- Include strategies to support people with disability, including strategies about the following:
  - Providing access to buildings, events and facilities;
  - Providing access to information;
  - Accommodating the specific needs of people with disability;
  - Supporting employment of people with disability; and
  - Encouraging and creating opportunities for people with disability to access the full range of services and activities available in the community;
- Include details of Council's consultation about the DIAP with people with disability; and
- Explain how the DIAP supports the goals of the NSW Disability Inclusion Plan.

## INTEGRATED PLANNING AND REPORTING

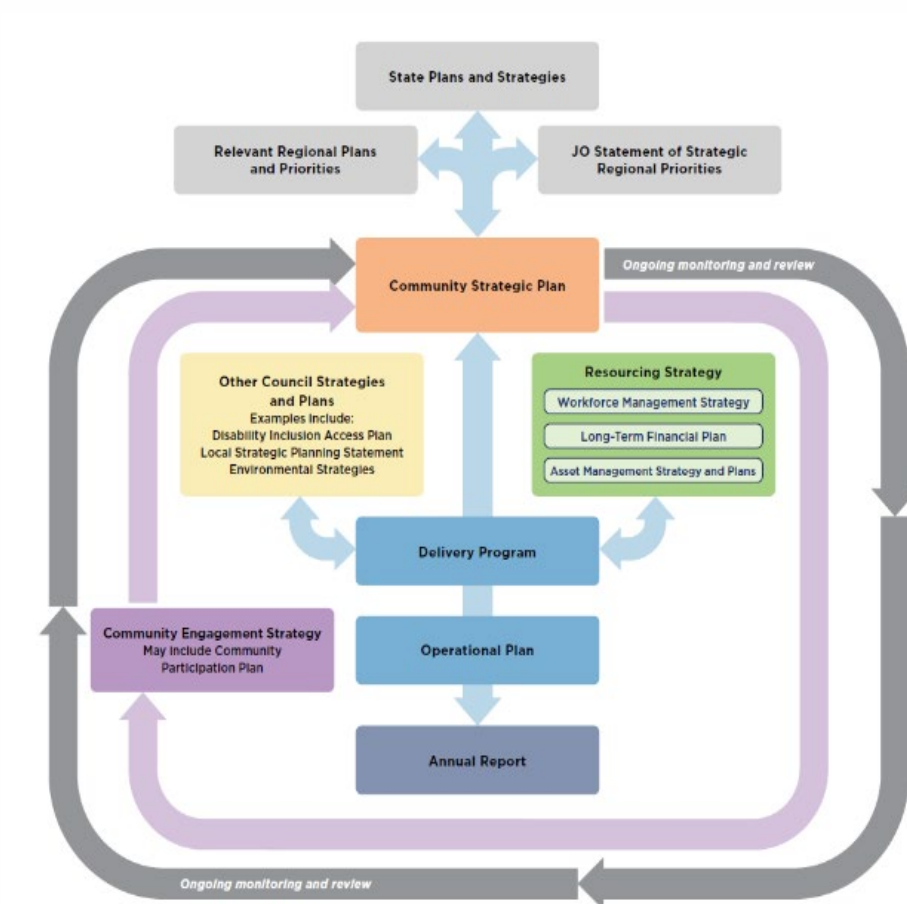
The Disability Inclusion Action Plan will form part of Council's Integrated Planning and Reporting (IP&R) framework which brings together a suite of integrated strategic plans that set our vision.

This DIAP seeks to integrate with other strategies, including our Community Strategic Plan, to ensure the principles of inclusion and access are embedded in our all planning frameworks.

Individual actions contained in this DIAP will be resourced for delivery in our annual Operational Plans over the coming four year period. Reporting is a key element of the IP&R framework and we report on our progress in implementing our Operational Plans via Annual Reports at the end of each financial year.

Council will also submit our DIAP to the NSW Disability Council and, as required under section 13 of the *NSW Disability Inclusion Act 2014*, report to the Minister for Disability Services on our progress in achieving our DIAP on an annual basis. The Minister for Disability Services then tables a report in Parliament about the implementation of all DIAPs by public authorities including local councils.

The below diagram illustrates how the DIAP fits into the integrated planning and reporting framework of Council.





# DISABILITY IN OUR COMMUNITY

OUR COMMUNITY










WE CONSULTED




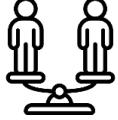



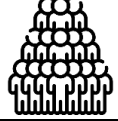


OUR SURVEY RESULTS TOLD US

UPPER LACHLAN SHIRE ACTION PLAN

## OUR COMMUNITY

Upper Lachlan Shire is located in the Southern Tablelands of New South Wales, west of the Blue Mountains and about 140 kilometres from Canberra. The Shire is characterised by rich soils and a temperate climate providing an ideal village setting. The Shire's population is estimated to be approximately 8,200 and residents primarily live in the townships of Crookwell, Gunning and Taralga. Other shire villages include Collector, Dalton, Big Hill, Binda, Tuena, Grabben Gullen, Laggan, Breadalbane, Jerrawa and Bigga.

	<b>1 in 5</b> people in Australia have a disability (4.4 million people)
	<b>17.8%</b> of females and 17.6% of males have a disability
	<b>65+ 2 in 5</b> people have a disability, which represent 45% of the population
	<b>35.9%</b> of households include a person with a disability (8.9 million households)
	<b>44.5%</b> of all Australians with a disability (1.9 million) are over age 65+
	<b>4.4%</b> of people use a wheelchair
	<b>1 in 6</b> are affected by hearing loss
	<b>357,000</b> people are blind or have low vision
	<b>45%</b> of people between 16 – 85 years' experience mental health conditions during their lifetime

	<p><b>1 in 65</b> people suffer from dementia</p> <p><b>84+</b> years age dementia rate increases to 1 in 11</p>
<b>Employment and customer experience of people with a disability</b>	
	<b>53.4%</b> labour force participation (15 – 64 years) compared with 84.1% of people without a disability
	<b>10.3%</b> unemployment rate (15 – 64 years) compared with 4.6% of people without a disability
	<b>1 in 5</b> people with disability aged 15 – 24 years have experienced discrimination
	<b>36%</b> of people with a disability are treated less favourably than customers without a disability
	<b>1 in 3</b> people with disability report that their customer needs are often unmet
<b>Upper Lachlan Shire Statistics</b>	
	<b>8,516</b> Upper Lachlan Shire population
	<b>6.0%</b> of the Upper Lachlan population need daily support due to disability
	<b>48%</b> over 85 years require daily support due to a disability
	<b>11.3%</b> of employment within the Health Care and Social Assistance sector

## WE CONSULTED

The community engagement period ran throughout September-October 2023 in line with the outcomes of Council's Disability Inclusion Advisory Committee meeting.

During the engagement period, 41 people completed a community survey. The context for community engagement and the format of the action plan is framed around four key outcome areas listed below that are determined by the NSW Government's Disability Inclusion Action Plan Guidelines. These are:

- Attitudes and behaviours;
- Liveable communities;
- Employment; and
- Systems and processes.



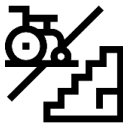


## COMMUNITY SURVEY METHODOLOGY

The content of a draft community survey was workshopped and refined with the help of the Disability Inclusion Advisory Committee and Council. The survey was open to the public online via Council's website and Survey Monkey from 11 September 2023 and 41 surveys were completed. In publicising the survey, social media posts accompanied a Your Say article on the Council's website, which included an embedded link to the online survey. Direct mail/email distribution of the survey link included relevant groups listed in Council's Community Directory.

These groups included:

- Disability support organisations such as NDIS Providers;
- Arts, sports, recreation and community groups; and
- Additional groups and individuals who accessed the survey via Council's website.

## OUR SURVEY RESULTS TOLD US

	The need to make travelling around Upper Lachlan Shire more accessible through changing and improving our roads, footpaths and public carparks.
	That access to Council buildings, public amenities, events and sporting fields needs to be improved and considered at the planning/design stage.
	25% of the respondents indicated that the biggest barrier faced when accessing Council public facilities were physically related. Whereas, 29% of respondents indicated that they had not experienced any barriers when accessing Council facilities, event or services.
	Feedback indicated a desire for improved education material, communication and consultation with and for people with disabilities. Suggestions also incorporated the development of an Advisory Committee and engaging with existing committees such as the Goulburn Disability Forum.
	Where possible Council consider and liaise with relevant partners/organisations to seek suitable opportunities that may assist with paid employment or volunteer work for people with a disability. Flexible working hours and changing people's attitudes towards employing people with disability was considered high on improving employment opportunities for people with disability.

## UPPER LACHLAN SHIRE ACTION PLAN

Our action plan identifies the required four focus area, including:

1. ATTITUDES AND BEHAVIOUR
2. LIVEABLE COMMUNITIES
3. EMPLOYMENT OUTCOMES
4. SYSTEMS AND PROCESSES

Council's action plan is structured to identify the following:

Classification	Identification
Action	
Priority	Timing of implementation
Responsibility	Council service area primarily responsible for strategy and action delivery
Measure	Measurement of implementation or improvement

## FOCUS AREA 1:

### ATTITUDES AND BEHAVIOUR



<b>1. ATTITUDES AND BEHAVIOURS</b> Upper Lachlan Shire will promote positive attitudes and behaviours towards people with disability across all aspects of our organisation through increasing awareness of ability and changing language to reflect the capabilities of individuals				
<b>Outcome 1.1: Value people with disability in our community</b>				
Action No	Action	Priority	Responsibility	Measure
1.1.1	Explore opportunities to represent people with disability in Council imagery, marketing and communication materials.	Short	Council – Communications	Council publications feature photos of people with disability.
1.1.2	Provide disability awareness and inclusion training to all Council staff and Councillors including human rights and anti-discrimination.	Short	Council – Governance	Completion of training to staff and councillors.
1.1.3	Review Council Induction materials to incorporate the topic of disability inclusion to ensure our staff have the knowledge to communicate with people respectfully, confidently, and effectively with a disability.	Short	Council – Human Resources	Council Induction materials reviewed and updated.
<b>Outcome 1.2: Improve the understanding and connections within our community</b>				
Action No	Action	Priority	Responsibility	Measure
1.2.1	Deliver programs that promote and enhance access and inclusion in community.	Medium-Long	Council	Implementation of programs.
1.2.2	Build disability awareness and confidence among local businesses to support employment participation of people with disability.	Long	Council	Council engagement with local businesses.
1.2.3	Council work with small business to actively seek funding opportunities for accessible events.	Long	Council	Funding opportunities explored.

