



BUSINESS PAPER

ORDINARY MEETING

Thursday 20 March 2025

1.30PM

Council Chambers

COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

12 March 2025

Councillors

Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 20 March 2025** in the **Council Chambers** commencing at **1.30PM**.

Your presence is requested.

Yours faithfully



Alex Waldron
Chief Executive Officer
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

1	NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING	
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3	DECLARATIONS OF INTEREST	
4	CITIZENSHIP CEREMONY	
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	Nil	

UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

Chief Executive Officer
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Madam

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Office of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	council@upperlachlan.nsw.gov.au	www.upperlachlan.nsw.gov.au
ICAC	(02)8281 5999 Toll Free 1800463909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	(02) 4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A PECUNIARY INTEREST

PURSUANT TO PART 4 PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)

To the Chief Executive Officer

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

Name of Meeting: Ordinary Meeting of Council

Date of Meeting:

Page Number:

Item Number:

Special disclosure of pecuniary interests by *[full name of councillor]*

in the matter of *[insert name of environmental planning instrument]*

which is to be considered at an Ordinary Meeting of the Council *[name of council or council committee (as the case requires)]*

to be held on the _____ day of _____ 20 .

Pecuniary interest

Address of the affected principal place of residence of the councillor or an associated person, company or body (the identified land)

Relationship of identified land to councillor
[Tick or cross one box.]

The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise).

An associated person of the councillor has an interest in the land.

An associated company or body of the councillor has an interest in the land.

Matter giving rise to pecuniary interest¹

Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land)²

[Tick or cross one box]

The identified land.

Land that adjoins or is adjacent to or is in proximity to the identified land.

Current zone/planning control

Proposed change of zone/planning control

Effect of proposed change of zone/planning control on councillor or associated person
(tick box that applies)

Appreciable financial gain

Appreciable financial loss

[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest.]

Councillor's Signature:

Date:

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A NON-PECUNIARY INTEREST

**PURSUANT TO PART 5 NON PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A NON PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the Chief Executive Officer

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

Significant

Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

Option A – Make a declaration, stay in the Chamber, participate in the debate, and vote.

Option B – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

Option C – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

Option D – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

Option E – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

Option F – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

5 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

5.1 Minutes of the Ordinary Meeting of Council of 20 February 2025..... 12

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

Present: Mayor P Culhane (Chairperson), Cr R Cameron, Cr V Flanagan, Cr G Harris, Cr A Meggitt, Cr S Peirce, Cr S Reynolds, Cr J Searl, Cr T Yallouris, Ms A Waldron (Chief Executive Officer), Mr A Croke (Director Finance and Administration), Mr K Mahmud (Director Infrastructure), Mr S Arkinstall (Director of Environment & Planning) Ms A Stons (Communications Officer) and Ms K McCarthy (Executive Assistant)

THE MAYOR DECLARED THE MEETING OPEN AT 13:30pm

SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING

Mayor Culhane read an acknowledgment of Country and notice of meeting/webcast to the meeting.

Mayor Culhane also welcomed the public gallery.

SECTION 2: APOLOGIES & LEAVE OF ABSENCE

There were no apologies.

SECTION 3: DECLARATIONS OF INTEREST

Cr R Cameron declared a non-pecuniary interest in Item 16.1 Reports from Committees specifically to the Crookwell Art and District Gallery Committee as his wife is the secretary of the committee and will make a declaration, stay in the chamber, not participate in the debate and not vote.

Cr S Peirce declared a non-pecuniary interest in Item 11.6 Creative Capital Grant – Accessibility ramp at the Gunning Courthouse and Shire Hall as he is a member of the Gunning RSL Chapter and will make a declaration, stay in the chamber, participate in the debate and vote.

SECTION 4: CITIZENSHIP CEREMONY

Nil

A moments silence was observed for the passing of Charlie McGuinness and the Carr-McGuinness family.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

SECTION 5: CONFIRMATION OF MINUTES

ITEM 5.1 **RESOLVED** by Cr Searl and Cr Peirce

01/25

1. That the minutes of the Ordinary Council Meeting held on 12 December 2024 be adopted.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl, and T Yallouris

Councillors who voted against:- Nil

SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

A presentation was provided by Matt Armstrong (Regional Development & Engagement Manager – Central NSW) from NBN Co.

SECTION 7: MAYORAL MINUTES

ITEM 7.1 **MAYORAL MINUTE**

02/25

RESOLVED by Cr Culhane and Cr Searl

1. That Council receive and note the activities attended by the Mayor for December 2024, January and February 2025.
2. Noted Minister Michael McCormack met Mayor and Councillors on 19 February 2025.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
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SECTION 8: CORRESPONDENCE

ITEM 8.1 CORRESPONDENCE FOR THE MONTHS OF DECEMBER 2024 AND JANUARY 2025

03/25 **RESOLVED** by Cr Searl and Cr Harris

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 24-23 – Consultation on reforms to council meeting practices.
2. Office of Local Government – Circular 25-01 – Cyber Security Guidelines for Councils.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 9: LATE CORRESPONDENCE

Nil

SECTION 10: INFORMATION ONLY

ITEM 10.1 DEVELOPMENT STATISTICS REPORT

04/25 **RESOLVED** by Cr Searl and Cr Reynolds

1. Council receives and notes the report as information.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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ON 20 FEBRUARY 2025

ITEM 10.2-10.8 INFORMATION ONLY REPORTS

05/25

RESOLVED by Cr Searl and Cr Peirce

1. Council receive and note reports 10.2-10.8 as information.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 11: ENVIRONMENT AND PLANNING

ITEM 11.1

CROOKWELL GOLF CLUB - PLAN OF CONSOLIDATION - AFFIX COMMON SEAL

06/25

RESOLVED by Cr Searl and Cr Peirce

1. Council authorise the Mayor and Chief Executive Officer to sign all necessary documents and affix the common seal to the Plan of Consolidation for Lot 2 DP 200924 and Lot 3 DP 524712.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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ON 20 FEBRUARY 2025

ITEM 11.2 **PLANNING PROPOSAL - LOT 4 DP 1198749 18 BOUREONG DRIVE, GUNNING**

07/25 **RESOLVED** by Cr Searl and Cr Peirce

1. Council resolves to support the amendment to the planning proposal and Gateway Determination to amend the *Upper Lachlan Local Environmental Plan 2010* by changing the zone and minimum lot size provisions of Lot 4 DP 1198749. The land use zones will be amended from RU4 Primary Production Small Lots zone to incorporate RU5 Village, MU1 – Mixed Use, C3 – Environmental Management and RE1 – Public Recreation zones. The proposal will reduce the minimum lot size from 10ha (existing RU4 zone) to 1,000m² (proposed RU5 zone), 4,000m² (proposed C3 zone) and no minimum lot size for the MU1 and RE1 zones.
2. Council notifies the community of the proposed changes to the local environmental plan through appropriate processes at the time.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Cr R Cameron and Cr A Meggitt moved a motion that Council move to suspended orders to committee of the whole for Item 11.3 Collector Community Plan – Draft to allow for open discussion to occur.

On being put the meeting the motion was carried.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
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ON 20 FEBRUARY 2025

ITEM 11.3 **COLLECTOR COMMUNITY PLAN - DRAFT**
08/25 **RESOLVED** by Cr Cameron and Cr Meggitt

1. That Council move to suspended orders to committee of the whole for Item 11.3 Collector Community Plan – Draft to allow for open discussion to occur.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

09/25 **COLLECTOR COMMUNITY PLAN - DRAFT**
RESOLVED by Cr Cameron and Cr Meggitt

1. That Council move out of committee of the whole for Item 11.3 Collector Community Plan – Draft.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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ON 20 FEBRUARY 2025

ITEM 11.3 **COLLECTOR COMMUNITY PLAN - DRAFT**
10/25 **RESOLVED** by Cr Searl and Cr Flanagan

1. Council receives and notes the report and attachment as information only.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and Yallouris

Councillors who voted against:- Nil

ITEM 11.4 **BIALA STREET, GUNNING - BOUNDARY REALIGNMENT**
11/25 **RESOLVED** by Cr Searl and Cr Peirce

1. Council allocate \$30,000.00 from unrestricted funds and \$10,000.00 from council legal expenses towards finalising the boundary realignment at Biala Street, Gunning, which will fund surveying and legal works completed to date and future works to enable the finalisation of this boundary realignment.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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ON 20 FEBRUARY 2025

ITEM 11.5 REVIEW OF DRINKING WATER QUALITY POLICY
STAFF RECOMMENDATION by Cr Searl and Cr Reynolds

1. Council adopt the reviewed Drinking Water Quality Policy

An Amendment was moved by Cr V Flanagan that –

1. Council adopt the revised Drinking Water Quality Policy with the following amendments:
2. The version of the Drinking Water Management Guidelines is removed from the policy.
3. The sentence “The policy extends to Council’s town water supplies in Crookwell, Gunning, Taralga and Dalton” is moved under the Policy Statement heading.
4. That typographical and style errors are corrected prior to the policy being placed on Council’s web page.

On being put to the meeting the Amendment was carried therefore becoming the resolution.

12/25 RESOLVED by Cr Flanagan and Cr Harris

1. Council adopt the revised Drinking Water Quality Policy with the following amendments:
2. The version of the Drinking Water Management Guidelines is removed from the policy.
3. The sentence “The policy extends to Council’s town water supplies in Crookwell, Gunning, Taralga and Dalton” is moved under the Policy Statement heading.
4. That typographical and style errors are corrected prior to the policy being placed on Council’s web page.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
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13/25

REVIEW OF DRINKING WATER QUALITY POLICY

RESOLVED by Cr Flanagan and Cr Harris

1. Council adopt the revised Drinking Water Quality Policy with the following amendments:
2. The version of the Drinking Water Management Guidelines is removed from the policy.
3. The sentence “The policy extends to Council’s town water supplies in Crookwell, Gunning, Taralga and Dalton” is moved under the Policy Statement heading.
4. That typographical and style errors are corrected prior to the policy being placed on Council’s web page.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:-

Nil

UPPER LACHLAN SHIRE COUNCIL
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ITEM 11.6 CREATIVE CAPTIAL GRANT - ACCESSIBILTY RAMPS AT THE GUNNING COURTHOUSE AND SHIRE HALL.

14/25 RESOLVED by Cr Searl and Cr Peirce

1. Council allocate \$25,000.00 from the Section 7.11 Community Building Reserves to enable the construction of the accessibility ramp at the Gunning Courthouse; and
2. Council allocate \$15,000.00 from the Section 7.11 Community Building Reserves to enable the construction of the accessibility ramp at the Gunning Shire Hall (Gunning showground).

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 12: INFRASTRUCTURE DEPARTMENT

ITEM 12.1 ROAD RESERVE ACQUISITION - 1562 LAGGAN-TARALGA ROAD, LAGGAN

15/25 RESOLVED by Cr T Yallouris and Cr Flanagan

1. Council agree in principle to the road closure and transfer of the closed road subject to a deed of agreement being executed with the adjoining landowner outlining that all costs will be borne by the landowner for LOT 3, DP 1184269 – 1563 Laggan-Taralga Road Laggan.
2. Council resolve to close the road reserve and transfer the land crossing LOT 3, DP 1184269-1563 to the landowner and authorises the Mayor and Chief Executive Officer to sign all necessary documents to affect the closure.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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SECTION 13: FINANCE AND ADMINISTRATION

ITEM 13.1 DELIVERY PROGRAM BI-ANNUAL REVIEW 2024/2025
16/25 RESOLVED by Cr Searl and Cr Peirce

1. Council adopt the Delivery Program Actions Report review for the six month period ended 31 December 2024.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

ITEM 13.2 QUARTERLY BUDGET REVIEW STATEMENTS - 2ND QUARTER 2024/2025
17/25 RESOLVED by Cr Searl and Cr Reynolds

1. Council endorses the 2nd Quarter Budget Review Statements for 2024/2025 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Cr Gregory Harris left the meeting, the time being 15:54pm.

Cr Gregory Harris returned to the meeting, the time being 15:59pm.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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ON 20 FEBRUARY 2025

ITEM 13.3 **INTEGRATED PLANNING AND REPORTING - PUBLIC EXHIBITION OF THE DRAFT UPPER LACHLAN COMMUNITY STRATEGIC PLAN 2042**

18/25 **RESOLVED** by Cr Flanagan and Cr Peirce

1. Council, in accordance with the Office of Local Government Integrated Planning and Reporting Guidelines and requirements of Section 402 and Sections 8A-8C, of the Local Government Act 1993, place on public exhibition the draft Upper Lachlan Community Strategic Plan 2042.
2. The public exhibition period for the draft Upper Lachlan Community Strategic Plan 2042 is 24 February to 14 April 2025 inclusive, with the plan available for inspection on Council's website, link to Council's Facebook Page, available to view at the Council Administration Offices and at the Libraries.
3. All public submissions to the draft Upper Lachlan Community Strategic Plan 2042 shall be considered by Council.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Director Environment and Planning left the meeting the time being 15:59pm.

Director Environment and Planning left the meeting the time being 16:03 pm.

UPPER LACHLAN SHIRE COUNCIL
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ON 20 FEBRUARY 2025

ITEM 13.4 **REVIEW OF GIPA AGENCY INFORMATION GUIDE**
19/25 **RESOLVED** by Cr Reynolds and Cr Flanagan

1. Council endorses the Agency Information Guide and publish it on the Council website.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

ITEM 13.5 **REVIEW OF BRIBES, GIFTS AND BENEFITS POLICY**
20/25 **RESOLVED** by Cr Searl and Cr Reynolds

1. Council adopts the reviewed Bribes, Gifts and Benefits Policy.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Crs V Flanagan and G Harris

A foreshadowed motion was moved by Cr V Flanagan that –

1. Council not endorse the Bribes, gifts and benefits policy as presented to this meeting,
2. Part one of council's code of conduct be revised to include volunteers of council as being subject to the application of the code,
3. Part two of council's code of conduct be revised to include volunteers to council,
4. Council refers the declaration form attached to the policy to senior staff to make it available for use by those seeking to make a declaration, and
5. The bribes gifts and benefits policy adopted 15 July 2021 be rescinded.

The foreshadowed motion lapsed.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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ON 20 FEBRUARY 2025

ITEM 13.6 **REVIEW OF CASH HANDLING POLICY**
21/25 **RESOLVED** by Cr Peirce and Cr Reynolds

1. Council adopt the reviewed Cash Handling Policy.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, A
Meggitt, S Peirce, S Reynolds, J
Searl and Yallouris

Councillors who voted against:- Crs V Flanagan and G Harris

A foreshadowed motion was moved by Cr V Flanagan that –

1. Not endorse the cash handling policy as presented to this meeting,
2. That the document be referred to senior staff to consider issuing as a directive to staff, and
3. The Cash Handling Policy adopted 21 October 2021 be rescinded.

The foreshadowed motion lapsed.

ITEM 13.7 **REVIEW OF PROCUREMENT POLICY**
22/25 **RESOLVED** by Cr Searl and Cr Peirce

1. Council adopt the reviewed Procurement Policy.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, G
Harris, A Meggitt, S Peirce, S
Reynolds, J Searl and Yallouris

Councillors who voted against:- Cr V Flanagan

A foreshadowed motion was moved by Cr V Flanagan that –

1. Council not endorse the draft procurement policy as presented to this meeting,
2. That the document be referred for further revision to remove procedural information.

