

PRE-LODGEMENT BOOKING FORM

All correspondence to: General Manager PO Box 42 Gunning NSW 2581 Environment & Planning Department Crookwell - Telephone: (02) 48 301 000

ABOUT THIS SERVICE

Our pre-lodgement service provides a meeting with relevant Council staff to give early comment on a development proposal. Council will provide applicants with minutes of the meeting and outlining issues that need to be addressed in any subsequent Development Application. (Please see fee schedule below)

A hard copy and one electronic copy of plans and supporting information must be lodged a minimum of ten (10) days prior to the meeting to allow officers to review information, visit the site (if required) and identify issues.

The Service has the benefit of providing early comment, highlighting issues, avoiding future conflicts and achieving smoother DA processing. The comments provided through this Service do not bind Council in anyway.

1. PROPERTY DE	TAILS				
Lot		DP			
Street Address					
Suburb					
2. PROPOSED DEVELOPMENT					
3. APPLICANT DETAILS					
Name					
Company					
Postal Address					
Phone		Mobile			
Email		Fax			
Applicants Signature:			Date:		

PREFERRED MEETING DAY (PLEASE CIRCLE)	PREFERRED MEETING TIME (PLEASE CIRCLE)		
TUESDAY WEDNESDAY THURSDAY	AM PM		
Is this the 1st Pre-lodgment meeting?	(Yes/No)		
If no, what number meeting will this be?			
Is the applicant the property owner?	(Yes/No)		
If no, is the property owner aware of this pro	oposal? (Yes/No)		

4. INFORMATION SUBMITTED FOR PRE-LODGEMENT						
5. LIST ISSUES FOR	DISCUSSION AT THE PRE-LODGEME	ENT				
6. LIST PERSONS A	TTENDING PRE-LODGEMENT MEETI	NG				
FEES						
Simple development		Free				
	proposal with written advice	\$250 \$1000				
Complex developmer						
Complex developmer	nt proposal > \$5mil with written advice	\$2000				
Credit Card Dermante can be made by completing and ferrorading the Oredit Card ferror with your						
Credit Card Payments can be made by completing and forwarding the <u>Credit Card form</u> with your application.						
OFFICE USE ONLY						
Registration No:	Parcel No:					
Meeting Date:	Meeting Time:	1				
Meeting Room:		~				
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