## FOCUS AREA 2:

### LIVEABLE COMMUNITIES

<b>2. LIVEABLE COMMUNITIES</b> Upper Lachlan Shire will improve access to buildings, spaces, places and activities for people with disability through applying universal design principles, improving connectivity, and engaging with people with disability, their families, carers and service providers, to co-design on key projects				
<b>Outcome 2.1: Make it safe and easy to get around</b>				
Action No	Action	Priority	Responsibility	Measure
2.1.1	Continue to invest in footpath upgrades and ensure any remedial work is DDA compliant.	Ongoing	Infrastructure Department	Number of footpaths constructed and/or rectified.
2.1.2	Review existing accessible parking for compliance and provide recommendation for improvement where required.	Short	Environment & Planning	Audit accessible car parking completed.
2.1.3	Review our Engineering Guidelines to ensure that new roads and reconstructions include consideration to the provision of accessible pedestrian facilities.	Medium	Infrastructure Department	Engineering guidelines reviewed and updated, where required.
<b>Outcome 2.2: Ensure Council's events, open spaces and sporting recreation facilities are accessible and inclusive</b>				
Action No	Action	Priority	Responsibility	Measure
2.2.1	Develop a set of guidelines that set standards for access and inclusion at Upper Lachlan events.	Long	Environment & Planning	Internal procedure developed.
2.2.2	Event applications on Council land to require event organisers to outline how inclusion has been considered in the event.	Medium	Environment & Planning	Review and implementation of the event approval process.
2.2.3	Investigate the opportunity to develop a Council procedure for ensuring DDA compliance of all new public projects.	Medium	Infrastructure Department	Procedure developed.

Outcome 2.3: Improve accessibility of Council's buildings and infrastructure assets				
Action No	Action	Priority	Responsibility	Measure
2.3.1	Review access to public accessible toilets in key areas.	Short	Environment & Planning	Complete audit of Council public amenity facilities.
2.3.2	Improve access to Council public buildings with a focus on administration buildings, libraries or similar.	Long	Environment & Planning	Complete audit of Council public amenity facilities.
2.3.3	Establish a framework for the prioritisation of actions as part of the DDA Compliance Program.	Long	Environment & Planning	Access improvements are considered as part of Council short, medium and long term budget development.
2.3.4	Investigate the feasibility of having an Upper Lachlan Shire employee trained as an accredited accessibility consultant.	Short	Environment & Planning	Staff member provided training opportunity.

## FOCUS AREA 3:

### SYSTEMS AND PROCESS

<b>3. SYSTEMS AND PROCESS</b>				
Upper Lachlan Shire Council will continuously improve access to services, systems, and processes for people with disability through enhanced usability and availability of information, enabling and empowering people with disability to participate fully in all aspects of citizenship				
<b>Outcome 3.1: Improve the access and delivery of information service</b>				
Action No	Action	Priority	Responsibility	Measure
3.1.1	Ensure all Council websites comply with the most current web content accessibility guideline (WCAG) where accessibility issues are identified.	Medium	Council – Information Technology	Council websites are compliant.
3.1.2	Provide Council information in accessible formats.	Medium	Council	Council information process amended.
<b>Outcome 3.2: Council being a leader in delivery complaint projects</b>				
Action No	Action	Priority	Responsibility	Measure
3.2.1	In consultation with the Access Committee, review the committee's Terms of Reference and processes.	Medium	Council	Terms of Reference reviewed and updated where required.
3.2.2	Consult with the Access Committee in the development of Council projects that will involve public infrastructure.	Medium	Council	Number of consultation activities that occur with the Access Committee.

## FOCUS AREA 4:

### MEANINGFUL EMPLOYMENT

4. MEANINGFUL EMPLOYMENT Upper Lachlan Shire Council aims to assist in increasing meaningful work opportunities for people with disabilities				
Outcome 4.1: Ensure Council promotes equal employment opportunities				
Action No	Action	Priority	Responsibility	Measure
4.1.1	Disability awareness training to be made available to all community facing staff.	Medium	Council – Human Resources	Training is delivered.
4.1.2	Promote flexible working arrangements and in-house support to recruit and retain people with disability in the workforce and include inclusive recruiter messaging in all job advertisements.	Medium	Council – Human Resources	Recruitment advertisements are updated.
4.1.3	Investigate opportunities to proactively work with disability employment service providers to seek suitable candidates for new jobs and work placements within Council.	Long	Council – Human Resources	Discussions held with service providers to investigate opportunities.
4.1.4	Ensure information about disability inclusion is delivered to all new starters as part of the induction program.	Medium	Council – Human Resources	Updates made to the induction program to include disability awareness.
Outcome 4.2: Support people with disability in finding local employment				
Action No	Action	Priority	Responsibility	Measure
4.2.1	Promote information for people with disability on how to volunteer and access work experience.	Long	Council – IT	Council website updated to include information for people with disability on how to volunteer and access work experience.
4.2.2	Encourage local business to increase employment opportunities for people with disability.	Long	Council – Environment & Planning	Discussions held with service providers to investigate opportunities.



# DELIVERING AND MONITORING OUTCOMES

## IMPLEMENTATION

The actions identified in this Plan have been developed and prioritised according to the feedback from our consultations with people with disability, Council's Disability Inclusion and Access Advisory Committee and the alignment with Council's strategic plans and the services we deliver.

The timeframe for starting these actions has been identified as part of our planning. Resources, responsibility and budgets to deliver these actions are reviewed annually. Many of the identified actions will not require additional funds. Where further funding is necessary for projects such as a facility upgrade, Council will seek where possible to allocate these funds in the annual budget process or through external grants.

All program areas of Council have responsibility for improving access and inclusion in delivering services and programs. Council's Senior Leadership Team will manage and monitor the implementing the DIAP across Council. Relevant sections are required to report on progress as part of their regular business reporting.

## MEASURING SUCCESS

All program areas of Council have responsibility for improving access and inclusion in delivering services and programs. Council's Senior Leadership Team will manage and monitor the implementing the DIAP across Council. Relevant sections are required to report on progress as part of their regular business reporting.

The actions in this DIAP will be integrated into Council's four year Delivery Program and yearly Operation Plan and will be aligned with the Community Strategic Plan.

Council also understands the importance of measuring the impact of our actions and reporting on this progress to our community.

Council is required under the *NSW Disability Inclusion Act 2014* to report annually on the DIAP's progress. An annual report is prepared for the Minister for Families, Communities and Disability Services and the NSW Disability Council.

The report on our DIAP is published annually as part of Council's Annual Report. This Report is also published on our website and progress is reported bi-annually to Council's Disability Inclusion and Access Advisory Committee.

## ATTACHMENT 1: SURVEY RESPONSE

A summary of the community survey results is provided below, including the key take outs related to the four NSW outcome areas.

Table 1: Survey Question 1 – Which of the following best describes you?

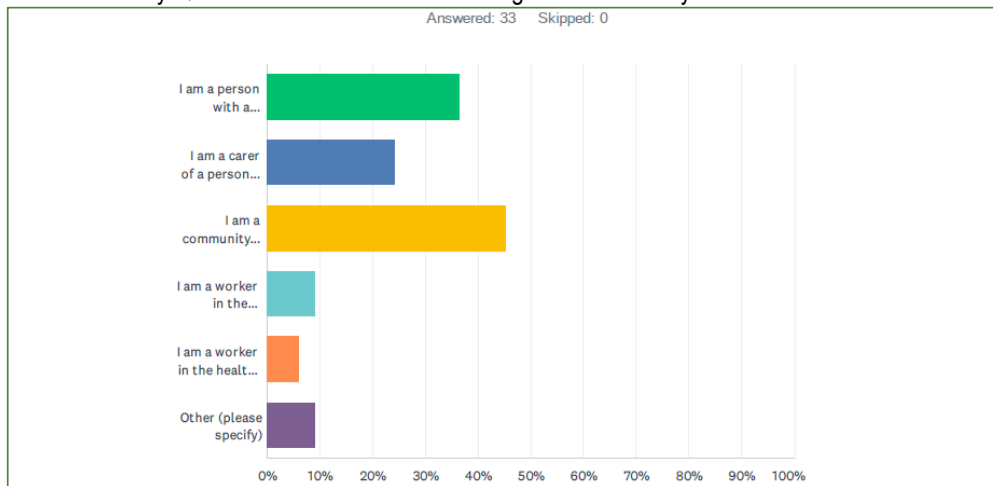


Table 2: Survey Question 2 – What type(s) of disability do you or someone you care for have?

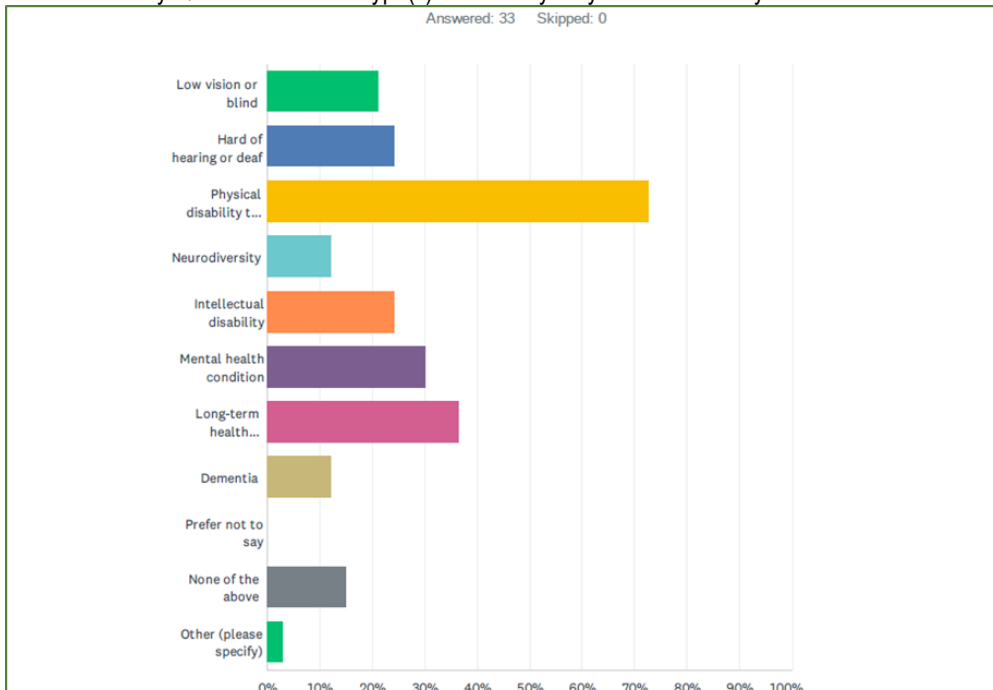


Table 3: Survey Question 3 – How would you rate the accessibility of the following Council facilities and services for people with disability?

