

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

|                                   |   |
|-----------------------------------|---|
| Reviews carried out by the agency | Information made publicly available by the agency |
| Yes                               | Yes   |

A review was completed by Council in 2021/2022. Council proactively releases the following information:- Energy Master Plan 2019, Local Government (State) Award 2020, Local Government (Splinter) Award 2021, Council Business Continuity Plan 2021, Council Customer Service Charter - Council Information Technology Strategic Plan 2019-2021, Collector Wind Farm Voluntary Planning Agreement, Council policies, Local Strategic Planning Statements (LSPS), Upper Lachlan End of Term Report 2016-2021, Upper Lachlan Community Strategic Plan 2042, CRJO 2040 Community Strategic Plan Taverner survey, Upper Lachlan Towards 2042 Community Engagement Report, Memorandum of Understanding - Goulburn Mulwaree Council, Yass Valley Council and Upper Lachlan Shire Council, Tablelands Destination Development Plan 2020, Southern Tablelands Regional Economic Development Strategy 2018-2022 (REDS), 2021 Local Government Election Candidate Information, Councillor Handbook, Code of Conduct, Code of Meeting Practice, Plan of Management Crookwell Memorial Oval Emily Chalker complex, Plan of Management Gunning Tony Foley Centre, Australia Day Event of the Year Nomination 2022, Australia Day Citizen and Young Citizen of the Year Nominations 2022, Australia Day Citizen and Young Citizen of the Year Nominations 2022, Australia Day Sportsman and Young Sportsman of the Year Nomination 2022, Rye Park Wind Farm Voluntary Planning Agreement, Biala Wind Farm Voluntary Planning Agreement, Crookwell 2 and 3 Windfarms Voluntary Planning Agreement, Pedestrian Access Mobility Plan (PAMP) 2017, Application for Burial Reservation Permit, Social and Community Plan, Disability Inclusion Action Plan, Community Engagement Programs – Cullerin Range Wind Farm, Taralga Wind Farm, Crookwell 2 Wind Farm, Biala Wind Farm and Gullen Range Wind Farm, Council Financial Statements, The Bulletin, Council Annual Report, Rural Living Handbook - Driveway Specification.

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

|                                       |
|---------------------------------------|
| Total number of applications received |
| 2                                     |

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

|                                |        |        |       |
|--------------------------------|--------|--------|-------|
| Number of Applications Refused | Wholly | Partly | Total |
|--------------------------------|--------|--------|-------|

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|            |    |    |   |
|------------|----|----|---|
|            | 0  | 0  | 0 |
| % of Total | 0% | 0% |   |

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome\*

|  | Access Granted in Full | Access Granted in Part | Access Refused in Full | Information not Held | Information Already Available | Refuse to Deal with Application | Refuse to Confirm/Deny whether information is held | Application Withdrawn | Total | % of Total |
|--|------------------------|------------------------|------------------------|----------------------|-------------------------------|---------------------------------|--|-----------------------|-------|------------|
| Media  | 0                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 0     | 0%         |
| Members of Parliament                            | 0                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 0     | 0%         |
| Private sector business                          | 0                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 0     | 0%         |
| Not for profit organisations or community groups | 0                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 0     | 0%         |
| Members of the public (by legal representative)  | 1                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 1     | 50%        |
| Members of the public (other)                    | 1                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 1     | 50%        |
| Total  | 2                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 2     |            |
| % of Total                                       | 100%                   | 0%                     | 0%                     | 0%                   | 0%                            | 0%                              | 0%   | 0%                    |       |            |

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome\*

|  | Access Granted in Full | Access Granted in Part | Access Refused in Full | Information not Held | Information Already Available | Refuse to Deal with Application | Refuse to Confirm/Deny whether information is held | Application Withdrawn | Total | % of Total |
|--|------------------------|------------------------|------------------------|----------------------|-------------------------------|---------------------------------|--|-----------------------|-------|------------|
| Personal information applications*   | 0                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 0     | 0%         |
| Access applications (other than personal information applications)                     | 2                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 2     | 100%       |
| Access applications that are partly personal information applications and partly other | 0                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 0     | 0%         |
| Total  | 2                      | 0                      | 0                      | 0                    | 0                             | 0                               | 0  | 0                     | 2     |            |
| % of Total   | 100%                   | 0%                     | 0%                     | 0%                   | 0%                            | 0%                              | 0%   | 0%                    |       |            |