The foreshadowed motion lapsed.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

SECTION 14: CHIEF EXECUTIVE OFFICER

Nil

SECTION 15: LATE REPORTS

Nil

SECTION 16: REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

ITEM 16.1 REPORTS FROM COMMITTEES FOR THE MONTH OF JANUARY AND FEBRUARY 2025

23/25 **RESOLVED** by Cr Searl and Cr Peirce

That Item - Minutes of Committee/Information listed below be received:

1. Crookwell Memorial Hall Committee – Minutes from meeting held 26 November 2024.
2. Crookwell & District Art Gallery – Minutes from meeting held 28 November 2024.
3. Crookwell & District Art Gallery – Minutes from meeting held 30 January 2025.
4. Binda Community Progress Association – Minutes from meeting held 9 December 2024.
5. Tourism and Economic Development s355 Advisory Committee – minutes from meeting held 23 January 2025.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

24/25 **RESOLVED** by Cr Searl and Cr Harris

1. Council formally accept the resignation of Stuart Duke from the Tourism and Economic Development s355 Advisory Committee.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
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HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

Peirce, S Reynolds, J Searl and
T Yallouris

Councillors who voted against:- Nil

SECTION 17: NOTICES OF MOTION

ITEM 17.1 NOTICE OF RESCISSION MOTION - LINE MARKING
24/25 **RESOLVED** by Mayor Culhane and Cr Meggitt

“I Councillor Culhane table a notice of rescission regarding Item 11.2 relating to Crookwell Sporting Fields Line Marking resolved at the Upper Lachlan Shire Council meeting held on 21 November 2024

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, G Harris, A Meggitt, S Peirce and T Yallouris

Councillors who voted against:- Crs V Flanagan, S Reynolds and J Searl

A motion was moved by Cr V Flanagan that Council meeting be extended by 30 minutes time in line with the code of meeting practice.

On being put to the meeting the motion was carried.

25/25 **RESOLVED** by Cr Flanagan and Cr Cameron

1. That Council meeting be extended by 30 minutes time in line with the code of meeting practice.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

SECTION 18: QUESTIONS WITH NOTICE

ITEM 18.1 QUESTION WITH NOTICE - MEADOW CREEK CLEARING

Refer to the business paper for 20 February 2025 Council Meeting for the CEO's comments.

ITEM 18.2 CROOKWELL AERODROME

Refer to the business paper for 20 February 2025 Council Meeting for the CEO's comments.

ITEM 18.3 QUESTION WITH NOTICE - SHIRE STANDPIPES

Refer to the business paper for 20 February 2025 Council Meeting for the CEO's comments.

CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

26/25 RESOLVED by Cr Searl and Cr Cameron

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) 10A(2d(i)) and 10A(2d(iii)) as outlined above.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Council closed its meeting at 16:52pm and the public, staff and press left the chambers and live streaming ceased.

27/25

RESOLVED by Cr Searl and Cr Cameron

1. That Council move out of closed Council and into open Council.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Open Council resumed at 16:56 live streaming returned to the public prior to the meeting closing.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 20 FEBRUARY 2025

SECTION 19: CONFIDENTIAL SESSION

ITEM 19.1 **PROCUREMENT OF ONE NEW BACKHOE**
28/25 **RESOLVED** by Cr Searl and Cr Cameron

1. Council purchase one Komatsu WB97R-8 Backhoe for the sum of \$248,700 EX GST from Komatsu.
 2. Dispose of existing Backhoe (Plant 652) through public auction.
- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

ITEM 19.2 **PROCUREMENT OF ONE NEW GRADER**
29/25 **RESOLVED** by Cr Searl and Cr Cameron

1. Council purchase one Caterpillar 140 tier 3 Grader for the total sum of \$558,000 EX GST from Westrac.
 2. Council trade in existing grader (Plant No 712) to Westrac for the sum of \$155,000 Ex GST.
- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

THE MEETING CLOSED AT 16:57pm

Minutes confirmed 20 MARCH 2025

.....
Mayor

7 MAYORAL MINUTES

The following item is submitted for consideration -

7.1	Mayoral Minute	32
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Mayoral Minutes - 20 March 2025

ITEM 7.1 **Mayoral Minute**

FILE REFERENCE **I25/59**

February 2025

20 February 2025 Council Meeting

22 February 2025 Meeting with Michael Pilbrow, Mark Jefferson (Labor Candidate), CEO Alex Waldron and Cr Simon Peirce

26 February 2025 Radio Interview
Meeting with Southern NSW Local Health District – Crookwell – Larissa Manning and CEO
Cyber Security Training – Online webinar

28 February 2025 Ride for a Mate event with Cr Alexandra Meggitt

March 2025

1 March 2025 Ride for a Mate event with Minister Michael McCormack

3 March 2025 Meeting with RATCH, CEO and Collector Community Windfarm S355 Committee
Meeting with CEO

5 March 2025 Radio Interview
Meeting with Crookwell Golf Club – Photo opportunity as windfarm recipients

7 March 2025 CRJO Board meeting with CEO Alex Waldron

10 March 2025 Meeting with CEO

12 March 2025 Meeting with CEO
Radio Interview

Correspondence - 20 March 2025

ITEM 8.1

Correspondence for the month of March 2025

RECOMMENDATION:

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government – Circular 25-02 Time Data Series 2023/24.
2. Office of Local Government – Circular 25-03 – Review of the NSW Companion Animals Laws – Discussion Paper.

ATTACHMENTS

1.↓	OLG - Circular 25-02 - Time Series Data 2023-24	Attachment
2.↓	OLG Circular - 25-03 Review of the NSW Companion Animals Laws - Discussion Paper	Attachment

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject	Time Series Data 2023-24
Circular Details	Circular No 25-02 / 12 February 2025 / A939848
Previous Circular	N/A
Who should read this	Councillors / General Managers / All council staff
Contact	Performance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

What's new or changing?

- The Time Series data for 2023-24 has been released.

What will this mean for council?

- Councils will be able to monitor their performance against similar or neighbouring councils.

Key points

- For data to be useful, it is important that it is released in a timely manner.
- Some councils have been granted an extension to lodge their financial statements, and this data has not been captured.
- The Office of Local Government will release a completed set of data in March 2025.

Where to go for further information

- The data can be accessed via <https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/>.

Brett Whitworth
Deputy Secretary
Office of Local Government

T 02 4428 4100 TTY 02 4428 4209, E olg@olg.nsw.gov.au
Locked Bag 3015 NOWRA NSW 2541
www.olg.nsw.gov.au

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject	Review of the NSW Companion Animals Laws – Discussion Paper
Circular Details	Circular No 25-03/ 25 February 2025 / A911170
Previous Circular	N/A
Who should read this	Councillors / General Managers / All council staff / Council rangers, enforcement and pound services staff.
Contact	OLG Policy team / 02 4428 4100 / ca.review@olg.nsw.gov.au
Action required	Information / Response to OLG

What's new or changing?

- The NSW Government has committed to a comprehensive review of the *Companion Animals Act 1998* (Companion Animals Act).
- The Minister for Local Government, the Hon. Ron Hoenig MP, is commencing the review by inviting public submissions on a discussion paper.

What will this mean for council?

- Councils are requested to provide feedback on the questions posed in this discussion paper by Sunday, 4 May 2025.
- Feedback received will be considered by the Government as it determines next steps in the review.

Key points

- The Companion Animals Act encourages owners to act responsibly by ensuring the effective and appropriate care and management of their pet dog or cat.
- The enforcement of companion animal legislation and monitoring of compliance is primarily the responsibility of councils.

T 02 4428 4100 TTY 02 4428 4209, E olg@olg.nsw.gov.au
Locked Bag 3015 NOWRA NSW 2541
www.olg.nsw.gov.au



- This discussion paper presents an opportunity to gather feedback and ideas on how companion animals are best managed. It focuses on high-level strategic questions regarding the objectives of the Companion Animals Act and its current relevance.
- The discussion paper asks a series of questions under 3 key focus areas:
 - Strategic framework for encouraging responsible ownership of companion animals.
 - Compliance and enforcement role of councils.
 - Companion animal population and rehoming.
- Responses can be provided via the Office of Local Government [website](#) or feedback forms can be downloaded and submitted via email at ca.review@olg.nsw.gov.au with the subject line 'CA Act Review Discussion Paper'.
- This will not be the only opportunity for you to have a say. Further consultation, including papers, targeted stakeholder meetings, and workshops, may be undertaken as required to help the Government to determine key issues and options for change.
- The review will also consider all findings and recommendations of various Government inquiries into related issues through Parliamentary committees, as well as those of recent coronial inquests into dog attacks.

Where to go for further information

- Further information on the review is available on the Office of Local Government's [website](#), by contacting the Policy team on 02 4428 4100 or via email at ca.review@olg.nsw.gov.au.

Brett Whitworth
Deputy Secretary
Office of Local Government

10 INFORMATION ONLY

The following items are submitted for consideration -

10.1	Development Statistics Report	40
10.2	Investments for the month of February 2025	49
10.3	Bank Balance and Reconciliation	53
10.4	Rates and Charges Outstanding for the month of February 2025	54
10.5	Tourism Report - Updates	56
10.6	Grants Report	60
10.7	Action Summary - Council Decisions	65

Information Only - 20 March 2025

ITEM 10.1 **Development Statistics Report**

FILE REFERENCE **I25/43**

AUTHOR **Director of Environment and Planning**

ISSUE

This report provides Council with an overview of the development control activities that have occurred in the period of 1 February 2025 to 28 February 2025, and an update on the status of the Planning and Development Control department.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

A standard monthly report providing Council with a summary of the development control activities that have occurred in the period 1 February 2025 to 28 February 2025

REPORT

This report provides Council with an overview of the development control activities that have occurred in the period of 1 February 2025 to 28 February 2025

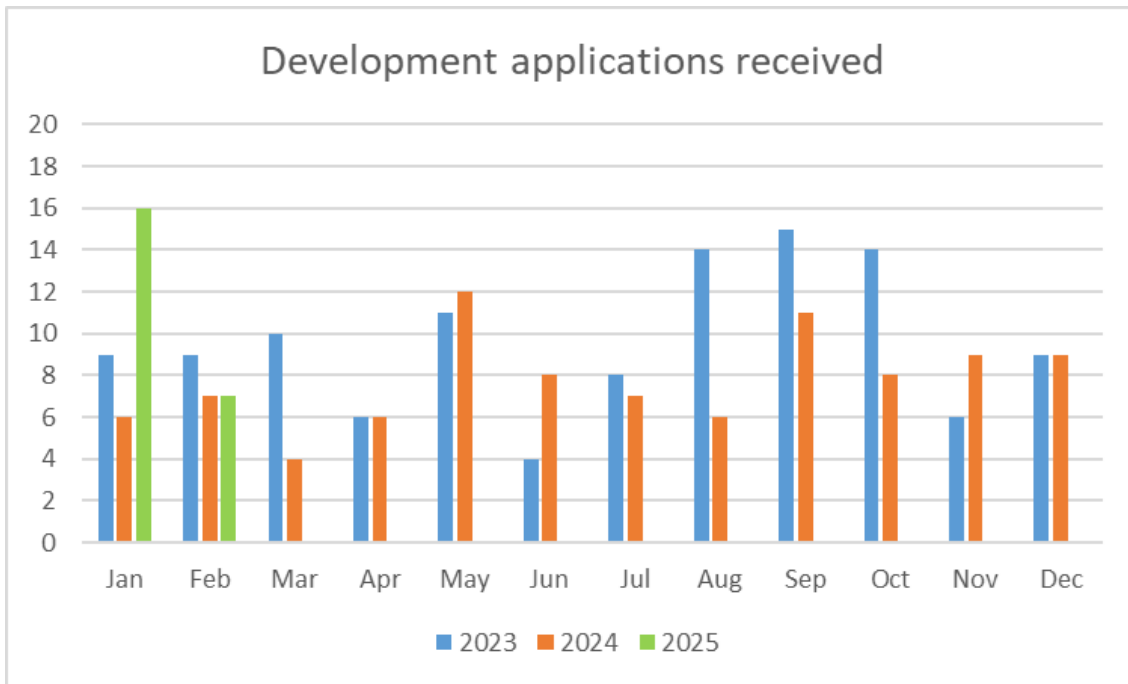
Through the introduction of changes to internal processes staff have reduced the overall development application assessment time by 48% within a 6-month period. Staff are also working on process reviews for other key areas including those associated with subdivision and construction certificates.

Development Applications

The current level of development activity for this period is summarised in the tables below:

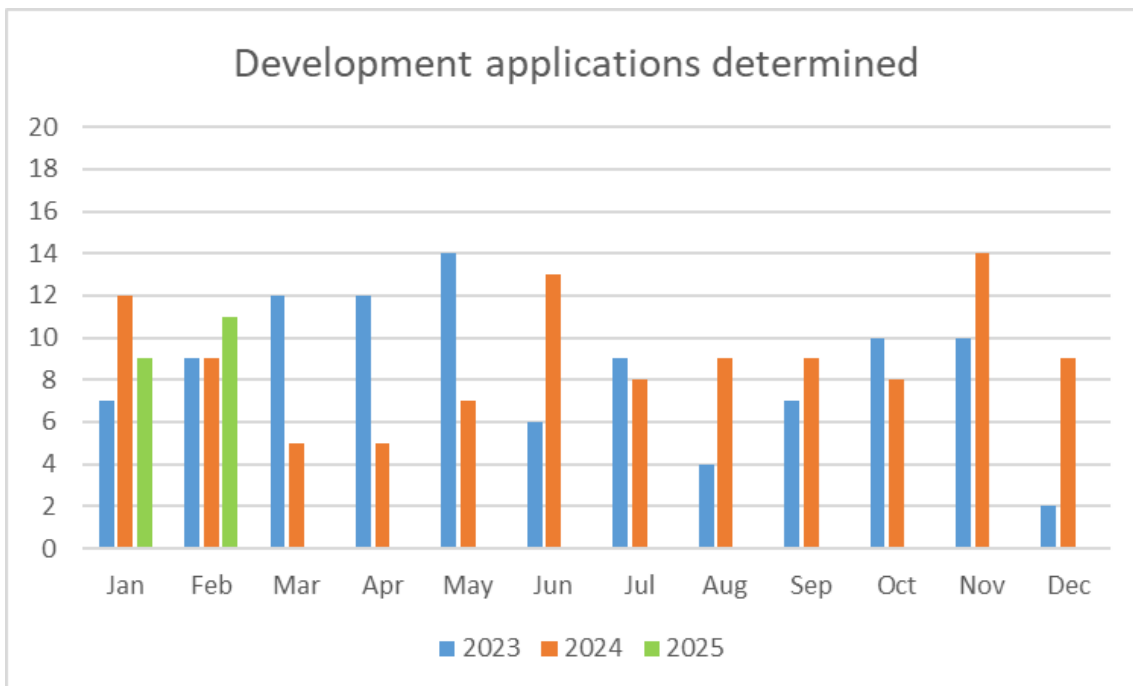
Development Applications Received per month