	VERY ACCESSIBLE	SOMEWHAT ACCESSIBLE	NOT VERY ACCESSIBLE	NOT AT ALL ACCESSIBLE	DON'T KNOW	TOTAL	WEIGHTED AVERAGE
Information about Council events, facilities and services (including Council website)	12.12% 4	45.45% 15	27.27% 9	6.06% 2	9.09% 3	33	2.55
Council Customer Service	12.50% 4	46.88% 15	18.75% 6	3.13% 1	18.75% 6	32	2.69
Libraries	24.24% 8	60.61% 20	9.09% 3	0.00% 0	6.06% 2	33	2.03
Sporting Facilities	15.15% 5	45.45% 15	18.18% 6	3.03% 1	18.18% 6	33	2.64
Civic and Community Events	12.90% 4	45.16% 14	25.81% 8	0.00% 0	16.13% 5	31	2.61
Parks and Playgrounds	21.21% 7	42.42% 14	18.18% 6	12.12% 4	6.06% 2	33	2.39
Public Restrooms	21.21% 7	45.45% 15	30.30% 10	3.03% 1	0.00% 0	33	2.15
Footpaths	3.03% 1	33.33% 11	45.45% 15	15.15% 5	3.03% 1	33	2.82
Road crossings	3.03% 1	42.42% 14	39.39% 13	12.12% 4	3.03% 1	33	2.70
Council car parks	9.09% 3	36.36% 12	21.21% 7	18.18% 6	15.15% 5	33	2.94
Council-run events	6.06% 2	39.39% 13	21.21% 7	3.03% 1	30.30% 10	33	3.12

Table 4: Survey Question 6 – What barriers have you experienced when you are accessing Council facilities, events and services?

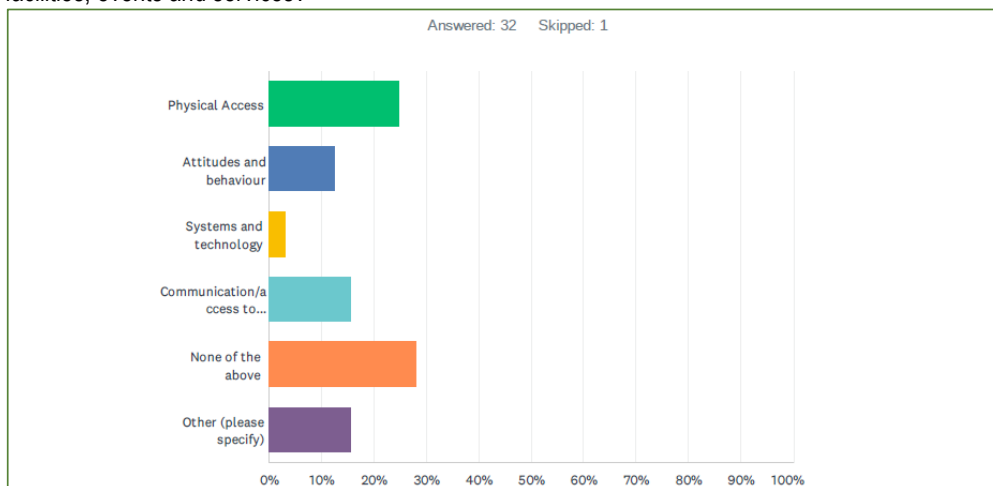


Table 5: Survey Question 10 – My age range?

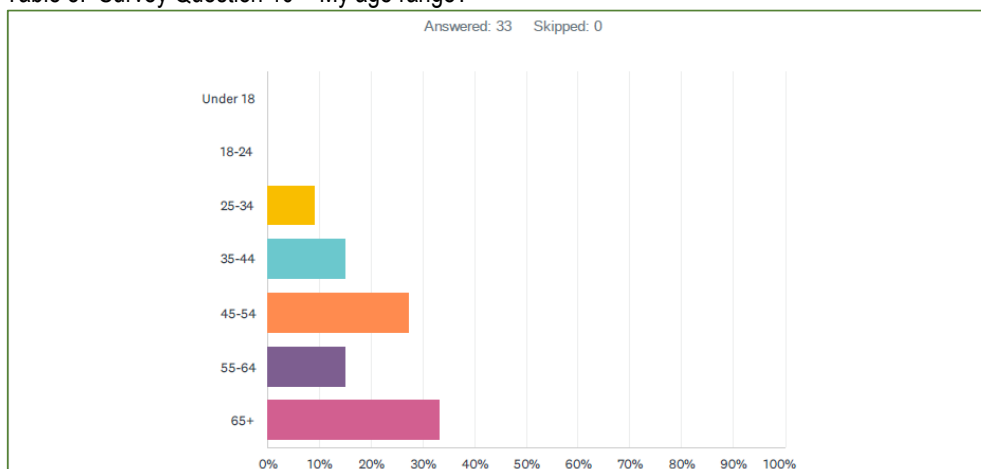


Table 6: Survey Question 11 – My gender is?

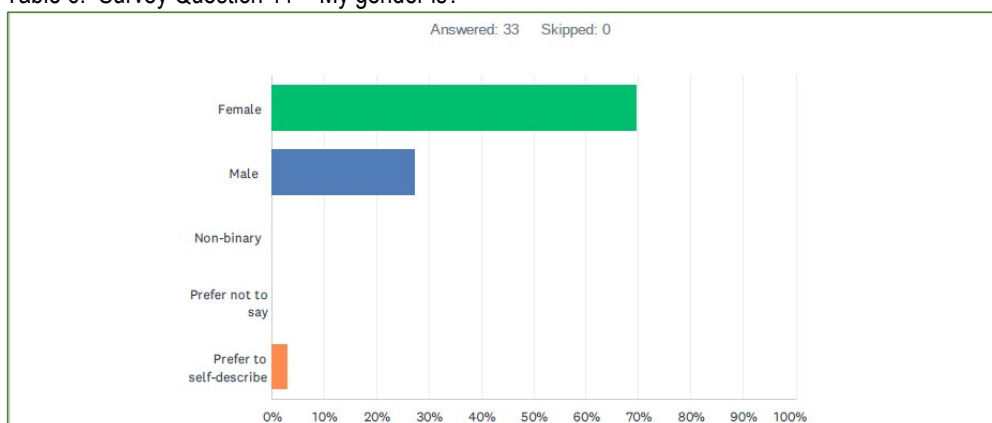


Table 7: Survey Question 12 – Are you Aboriginal or Torres Strait Islander origin?

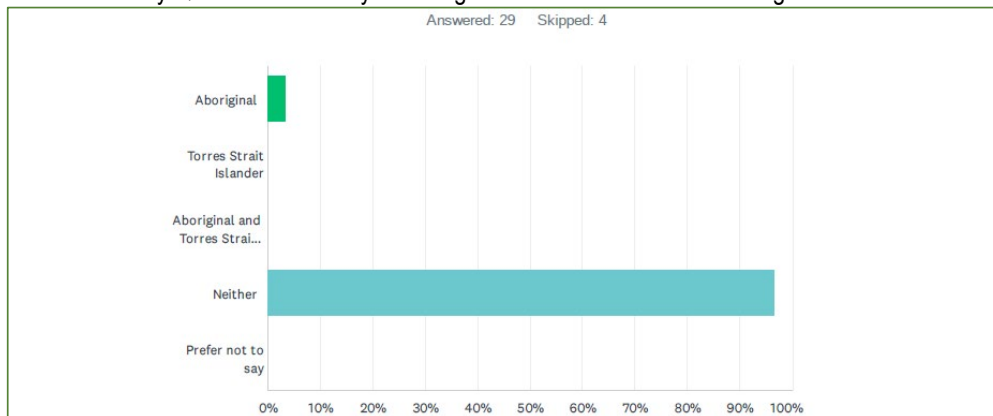
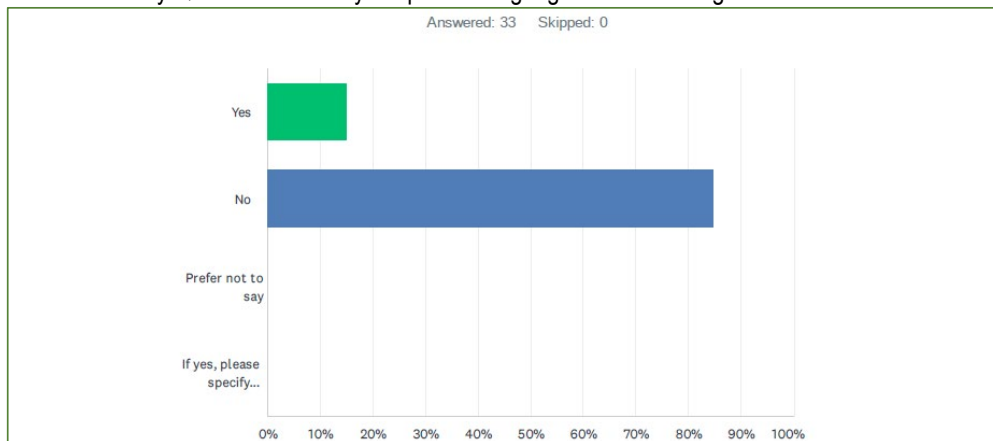


Table 8: Survey Question 13 – Do you speak a language other than English at home?



**The feedback from the survey results told us:**

Question 4 – Which Council facilities, events or services that are not accessible should be prioritised by Council?

- Gunning library, Public Toilets, Events, Footpaths, Gunning Swimming Pool.
- Council meetings, parks, sporting fields, off lead dog park, caravan parks.
- Pavements.
- Showgrounds Public toilets Information Centre.
- The customer service front counter, the old double wooden doors are very difficult for customers to get through. Customers with walking frames, wheel chairs or even just elderly residents struggle to open the heavy doors.
- The show and parking for disabled to safely be able to get in.
- Old buildings have limited spaces for mobility scooters.
- Village footpaths, building accesses (eg. ramps and doors), outdoor venue access (eg. Council events at the showground with more considered disabled access if possible - closer parking).
- I have put in a complaint earlier this year that when the box hedges overgrow in from of the library, no one in a wheelchair or with a walker can get past because of placement of bin on concreted in stand.
- The events and services that I have frequented have quite good access.
- Parking in the main street is difficult. There are 3 spots that are often taken. Sometimes I have to do a few laps and sometimes I just go home again.
- Parks and Playgrounds.
- Library, parks, toilets, arts and culture events.
- Parks.
- Crookwell Council office Crookwell Library Disabled car parking spaces.
- Wider doors and ramp into council chambers, automatic door onto Memorial Hall.
- Car parks? uneven or no footpaths, disabled restroom not unlocked.

Question 5 – Do you have any suggestions on how Council services, facilities and events could be made more accessible?

- Accessibility toilets at all facilities, accessible curbs to footpaths, Council staff that interact with the public trained in basic Auslan; ramps to access buildings, buildings with doors to accommodate walking frames, wheelchairs and the like, library events for people with disabilities – story time, computer tutor, reading help, longer opening hours, library programs inclusive of people with disabilities. Access to swimming pool facilities.
- Having more ways to access the facilities like better footpaths, entrance larger, transport to the facility.
- Must be mobility scooter friendly.
- Consultations with folk experiencing a disability. Conducting feasibility studies focussed on improving access to all public places.
- We need to an automatic door, to industry standard disability access ramp, upgrades to the customer service counter, ergonomic access for customers to fill in forms and even just move around in the foyer area. Customer regularly bump into the Service NSW photo chair because of the narrow access.
- More footpaths in general. Not everyone lives in the heart of town.
- Liaise with a variety of disability groups/individuals/carers who have a first-hand understanding of the issues they face and take on board their feedback.



