

UPPER LACHLAN SHIRE COUNCIL

SUMMARY OF INFORMATION ACCESS PURSUANT TO GIPA

1. Open Access Information

The following documents are available via Councils website:

- Ageing Strategy
- Application for Burial Reservation Permit, Social and Community Plan
- Australia Day Event of the Year Nomination (annual)
- Australia Day Citizen and Young Citizen of the Year Nominations (annual)
- Australia Day Citizen and Young Citizen of the Year Nominations (annual)
- Australia Day Sportsperson and Young Sportsperson of the Year Nomination (annual)
- Biala Wind Farm Voluntary Planning Agreement
- Biodiversity Planning Framework
- Business Continuity Plan
- Council venue, park and sporting facility details
- Crookwell 2 and 3 Windfarms Voluntary Planning Agreement
- CRJO 2040 Community Strategic Plan Taverner survey
- Agency information guide (AIG)
- Council Customer Service Charter
- Documents tabled in parliament by or on behalf of an agency
- Council Policy documents
- Disability Inclusion Action Plan
- Economic Development Strategy
- Energy Master Plan 2019
- Access to Information
- Disclosure log
- Register of contracts
- Contract Award Notices
- Collector Wind Farm Voluntary Planning Agreement
- Community Directory
- Human Resources Strategic and Succession Plan
- Upper Lachlan Infrastructure Plan
- Local Strategic Planning Statements (LSPS)
- Memorandum of Understanding - Goulburn Mulwaree Council, Yass Valley Council and Upper Lachlan Shire Council
- Plan of Management Crookwell Memorial Oval Emily Chalker complex
- Plan of Management Gunning Tony Foley Centre
- Pedestrian Access Mobility Plan (PAMP) 2017
- Rye Park Wind Farm Voluntary Planning Agreement
- Rural Living Handbook - Driveway Specification.
- Social and Community Plan
- Southern Tablelands Regional Economic Development Strategy 2018-2022 (REDS)
- Tablelands Destination Development Plan 2020
- Upper Lachlan End of Term Report
- Upper Lachlan Commitment to Child Safety
- Upper Lachlan Community Participation Plan
- Upper Lachlan Community Strategic Plan 2042
- Upper Lachlan Delivery Program
- Upper Lachlan Operational Plan
- Upper Lachlan Towards 2042 Community Engagement Report
- Watercycle Management Plan

- Workforce Plan
- Community Engagement Programs
- Record of the open access information that is not made public due to an overriding public interest against disclosure (via GIPA Disclosure Log, Policy regarding Returns of Interest, details of personnel that are not considered 'public officials', information derived from Confidential Sessions of Council)
- Annual reports
- Planning documents
- Disclosures of pecuniary interests (excluding personal information of Executive and prescribed officers, and their signatures)
- Returns of interest of Councillors, designated persons and delegates
- Model code prescribed under section 440 (1) of the LGA and the code of conduct adopted under section 440 (3) of the LGA
- Code of meeting practice
- Annual financial reports
- Auditor's report
- Management plans
- EEO management plans
- Annual reports of bodies exercising functions delegated by the local authority
- Any codes referred to in the LGA
- Agendas and business papers for any Council meeting or any committee of the local authority (but not including business papers for matters considered when part of a meeting is closed to the public)
- Minutes of any meeting of the local authority or any committee of the local authority, but restricted (in the case of any part of a meeting that is closed to the public) to the resolutions and recommendations of the meeting,
- Reports by the Chief Executive of the Office of Local Government presented at a meeting of the local authority in accordance with section 433 of the LGA.
- Land register
- Shire Road Network Map
- Register of investments
- Register of delegations
- Register of graffiti removal work kept in accordance with section 13 of the [Graffiti Control Act 2008](#)
- The register of voting on planning matters kept in accordance with section 375A of the LGA (see Council Minutes).
- Environmental planning instruments, development control plans and contributions plans made under the [Environmental Planning and Assessment Act 1979](#) applying to land within the local authority's area.

2. Formal GIPA Application

The following documents may be made available following a formal GIPA Application via the Right to Information Officer (Manager Governance) and provided payment of relevant fees are made by applicant:

- Applications for approvals under Part 1 of Chapter 7 (waste facility, water treatment plant, community lands, car park, camping ground) of the LGA and any associated documents received in relation to such an application
- Applications for approvals under any other Act and any associated documents received in relation to such an application
- Register of current declarations of disclosures of political donations kept in accordance with section 328A of the LGA
- Records of approvals granted or refused, any variation from local policies with reasons for the variation, and decisions made on appeals concerning approvals

- Orders given under Part 2 of Chapter 7 (Crown activities) of the LGA, and any reasons given under section 136 of the LGA
- Orders given under the authority of any other Act
- Records of building certificates under the *Environmental Planning and Assessment Act 1979*
- Plans of land proposed to be compulsorily acquired by the local authority
- Compulsory acquisition notices
- Leases and licences for use of public land classified as community land
- Performance improvement orders issued to a council under Part 6 of Chapter 13 of the LGA.

3. Formal Property Information Request

The following documents may be made available following a formal Property Information Request via the Right to Information Officer (Manager Governance) or Environment and Planning Division (Planning Officer) and provided payment of relevant fees are made by applicant:

- Development applications made on or after 1 July 2010 and records of decisions
- Development applications (within the meaning of the *Environmental Planning and Assessment Act 1979*) and any associated documents received in relation to a proposed development including the following—
 - (i) home warranty insurance documents
 - (ii) construction certificates
 - (iii) occupation certificates
 - (iv) structural certification documents
 - (v) town planner reports
 - (vi) submissions received on development applications
 - (vii) heritage consultant reports
 - (viii) tree inspection consultant reports
 - (ix) acoustics consultant reports
 - (x) land contamination consultant reports
- Records of decisions made on or after 1 July 2010 on development applications (including decisions made on appeal)
- Development applications made before 1 July 2010 and any associated documents received (whether before, on or after that date) in relation to the application