February 2025



Development Applications Determined per month

February 2025



Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Development Applications Determined Details

February 2025

DA Reference	Proposal	Property Details
10/2024	Change of use. Shed to Dwelling	57 Sapling Creek Road LAGGAN
64/2024	Dwelling	Wilcox Road LAGGAN
76/2024	Dual Occupancy Dwellings	Carrington Street CROOKWELL
70/2024	NBN Fixed tower	83 Golspie Road TARALGA
40/2024	Alterations and Additions to Dwelling	130 Gibraltar Road MARULAN
41/2024	Dwelling	Grovenor Street GUNNING
57/2024	Dwelling and Subdivision	72 Grovenor Street GUNNING
14/2024	3 Lot Subdivision	12 Macarthur Street TARALGA
39/2024	4 Lot subdivision	646 Greenmantle Road BIGGA
56/2024	Colourbond Shed	3 Goulburn Street
5/2025	Dwelling	16 McCormack Place CROOKWELL

Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Development Applications currently under assessment						
February 2025						
N*	Lodgement Date	PAN Number	Address	Proposal	Net Days	Assessment Stage
1	16/12/23	PAN: 399728	Road, Bannister	Dwelling	275	Concurrence – Water NSW
2	22/12/23	PAN: 402215	McDonald Street, Crookwell	Subdivision	233	Public Exhibition
3	20/10/2023	PAN: 4382552	Saxby Lane, Gunning	Dwelling	197	Request for information
4	7/05/24	PAN: 428195	Macarthur Street, Taralga	Subdivision	181	Request for information
5	17/09/24	PAN: 471377	Boobalaga Road, Lost Rivers	Subdivision	147	Under Assessment
6	29/07/24	PAN: 434293	Scabben Flat Road, Taralga	Alterations	123	Request for Information
7	11/09/23	PAN: 369860	Newfoundland Road, Bannaby	Farm Stay	79	Concurrence – Water NSW
8	30/10/24	PAN: 483917	Diamond Road, Gunning	Dwelling	77	Concurrence – NRAR
9	28/11/24	PAN: 492723	Range Road, Grabben Gullen	Telecommunication	57	Under Assessment
10	21/12/24	PAN: 497735	Biala Street, Gunning	Home Business	49	Pre-lodgement
11	27/11/24	PAN: 492090	Salisbury Road, Bigga	Shed	48	Under Assessment
12	15/03/2024	PAN: 420117	Peelwood Road, Laggan	Dwelling	44	Request for information
13	13/12/24	PAN: 497036	Laggan-Taralga Road, Laggan	Dwelling	43	Under Assessment
14	18/12/24	PAN: 498865	Bourke Street, Collector	Dwelling	35	Under Assessment
15	20/12/24	PAN: 499866	Boorowa, Narrawa	Subdivision	33	Under Assessment
16	18/11/24	PAN: 489283	Woodhouselee Road, ROSLYN	Subdivision	32	Under Assessment
17	22/01/25	PAN: 504609	Taralga Road, Curraweela	Subdivision	15	Under Assessment
18	6/01/25	PAN: 500926	Green Avenue, Gunning	Dwelling	13	Under Assessment
19	21/01/25	PAN: 503419	Redground Road, Crookwell	Dwelling	12	Under Assessment
20	11/11/24	PAN: 478538	Prell Street, Crookwell	Dwelling	12	Under Assessment
21	4/02/25	PAN: 507577	Grogan Place, Gunning	Shed	3	Under Assessment
22	22/01/25	PAN: 504599	Biala Street, Gunning	Dwelling	1	Under Assessment

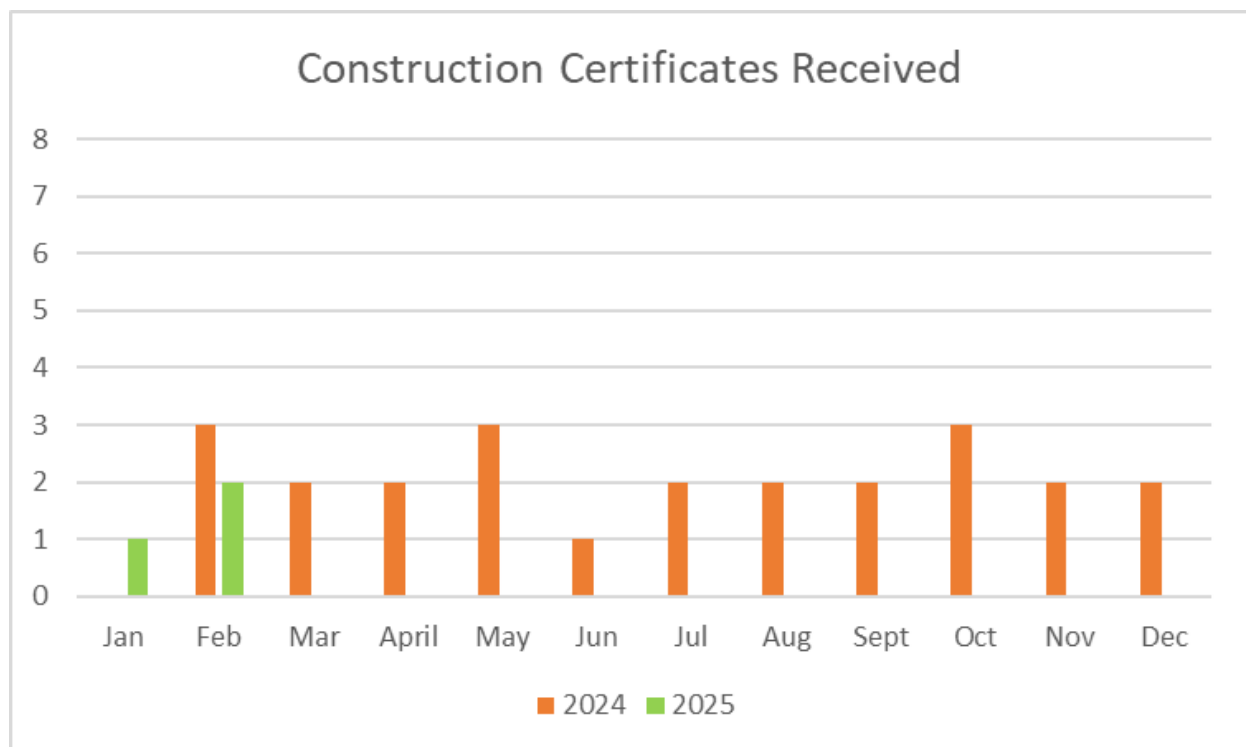
Information Only
DEVELOPMENT STATISTICS REPORT cont'd

23	7/02/25	PAN-506437	Kialla Road, Crookwell	Subdivision	7	Pending lodgement
24	4/02/25	PAN-507404	Brayton Road, Big Hill	Dwelling	0	Pending lodgement
25	14/01/25	PAN: 502317	Hay Street, Crookwell	Shed	0	Request for Information
26	19/02/25	PAN: 511405	Holborow Street, Crookwell	Subdivision	0	Request for Information
27	10/02/25	PAN: 509225	Graham Crescent, Crookwell	Dwelling	0	Pending lodgement
28	2/02/25	PAN: 505454	Jerrawa Road, Jerrawa	Pool	0	Request for Information
29	28/01/25	PAN-505579	Davis Lane, Grabben Gullen	Shed	0	Request for information
30	30/01/25	PAN-50576	Gibraltar Road, Brayton	Dwelling	0	Pending lodgement
31	31/01/25	PAN-506711	Stream Ville Road, Bigga	Dwelling	0	Pending lodgement

Construction Certificates received per month

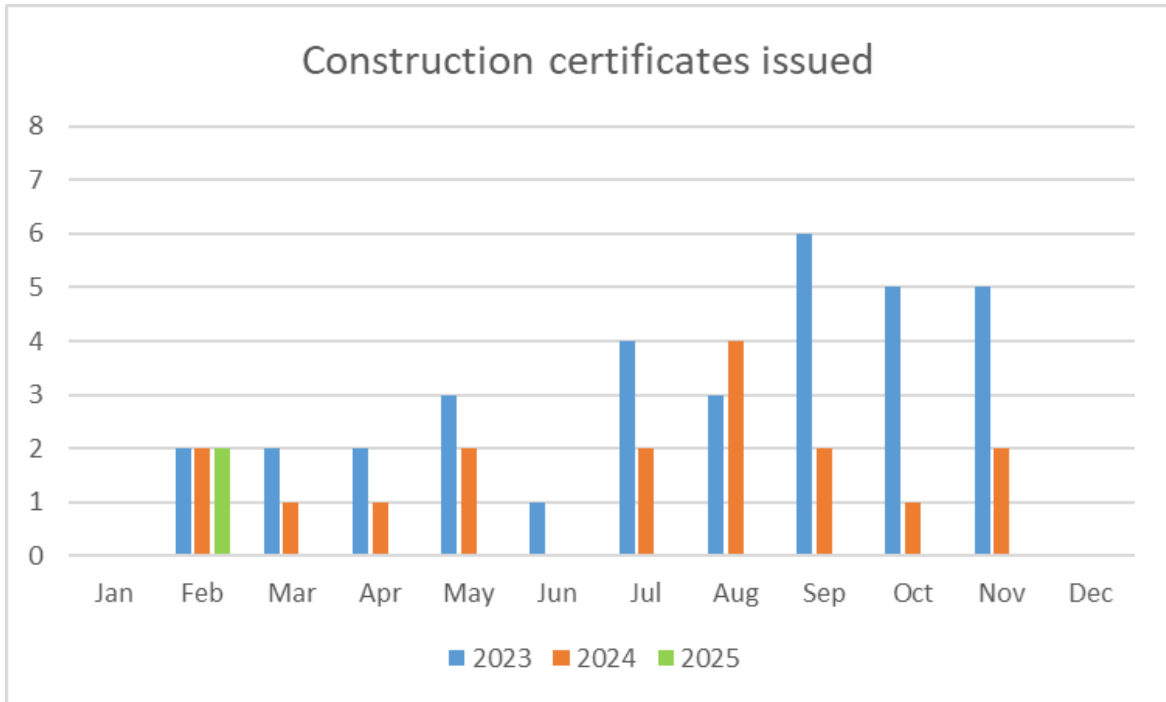
* Estimated numbers only as information obtained from NSW Planning Porta

February 2025



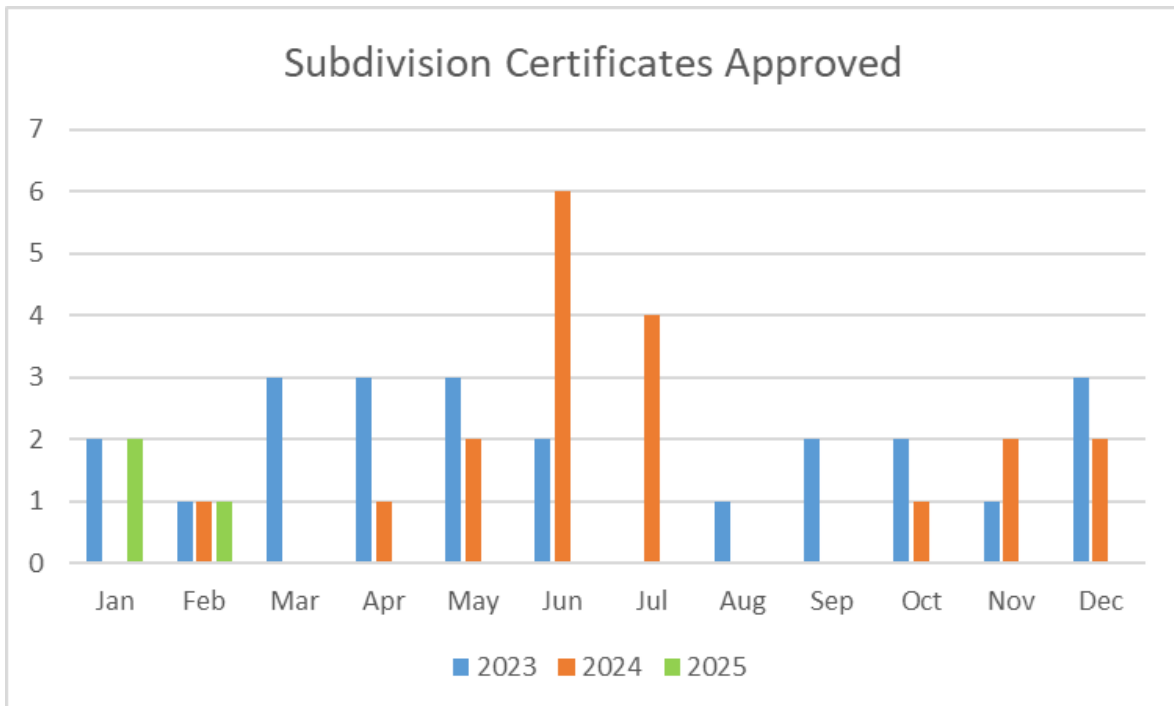
Construction Certificates issued per month

February 2025



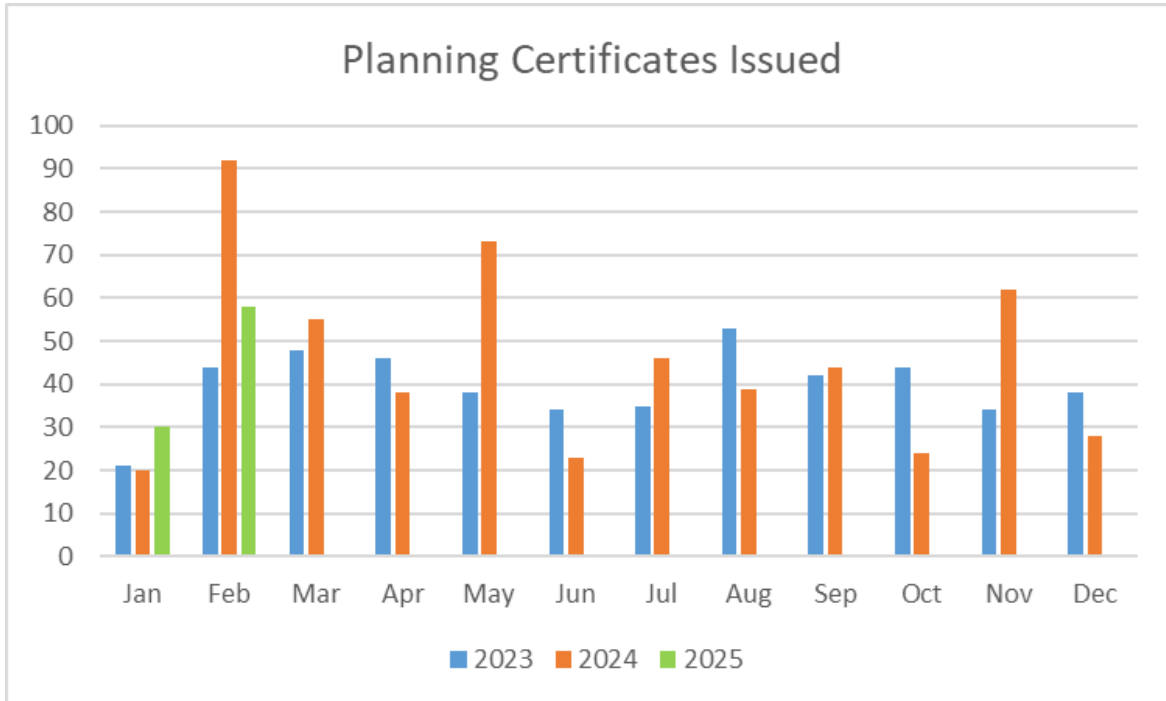
Subdivision Certificates issued per month