- Have clear areas around disability ramps, so they can be accessed, make driveways and footpaths so they can smoothly be transitioned onto, some lips are quite high for a wheelchair or mobility aid user. The door into council front desk with the two openings is not even usable when in wheelchair without assistance.
- By gaining information and feedback from those that are facing daily barriers and challenges.
- Surveys, forums and general meetings are a great way to involve everyone.
- Get people with disability to give you direct feedback. Go with them and see the struggles to do everyday activities that those without disability take for granted.
- Access to the shire office at Crookwell. Ramp is steep and doors are heavy. Crookwell library only able to open one door because all books are returned via the shute. After school students come rushing in the door of the foyer and almost knock older patrons over.
- Ramps next to disabled car parking spaces should be installed.

Question 7 – Do you have any suggestions on how Council could address these barriers?

- Look at the accessibility of buildings, pools, sporting grounds, promote inclusivity for events.
- Currently the footpath or lack of footpaths or conditions of footpaths are forcing people to walk on the roads, repair damaged footpaths that haven't seen maintenance for some time, stop people from parking cars on footpaths or grass verges, remove vegetation from blocking access to footpaths and entrances.
- Council should look into having one office space that is inclusive of all of its departments, accessible to anyone with a disability and clearly signed.
- Accepting payments over the phone. Dedicated funding to address access points for businesses.
- Improving public toilet facilities, providing change tables.
- Take on board as much as Council is able to comments from those who have suggestions.
- Involve everyone in finding and addressing barriers. By keeping everyone well informed and educated about possible challenges that people may face, it opens the door for new and innovative ideas.
- Have an advisory panel to assist with all the things you don't know about. Everyday activities should not be difficult.
- Perhaps more information on the community Facebook page. Many of us can't afford online subscription to Crookwell Gazette so are unaware of what's happening.
- Promote inclusion by pre-planning and further regular consultation with your community.
- Being able to purchase tickets from a facility and not all on line purchases.
- Education material and promote, whether it be simply on web site, newsletters, etc.

Question 8 – How could Council improve the employment and volunteer opportunities for people with disability within Council?

- Connect with community schools, organisations that assist people with disabilities and offer opportunities.
- More advertising of said positions and allowing more people with disabilities the opportunity to apply and access.
- Just ask for volunteers.
- Council should look into investing in proper inclusive infrastructure for the community and for workers.

- Be aware of what opportunities might suit various disabilities and work with organisations/people to see if there is interest in volunteering or applying for Council positions.
- Make buildings properly accessible.
- By gaining information and knowledge from people that are facing challenges and barriers. This will gain an insight into community needs and provide great feedback.
- Be inclusive on all job vacancies. Provide opportunities. Use Disability Employment Services. They have funding to support employment placements and employers.
- Continue to monitor accessibility. Meeting individual needs.
- Give disabled people a job that they could do.
- Education and more opportunities.
- Investigate opportunities to employ people with disabilities and promote same.

Question 9 – Do you have any further comments or suggestions that will help Council form the Disability Inclusion Action Plan goals?

- Start going around the council areas and see what the disabled have to deal with on a daily basis.
- Set achievable goals which will demonstrate to the community Council's commitment to the Plan. Look at other DIAPs for further ideas.
- Innovative and creative thinking often comes from those facing daily challenges and barriers. Open forums, meetings and opportunities to voice concerns would help to gain important information to move forward.
- Goulburn Disability Forum covers Goulburn and surrounding areas. They would welcome the opportunity to assist. Lots of resources available.
- Take action on suggestions. There have been issues raised over past years that have never been addressed. One was that ramps in Goulburn Street are too steep for a person to propel a wheelchair unaided up to the footpath.

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## Environment and Planning - 21 March 2024

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**ITEM 11.2**                      **Review of Council Water Determination Policy (previously Rebate for Undetected Water Leak Policy)**

**FILE REFERENCE**    **I24/67**

**AUTHOR**                      **Manager Water, Waste and Sewer**

### **ISSUE**

Water Determination Policy.

**RECOMMENDATION**        That –

1. Council adopts the reviewed Water Determination Policy.
2. Council agrees to a maximum water rebate increase from \$400 to \$800.
3. Council agrees to minimum water rebate calculation revised from \$150 to \$200 to be considered as not significant.
4. Council agrees to determination of ownership of services detailed in Figures 1 and 2.

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### **BACKGROUND**

In March 2021 the Rebate for Undetected Water Leaks Policy was adopted by Council.

A review of this policy has occurred to review the rebate dollar value and to provide a more comprehensive policy for the public.

Water meter reads and billing in the past twelve month period has generated a number of enquiries. The undetected water leaks policy has been reviewed and expanded to include additional items to assist owners in understanding process.

Additional items in policy have been added to assist in determination:

- What is Council owned services and what is owned by the private landowner (Figure 1 and 2).
- Responsibility to maintain and provide access for meter reading.
- Inclusion of accuracy testing of water meters as included in fees and charges.
- What consists of a private main and responsibilities of the owner.
- What to do if there is leaking water.
- Determination process and conditions to be considered.

### **REPORT**

This report details changes to the policy and renames it to Water Determination Policy to include additional guidance to assist with inquiries and or disputes relating to water service to a property.

## ***Environment and Planning***

### **REVIEW OF COUNCIL WATER DETERMINATION POLICY (PREVIOUSLY REBATE FOR UNDETECTED WATER LEAK POLICY) cont'd**

#### **POLICY IMPACT**

This is a review of an existing policy of Council.

#### **OPTIONS**

The options to be considered by Council are:-

Option 1: To authorise the increase of rebate amount to \$800.00 and increase minimum amount of rebate after calculation to be \$200.00; (This is the recommended option)

Option 2: Not to increase and to keep the amount the same at \$400.00 and minimum amount of rebate after calculation as \$150.00.

#### **VARIATION**

Council reserves the right to vary or revoke this policy.

#### **FINANCIAL IMPACT OF RECOMMENDATIONS**

The increase to the maximum rebate will have a negative financial impact on Council's Water Fund that impact will be determined by the number of claims under this policy.

#### **RECOMMENDATION**      That –

1. Council adopts the reviewed Water Determination Policy.
2. Council agrees to a maximum water rebate increase from \$400 to \$800.
3. Council agrees to minimum water rebate calculation revised from \$150 to \$200 to be considered as not significant.
4. Council agrees to determination of ownership of services detailed in Figures 1 and 2.

#### **ATTACHMENTS**

1. <a href="#">1</a>	Water Determination Policy - Date Adopted 21 March 2024 - Resolution XX XX - Review for 2027	Attachment
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<b>POLICY:-</b>	
Policy Title:	Water Determination Policy (Previously Non-Potable (Previously Rebate for Undetected Water Leaks)
File reference:	F13/77
Date Policy was adopted by Council initially:	18 July 2013
Resolution Number:	210/2013
Other Review Dates:	18 July 2013, 19 November 2015 18 March 2021
Resolution Number:	210/2013, 331/15, 18/2021
Current Policy adopted by Council:	21 March 2024
Resolution Number:	XX/24
Next Policy Review Date:	2027

<b>PROCEDURES/GUIDELINES:-</b>	
Date procedure/guideline was developed;	
Procedure/guideline reference number:	

<b>RESPONSIBILITY:-</b>	
Draft Policy Developed by:	Manager Water Sewer & Waste
Committee/s (if any) consulted in the development of this policy::	N/A
Responsibility for implementation:	Manager Water Sewer & Waste Chief Financial Officer
Responsibility for review of Policy:	Director, Environment and Planning and Director Finance and Administration

**Water Determination Policy**  
**Adopted: 21 March 2024**

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**Objective.**

~~To provide consumers with an opportunity to claim a rebate where an undetected water leak has resulted in significant water consumption. A rebate will not be available where there is a minor leak which does not meet the minimum rebate amount.~~

To provide a determination (or adjustment) to the owner of a property in a situation where high-water usage on a water account is the result of circumstances that are beyond the owner's control.

**About this policy:**

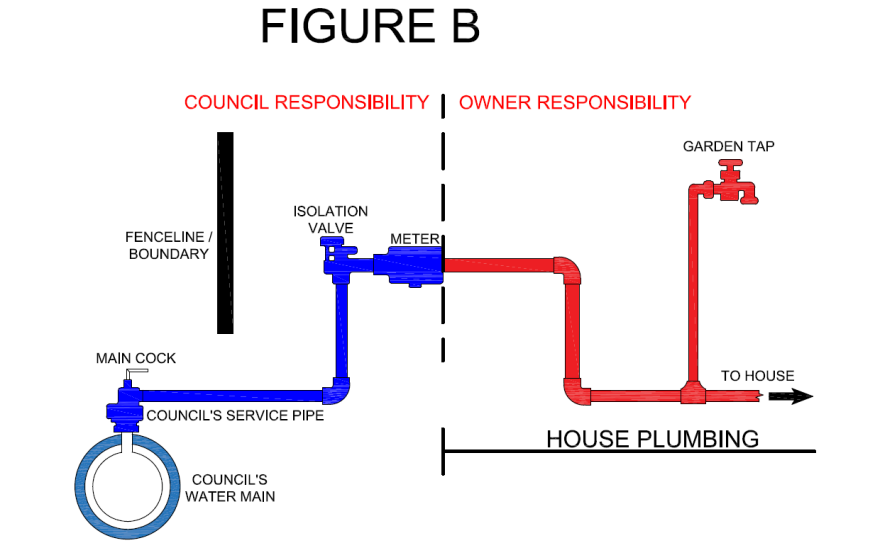
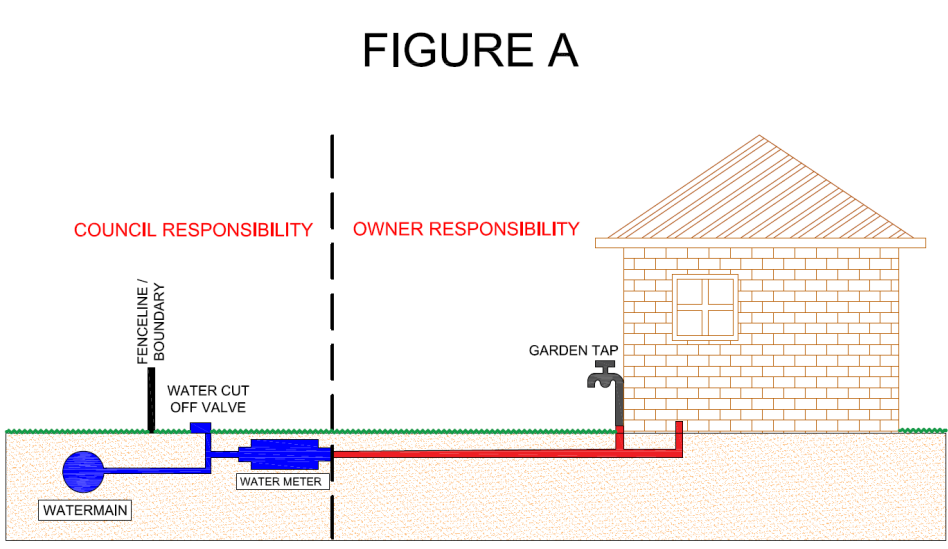
Once water has passed through the meter at a property, it becomes the responsibility of the owner of the property.

