**2023/2024 PROJECT APPLICATION FORM**

The Biala Wind Farm Community Fund provides financial support to projects and initiatives, such as equipment purchases, facility construction, renovation/rehabilitation projects, new programs or special funding for the local Upper Lachlan Shire region.

It is one of the commitments by Biala Wind Farm, contained in the Community Enhancement Program (CEP), which aims to enhance and enrich the local community through initiatives and projects.

Property owners, local residents and non-residents who work in the area are encouraged to apply for funding, via incorporated or registered not for profit organisations.

From 2021 to 2023, applications for projects and initiatives located within a 5km radius of a Biala Wind Farm turbine will be given preferential consideration. Should no suitable community initiative or project be nominated for funding within the 5km radius, then projects within a 20km radius of a Biala Wind Farm turbine will be considered.

From 2024, no preferential consideration will be applied and all applications for funding within a 20km radius of the Biala Wind Farm will be considered and assessed based on the merits of the individual applications.

# THE APPLICATION PROCESS

* Complete your application on the formbelow;
* Submit your application either by post or email to PO Box 42, GUNNING NSW 2581 or [council@upperlachlan.nsw.gov.au](mailto:council@upperlachlan.nsw.gov.au);
* The closing date for applications is 5.00pm on Friday 6 October 2023. Late applications **will not** be accepted;
* The application will be assessed by the Biala Wind Farm Community Fund S355 Committee;
* The eligible target community for the Community Fund is outlined in the Biala Wind Farm Community Fund Project Guidelines;
* Applications must include at least two quotations that are less than six months old;
* Applications must include a Financial Management Plan;
* Funding will not be provided for sponsorship and/or day-to-day expenses of local sporting bodies, however larger infrastructure items will be considered;
* Applications must not profit individuals or private entities;
* You will be notified of the success or otherwise of the application in November with funds released in December;
* At the completion of the project, you will be required to provide a summary report of costs including copies of tax invoices, together with photos of the completed project (where applicable);
* For any further information or clarification please contact Council’s Department of Environment and Planning on 4830 1000.

**APPLICANT DETAILS**

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| **Date of Application:** |  |  |
| **Name of Applicant:** |  |  |
| **Title and Head of Organisation:** |  |  |
| **Applicant / Organisation Postal Address:** |  |  |
| **Street Address:** |  |  |
| **City:** |  | **Post Code:** |
| **Contact Person:** |  | **Phone:** |
| **Email:** |  | **Website:** |

**PROJECT DETAILS**

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| **Project Title:** |  | | |
| **Project Summary:** |  | | |
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| **Project Location:** |  | | |
| **Attach any approvals given or required by regulatory authorities for this project.** | **Yes** | **No** | **N/A** |
| **Has your local council been consulted about the project?** | **Yes** | **No** | **N/A** |

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| **Applications for Capital works projects must be accompanied by an approved Development Consent from Council or written confirmation from Council that consent is not required.**  **Attached: Yes No** | | |
| **Project starting date:** | | **Estimated Completion Date:** |
| **Project Details** –attach any plans, site map, photos and any additional information to support the project.  **Attached: Yes No** | | |
| **Who will benefit from the project? List target groups, numbers of members/users and expected frequency of use:** | | |
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| **Attach letters of support – Attached: Yes No** | | |

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| **Project Outcomes:** |
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| **Recognition of the Biala Wind Farm Community Fund**  **If your application is successful your organisation will be required to organise public acknowledgement of the funding. Please indicate how the Biala Wind Farm Community Fund contribution would be recognised**: |

**ESTIMATED PROJECT COST**

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| **Total funding sought (GST inc):** |
| **Other funding (GST inc):** |
| **Is your Organisation Registered for GST? Yes No**  **Please state ABN:**  **NOTE: If you are registered for GST and your application for funding is successful you will be required to submit a Tax Invoice to Council.** |
| **Has your organisation committed funds to this project? Yes No** |
| **Cash: In Kind:** |
| **Has your project been formally costed (eg. Quotes sourced)? Yes No** |
| **Have all approvals for the project been obtained? Yes No** |

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| **Has the funding from all other sources been secured? Yes No** |
| **If Yes, please provide details:** |

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Committee Member Signature Committee Member Signature

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