February 2025



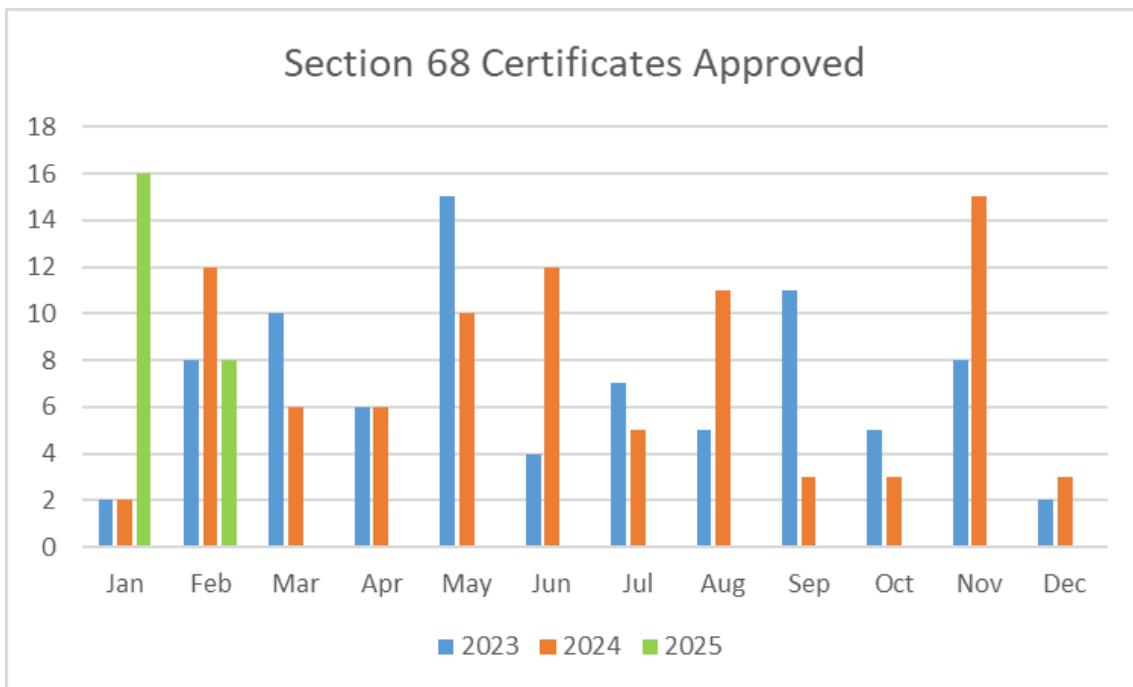
Planning Certificates issued per month

February 2025



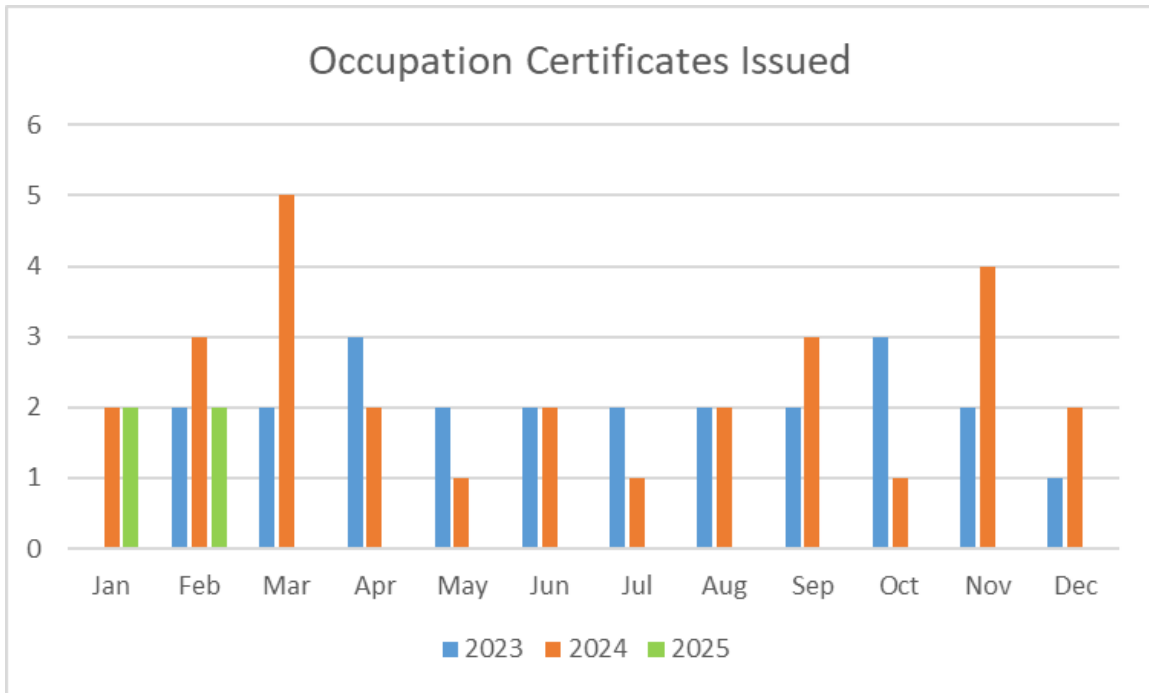
Section 68 Certificates approved per month

February 2025



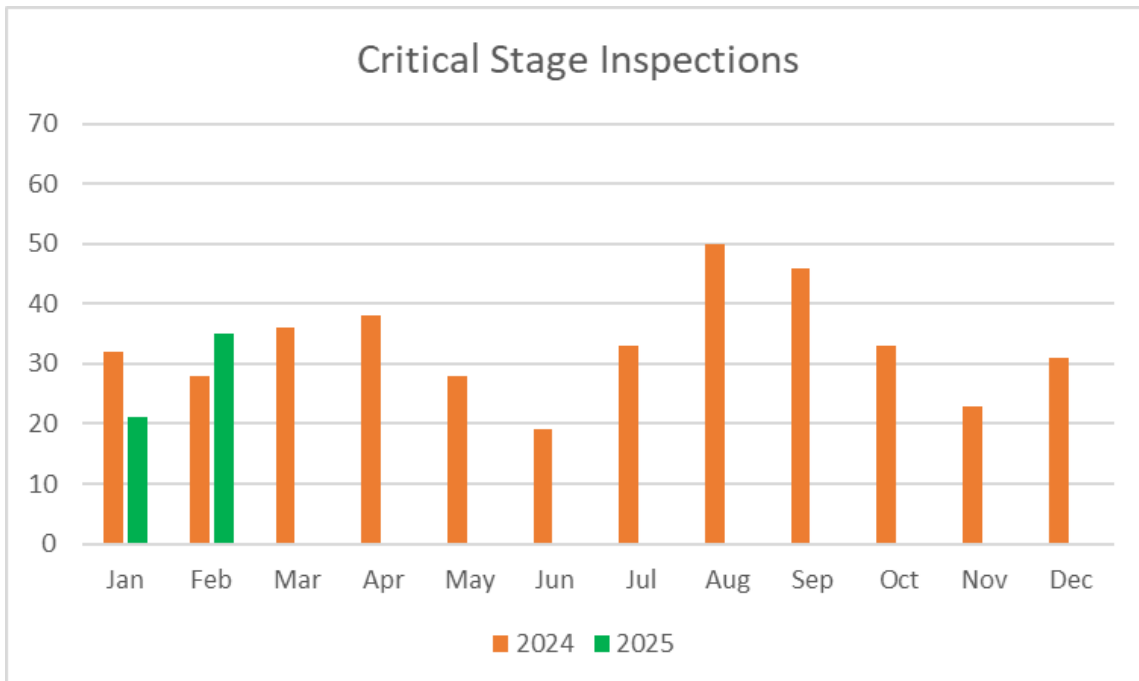
Occupation Certificates approved per month

February 2025



Critical Stage Inspections per month

February 2025



Information Only
DEVELOPMENT STATISTICS REPORT cont'd

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Information Only - 20 March 2025

ITEM 10.2 **Investments for the month of February 2025**

FILE REFERENCE **I25/44**

AUTHOR **Chief Financial Officer**

ISSUE

Council Investment Portfolio Register as at 28 February 2025.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

The investment portfolio register is provided for the information of Council.

REPORT

Investments to 28 February 2025

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA	Call	\$300,000	0.25%	N/A	28-02-25	\$57.53
Bendigo Bank	TD	\$1,000,000	4.84%	189	05-03-25	\$25,061.92
CBA	TD	\$1,000,000	4.71%	196	12-03-25	\$25,292.05
IMB	TD	\$1,000,000	4.80%	203	19-03-25	\$26,695.89
Bank of Qld	TD	\$1,000,000	4.80%	210	26-03-25	\$27,616.44
NAB	TD	\$1,000,000	5.40%	273	02-04-25	\$40,389.04
Bendigo Bank	TD	\$1,000,000	4.86%	217	09-04-25	\$28,893.70
Bank of Qld	TD	\$1,000,000	4.90%	224	16-04-25	\$30,071.23
IMB	TD	\$1,000,000	4.80%	224	23-04-25	\$29,457.53
IMB	TD	\$1,000,000	4.80%	231	30-04-25	\$30,378.08
Bendigo Bank	TD	\$1,000,000	4.83%	237	07-05-25	\$31,361.92
CBA	TD	\$1,000,000	4.70%	238	14-05-25	\$30,646.58
CBA	TD	\$1,000,000	4.82%	223	21-05-25	\$29,448.22
Bendigo Bank	TD	\$1,000,000	4.90%	224	28-05-25	\$30,071.23
IMB	TD	\$1,000,000	4.70%	224	04-06-25	\$28,843.84

Information Only**INVESTMENTS FOR THE MONTH OF FEBRUARY 2025 cont'd**

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
NAB	TD	\$1,000,000	5.00%	272	11-06-25	\$37,260.27
Bank of Qld	TD	\$1,000,000	4.90%	266	18-06-25	\$35,709.59
CBA	TD	\$1,000,000	4.83%	238	25-06-25	\$31,494.25
Bank of Qld	TD	\$1,000,000	4.98%	238	02-07-25	\$32,472.33
CBA	TD	\$1,000,000	4.91%	219	09-07-25	\$29,460.00
Bank of Qld	TD	\$1,000,000	5.15%	226	16-07-25	\$31,887.67
CBA	TD	\$1,000,000	4.91%	231	23-07-25	\$31,074.25
NAB	TD	\$1,000,000	4.95%	203	30-07-25	\$27,530.14
Bendigo Bank	TD	\$1,000,000	5.00%	196	06-08-25	\$26,849.32
Bank of Qld	TD	\$1,000,000	4.75%	182	13-08-25	\$23,684.93
IMB	TD	\$1,000,000	4.70%	175	20-08-25	\$22,534.25
Bendigo Bank	TD	\$1,000,000	5.05%	273	27-08-25	\$37,771.23
NAB	TD	\$1,000,000	4.80%	231	24-09-25	\$30,378.08
NAB	TD	\$1,000,000	4.75%	239	16-10-25	\$31,102.74
NAB	TD	\$1,000,000	5.10%	364	19-11-25	\$50,860.27
NAB	TD	\$1,000,000	4.80%	362	28-01-26	\$47,605.48
		\$30,300,000				\$941,960.00

COUNCIL INVESTMENT PERFORMANCE: -**BUDGET COMPARISON TO 28 FEBRUARY 2025**

Interest on Investments Received YTD	\$964,968
Annual budgeted amount for all funds	\$1,401,139
Percentage of Interest Received YTD	68.87%
Percentage of Year Elapsed	66.58%

Average market interest rate (90 day BBSW)	4.21%
Average return on all investments	4.88%

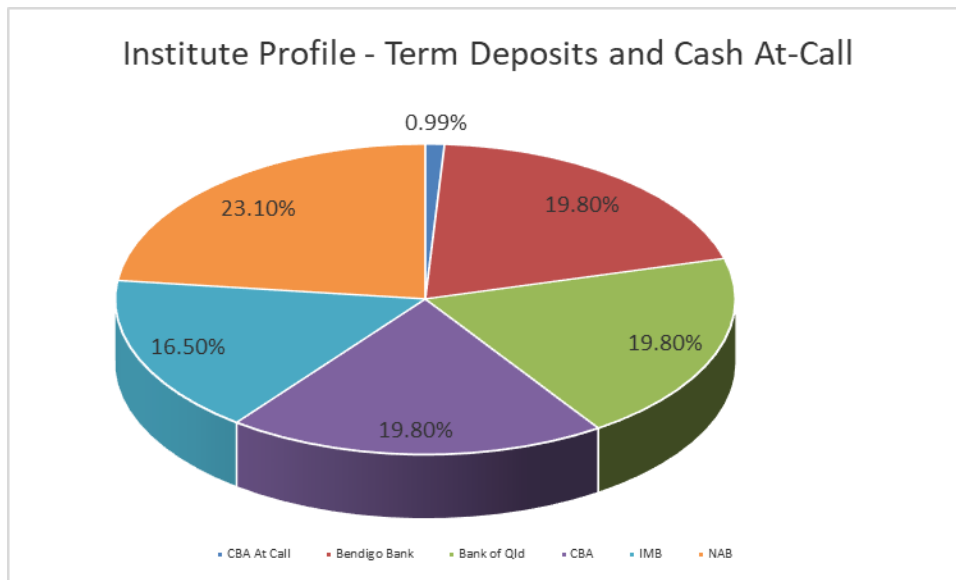
The above investments have been made in accordance with Section 625, of the Local Government Act 1993, the Local Government Regulations, the Ministerial Investment Order and the Council's Investment Policy.