**What to do if there is leaking water?**

- If a property owner discovers a leakage, the property owner should turn off the stop tap on your meter and keep it turned off where possible. If the tap is faulty this should be reported to council for repair.
- The property owner should determine where the problem is coming from. If it is on the Council side (Figure 1), the property owner should contact Upper Lachlan Shire Council on 4830 1000 (business hours and after hours).
- If the leak is coming from the property owner's side, the property owner should contact a plumber (Figure 1).
- If the leak is in Council's water main, or if the water is leaking between Council's water main and the water meter, Council will repair the leak. This may require a water shutdown in the immediate area to rectify.
- Any leak from the water meter to the house, is the property owner's responsibility. Owners are responsible for phoning a licensed plumber to repair the internal water pipes. Repairs must be completed by a licensed plumber.
- If the property owner or plumber is unsure as to where the water main and pipelines are located, it is best to contact Council, who will be able to show the property owner or plumber the locations of the main and meter location.

Water Determination Policy

Adopted: 21 March 2024



There is no provision in the *Local Government Act 1993* that require or allow water account to be adjusted for high water usage which is the consequence of a water leak, so it becomes the Policy of the respective Water Authority of whether an adjustment mechanism is provided to consumers.

This policy provides determination (but not full) compensation to an owner where high-water usage was the result of a concealed, undetectable or an inaccessible leak.

### Provisions

**Water Determination Policy**  
**Adopted: 21 March 2024**

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Council will determine an adjustment under this Policy where the following conditions are met:-

- An application for a determination under this Policy will **not** be accepted where the water account is in arrears unless the owner has previously entered into an arrangement to pay those arrears; and;
- Where a water account is not in arrears, the access charges on the affected notice(s) should also be finalised by the due date of the notice(s), as any adjustment will only be made in respect of the water usage charges for the current billing period; and;
- An application for an adjustment under this Policy must be lodged within 30 days of the issue of the water account; and;
- The applicant must be an owner of the property, or their authorised agent; and;
- One claim will be offered per property, per ten (10) year period of ownership irrespective of whether ownership is sole or part ownership of the property; and;
- A claim for adjustment under this Policy must be made in writing / email and include a copy of the invoice for any repairs undertaken by a licensed plumber; and;
- The inspecting Council water operator, plumber or engineer must be satisfied that the leak would not have been noticed in day to day activities either because it was concealed, undetectable or not easily accessed; and;
- The inspecting Council water operator, plumber or engineer must be satisfied that any repairs have been undertaken in a timely manner; and;
- Before an adjustment is processed to a water & sewerage account, the owner is required to sign and return a deed of release to Council agreeing to the claim;
- If the repair of the leak has not been undertaken by a licensed plumber, a statutory declaration must be provided by the owner stating:
  - Who has repaired the leak;
  - The address where the work was carried out;
  - The date, nature and location of the repairs;
  - A statement that the defect was not readily visible or apparent.

**Extreme weather event**

Where an extreme weather event (e.g. flooding) masks the presence of a leak or delays the repair of a leak, Council may choose to:-

- Provide an adjustment over more than one (1) billing period provided they are consecutive billing periods; and;
- Accept an application for a water determination outside of the deadline required by this Policy.

An extreme weather event counts as a claim within a ten (10) year period.



## Water Determination Policy

### Adopted: 21 March 2024

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#### **Water leaks over more than one consumption period**

A claim can only be lodged for one consumption period water bill. If an undetected water leak occurs over more than one reading period, a rebate will only be considered on one water bill.

#### **Completion of the consumption period**

An assessment of claim can only be undertaken after completion of the standard water consumption period (i.e. September – March, March – September) which applies to the claim. For example if a leak was repaired in July, the claim could only be assessed after the September readings had been completed.

#### **Applications that are not successful**

Where an application for a determination under this Policy is not successful, the owner will be allowed thirty (30) days from the date of the advice to pay the outstanding usage charges.

Property owners who have a Private Water Service Agreement with Council for the supply of water are ineligible to claim for a determination under this Policy.

#### **Assessment based on previous consumption**

Determination of the rebate shall be based on the average consumption over the same period (i.e. March to September) for the two previous years.

#### **Private Main**

If the water meter is not located on your property as the property is not adjacent to a water main. Your property is connected to the water meter via a privately owned pipe which would be called a private main. The property owner is responsible for the maintenance and repair of the main between the meter and the property. Leak detection through monitoring usage and visual inspection is the responsibility of the owner of the private water main.

It should be noted that the assessment of water pressure is made in the vicinity of the water meter. The pressure at your point of use may be different. This could be due to the size, length and configuration of your internal plumbing and difference in ground elevation. Pressure beyond Council's meter is the responsibility of the owner of the private main.

#### **What you maintain**

The property owner is responsible for the water pipes and fittings between Council's water main and the buildings or taps on the property.

Council is responsible for the meter. In order to maintain the meter, Council requires the property owner to keep the area around the meter clear and

## Water Determination Policy

### Adopted: 21 March 2024

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accessible (at least 30 centimetres all around the meter) so Council can read, repair or replace the meter.

Council cannot read, maintain or repair a meter if the meter is:

- Behind a locked gate
- Buried in concrete or dirt
- Hidden by trees, plants or grass
- In an unsafe location on the property, for example, if there's a dog.

Property owners are required to ensure a meter is accessible to Council's staff.

### Eligibility for rebate.

#### Frequency

A claim for a rebate due to the water leakage must be lodged within 30 days of the issue of the account.

A rebate is only available once every ten (10) years for each property with an individual metered connection. A property with multiple water assessments and serviced by a single bulk meter will be considered as a single property for rebate payment.

Water leaks that are considered detectable (i.e. wet areas in yards, meter continually running, and or water leakage that has been advised by Council) and not rapidly resolved by the property owner will not be eligible for the rebate.

#### Evidence of Repair

A copy of a plumbers invoice must be provided identifying the source of the leak and the corrective work undertaken. The invoice must be signed by a licensed plumber.

### Calculation of the Adjustment.

#### Maximum and minimum rebate amounts

~~The maximum amount of any rebate granted will be \$400.00. Where the amount of the rebate is calculated to be less than \$150.00, this is not considered significant water consumption and no rebate will be granted.~~

#### Water leaks over more than one consumption period

~~A claim can only be lodged for one consumption period water bill. If an undetected water leak occurs over more than one reading period, a rebate will only be considered on one water bill.~~

#### Completion of the consumption period

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Page 6

**Water Determination Policy**  
**Adopted: 21 March 2024**

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~~An assessment of claim can only be undertaken after completion of the standard water consumption period (i.e. September — March, March — September) which applies to the claim. For example if a leak was repaired in July, the claim could only be assessed after the September readings had been completed.~~

The maximum amount of any rebate granted will be \$800.00. Where the amount of the rebate is calculated to be less than \$200.00, (this is not considered significant water consumption and no rebate will be granted).

Where an application is approved, Council will provide a rebate of 50% of the difference between the total billed amount and the average of the last two (2) water bills for the same consumption period up to the maximum rebate being \$800.00. The following formula will be used in calculating the rebate:

$$\text{(A) Usage (Kls) Rebate} = \frac{\text{(B) Usage (Kls) Billed} - \text{(C) Average Usage (Kls)}}{2}$$

The maximum adjustment provided will be equal to 50% of the difference between the water usage Kls of the affected account and an estimate of the average consumption for that period calculated using the usage of the two (2) billing periods immediately preceding the affected notice.

The \$ rebate will be calculated using the current period pricing rates per Councils adopted fees and charges relevant to the period under review.

Where current ownership of the property is less than two (2) consecutive billing periods, Council may choose to obtain two (2) additional readings over consecutive months to determine the average consumption to be used when calculating the adjustment.

Where the leak appears to affect more than one billing period, Council may choose to replace the additional affected billing period from any calculation with the usage from another billing period.

**Assessment based on previous consumption**

Determination of the rebate shall be based on the average consumption over the same period (i.e. March to September) for the two previous years.

**Rebate Calculation**

Where an application is approved, Council will provide a rebate of 50% of the difference between the total billed amount and the average of the last two water bills for the same consumption period calculated at current usage rates up to the maximum rebate being \$800.00. The following formula will be used in calculating the rebate:

Water Determination Policy  
Adopted: 21 March 2024

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**\$ Rebate (maximum \$800) = (A) Usage (Kls) Rebate \* Usage charge rates  
(current per adopted fees and charges)**

The maximum and minimum rebate amounts will apply and if a dispute arises regarding consideration of a rebate a final decision will be made by the Chief Executive Officer

**Water Meter Testing, Accuracy and Replacement**

Council may, on its own initiative, arrange for a Council owned water meter to be examined and tested. If, as a result of such an examination and test, a water meter is found not to correctly measure the quantity of water passing through it, Council may charge for the supply of water:

- a) On the basis of a daily consumption equal to the average daily consumption during the corresponding meter reading period of the previous year, or
- b) On such other basis as Council and the consumer may agree.

A water meter that registers less than 5% more or less than the correct quantity is taken to correctly measure the water passing through it.

If a water meter provided by Council is found to be defective, Council will replace it with one that is not defective.

At the request of an owner or occupier of premises and on the payment of a fee according to Councils adopted Fees and Charges, Council will arrange for a water meter installed on the premises to be examined and tested.

Testing carried out at the request of a person who is the owner or occupier of premises is to be at the expense of the person.

In cases where the water meter is found to be faulty and must be replaced, Council will refund the meter-testing fee.

**Scope**

This Policy applies to all Councillors and Council's Officers and manages the recovery of all debt owed to Council.

**Performance Measures**

The success of this Policy will be measured by:

- The number and dollar value of applications processed;
- The number of applications rejected;

Water Determination Policy  
Adopted: 21 March 2024

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**Definitions**

<b>Water Determination</b>	An adjustment provided to a water account
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**Non-compliance with this Policy**

Non-compliance with this Policy should be reported to the Chief Financial Officer who will investigate and determine the appropriate course of action.

**Relevant Legislation and Council Policies**

The following legislation and Council policies that are relevant to this Policy include:-

- *Local Government Act 1993;*
- *Local Government (General) Regulations 2005;*

**Variation**

Council reserves the right to vary or revoke this policy.