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

| Reason for invalidity   | No of applications | % of Total |
|---|--------------------|------------|
| Application does not comply with formal requirements (section 41 of the Act)  | 0                  | 0%         |
| Application is for excluded information of the agency (section 43 of the Act) | 0                  | 0%         |
| Application contravenes restraint order (section 110 of the Act)              | 0                  | 0%         |
| Total number of invalid applications received                                 | 0                  | 0%         |
| Invalid applications that subsequently became valid applications              | 0                  | 0%         |

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

|  | Number of times consideration used* | % of Total |
|--|-------------------------------------|------------|
| Overriding secrecy laws  | 0                                   | 0%         |
| Cabinet information  | 0                                   | 0%         |
| Executive Council information                                    | 0                                   | 0%         |
| Contempt   | 0                                   | 0%         |
| Legal professional privilege                                     | 0                                   | 0%         |
| Excluded information   | 0                                   | 0%         |
| Documents affecting law enforcement and public safety            | 0                                   | 0%         |
| Transport safety   | 0                                   | 0%         |
| Adoption   | 0                                   | 0%         |
| Care and protection of children                                  | 0                                   | 0%         |
| Ministerial code of conduct                                      | 0                                   | 0%         |
| Aboriginal and environmental heritage                            | 0                                   | 0%         |
| Privilege generally - Sch 1(5A)                                  | 0                                   | 0%         |
| Information provided to High Risk Offenders Assessment Committee | 0                                   | 0%         |
| Total  | 0                                   |            |

\*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

|  | Number of times consideration used* | % of Total |
|--|-------------------------------------|------------|
| Responsible and effective government                                 | 0                                   | 0%         |
| Law enforcement and security   | 0                                   | 0%         |
| Individual rights, judicial processes and natural justice            | 0                                   | 0%         |
| Business interests of agencies and other persons                     | 0                                   | 0%         |
| Environment, culture, economy and general matters                    | 0                                   | 0%         |
| Secrecy provisions   | 0                                   | 0%         |
| Exempt documents under interstate Freedom of Information legislation | 0                                   | 0%         |
| Total  | 0                                   |            |

Table F: Timeliness

|  | Number of applications* | % of Total |
|--|-------------------------|------------|
| Decided within the statutory timeframe (20 days plus any extensions) | 1                       | 50%        |
| Decided after 35 days (by agreement with applicant)                  | 1                       | 50%        |
| Not decided within time (deemed refusal)                             | 0                       | 0%         |
| Total  | 2                       |            |

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

|  | Decision varied | Decision upheld | Total | % of Total |
|--|-----------------|-----------------|-------|------------|
| Internal review  | 0               | 0               | 0     | 0%         |
| Review by Information Commissioner*                              | 0               | 0               | 0     | 0%         |
| Internal review following recommendation under section 93 of Act | 0               | 0               | 0     | 0%         |
| Review by NCAT   | 0               | 0               | 0     | 0%         |
| Total  | 0               | 0               | 0     |            |
| % of Total   | 0%              | 0%              |       |            |

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

|   | Number of applications for review | % of Total |
|---|-----------------------------------|------------|
| Applications by access applicants   | 0                                 | 0%         |
| Applications by persons to whom information the subject of access application relates (see section 54 of the Act) | 0                                 | 0%         |
| Total   | 0                                 |            |

Table I: Applications transferred to other agencies.

|                                 | Number of applications transferred | % of Total |
|---------------------------------|------------------------------------|------------|
| Agency-Initiated Transfers      | 0                                  | 0%         |
| Applicant - Initiated Transfers | 0                                  | 0%         |
| Total                           | 0                                  |            |