Information Only

INVESTMENTS FOR THE MONTH OF FEBRUARY 2025 cont'd

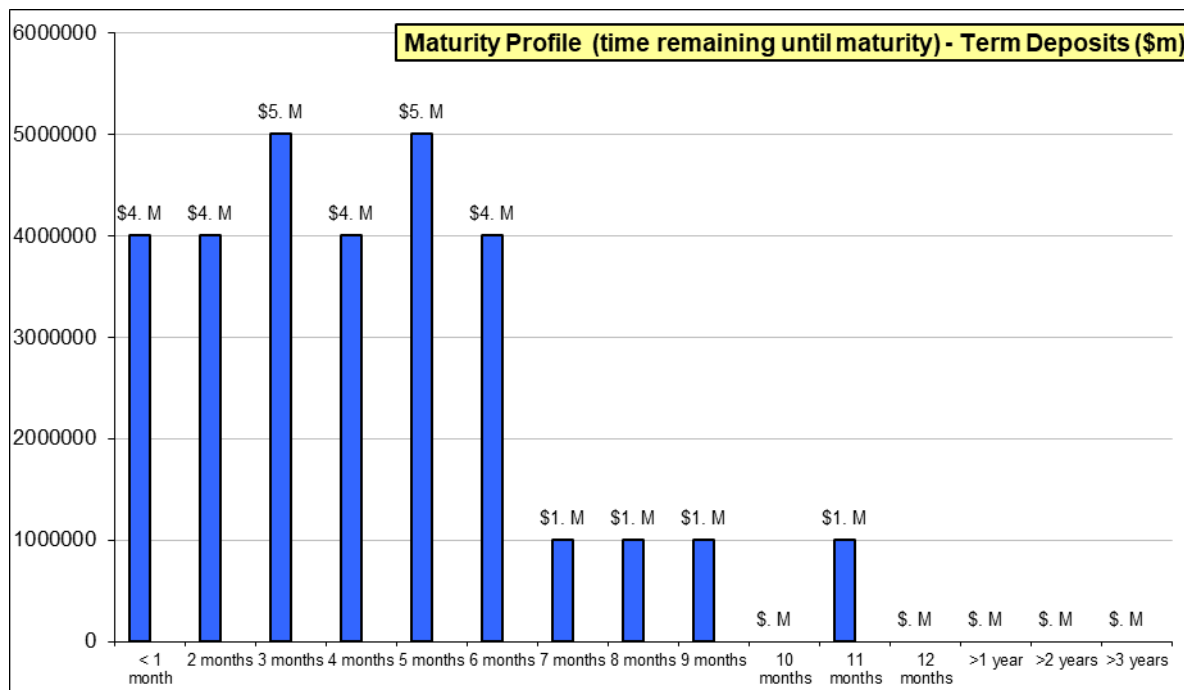
FINANCIAL INSTITUTION INVESTMENTS PROFILE AS AT 28 FEBRUARY 2025

The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:-
 "The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."



INVESTMENTS - MATURITY PROFILE AS AT 28 FEBRUARY 2025

The following chart illustrates the maturity profile of Council's investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



Information Only

INVESTMENTS FOR THE MONTH OF FEBRUARY 2025 cont'd

SUMMARY OF AVAILABLE CASH AT 28 FEBRUARY 2025

TOTAL INVESTMENTS: - \$ **30,300,000**

INVESTMENTS BY FUND (INCLUDES RESTRICTED AND UNRESTRICTED CASH): -

General Fund Reserves	\$	15,415,496
Water Supply Fund Reserves	\$	4,079,586
Sewerage Fund Reserves	\$	7,779,804
Domestic Waste Management Fund Reserves	\$	2,840,563
Trust Fund Reserves	\$	184,551

POLICY IMPACT

Investments are in accordance with Council's Investment Policy and Strategy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 20 March 2025

ITEM 10.3 **Bank Balance and Reconciliation**

FILE REFERENCE **I25/45**

AUTHOR **Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation as at 28 February 2025.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

STATEMENT OF BANK BALANCE & RECONCILIATION

	\$
General Ledger Balance brought forward 31 January 2025	2,721.91
Add: Receipts for February 2025	4,164,413.14
	<u>4,167,135.05</u>
Deduct: Payments for February 2025	2,874,756.86
Balance as at 28 February 2025	<u>1,292,378.19</u>
Balance as per Bank Statement 28 February 2025	1,677,929.32
Add: Outstanding Deposits (less unrepresented Bank file transactions)	6,323.10
	<u>1,684,252.42</u>
Less: Unrepresented Cheques/ EFTs	391,874.23
Balance as at 28 February 2025	<u>1,292,378.19</u>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 20 March 2025

ITEM 10.4 **Rates and Charges Outstanding for the month of February 2025**

FILE REFERENCE I25/46

AUTHOR **Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report to 28 February 2025.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

A Summary report of the Rates and Charges outstanding at 28 February 2025 is detailed.

REPORT

There is an attached report titled "Rate Collection 2025 Year" for the 2024/2025 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:-

Description	28/02/2025	29/02/2024	28/02/2023
Total % Rates and Charges Outstanding	22.76%	23.04%	22.39%
Total \$ Amount Rates and Charges Outstanding	\$3.66 million	\$3.43 million	\$3.17 million

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Rate Collection by Year - February 2025	Attachment
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Rate Collection 2025 Year

Rating Categories	Levy Raised to date	Rates Received to 3 March 2025	Rates Outstanding to 3 March 2025	% Rates Outstanding 3 March 2025
Farmland	5,917,477.42	4,551,298.86	1,366,178.56	23.09%
Residential	1,634,277.27	1,188,000.58	446,276.69	27.31%
Rural Residential	896,077.19	678,232.07	217,845.12	24.31%
Business	697,412.94	628,397.68	69,015.26	9.90%
Mining	2,258.39	1,693.86	564.53	25.00%
Water	1,374,487.00	1,017,640.03	356,846.97	25.96%
Sewerage	2,131,142.44	1,590,350.56	540,791.88	25.38%
Domestic & Comm Waste	1,778,390.63	1,333,039.68	445,350.95	25.04%
Rural Waste	954,200.81	728,871.75	225,329.06	23.61%
Storm Water	50,423.37	37,187.57	13,235.80	26.25%
**Arrears	627,662.45	499,576.22	128,086.23	20.41%
Credits		152,739.98	-152,739.98	
Overall Total Rates	16,063,809.91	12,407,028.84	3,656,781.07	22.76%

Z:\Rates\2024-2025\Recs\%oust_February 28 - 2025

Information Only - 20 March 2025

ITEM 10.5 **Tourism Report - Updates**

FILE REFERENCE **I25/30**

AUTHOR **Coordinator Visitor Information Centre and Events**

ISSUE

This report provides a summary of the activities in the Upper Lachlan Shire Council tourism team and the Crookwell Visitor Information Centre (VIC) for December 2024, January and February 2025.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

Visitors to Visitor Information Centre (VIC)

	Dec 2023	Dec 2024	Jan 2024	Jan 2025	Feb 2024	Feb 2025	Total (Dec 23, Jan 24, Feb 24)	Total (Dec 24, Jan, Feb 25)
<i>Number of walk in visitors</i>	477	408	435	468	359	333	1271	1209
Local Residents	174	153	120	109	82	112	376	374
Goulburn	10	11	5	29	20	15	35	55
New South Wales	198	206	247	298	203	166	648	619
Victoria	8	6	5	4	2	6	15	16
Queensland	31	4	14	13	17	11	62	28
South Australia	0	0	1	1	4	0	6	1
Northern Territory	1	0	1	0	0	0	2	0
Australian Capital Territory	23	12	29	6	14	14	66	32
Western Australia	4	0	1	5	6	3	11	8
Tasmania	4	3	0	0	1	0	5	3
Overseas/International	24	13	12	3	10	6	46	22

OVERVIEW

Tourism in the Upper Lachlan Shire has been positive over the past three months with a total of 1209 walk-ins to the Information Centre. Further enquiries were made via phone, email and social media channels. There have been some well attended locally run events that the Visitor Information Centre staff have assisted with.

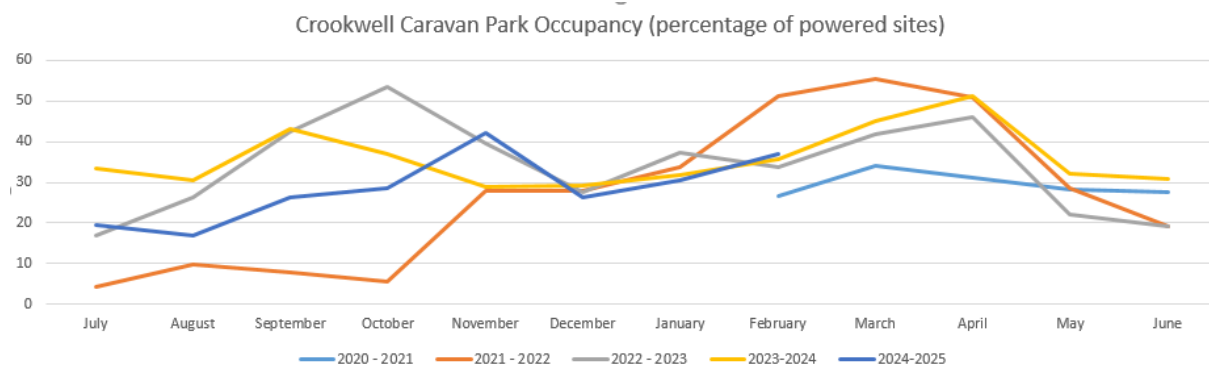
CARAVAN PARKS

GUNNING

- The Visitor Information Centre continue to receive daily enquiries regarding camping at the RV friendly Barbour Park and the Gunning Showground. Both sites are free with the Gunning showground used as a spill over when the RV friendly Barbour Park is full.
- Barbour Park was well attended over the Christmas and School holiday period with Parks and Gardens crew maintaining the grounds to a high standard, this has been noted by users of the park.

CROOKWELL CARAVAN PARK

- Crookwell Caravan Park was well attended over the Christmas and School holiday period.
- Online bookings are now available for the Crookwell Caravan Park, some visitors are not willing to use the online platform and will phone or call into the visitor centre to book.
- Parks and Gardens and the maintenance crew have maintained the Park to a high standard, this has been noted by the users of the park.
- Feedback has been positive with many return guests.



Powered Site Occupancy Graph.

VISITOR INFORMATION CENTRE

- Over the past three months the Visitor Information Centre team have been working on the website, Binda Historical Walk, accommodation register and ATDW listings.
- The VIC continues to sell local / Southern Tablelands wines and gin as well as locally produced products with two new product lines being added.
- The 'What's on' continues to be distributed throughout the shire in both hard copy and via our online mailing list.
- The VIC continues to promote businesses and local events through its social media channels.
- The destination guide is now on display in 37 Visitor Centres throughout New South Wales and the ACT.
- Destination merchandise is currently being developed for sale at the Visitor Information Centre, offering a range of locally-themed products that reflect the unique identity of the area.

GRANTS

- The grant for the Crookwell Christmas Street Festival, Art Installation and Street Activation – Open Streets Program is nearing completion.
- The Australia Day grant was successful and is in the process of being acquitted.
- The Coordinator Tourism and Economic Development has submitted an EOI for the EV Charging Station grant for Crookwell and Gunning.
- The Coordinator Tourism and Economic Development has submitted a grant for the Open Streets Program 2026-2028.

EVENTS AND PROMOTION

- The Visitor Information Centre ran the Crookwell Christmas Street Festival, the event was well attended with positive feedback from the community and most local businesses. A survey has shown a financial increase of between 40% – 300% and a Commbank spend for the weekend of \$187,000.00.
- The Visitor Information Centre are again running the Roving Art Exhibition and have delivered one exhibition in Collector with 112 people attending and one in Narrawa with 32 people attending. Roslyn, Taralga and Gunning will run later in the year. This has been a great way to promote visitation to some of our smaller villages.
- The Visitor Information Centre staff ran Australia Day in the park. This was a well-attended event that had a nice community feel.
- The Coordinator Tourism and Economic Development with the Southern Tablelands Committee again featured in the Regional Lifestyle Magazine this will be followed up with four further articles on the Southern Tablelands over the next four publications.
- The Visitor Information Centre will be running an art trail on the weekend of the open gardens, this will give a secondary option to visitors and the community, it will encourage people to spend longer within the region, it will also give our local artists the opportunity to show their talents to a wider audience.
- The Coordinator attended a masterclass in grant applications with Destination Southern via teams.
- The Coordinator attended the events listed below:
 - NSW AVIC Connect zoom meeting in February
 - Crookwell Show
 - CDAG open door
 - Dalton Market
 - Rollin Chrome
 - Crookwell Market
 - Ride for mental health
 - Taralga Show
- The Coordinator met with the Terry Campese Foundation to discuss their presence in the Crookwell area and future plans for youth in our region.

COMMITTEE MEETINGS

- A Southern Tablelands Steering Committee Meeting in Boorowa was attended by the Coordinator in December via teams, and January in Boorowa.

Information Only

TOURISM REPORT - UPDATES cont'd

- A meeting of the Tourism and Economic Development 355 Advisory Committee was attended by the Coordinator in January.
- A meeting with Southern Tablelands Arts was held in February.
- A meeting with Crookwell Interagency was attended via teams by the Coordinator in February.
- A meeting with RYON was attended via teams by the Coordinator in February.
- A meeting with Eastlink, Transgrid to discuss the SIMP was attended via teams by the Coordinator in March.
- A Canberra Region Joint Organisation (CRJO) Economic Development Committee Meeting was attended by the Coordinator in Young in March.
- Export event was attended in Young by the Coordinator in March.

HIGHLIGHTS

- Taralga Wildlife Park continues to be the number one hit on Destination NSW website for a total of eight months.
- Visitors to the region have made a substantial number of comments on how good our roads are in comparison to other Shires.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 20 March 2025

ITEM 10.6 **Grants Report**

FILE REFERENCE **I25/48**

AUTHOR **Acting Grants and Project Officer**

ISSUE

This quarterly grant report advises Council of grants available, grant applications in progress, submitted or unsuccessful applications and grant projects funded.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

The Grants Report is an attachment to this report for Councillors information this is as of 7 March 2025.