## **12      INFRASTRUCTURE DEPARTMENT**

The following item is submitted for consideration -

12.1	Road Closure - Gibraltar Road, Big Hill - Affix Common Seal	116
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## Infrastructure Department - 21 March 2024

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**ITEM 12.1**                      **Road Closure - Gibraltar Road, Big Hill - Affix Common Seal**

**FILE REFERENCE**    **I24/64**

**AUTHOR**                      **Design Engineer**

### **ISSUE**

This report provides a recommendation to authorise the Mayor and CEO to sign all necessary documents and affix the common seal for the closure and reopening of a section of Gibraltar Road.

**RECOMMENDATION**      That –

1. Council authorises the Mayor and Chief Executive Officer to sign all necessary documents and affix the common seal for the closure and reopening of a section of Gibraltar Road.

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### **REPORT**

At the Ordinary Council Meeting on 20 October 2022 Council resolved the following:

1. *Council resolve to close as public road the Council roads located on the eastern boundary of Lot 1 DP 563054 and northern boundary of Lot 129 DP 750014 in the vicinity of Gibraltar Road.*
2. *Council resolve that upon closure, Council transfer the closed roads to the adjoining owner as compensation for land acquired for road opening on Gibraltar Road.*

The deposited plan now requires signatures under Council seal by the Mayor and Chief Executive Officer. This report recommends that Council authorise this action to proceed, thereby facilitating the road closure and opening process and subsequent registration with the Land Registry.

### **POLICY IMPACT**

The recommendation is in accordance with Council's Land Acquisition Policy.

### **OPTIONS**

Without the recommended authorisation, the road closure and opening cannot proceed.



**FINANCIAL IMPACT OF RECOMMENDATIONS**

Nil

**RECOMMENDATION**      That –

1. Council authorises the Mayor and Chief Executive Officer to sign all necessary documents and affix the common seal for the closure and reopening of a section of Gibraltar Road.

**ATTACHMENTS**

Nil





## **13      FINANCE AND ADMINISTRATION**

There were no items submitted for this section at the time the Agenda was compiled.

## **14 CHIEF EXECUTIVE OFFICER**

There were no items submitted for this section at the time the Agenda was compiled.



## **16        REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES**

The following item is submitted for consideration -

16.1	Reports from Committees for the months of March 2024	124
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## Reports from Other Committees, Section 355 Committees and Delegates - 21 March 2024

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### ITEM 16.1

### Reports from Committees for the months of March 2024

#### RECOMMENDATION:

That Item - Minutes of Committee/Information listed below be received:

1. Gunning Arts Festival – Minutes from Annual General Meeting held 19 November 2023.
2. Crookwell and District Art Gallery – Minutes from meeting held 23 November 2023.
3. Economic Development s355 Advisory Committee – Minutes from meeting held 18 January 2024.
4. Collector Oval Committee – Minutes from meeting held 1 February 2024.
5. Tuena Hall & Recreation Area Committee – Minutes from Annual General Meeting held 21 February 2024.
6. Tuena Hall & Recreation Area Committee – Minutes from meeting held 21 February 2024.
7. Upper Lachlan Shire Council Traffic Committee – Minutes from meeting held 7 March 2024.

#### ATTACHMENTS

1. <a href="#">↓</a>	Gunning Arts Festival - Minutes from Annual General Meeting held 19 November 2023	Attachment
2. <a href="#">↓</a>	Crookwell and District Art Gallery Meeting Minutes - 23 November 2023	Attachment
3. <a href="#">↓</a>	Economic Development S355 Advisory Committee -Minutes - Meeting 1 - 18 January 2024	Attachment
4. <a href="#">↓</a>	Collector Oval Committee - Minutes from meeting held 1 February 2024	Attachment
5. <a href="#">↓</a>	Tuena Hall Committee - Minutes from Annual General Meeting held 21 February 2024	Attachment
6. <a href="#">↓</a>	Tuena Hall & Recreation Area Committee - Minutes from meeting held 21 February 2024	Attachment
7. <a href="#">↓</a>	Traffic Committee - 2024-03-07 - Minutes - Attachments	Attachment





Gunning Arts Festival Section 355 Committee

AGM – 5pm 19 November 2023

held at the Nixon residence, Nelanglo St, Gunning NSW 2581

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1. Opening

The meeting opened at 5.00pm with an Acknowledgement of Country.

2. Attendance and Apologies

Present:

Michelle Storey (Chair), Michael Coley, Ros McLoughlin, Vicki Basnett, Dianna Nixon, Lauren Woodbridge (ULSC), Helen Vooren.

Apologies received from:

Pam Kensit (ULSC), Mandy McDonald (ULSC), Margaret Jenkinson, Greg Baines and Margarita Georgiadis (Patron)

There were no conflicts of interest declared.

3. Minutes of the previous AGM

The minutes of the previous AGM held 4 December 2022 were accepted.

Moved: M Storey      Seconded: M Coley      AGREED

4. Chairs report and Financial Report

*Chairs Report*

The Chairs report was drawn from the Annual Report 2022-23 which was provided to and accepted by Upper Lachlan Shire Council. The Chair also noted that this did not include a summary of the festival activities held in October which were outside of the reporting period.

The Chair emphasised the support received from the committee and the staff and councillors of the Upper Lachlan Shire Council and warmly thanked all.

*Treasurer's Report*

The Chair advised that there have been no audited financials from Council nor a request for the committee to provide such however the balances for grant funds held by Council on the Committee's behalf have been reconciled.

Moved: M Storey      Seconded: M Coley      AGREED

## 5. Acceptance of nominations for committee membership

The chair position was vacated and L Woodbridge declared all positions vacant. There were no nominations provided prior to the meeting so nominations were called for.

## 6. Election of office bearers

Lauren Woodbridge chaired the election of office-bearers and committee members. Nominations were accepted from the meeting. All office-bearers and committee members were elected unopposed.

- **President:** Dianna Nixon  
Proposed: M Storey      Seconded: H Vooren      AGREED
- **Secretary:** Helen Vooren  
Proposed: M Storey      Seconded: M Coley      AGREED
- **Treasurer:** Michelle Storey  
Proposed: D Nixon      Seconded: R McLoughlin      AGREED
- **Committee members:** Michael Coley, Ros McLoughlin, Vicki Basnett, Greg Baines  
Proposed: M Storey      Seconded: H Vooren      AGREED
- **Patrons:** Max Cullen and Margarita Georgiadis  
Proposed: M Storey      Seconded: M Colley      AGREED
- **Council Representative:** L Woodbridge - It was noted that L Woodbridge would continue as the ULSC representative.

A motion was put to suggest these names to ULSC as being the members of the Gunning Arts Festival Section 355 Committee.

Proposed: Michelle Storey    Seconded: Michael Colley    **AGREED**

## 7. Bank Signatories

It was noted that all members of the incoming committee were signatories on the bank account having been changed following Meeting 48 (3 September 2023).

**ACTION:** M Storey and D Nixon to take copies of minutes to bank and confirm signatories.

Dianna Nixon took the chair.

## 8. Future meeting dates

The meeting discussed the next meeting and it was suggested that the next meeting be held 25 Feb 2024, venue to be confirmed.

## 9. General Discussion

The meeting had a general discussion on:

- planning of activities for 2024 by other community groups including any commemoration of Hume & Hovell in October and the likelihood of GAF participation.
- feedback on the October event and some lessons learned. The strong media promotion was appreciated.
- brain storming ideas for the 2024 event such as including a tailored market in town, better utilization of show ground facilities

ACTION: D Nixon to claim the date for 2025 Arts Festival.

There being no other business the meeting closed at 5.25 pm.

Signed as true and correct record of the meeting.

Gunning Arts Festival Chair  
Date:

**Crookwell District Art Gallery****Minutes of the meeting held on November 23<sup>rd</sup>, 2023**

Karen Harwood opened the meeting at 4.30pm.

**PRESENT:**

Karen Harwood, Jane McCracken, Jeremy Goodman, Gay Smith, Jeffrey Vaughn, Jenny McCarthy, Heather Linford, Anne Rogan, Sue Bell, Steve Carroll, Ann Goodman, Caroline Greig, Bardie Carter, Marg Carr.

**APOLOGIES:**

Susie Recsei, Margot Luntungan, Bev Seaman, Marg Shepherd, Mandy McDonald.

**MINUTES OF THE PREVIOUS MEETING:**

The minutes were accepted as a true record of the meeting. (Moved Jane McCracken, sec. Karen Harwood)

**CORRESPONDENCE:**

Jane McCracken informed the meeting that she has received back our audited books from ULSC.

**TREASURERS REPORT:**

Jane McCracken tabled the Report showing an opening balance of \$1,795.65, income of \$6,731.55, expenses of \$5,820.00, leaving a closing balance of \$2,707.20

Jane also noted our CBA Term Deposit of \$20,499.02 is due to be re-invested at 3.5%. The meeting agreed. The report was accepted. (Moved Jane McCracken, sec. Caroline Greig.

**GARDEN FESTIVAL ART SHOW REPORT:**

Karen Harwood and Jane McCracken reported the Show a success. 30% of the works were sold with an overall profit from the Show of \$1,000 approx.

**ART OFF YOUR WALL SHOW UPDATE:**

Members reported good interest from the community re participating. Show arrangements up to date, a truck and driver to collect screens from Taralga needs to be sourced. Caroline Greig stated she may have somebody, Caroline to follow up.

The Gazette's editor Tristan Kensit was suggested as a possible Show Opener, Jeremy Goodman to follow up.

**ART OFF YOUR WALL SHOW ROSTER:**

Rosters were established for Art Receipt, Hanging, Saturday, Sunday and Sunday bump-out.

Members volunteered total 7 plates of food for Friday Opening. Jeremy Goodman to re stock drinks.

**WEBSITE / PUBLICITY UPDATE:**

Caroline Greig outlined plans for on line publicity for Art Off Your Wall. Caroline also offered to take on and complete the Gallery brochure project and the front door lettering project.

**OTHER BUSINESS:**

Jeremy Goodman noted the Committee will need to convene in January to finalise arrangements for the High School exhibition on Feb 17,18 - as the next meeting falls after this date.

Karen Harwood closed the meeting at 5.30pm.

AGENDA ECONOMIC DEVELOPMENT S355 ADVISORY COMMITTEE  
Meeting 1  
18 January 2024

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**MINUTES**

**ORDER OF BUSINESS**

**1. PRESENT**

(Chair) Deputy Mayor Mandy McDonald, Cllr J Searl, Cllr S Reynold, Christy O'Sullivan, Doug McIntyre, Josh Proudman, Kathleen Bowerman (Minute taker)

**2. APOLOGIES**

Mayor Pam Kensit, Rob Cameron.

**3. DECLARATIONS OF INTEREST**

NIL

**4. CONFIRMATION OF MINUTES**

NA

**5. CORRESPONDENCE**

NIL

**6. AGENDA ITEMS**

**6.1 Creating better conditions for connectivity and technology.**

- Telstra have announced that Curaweela will be getting a new tower – May June 2024.

