



TOURISM, AND ECONOMIC DEVELOPMENT S355 ADVISORY COMMITTEE CHARTER

Objective To provide advice and support to Council relating to Tourism and Economic Development, fostering sustainable growth and enhancing the region's economic vitality.

Role

- Act as an advisory general committee to Council, without executive powers.
- Advise Council on economic development including tourism within the Upper Lachlan Shire region.
- Foster partnerships to attract new businesses, investments, and jobs to the local area.
- Assist in overcoming challenges to support sustainable growth.
- Support funding bids, including opportunities from the NSW Government.
- Raise local community awareness of the economic and social value of tourism.
- Promote initiatives to grow the visitor economy sustainably and diversify economic opportunities.

Membership, Chairperson, and Voting Membership comprises:

- 3 Councillors (voting), with annual selection of the Committee Chairperson.
- 6 Community representatives (voting).
- Council Chief Executive Officer (or nominee) (non-voting), with Council staff and secretariat as required (non-voting).

Meetings

Meetings are to be held quarterly or as arranged, following Council's Section 355 Code of Meeting Practice.

Voting

Recommendations are made by consensus; no recommendation constitutes a Council motion or decision. Matters requiring consensus not achieved are referred to Council.

Quorum

A majority of voting Committee members constitutes a quorum at each meeting.

Legal Status

The Committee operates under Section 355 of the Local Government Act 1993.

Appointment of Members

Community members seeking appointment contact the Chief Executive Officer, who submits a report to Council for approval.

Term

The Committee membership is reviewed annually and after each Council election.

Removal and Dissolution

A member may be removed or replaced for non-attendance at three consecutive meetings or disorderly conduct. Council may dissolve the Committee at any time.

Conflicts of Interest

Members must declare conflicts of interest before relevant discussions, which shall be minuted.

Communication and Reporting

- Agendas circulated at least one week before meetings.
- Formal minutes produced in accordance with Council's Code of Meeting Practice, reported to Council meetings.
- Each member provided with Council's Code of Conduct, Section 355 Committee Policy, Section 355 Code of Meeting Practice, and other relevant policies.