A list of grants available and ongoing grants listed on Council's website can be accessed by the following link:

<https://www.upperlachlan.nsw.gov.au/community/grants>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Grants report - March 2025	Attachment
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Grants and Projects Report to Council - March 2025

Grant Applications in progress											
Grantee	Cwealth or State	Project Dept	Due or Submitted	Project	Area	Council Contrib	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
EV Destination Charging Round 3	NSW	Tourism & Economic Development	28-Mar-25	2 x 60W EV Charging Plugs & 2 x Parking Bays For 53 Yass St, Gunning and Warne St Crookwell Pool. Revenue Share Model	Gunning Crookwell	\$ -					Kar lodging application on Council's behalf. Application in progress
Safer Local roads and Infrastructure (SLRIP) Program	NSW	Infrastructure	7-May-25	Backarm Road causeway upgrade	Backarm	\$ 66,471		\$ 265,884	\$ 332,355	\$ 332,355	Application in progress
				Pejar Causeway	Breadalbane						Application in progress
				Range Road Safety Upgrades	Banister	\$ 40,000	\$ -	\$ 160,000	\$ 200,000	\$ 200,000	Application in progress
Open Streets Program	NSW	Tourism & Economic Development	14-Mar-25	Crookwell in Colour Spring Street Festival 3 years	Crookwell	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	Application lodged
Disaster Ready Fund	Cwealth	Infrastructure	3-Apr-25	Old Wheeo Road Causeway	Upper Lachlan / Hilltops	\$ 450,000	\$ 450,000	\$ 4,500,000		\$ 5,400,000	Application in progress
National Water Grid Fund EOI	Cwealth	Water and Sewer	27-Feb-25	Gunning Potable Water Rising Main, Pumping Station and Storage Reservoir with Chlorination Plant	Gunning	\$ 1,955,000		\$ 19,550,000		\$ 3,910,000	Application lodged
Community Building Partnership Program	NSW	Infrastructure	21-Feb-25	Gunning Shire Hall and Showground Amenities - Construction of connecting pathway and carpark	Gunning	\$ 35,536		\$ 35,536		\$ 71,071	Application lodged
Veolia Mulwaree Community Grant	NSW	Infrastructure	14-Feb-25	Gunning Courtroom construction of Disability Ramp and Stairs	Gunning	\$ 24,247	\$ 24,556	\$ 20,000	\$ 68,803	\$ 68,803	Application lodged
Public Library Infrastructure Grant (PLIG)	NSW	Libraries	29-Oct-24	Installation of a solar array coupled to a battery to provide green energy and backup power to reduce interruption to library services.	Crookwell	\$ 855		\$ 50,012	\$ 50,867	\$ 50,867	Application lodged
Local Government Heritage Grant	NSW	Planning	29-Jan-25	Mixed Heritage: - Heritage Assessments/Advice - Review Heritage DCP- Review of potential LEP listings/HCA- SoHS Assessments as required.	Upper Lachlan Shire	\$ 25,000		\$ 25,000	\$ 50,000	\$ 50,000	Application lodged
Black Spot Program	C	Infrastructure	13-Dec-24	Taralga Road Safety Upgrades: widening the road, installing safety barrier, installing line marking and signage.	Taralga	0		\$ 1,742,340.00	\$ 1,742,340.00	\$ 1,742,340.00	Application lodged
	C	Infrastructure	13-Dec-24	Rugby Road Safety Upgrades (5.3km from Bevendale Rd): widening the road, sealing the unsealed road, installing safety barrier, installing line marking and signage.	Bevendale	0		\$ 2,977,000	\$ 2,977,000	\$ 2,977,000	Application lodged
Get NSW Active 2025-26	NSW	Infrastructure	22-Nov-24	Copeland Street, Gunning Footpath	Gunning	0		\$ 166,594.18	\$ 166,594.18	\$ 166,594.18	Application lodged
	NSW	Infrastructure	22-Nov-24	Goulburn Street, Crookwell Footpath	Crookwell	0		\$ 107,714.75	\$ 107,714.75	\$ 107,714.75	Application lodged
	NSW	Infrastructure	22-Nov-24	Queen Street Binda, Footpath	Binda	0		\$ 515,900.40	\$ 515,900.40	\$ 515,900.40	Application lodged
Safer Local roads and Infrastructure (SLRIP) Program	NSW	Infrastructure	30-Sep-24	Backarm Road causeway upgrade	Backarm	\$ 66,471		\$ 265,884	\$ 332,355	\$ 332,355	lodged 30/09/2024 - unsuccessful
				Breadalbane Road	Breadalbane		\$ 600,000	\$ 2,400,000	\$ 3,000,000	\$ 3,000,000	lodged 30/09/2024 - unsuccessful
				Gurrindah Road upgrade	Gurrindah		\$ 380,000	\$ 1,400,000	\$ 1,780,000	\$ 1,780,000	lodged 30/09/2024 - unsuccessful
				Range Road Safety Upgrades	Banister	\$ 40,000		\$ 160,000	\$ 200,000	\$ 200,000	lodged 30/09/2024 - unsuccessful
Safer Roads Program	NSW	Infrastructure	10-May-24	Pedestrian lighting for raised crossings	Shire wide			\$ 408,000	\$ 408,000	\$ 408,000	Successful application with funding deed signed, design works are in progress.
				Guard rails on Wombeyan Caves Road	Wombeyan Caves			\$ 605,000	\$ 605,000	\$ 605,000	Successful application with funding deed signed, design works are in progress.
				Laggan School Parking	Laggan			\$ 148,000	\$ 148,000	\$ 148,000	Application unsuccessful
				Warrataw Street Footpath	Crookwell			\$ 102,000	\$ 102,000	\$ 102,000	Application unsuccessful
				Sealing unsealed section Wombeyan Caves Rd	Wombeyan Caves			\$ 1,189,000	\$ 1,189,000	\$ 1,189,000	Application unsuccessful
				Grovenor Street Gunning Footpath	Gunning			\$ 492,000	\$ 492,000	\$ 492,000	Application unsuccessful

				Tait Street Crookwell Footpath	Crookwell			\$ 650,000	\$ 650,000	\$ 650,000	Application unsuccessful
				Orchard Street Taralga Footpath	Taralga			\$ 251,500	\$ 251,500	\$ 251,500	Application unsuccessful
				Queen Street Binda Footpath	Binda			\$ 647,000	\$ 647,000	\$ 647,000	Application unsuccessful
				Lin Cooper Crookwell Footpath	Crookwell			\$ 274,000	\$ 274,000	\$ 274,000	Application unsuccessful
Grant Projects Funded											
Grantee	Cwealth or State	Project Dept	Due or Submitted	Project	Area	Council Contrib	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress
Changing Places Commonwealth Funding	C	MAAC	22-Mar-24	Changing Facilities within the MAAC Amenities Building	Crookwell	\$ 200,000		\$ 200,000	\$ 400,000	\$ 400,000	Request to extend project delivery time frame.
Local Small Commitments Allocation Grants Program (LSCA)	NSW	Infrast		Drain Cleaning in Gunning	Gunning			\$ 60,000	\$ 60,000	\$ 60,000	Works have started and are planned to be completed mid February
LBW Trust and FOLA Country Library Grants 2024	Private	Community	12-Jun-24	Purchase Lego robotics kits	Crookwell	\$ -		\$ 1,380	\$ 1,380	\$ 1,380	Funds received and kits purchased, have been used in Middle School program and the School Holidays. Report has been sent back to the funding body to complete the grant
Open Streets Program NSW Government's Vibrant Streets Package	NSW	Community	30-Apr-24	Christmas Festival - Crookwell	Crookwell	\$ -		\$ 150,000	\$ 150,000	\$ 150,000	Event was successfully completed, acquittal is being completed
Office of Responsible Gambling - 2023/24 Infrastructure Grant Sport and Recreation	NSW	MAAC	18-Dec-23	Tiling of the Toddler and Program Pools at the Multipurpose Aquatic and Activity Centre	Crookwell	\$ 243,242		\$ 243,242	\$ 486,484	\$ 486,484	Tiling of toddler pool completed July 2024. Crookwell Pool Opened 23 November 2024
Regional Youth Summer/Autumn Holiday Break Program	NSW	Community	3-Nov-23	Autumn Holiday Fun and Games	Shire wide	\$ 483		\$ 7,000	\$ 7,483	\$ 7,483	Final acquittal has been submitted.
Block Grant Transport NSW	NSW	Transport		Road Component (\$1,592k), Traffic Facilities (\$77k) and Supplementary component (\$123k).	Shire wide			\$ 1,792,000	\$ 1,792,000	\$ 1,792,000	Regional Road resealing is underway and ongoing. The remaining road component is for Regional Road Maintenance and is being expended as part of routine maintenance with heavy patching works on MR248W (Boorowa Road).
Regional Road Repair Program 23/24	NSW	Transport	30-Apr-23	MR241 Dalton Road Rehabilitation	Dalton	\$ 332,000		\$ 332,000	\$ 664,000	\$ 664,000	Project work is 95% complete, with the linemarking remaining.
Community Heritage Grants	C		2-Dec-22	ULSC Oral Aboriginal History Project	Shire wide	\$ -	\$ -	\$ 49,350	\$ 49,350	\$ 49,350	Council has met with Mulwaree Aboriginal Community Inc. Council will meet with Onerwal LALC. No response from Cowra and Pejar LALC. Will follow up again this week.
Disaster Ready Fund - Round 1 (Commonwealth)	C	Infrast	14-Feb-23	Gunning Flood Mitigation Works (Commonwealth approved \$1,377,631.58 with 2,631.58 allocated to NSW Reconstruction Authority for admin costs)	Gunning	\$ 350,000		\$ 2,400,000	\$ 2,750,000	\$ 2,750,000	Procurement of the design consultant complete, feasibility study for the levee completed. Variation has been lodged to utilise the money to undertake the design, raising the house and Warrataw street stormwater works. The levee construction will have been undertaken under a different grant since the preliminary costs indicate the construction cost will be around \$7m.
Disaster Ready Fund - Round 1 (NSW Government)	NSW	Infrast		Gunning Flood Mitigation Works (NSW Gov't cash waiver amount \$1,025,000)							
OLG NSW Severe Weather and Floods - AGRN 1025	NSW	Infrast		CWL Showground - Diesel Heaters (\$5,5689.11)	Crookwell						All works have been completed, acquittal details have been requested by the funding body.
				CWL Showground - Misting Fans (\$6,223.70)	Crookwell						
				CWL Services Club - Blockout Blinds (9,295.00)	Crookwell						
				CWL Services Club - Ducted Heating/Cooling (\$24,545.46)	Crookwell						
				Emily Chalker - Generator (\$22,099.00)	Crookwell						

				Emily Chalker - Generator change over switches (\$8,527.28)	Crookwell							body
				Pejar Road Causeway Upgrade (\$425,506.55)	Pejar							
				Grabine Road Causeway Upgrade (\$434,563.90)	Bigga							
				Project Management (\$63,550.00)	Various							
Fixing Country Roads Round 6	NSW	Transport	14-Oct-22	Peelwood Road (co funded by Heavy vehicle safety and productivity program)	Peelwood	\$ 60,000	\$ 432,000	\$ 650,180	\$ 1,142,180	\$ 1,142,180		Works are complete, acquittal lodged and approved
Fixing Local Roads - Round 4 - Region South		Transport	9-Sep-22	Breadalbane Road	Gunning	\$ 150,857	\$ -	\$ 1,005,712	\$ 1,156,568	\$ 1,156,568		Majority of works completed, works on the last section to be completed in March/April 2025 due to REF delay.
Grant Projects Funded												
Grantee	Cwealth or State	Project Dept	Due or Submitted	Project	Area	Council Contrib	Other Contribution	Amount Requested	Subtotal	Project Cost	Comment/Progress	
Local Roads and Community Infrastructure Grant - Phase 4	C	MAAC		Part A: Construction of Toddler Pool, plant and equipment	Crookwell		\$ -	\$ 1,203,040	\$ 1,203,040	\$ 1,203,040		Construction of Toddler pool, plant and equipment completed. Acquittal to be submitted
	C	Transport		Part B: Wheeo Road upgrade: 1.5km including clearing and grubbing, general earthworks and drainage, bitumen seal and line marking	Shire			\$ 693,945	\$ 693,945	\$ 693,945		Project to be delivered by June 2025.
Regional Emergency Road Repair Fund (Regional and Local Roads Repair Program)	NSW	Transport		Corrective Maintenance and Rehabilitation Works in the Shire between 1 January 2023 and 29 February 2024	Shire			\$ 8,364,154	\$ 8,364,154	\$ 8,364,154		New work plan to be submitted and approved by TfNSW. 23/24 FY reporting lodged and approved
Stronger Country Communities Fund (Round 5)	NSW	MAAC	23-Sep-22	Program 1 Sustainable fit out for Crookwell Multi Aquatic Activity Centre	Crookwell	\$ -	\$ -	\$ 829,915	\$ 829,915	\$ 829,915		Landscaping works partially complete, internal works to commence in tandem with BLERF Fit out
Crown Reserves Improvement Fund	NSW	Building	3-Jun-22	Power Upgrade Gunning Showground	Gunning	\$ 39,350	\$ -	\$ 189,860	\$ 229,210	\$ 229,210		Works complete.
Multi Sport Community Facility Fund	NSW	MAAC	25-Feb-22	MAAC Stage 2 Heated Pool, Running/Walking Track and Exercise Bikes	Crookwell	\$ 1,188,366	\$ -	\$ 1,188,366	\$ -	\$ 2,376,732		Plant delivered, bikes purchased, variation approved for changed scope for ground work, landscaping and temporary amenities.
NSW Planning Portal API Grant Program	NSW	Planning	9-Jun-22	ULSC Planning portal API augmentation. Integrating documents submitted over the planning portal into Council's records management system		\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000		Project progressing. Completion date dependant on Department of Planning.
Open Space Program - Places to Play	NSW		4-Mar-22	Proposed Adventure Park in Taralga	Grabben Gullen	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000		Funder has notified that this grant is being withdrawn.
Black Summer Bushfire Recovery Grant	C	Water & Sewer	6-Oct-21	Taralga Dam: Preliminary assessments and design	Taralga	\$ 20,000	\$ -	\$ 875,000	\$ 895,000	\$ 895,000		Preliminary works complete. Remanent money returned due to Councils
Local Roads and Community Infrastructure Grant - Phase 3	C	MAAC	5-Oct-21	Stage 2 MAAC Multi Purpose Aquatic and Activity Centre: Amenities	Crookwell	\$ 1,200,000	\$ -	\$ 1,209,096	\$ 2,409,096	\$ 2,409,096		Insufficient funds to complete amenities. Funding redistributed to the pools.
Creative Capital Grant	NSW	Infra/Planning		Gunning Shire Hall Rejuvenation	Gunning	\$ 12,299	\$ 2,000	\$ 92,623	\$ 106,922	\$ 106,922		Curtains are installed. Lighting complete. Disability access ramp drawings finalised. Additional funding from Council approved.
	NSW	Infra/Planning	11-Apr-22	Gunning Picture House Gallery Roof Restoration	Gunning	\$ 5,150	\$ 11,000	\$ 498,522	\$ 514,672	\$ 514,672		Work on the roof completed. Plumbing works completed and under review. Requires building inspection.
		Infra/Planning	26-Oct-21	Gunning Court Room upgrade	Gunning	\$ -	\$ 10,000	\$ 65,559	\$ 75,559	\$ 75,559		Disability access ramp drawings finalised. Insufficient funds to complete project. New quotes requested with revised scope. New funding being sought.
Fixing Local Roads Round 3		Transport		Julong Road	Binda	\$ 75,000	\$ -	\$ 925,000	\$ 1,000,000	\$ 1,000,000		Left over funds moved to FLR4 Breadalbane Rd
		Transport		Middle Arm Roads	Roslyn							Works complete.