**6.2 Creation of a Light Industrial area in our Shire.**

- Look at identifying possible light industrial areas in either/both Gunning and Crookwell.
- Kathleen to look into what has previously been noted as possible areas.
- What types of industry would we want to attract?
- Some areas that are an issue
  - A site that is zoned correctly
  - Infrastructure
  - Sewer/water capabilities
  - Childcare
  - The cost to council to re-zone an area and are Council in a position to do so if a piece of land is found.

### 6.3 Urban development in our shire

- What is happening with the Masterplan?
- Look at making the pathway into business into the area easier.
- Cheat sheets / FAQ created.
- Plan for Crown Land Plan – possibly housing, and large enough blocks for industrial area.

## 7. GENERAL BUSINESS

Look at creating a bypass.

Make contact with Carissa Wells at Regional Development Australia Southern Inland.

[I:\Executive Assistant\Economic Development\Minutes\18 January 2024\Crookwell Township Masterplan 2022B.pdf](#)

[I:\Executive Assistant\Economic Development\Minutes\18 January 2024\Southern Mountain Crossing 1a Ideas.pdf](#)

[I:\Executive Assistant\Economic Development\Minutes\18 January 2024\ULSC Industrial Estate.pdf](#)

## COLLECTOR OVAL COMMITTEE

### GENERAL MEETING 01/02/24

<b>Date:</b> 01/02/2024	<b>Meeting Time:</b> 6:05 pm	<b>Venue:</b> Oval Pavilion
<b>Type of meeting</b>	General Meeting	
<b>Chairperson</b>	Keith Fincham	
<b>Secretary</b>	Holly Fincham	
<b>Treasurer</b>	Charlie Reardon	
<b>Attendees</b>	Serenity Riches, John Searl, Andrew Chiswell. From 7pm Greg Roos From 7:30pm Lyn Roos	
<b>Apologies</b>	Michael Duck	

#### Presidents Report

- Mural – unsuccessful in funding – discuss in agenda item 8
- meeting with Council and Mayor – overview of meeting
- \* met with Mayor – Pam Kensit

#### Treasurer Report

- Add Keith Fincham and Charlie Reardon to Westpac Banking
  - Agree on date to all visit Westpac Goulburn and finalise paperwork.
  - Upon completion of additional signatories to provide -
1. Statement numbers 13 to 17 which will cover the period from 31 July 2019 to 31 July 2020
  2. Statement Number 22 covering the period 31 July 2021 to 29 October 2021
- \* Money reimbursed to Dan and Trista for fuel after receiving receipts. Money spent from operational account



## COLLECTOR OVAL COMMITTEE

### GENERAL MEETING 01/02/24

Read Previous Minutes	
	Noted as read

Update Agenda Item 1: - Purchase of Lawn Mower		
Update		
Discussion	<p>Discuss revised mower options from newly updated quotes and decide on which unit to purchase.</p> <p>Previous quote expired. Received conditional approval from Council to amend product purchase.</p> <p>* if we use the money to buy the mower it breaks the s355 funding rules as it will be a non-fixed asset for the oval but owned by council. This was discovered by Andrew Chiswell and Murray Rainey.</p> <p>* An MOU/Charter was requested on several occasions from council outlining how the mower will be used and will remain in Collector</p> <p>* should we return the money to the committee as they were unsure of the rules at the time and would not be impressed with how the funds were used</p> <p>* if we break the rules it will effect the future requests for funding from the committee</p> <p>* unable to purchase a mower of the same quality as when the funding was received</p> <p>* the CCA - Collector community association may be best placed to apply for a mower as it's not run by Council. No Charter needed</p>	
Conclusions	<p>MOTION put to the Committee – The committee will return the money to the s355 funding committee and request the CCA apply for the mower.</p> <p>Motion brought by Holly, seconded by Serenity.</p> <p>Vote for motion: Charlie, Keith, Serenity, Andrew, Holly.</p> <p>Vote against the motion: John – votes the money should be spent on the mower</p>	
Resolution –	Person Responsible	Deadline
The committee will return the money to the s355 funding committee and request the CCA apply for the mower.	Keith to get a cheque, Holly and Keith to email James McKay – President of CCA	

## COLLECTOR OVAL COMMITTEE

### GENERAL MEETING 01/02/24

Agenda Item 2: - Veolia \$1000 grant			
Update	Grants available for application		
Discussion	Brief discussion around Grant Funding with thoughts for next General Meeting. * could use the money for lighting the carpark area – solar outdoor lights motion censored.		
Conclusions	Motion put to the Committee – The Committee will consider applying for the Veolia grants to enhance the lighting in the carpark facility.  Motion brought by Serenity, Seconded by Keith.		
Resolution –		<u>Person Responsible</u>	Deadline
Grant to be applied for			

Agenda Item 3: - Overflow Carpark			
Update	Take discussion to Town Planning Meeting on 19 February 2024.		
Discussion	* Michael checked and no plans for carpark by Bushranger Trust – for pump track etc, they plan to use current oval facilities and hall parking. * Council will always need to be consulted before considering this project		
Conclusions	Take discussion to Town Planning Meeting on 19 February 2024.		
Resolution		Person Responsible	Deadline
Keith and Andrew to discuss at Town Planning Meeting		Keith	19 Feb 2024

Agenda Item 4: - RV Parking			
Update	As above for Agenda Item 3.		
Discussion			
Conclusions			
Resolution		Person Responsible	Deadline

## COLLECTOR OVAL COMMITTEE

### GENERAL MEETING 01/02/24

	Serenity Riches	
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Agenda Item 5: - Bridge Timbers as Car Barriers			
Update			
Discussion	<ul style="list-style-type: none"> <li>* where should they be moved to</li> <li>* will be a council issue if put in the wrong place and someone gets injured</li> <li>* could we stack them up to clean the area up and allow for mowing</li> <li>* could be used in future for pump tract border or new playground</li> </ul>		
Conclusions	<ul style="list-style-type: none"> <li>* Move the bridge timbers into a pile away from area</li> <li>* apply to council parks and gardens for fencing for that area</li> </ul>		
Resolution –	<u>Person Responsible</u>	Deadline	
Charlie to move timber	Charlie Reardon and Keith Fincham		

Agenda Item 6: - Booking Pavilion Space			
Update	Andrew met with Reese and Rich Carter – website completed within one month will online soon		
Discussion	<ul style="list-style-type: none"> <li>* can we add a booking space on there or a calendar for booking.</li> <li>* every group/committee on the website will be responsible for their own pages</li> </ul>		
Conclusions	* update our page when the website is finished		
Resolution –	<u>Person Responsible</u>	Deadline	
Wait for website to be finalised	Andrew to advise		

## COLLECTOR OVAL COMMITTEE

### GENERAL MEETING 01/02/24

Agenda Item 7: - Contract for Dan			
Update	Remove from Agenda as no longer relevant without new mower		
Discussion			
Conclusions			
Resolution –		Person Responsible	Deadline

Agenda Item 8: - Mural Grants			
Update	Unsuccessful due to audit. Next Funding available in May		
Discussion	<ul style="list-style-type: none"> <li>* Design should be up to the artist after ideas given e.g. bees etc</li> <li>* once the audit is finalized we can reapply for funding</li> <li>* should we get the communities thoughts/ideas or advise the community</li> </ul>		
Conclusions	<ul style="list-style-type: none"> <li>* once audit finished we will reapply in April – work out who in the next meeting</li> <li>* yes the design is up the artist we choose</li> <li>* advise the community of the project and tell them to come to the meeting for ideas etc.</li> </ul>		
Resolution –		Person Responsible	Deadline
Reapply for funding		Keith	May 2024

Agenda Item 9: - General Business	
Update	Projects to be put back on agenda? Electricity etc- water – oval upgrade?
Discussion	1). Amenities Enhancement Project – run by Andrew * Estimate of \$280,000 to enhance the oval, including resurfacing/reshaping, flood management/irrigation, reseeding, tree removal etc. * Andrew to look at funding options e.g. NSW sport and Rec, Ratch

## COLLECTOR OVAL COMMITTEE

### GENERAL MEETING 01/02/24

	<p>2). Potable drinking water for the area.</p> <p>* Andrew met with Irrigear – will cost \$23,000 for water filtration – includes UV lights to kill bug – council previously didn't approve maintenance fee option.</p> <p>*unlikely to progress without Council as would need weekly maintenance/water testing due to bore water in area</p> <p>3). Power Upgrade</p> <p>* S355 Funding opens in April we can apply again.</p> <p>* we are at a standstill on upgrade – can't progress other projects without it e.g. air conditioning for pavilion, water bubblers, second BBQ etc.</p>		
Conclusions	<p>1). Andrew to look at funding for Amenities Enhancement Project</p> <p>2). John to speak with Council about the water options</p> <p>3). committee to look at applying again for funding in April</p>		
Resolution –	<u>Person Responsible</u>	Deadline	
<p>1). Andrew to look at funding for Amenities Enhancement Project</p> <p>2). John to speak with Council about the water options</p> <p>3). committee to look at applying again for funding in April</p>	<p>Andrew</p> <p>John</p>		

#### Date for Next Meeting

Date: Tuesday 19 March 2024 at 6pm.

Meeting closed:

Attached: NA

## **Tuena Hall & Recreation Area Committee**

Bathurst Street, Tuena NSW 2583    PH. 48345267

*A section 355 committee of Upper Lachlan Shire Council*

Minutes of the Annual General Meeting

21 February 2024

Present:

Vince Lonergan, June Lonergan, Robyn Hall, Jill Cowey, Gabrielle Saville, Barb Blankenzee, Robyn Cartwright, Rae Ford, Dave McTaggart, Mandy MacDonald, James Armitage, Lesley Hall

Apologies: Bev Hall, Jenelle Parsons

Meeting Opened: 2.00pm.

Minutes from the previous AGM were tabled and resolved as accurate.

All position were declared vacant. Due process was followed.

Nominations were called for, seconded and unanimously agreed upon. Positions were accepted.

### 2024 Committee is:

Ex-Officio Chairperson: Mayor Pam Kensit

Council Representative: Mandy MacDonald

President: James Armitage

Vice President: Robyn Hall

Secretary: Gabrielle Saville

Treasurer: Jenelle Parsons. Appointed in absentia

### Committee Members:

Vince Lonergan, June Lonergan, Robyn Hall, Lesley Hall, Jill Cowey, Gabrielle Saville, Jenelle Parsons, Craig Clulow, Dave McTaggart, Ray Smith, Helen James, Graham McLaughlin, James Armitage, Barb Blankenzee, Bev Hall, Robyn Cartwright, Rae Ford.

### Sub Committee: Ladies Craft Shop

Jill Cowey and Barb Blankenzee

### Authorised Volunteer Community Volunteer Workers

Helen James and Ray Smith

### Authorised "Work for the Dole" Scheme Community Volunteer Workers

Dave McTaggart, Craig Cudlow and Graham McLaughlin

**Meeting Closed: 2.10pm**

## **Tuena Hall & Recreation Area Committee**

Bathurst Street, Tuena NSW 2583 PH. 48345267

*A section 355 committee of Upper Lachlan Shire Council*

### **Contact details. 2024**

Position	Name	Phone	Email
<i>President</i>	James Armitage	0428252228	armitay@yahoo.com.au
<i>Vice President</i>	Robyn Hall	48346063	robynann@skymesh.com.au
<i>Treasurer</i>	Jenelle Parsons	48345222	jenelletuena@gmail.com
<i>Secretary</i>	Gabrielle Saville	48345267	1gai2play@gmail.com

# Tuena Hall & Recreation Area Committee

Bathurst Street, Tuena NSW 2583 PH. 48345267

*A section 355 committee of Upper Lachlan Shire Council*

## Minutes of General Meeting

21<sup>st</sup> February 2024

**Meeting opened:** 2.10 pm

**Present:**

Vince Lonergan, June Lonergan, Robyn Hall, Jill Cowey, Gabrielle Saville, Barb Blankenzee, Robyn Cartwright, Rae Ford, Dave McTaggart, Mandy MacDonald, James Armitage, Lesley Hall

**Apologies:** Bev Hall, Jenelle Parsons

### **Address from President.**

James Armitage, incoming President, conveyed our heart felt thanks to Jill Cowey, our out going President for her tireless 15 year contribution to the welfare and growth of Tuena and her contribution to this Committee in various roles.

### **Minutes from the previous General Meeting were tabled.**

Resolved: Dave McTaggart & Rae ford..... Unanimously accepted.

### **Treasures Report:**

The report was tabled, discussed and accepted. Our Treasurer was not in attendance.

Resolved: June Lonergan and Barb Blankenzee.

Discussion was directed at our Term Deposit. Should we invest it to generate greater interest, should we commence another out of working account. Result: Jill Cowey will investigate all possibilities, discuss these with the Treasurer and present a report at the next General Meeting.

### **Correspondence:**

All correspondence was tabled, discussed as necessary and accepted.

Resolved: June Lonergan and Barb Blankenzee.

### **Business Arising from previous Minutes and Correspondence:**

#### **1. Letter sent to Community Regarding Special Rates Variation.**

Mandy MacDonald advised all work on a SRV has been cancelled and will not proceed due to a Hostile response at Community Consultation.

#### **2. Email Sent to Council regarding Hail Damage.**

Council have inspected the roof of the Hall, the new toilet block, the old toilet block and the showers and are now pursuing an insurance claim to have these repaired or replaced. Photographic evidence was also presented to council to assist in claim. (Storm on Christmas Day 2023) When complete we will then investigate the benefits of installing a Solar System on the roof of the Hall to service the Hall and Recreation Area. (Grant funded) Electricity is the greatest expense incurred by the committee.

#### **3. Email from Council regarding a Complaint.**

Council requested information as to our position on contribution to the dividing fence between the Hall and one of our neighbours. We replied that our offer to contribute \$1500 to assist with erecting a fence



they desire has been withdrawn and these funds have been redirected into the establishment of a screen that addresses our concerns.

In this email we also advised Council that we would erect a bespoke cage to store the gas bottles we require for the showers and the Hall. (refer below..”Work done by Council”)

#### **Agenda Items:**

##### **CHURCHES**

**Anglican Church.** In need of cosmetic repair but request for funding was unsuccessful.

Request updated on Church position as to repairs. Contact Sally Cullen.

##### **Catholic Church.**

Deemed unsafe and needs major repairs. Water management is the major issue undermining the foundations. Email sent to Church advising of possible Hail damage and requesting an inspection.

##### **Presbyterian Church.**

No new communication. Title Certificate in now for the Presbyterian Church Property Trust. All AGREED that the Hall Committee write to the Property Trust requesting a meeting to find a solution. Copy of letter attached. **Post Script: Letter withheld awaiting further advice from Simon Arkinstall**

##### **EASTER**

Easter Saturday mini market is ON. Same format as previous years.

##### **ANZAC DAY**

James Armitage & Vince Lonegan to conduct service.

Helen and Blue in charge of music

Mandy MacDonald to represent Council and address gathering.

Student Address: To be confirmed.

Lunch in Hall, menu to be confirmed.

##### **WORK DONE BY COUNCIL**

Council consulted with OHS and Work Safe and relocated the Gas bottles attached to the Hall and stored at the Hall to comply with best practise. NB No bespoke cage was required.

##### **COMMUNITY MOWERS AND MAINTAINENCE EQUIPMENT.**

###### **Resolution:**

**The Ride on Mowers owned by the Tuena Hall and Recreation Area Committee and all other maintenance equipment including but not limited to Whipper snipper and tools can only be used and accessed by the five nominated persons listed below.**

**Ray Smith, Helen James, Dave McTaggart, Craig Cudlow and Graham McLaughlin.**

**No other persons will be granted access to this equipment as unauthorised use negates our insurance policy and undermines our public liability.**

Proposed: Gabrielle Saville Seconded: James Armitage. Unanimously accepted.

This information will be in the Next Issue of the CHAT.

##### **COUNCIL REPORT; Mandy MacDonald.**

1. Update presented on all road works relevant to Tuena.

2. Council Survey..Towards 2042 is available for all organisations and/or individuals to complete on Councils website and we were encouraged to participate as this is integral to forward planning.
3. Re Grants: Mandy suggested we access and look at “Smarty Pants” website for available grants. Advised Council could assist with applications and before applying suggested we contact Council as we are a 355 Committee and most applications would require Council endorsement and/or support.
4. Mandy asked our opinion on the Smiley Face Speed Signs. POSITIVE. But a suggestion was made the North situated sign be moved to the other side of Burnt Hut Creek as this is a significant blackspot and of continual concern.
5. Mandy informed us of the New Speed Zone in the Crookwell CBD. Now 40kph
6. Updated best practise pedestrian crossing in Crookwell is complete and is more user friendly for the general public and stock transporters.

## **NEW BUSINESS**

### **The BORE.**

The quality of water from the bore continues to cause significant damage to pipes, pumps, taps, toilet cisterns and tanks.

The bore has never been serviced or cleaned since it was established. (10 plus years ago)

Result of discussion:

Contact a Bore Specialist company to inspect and assess the state of the bore and present a report which we can then use to formulate appropriate action in conjunction with ULSC.

### **RECREATION FACILITY FOR TUENA**

Specifically, a Multi-Purpose facility consisting of one ALL WEATHER TENNIS COURT with a wide apron on which would be a basketball ring and a practise wall. (Similar to Binda facility). For use by locals and our campers.

Funded by Grants and Community Input.

Possibly sites to be investigated for approval by Council.

Sub committee to be established, headed by James Armitage

NB The existing Tennis Courts are no longer fit for purpose, are located on a flood zone and difficult and expensive to maintain.

**Meeting Closed: 3.20pm**

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**MEETING OF THE TRAFFIC COMMITTEE**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 7 MARCH 2024**

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**PRESENT:** Cr J Searl (Chairperson), Mr B Oliver (TNSW), SC H Upton ( NSW Police)

**NON VOTING:** Mr L Kruger (Director of Infrastructure), Dr A Al-Saoudi (Manager of Asset and Design), Mr T George (ULSC Road Safety Officer) and Ms Susie Pearman (Minutes Secretary).

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**THE CHAIRPERSON DECLARED THE MEETING OPEN AT 11.00**

**SECTION 1: APOLOGIES & LEAVE OF ABSENCE**

There were no apologies.

**SECTION 2: DECLARATIONS OF INTEREST**

Nil

**SECTION 3: CONFIRMATION OF MINUTES**

**ITEM 5.1** **RESOLVED** by Mr Oliver and Cr Searl

That the minutes of the Traffic Committee Meeting held on 7 December 2023 be adopted.

- CARRIED

**SECTION 4: REPORTS**

**ITEM 4.1** **PROPOSED ALTERATION FOR THE INTERSECTION OF COLYER STREET AND PARK STREET, CROOKWELL**

**RESOLVED** as unanimously supported by Committee

1. The layout of the intersection be modified to eliminate any potential of confusion for drivers using option 2

- CARRIED

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This is page ONE of the Minutes of the MEETING OF THE TRAFFIC COMMITTEE  
Held on 7 MARCH 2024 Confirmed on 6 JUNE 2024

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
**MEETING OF THE TRAFFIC COMMITTEE**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON 7 MARCH 2024**

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**ITEM 4.2            JERRAWA ROAD / COOLALIE ROAD INTERSECTION AT JERRAWA**

**RESOLVED** as unanimously supported by Committee

1. The 'STOP' sign on Jerrawa Road be relocated to control eastbound traffic on Coolalie Road and consideration be given to changing the 'STOP' sign to a 'GIVE WAY' sign.

- CARRIED

**SECTION 5:        ITEMS FOR DISCUSSION**

**ITEM 5.1            PREVIOUS ITEM ACTION LIST**

**RESOLVED** as unanimously supported by Committee

**PROPOSED CONCLUSION:**

That the Local Traffic Committee members note the progression of the previous action items and the due dates.

- CARRIED

**General Business**

- A letter from the residents on Showground Lane, Crookwell was tabled at this meeting. A report will be prepared and brought back to the committee by the next meeting.
- Request update from TfNSW regarding Speed Zone review they were undertaking in Binda Village as advised at 1 June 2023 meeting after further community representation made to Council regarding the safety of the children attending Binda Public School in the current 80km zone.

*"TNSW advised they will be initiating a speed zone review in Binda Village of the current 50km zone. Currently has signposted 100km down to 80km then 50km for a short length in main street."*

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This is page TWO of the Minutes of the MEETING OF THE TRAFFIC COMMITTEE  
Held on 7 MARCH 2024 Confirmed on 6 JUNE 2024

**UPPER LACHLAN SHIRE COUNCIL**  
**MINUTES OF THE**  
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**ON 7 MARCH 2024**

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Transport for NSW advised the committee that the speed zone review of Binda Village had been finalised. New speed zones would be signposted and marked by April 2024.

**THE MEETING CLOSED AT 11.50am**

Minutes confirmed 6 JUNE 2024

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Chairperson

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This is page THREE of the Minutes of the MEETING OF THE TRAFFIC COMMITTEE  
Held on 7 MARCH 2024 Confirmed on 6 JUNE 2024



## **17       NOTICES OF MOTION**

There were no items submitted for this section at the time the Agenda was compiled.





## **18        QUESTIONS WITH NOTICE**

There were no items submitted for this section at the time the Agenda was compiled.



# **Chief Executive Officer's Statement**

## **Confidentiality**

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.



## **CONFIDENTIAL SESSION**

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

### **RECOMMENDATION**

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Item 19.1 in confidential session for the reasons indicated:

Item 19.1 Award of Contract - Pejar Road - First Creek Box Culvert

*This report is considered to be confidential in accordance with Section 10A(2c) of the Local Government Act, 1993, as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

*This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*



## **19        CONFIDENTIAL SESSION**

The following item is submitted for consideration -

19.1        Award of Contract - Pejar Road - First Creek Box Culvert