Integrated Water Cycle Management		Planning	9-Jun-21	Delivery of an Integrated Water Cycle Management (IWCM) Strategy for Upper Lachlan Shire Council.	Shire	\$ 116,365		\$ 349,096	\$ 465,461	\$ 465,461	IWCM Variation approved last week from the Grants team, awaiting deed paperwork for sign off. Extension of variation grant to now expire December 2025.
Bushfire Local Economic Recovery Fund (BLERF)	NSW	MAAC	28-Jan-21	Visitors Information Centre	Crookwell	\$ 150,000	\$ -	\$ 2,462,947	\$ 2,612,947	\$ 2,612,947	Building complete to lock up. Increased funding/deed of variation signed for internal fit out.
Local Roads and Community Infrastructure Grant - Phase 1	C	MAAC	1-Jul-20	Multipurpose Aquatic and Activity Centre Stage 1 (25m pool and demolition); In addition Coleman Park Playground \$150,000	Crookwell	\$ 770,000		\$ 1,203,040	\$ 2,836,918	\$ 2,836,918	Swimplex completed works in the plant room. Flooring and joinery final touches in the plant room and first aid room. Myrtha lining installation commenced in the pool.
Local Roads and Community Infrastructure Grant - Phase 2	C	MAAC	7-Oct-20			\$ 863,878					
Bridges Renewal Program Round 5	C	Transport	29-May-20	Crookwell River Bridge - Julong	Binda	\$ 76,860	\$ -	\$ 768,600	\$ 1,537,200	\$ 1,537,200	Variation approved, increase in funding from \$691,740 to \$1,925,964. New deed signed. Project to be completed by 31 March 2025.
Fixing Country Bridges	NSW	Transport	9-Oct-20			\$ 691,740					
Growing Local Economies Fund	NSW	Transport	2019	Tablelands Way	Taralga	\$ 329,215	\$ -	\$ 6,255,079	\$ 6,584,294	\$ 6,584,294	The Contractor has mobilised and the work is underway.
Australia Day Council	NSW	Tourism	4-Oct-24	Australia Day Crookwell Event	Crookwell	\$ 2,500		\$ 10,000	\$ 12,500	\$ 15,000	Successfully completed Australia Day event, grant acquittal being prepared.
Veolia Community Grants		MAAC	24-Sep-24	Solar for VIC	Crookwell	\$ 33,000		\$ 32,251	\$ 65,251	\$ 65,251	Successful application with funding deed signed

Information Only - 20 March 2025

ITEM 10.7 Action Summary - Council Decisions

FILE REFERENCE I25/47

AUTHOR Chief Executive Officer

ISSUE

Details are provided of action taken with respect to Council decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet includes the following Council Resolutions:-

Council Meeting: 15 August 2024

130/24	<ol style="list-style-type: none"> 1. Council resolve to investigate the closure of Road Reserve bounded by Wilton Lane, Grosvenor Street and the rail corridor at Gunning. 2. Council authorises the Chief Executive Officer to sign all necessary documents for closure of the Road Reserve bounded by Wilton Lane, Grosvenor Street and the rail corridor at Gunning should this be feasible. 	DOI	Ongoing process.
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Council Meeting: 21 November 2024

191/24	<p>Metrics and KPI's to be included in the tracker</p> <ul style="list-style-type: none"> • Name of DA • Type of application • Date submitted • Current status - Active/Dormant/Dropped off/Cancelled • Days Open 	DEP	<p>Action commenced to enable Council's IT platform, Civica Authority, to produce reports in new format by March 2025.</p> <p>Noting report has had to be manually</p>
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Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

	<ul style="list-style-type: none"> • Trigger points (to be discussed with Council when the application goes past a certain timeframe) • Financial Contributions to Council, initially and following year • Date Determined 		updated for March 2025 Council meeting.
--	---	--	---

Council Meeting: 20 February 2025

06/25	1. Council authorise the Mayor and Chief Executive Officer to sign all necessary documents and affix the common seal to the Plan of Consolidation for Lot 2 DP 200924 and Lot 3 DP 524712.	DEP	Documents have been signed and actioned accordingly.
07/25	<p>1. Council resolves to support the amendment to the planning proposal and Gateway Determination to amend the <i>Upper Lachlan Local Environmental Plan 2010</i> by changing the zone and minimum lot size provisions of Lot 4 DP 1198749. The land use zones will be amended from RU4 Primary Production Small Lots zone to incorporate RU5 Village, MU1 – Mixed Use, C3 – Environmental Management and RE1 – Public Recreation zones.</p> <p>2. The proposal will reduce the minimum lot size from 10ha (existing RU4 zone) to 1,000m² (proposed RU5 zone), 4,000m² (proposed C3 zone) and no minimum lot size for the MU1 and RE1 zones.</p> <p>2. Council notifies the community of the proposed changes to the local environmental plan through appropriate processes at the time.</p>	DEP	Process underway.
11/25	1. Council allocate \$30,000.00 from unrestricted funds and \$10,000.00 from council legal expenses towards finalising the boundary realignment at Biala Street, Gunning, which will fund surveying and legal works completed to date and future works to enable the finalisation of this boundary realignment.	DEP	Process underway.
13/25	1. Council adopt the revised Drinking Water Quality Policy with the following amendments:	DEP	Policy placed on website.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

	<ol style="list-style-type: none">2. The version of the Drinking Water Management Guidelines is removed from the policy.3. The sentence “The policy extends to Council’s town water supplies in Crookwell, Gunning, Taralga and Dalton” is moved under the Policy Statement heading.4. That typographical and style errors are corrected prior to the policy being placed on Council’s web page.		
14/25	<ol style="list-style-type: none">1. Council allocate \$25,000.00 from the Section 7.11 Community Building Reserves to enable the construction of the accessibility ramp at the Gunning Courthouse; and2. Council allocate \$15,000.00 from the Section 7.11 Community Building Reserves to enable the construction of the accessibility ramp at the Gunning Shire Hall (Gunning showground).	DEP	Process underway.
15/25	<ol style="list-style-type: none">1. Council agree in principle to the road closure and transfer of the closed road subject to a deed of agreement being executed with the adjoining landowner outlining that all costs will be borne by the landowner for LOT 3, DP 1184269 – 1563 Laggan-Taralga Road Laggan.2. Council resolve to close the road reserve and transfer the land crossing LOT 3, DP 1184269-1563 to the landowner and authorises the Mayor and Chief Executive Officer to sign all necessary documents to affect the closure.	DOI	Process underway
16/25	<ol style="list-style-type: none">1. Council adopt the Delivery Program Actions Report review for the six month period ended 31 December 2024.	DFA	Being implemented accordingly.
17/25	<ol style="list-style-type: none">1. Council endorses the 2nd Quarter Budget Review Statements for 2024/2025 including revotes of income and expenditure to the Operational Plan; and2. Council endorses the Operational Plan Performance Summary Report.	DFA	Being implemented accordingly.
18/25	<ol style="list-style-type: none">1. Council, in accordance with the Office of Local Government Integrated Planning and Reporting Guidelines and requirements of Section 402 and	DFA	Placed on Public exhibition.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

	<p>Sections 8A-8C, of the Local Government Act 1993, place on public exhibition the draft Upper Lachlan Community Strategic Plan 2042.</p> <p>2. The public exhibition period for the draft Upper Lachlan Community Strategic Plan 2042 is 24 February to 14 April 2025 inclusive, with the plan available for inspection on Council's website, link to Council's Facebook Page, available to view at the Council Administration Offices and at the Libraries.</p> <p>3. All public submissions to the draft Upper Lachlan Community Strategic Plan 2042 shall be considered by Council.</p>		
19/25	Council endorses the Agency Information Guide and publish it on the Council website.	DFA	Placed on Councils website.
20/25	Council adopts the reviewed Bribes, Gifts and Benefits Policy.	DFA	Policy placed on Councils website.
21/25	Council adopt the reviewed Cash Handling Policy.	DFA	Policy placed on Councils website.
22/25	Council adopt the reviewed Procurement Policy.	DFA	Policy placed on Councils website.
23/25	Council formally accept the resignation of Stuart Duke from the Tourism and Economic Development s355 Advisory Committee		Letter sent accepting resignation.
24/25	Councillor Culhane table a notice of rescission regarding Item 11.2 relating to Crookwell Sporting Fields Line Marking resolved at the Upper Lachlan Shire Council meeting held on 21 November 2024	DEP	Community notified of rescission motion.
28/25	<p>1. Council purchase one Komatsu WB97R-8 Backhoe for the sum of \$248,700 EX GST from Komatsu.</p> <p>2. Dispose of existing Backhoe (Plant 652) through public auction.</p>	DOI	Procurement process signed off and being implemented.
29/25	<p>1. Council purchase one Caterpillar 140 tier 3 Grader for the total sum of \$558,000 EX GST from Westrac.</p> <p>2. Council trade in the existing grader (Plant No 712) to Westrac for the sum of \$155,000 Ex GST.</p>	DOI	Procurement process signed off and being implemented.

Information Only

ACTION SUMMARY - COUNCIL DECISIONS cont'd

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

11 ENVIRONMENT AND PLANNING

The following item is submitted for consideration -

- | | | |
|------|---|----|
| 11.1 | Planning Proposal (PP-2023-1168): Lot 1 DP 1064795, - 39
Redground Road, Crookwell | 72 |
|------|---|----|

Environment and Planning - 20 March 2025

ITEM 11.1 **Planning Proposal (PP-2023-1168): Lot 1 DP 1064795, - 39 Redground Road, Crookwell**

FILE REFERENCE **I25/60**

AUTHOR **Director of Environment and Planning**

ISSUE

This Planning Proposal seeks to amend the *Upper Lachlan Local Environmental Plan 2010* (ULLEP 2010) to rezone 39 Redground Road, Crookwell (Lot 1 DP 1064795) ('Subject Site'), comprising 2ha, from RU1 – Primary Production to R2 – Low Density Residential and devise appropriate development controls for the future subdivision of the Subject Site.

The Subject Site is identified in the Upper Lachlan Local Strategic Planning Statement 2020 ('LSPS') as being located in an 'urban growth area' for future urban growth to the north of Crookwell. This growth area is identified for future low-density residential development, a new and re-envisioned industrial park area, and an eastern edge green belt of small lot rural production area.

The Subject Site is specifically identified in the growth area as suitable for rezoning to R2 – Low Density Residential to encourage the development of low-density residential housing to meet the needs of the community.

RECOMMENDATION That -

1. Council endorse the planning proposal to amend the Upper Lachlan Local Environmental Plan 2010:
 - a. Amend land use zoning of Lot 1 DP 1064795, 39 Redground Road, Crookwell from RU1 Primary Production to R2 Low Density Residential.
 - b. Amend the minimum lot size of Lot 1 DP 1064795, 39 Redground Road, Crookwell from 100ha to 800m².
2. Forward the planning proposal to the NSW Department of Planning, Housing and Infrastructure (DPHI) requesting a Gateway determination.
3. Request delegation of Plan Making Authority, for this planning proposal.
4. Undertake agency consultation and public exhibition according to the requirements of the Gateway determination.
5. Should no objections be received, undertake the necessary actions to finalise the making of the Upper Lachlan Environmental Plan 2010.

BACKGROUND

On 02 June 2023 a planning proposal was submitted to Council for rezoning of Lot 1 DP 1064795, 39 Redground Road, Crookwell. The proposal was initially subject to the scoping process, which incorporated agency consultation with Council informing the

Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

applicant of the matters to be addressed and further technical advice required to inform the preparation of a future planning proposal.

A Planning Proposal was prepared by Precise Planning (May 2023) to support rezoning for Lot 1 DP 1064795, 39 Redground Road, Crookwell. The Planning Proposal considered the site for future low density residential development (refer Figure 1).



The total assessments covered 2 hectares of land, located adjacent to existing low density residential development to the east and rural development to the north, south and west.

The existing lot boundaries have approximate dimensions of 75m in the north to south direction and 267m in the east to west direction. The site is rectangular in shape and has a gentle slope from the north-western corner to the south-eastern corner.

Currently there is a driveway into the site from the eastern boundary that leads to a dwelling and a shed in the centre of the site.

The road to the north of the site is a Crown Road reserve.

The subject property is captured within Council's adopted Local Strategic Planning Statement 2020 as an investigation area.

REPORT

The planning proposal submitted by Precise Planning (May 2023) on behalf of the property owners to rezone and amend the minimum lot size of the land to the north west of the township of Crookwell. The land being identified as Lot 1 DP 1064795 is proposed to be rezoned from RU1 Primary Production to a mix of R2 Low Density Residential and reduce the minimum lot size from 100Ha to 800m². The following maps

Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

detail Crookwell and surrounds and the existing and proposed zoning and minimum lot sizes.

Figure 1 - Site Location in context with Crookwell township (Source: IntraMaps 2025)



Figure 2: Aerial site location in context with Crookwell township (Source: IntraMaps 2025).



The proposal is to rezone land and amend the minimum lot size to enable subdivision for residential purposes. The land has an area of 2 ha and by creating a minimum lot size of 800m² the site has the potential for approximately 16 lots.

The following figures outline the current and proposed zonings, minimum lots size and conceptual lot layout (as submitted with eh planning proposal).

Figure 3 – Existing and proposed land zoning and minimum lot size (Source: Precise Planning 2023)

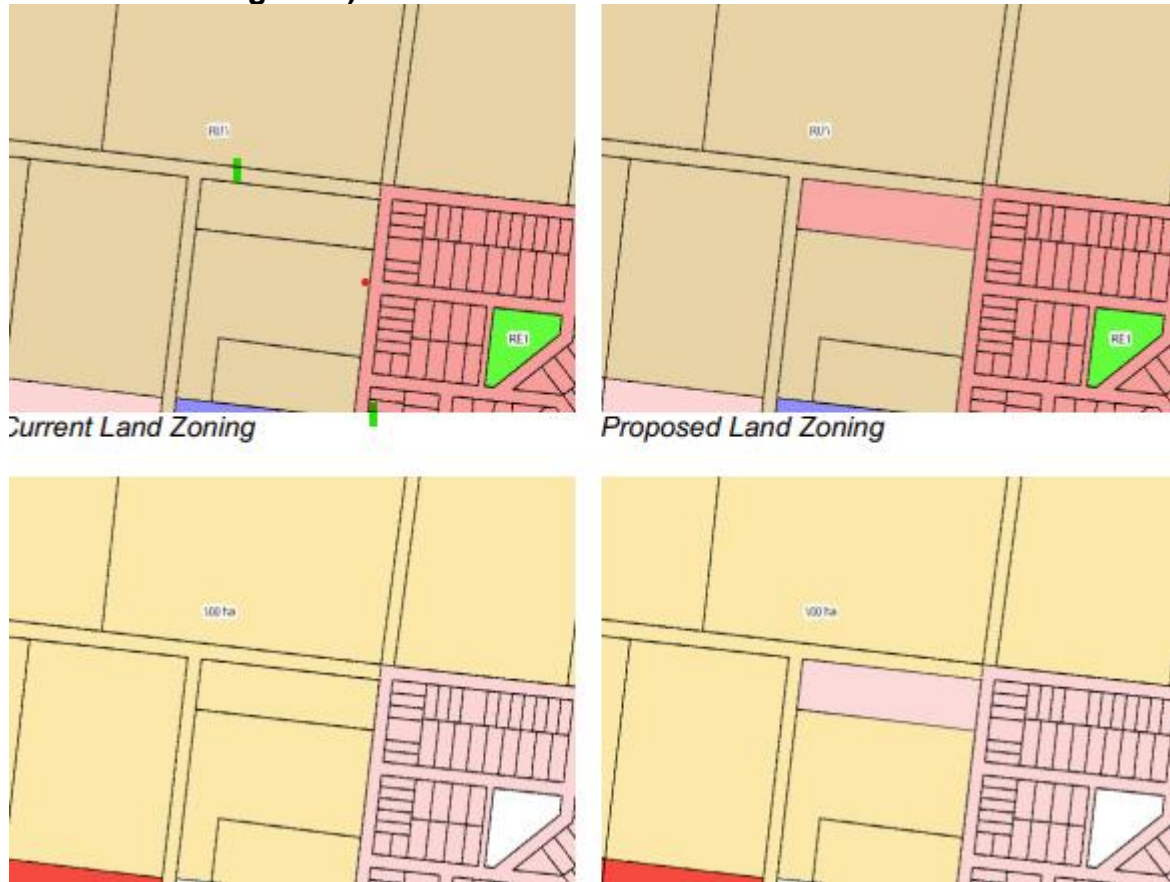
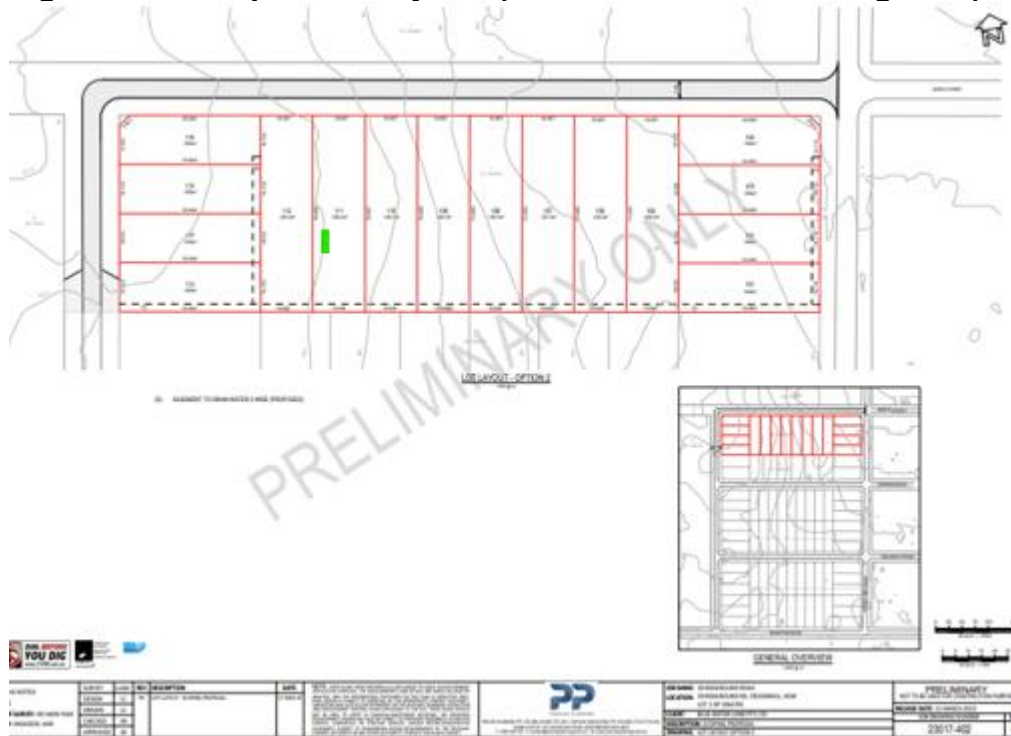


Figure 4: Conceptual lot layout. (Source: Precise Planning 2023)



Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

In support of the planning proposal, the applicant has submitted the following studies / reports on the NSW Planning Portal;

- Planning proposal;
- Ecology Report (Stripped legless lizard); and
- Flood Impact and Assessment Report.
- Flora & Fauna Assessment; and
- Traffic and transport advice.

These studies / reports will be incorporated into the exhibition and assessment process.

The subject land can be serviced by Council's existing water and sewer infrastructure systems. The road network is considered to be adequate and new access roads linking the existing infrastructure will be constructed with future development. Note that if the proposed development were to proceed Council will be required to take ownership of the Crown Road Reserve (extension of North Street).

The planning proposal is consistent with the actions and objectives contained within the South East and Tablelands Regional Plan 2036 and The Tablelands Regional Community Strategic Plan 2016-2036.

The proposal is consistent with the growth and planning priorities and principles within the Local Strategic Planning Statement 2040.

The planning proposal was forwarded onto the relevant Government Agencies for consideration as part of the scoping process. The responses and associated comments are provided:

Department of Primary Industries Agriculture

On 18 July 2023 the DPI – Agriculture advised that :

'The proposed development is located on land that is class 3 land and soil capability, and state significant agricultural land on the Draft SSAL map. This land has a high agricultural value due to its fertility and versatility to grow a wide range of agricultural produce.

It is also noted, however that the subject land has been identified within the growth area for future residential development within the Crookwell Local Strategic Statement and is also consistent with the objectives of the Southeast and Tablelands Regional Plan 21041. NSW DPI does not therefore have any objections to the proposed residential development on the subject land.

With any transition from rural to residential land uses, land use conflict issues may arise. It is therefore suggested that careful planning is undertaken to avoid or mitigate potential impacts on the surrounding farms to ensure that their operations are not adversely impacted."

Council response: The comments provided by NSW DPI above, in response to the planning proposal are matters that can be addressed as part of a development application for a subdivision, rather than as part of the planning proposal process. This

Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

can be achieved through the requirement for any potential developer to provide a Land Use Conflict Risk Assessment to support a development proposal.

Department of Planning & Environment (Biodiversity and Conservation Division)

Extracts from the Department of Planning and Environment (Biodiversity and Conservation Division) response dated 20 July 2023, indicated that;

'The scoping proposal states that there are no areas of High Environmental Value (HEV) or native vegetation present on the site, however it does not provide any data to support this statement. A fauna and flora assessment or application of Stage 1 of the Biodiversity Assessment Method (BAM) is required as a minimum to support this planning proposal.

As the site includes flood prone land, the Local Planning Direction 4.1 – Flooding applies and we therefore recommend that the future planning proposal includes a flood assessment that identifies the nature and extent of flooding on the site and demonstrates consistency with the planning direction.'

Council response: The applicant has submitted a Flora and Fauna Assessment, which was completed by ecoplanning. This report found that the site *'is not on the NSW Biodiversity Values Map and no significant are likely. No native vegetation communities were identified during the surveys. Instead, the study area was dominated by exotic species.*

In addition, it is highly unlikely that the Striped Legless Lizard would persist in the study area following this prolonged period of modification and agricultural management, and its isolation from the nearest extant populations.

No threatened species or ecological communities – listed under the BC Act – were identified on site'

A Flood Impact & Risk Assessment was completed for the site by CivPLAN, dated 20 July 2023. The report concluded that *'This assessment demonstrates that the development is viable in terms of a flood perspective, with the development lots being above the 1% AEP events, without significantly impacting the surrounding properties. Appropriate flood planning levels (FPLs) 0.5m above the 1% AEP flood water level will need to be specified during the design and approval phase.*

For the 10% and 1% AEP, the flows were all contained within the road reserves with generally safe values, noting that the introduction of a stormwater pit and pipe network will further improve the overland flow results. Further analysis will be undertaken at detailed phase to treat this water via this stormwater drainage and overland flow paths.

For the PMF, the flood inundation spills the road reserve boundaries and into the lots of 39 Redground, though this is generally of a very minor depth, is H1 hazard categorisation and is mostly contained within the front boundary setback. Despite this there is still safe access and egress to the lots within the 39 Redground subject site as the roads are low hazard to vehicles, generally H1 or at worst H2.'

All updated information will be forwarded onto the relevant Government Agencies as part of the exhibition process.

Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

Department of Planning and Environment (Crown Lands)

In the response from The NSW Crown Lands Department dated 10 July 2023 Council was advised:

'It is noted the proposal in this instance involves Crown roads that are proposed to be used to access individual lots under a proposed subdivision for the land. Importantly, the proposed development represents a significant intensification of use of the adjacent Crown road for part of its length adjoining Lot 1 DP 1064795. In accordance with Departmental policy, any Crown roads proposed to be upgraded or utilised for access in conjunction with this development will need to be transferred to Council for management as a Council public road.'

Council response: These comments are noted, and it is considered that Council will take the necessary action to directly seek a transfer of that part of the Crown road that is required to serve any new lots proposed when an application for a subdivision is submitted for consideration.

Transport for NSW

TfNSW advised on 20 July 2023 advised that in reviewing the information made available it *'does not believe, that this rezoning in isolation, will have an adverse impact on the state road network (Goulburn Street/Carrington Street) in terms of safety and efficiency. As such TfNSW has no objection to the proposed rezoning of land as shown in Attachment 1'*.

The Attachment 1 included in the response in summary required a Traffic Impact Study to consider issues including any impact on the classified road network, an assessment of the provision of public transport and potential transport related implications of the future development of the land (both vehicular and pedestrian).

Council response:

MODUS Transport and Traffic Engineering were engaged and furnished a report detailing traffic and transport advice in relation to the proposed residential subdivision. The key findings from the report are as follows;

- *The proposed new road provides road carriageways of 5.0m-7.5m and road reserve of 11.0m-20.1m and generally comply with the Local Street types 1 and 2 outlined in the Western Sydney Street Design Guidelines. It is expected that development to the south will provide the remainder of the southern internal access road.*
- *The minimum intersection separation of 60m is exceeded and is therefore suitable.*
- *Due to the length of the proposed roads, it is recommended that the development provides traffic calming devices in the detailed design phase.*
- *Sight distance for each lot to be provided in the detailed design phase in accordance with AS2890.1.*

Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

- *Dwelling driveway separation to be provided during the detailed design phase in accordance with a minimum 1-3m driveway separation between each lot. and a minimum 6m from the tangent point of the internal intersection.*
- *The proposed development is anticipated to generate 18 vph and 159 vpd, which is anticipated to be further distributed into the local road network. The anticipated development traffic is expected to be accommodated within the local road hierarchy.*
- *Based on the proposed traffic movements it is anticipated that the proposed development will have a negligible impact on the operation and safety of the external road network.*
- *A SIDRA assessment was undertaken of study intersection which indicated that all intersections operated within acceptable thresholds and were able to accommodate the proposed development.*
- *The proposed development is required to provide a simple left and simple right turn treatment at the site access intersections. This is consistent with the existing formation of Redground Road and no upgrades are required as part of the proposed development.*
- *It is recommended that the provision of bus facilities is reviewed to allow for public transport within a 400m radius.*

The above finding indicate that the proposed development will not have a significant impact on the existing local traffic conditions. These finding will be incorporated into any design component associated with potential future development applications.

POLICY IMPACT

The public exhibition of the planning proposal will be completed in accordance with the Gateway Determination and Council's Community Participation Plan.

OPTIONS

The Council may:

- Support the planning proposal as submitted.
- Reject the planning proposal as submitted. If this option is adopted reasoning will be required to be provided to the applicant.

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council endorse the planning proposal to amend the Upper Lachlan Local Environmental Plan 2010:
 - a. Amend land use zoning of Lot 1 DP 1064795, 39 Redground Road, Crookwell from RU1 Primary Production to R2 Low Density Residential.

Environment and Planning

PLANNING PROPOSAL (PP-2023-1168): LOT 1 DP 1064795, - 39 REDGROUND ROAD, CROOKWELL cont'd

- b. Amend the minimum lot size of Lot 1 DP 1064795, 39 Redground Road, Crookwell from 100ha to 800m2.
2. Forward the planning proposal to the NSW Department of Planning, Housing and Infrastructure (DPHI) requesting a Gateway determination.
3. Request delegation of Plan Making Authority, for this planning proposal.
4. Undertake agency consultation and public exhibition according to the requirements of the Gateway determination.
5. Should no objections be received, undertake the necessary actions to finalise the making of the Upper Lachlan Environmental Plan 2010.

ATTACHMENTS

1. ↔	No 1 Planning Proposal (Revised 19JUL24) - 39 Redground Road Crookwell	Appendix
2. ↔	No 2 Indicative lot layout - 39 Redground Road, Crookwell	Appendix
3. ↔	No 3 Flora & Fauna Assessment - 39 Redground Road Crookwell	Appendix
4. ↔	No 4 Ecology report - striped legless lizard investigation - 39 Redground Road Crookwell	Appendix
5. ↔	No 5 Flood impact and risk assessment report - Planning Proposal - 39 Redground Road Crookwell	Appendix
6. ↔	No 6 Traffic Assessment - PP - 39 Redground Road, Crookwell	Appendix
7. ↔	No 7 Biodiversity and Conservation Response - 39 Redground Road Crookwell prescoping report	Appendix
8. ↔	No 8 Crown Lands Response - 39 Redground Road Crookwell prescoping report	Appendix
9. ↔	No 9 NSW DPI response - 39 Redground Road Crookwell prescoping report	Appendix
10. ↔	No 10 TfNSW response - 39 Redground Road Crookwell prescoping report	Appendix

12 INFRASTRUCTURE DEPARTMENT

There were no items submitted for this section at the time the Agenda was compiled.

13 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

13.1	Review of Subsidised Use of Council Venues Policy	85
13.2	Review of Sporting Representation Donations Policy	92

Finance and Administration - 20 March 2025

ITEM 13.1 **Review of Subsidised Use of Council Venues Policy**

FILE REFERENCE **I25/51**

AUTHOR **Director of Finance and Administration**

ISSUE

Review of Council’s Subsidised Use of Public Halls Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Subsidised Use of Public Halls Policy and replaces this with Subsidised Use of Council Venues Policy.

BACKGROUND

Nil

REPORT

This report details the review of Council’s Subsidised Use of Public Halls Policy and name change to this policy. The Policy is attached for Council’s review and adoption.

POLICY IMPACT

This is a review of an existing policy.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Subsidised Use of Public Halls Policy and replaces this with Subsidised Use of Council Venues Policy.

ATTACHMENTS

1. ↓	Subsidised Use of Council Venues Policy - Date Adopted 20 March 2025 - Resolution XXX-25 - Review 2028	Attachment
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Upper Lachlan Shire Council

Date: 20 March 2025	Policy Title: Subsidised Use of Council Venues Policy
This cover sheet provides a summary of the proposed amendments to the attached Subsidised Use of Council Venues Policy. Council initially adopted this policy on 25 May 2006 (122/06). The policy was last updated on 15 August 2019 (211/19). The policy name is to be changed on 20 March 2025.	
Sponsor: Director Finance and Administration	Action required: Approval by Council
Reason for review/update: Council regularly review and update policies every three years to ensure that they are current, fit-for-purpose and relevant to Council's operations. The attached policy has been reviewed and updated in line with this practice and the sponsor is now seeking your approval to implement this policy.	
Summary of the changes:- The following amendments have been made to the Policy:- <ul style="list-style-type: none"> • Name change of the policy from "Subsidised Use of Public Halls Policy" to be amended to "Subsidised Use of Council Venues Policy". • Removed all references to General Manager and replace them with Chief Executive Officer to describe the head of local government agencies in NSW. • Remove references to amended legislation or non-related legislation. • Added in exceptional circumstances clause for the Chief Executive Officer to waive fees. 	
Consultation(s): Manager Governance	
Internally cleared by	
Position: Chief Executive Officer	Position: Director Finance and Administration

Subsidised Use of Council Venues Policy
Adopted: 20 March 2025

POLICY:-	
Policy Title:	Subsidised Use of Council Venues Policy
File Reference:	F10/618-015
Date Policy was adopted by Council initially:	25 May 2006
Resolution Number:	122/06
Other Review Dates:	20 September 2012, 16 July 2015 and 15 August 2019
Resolution Number:	308/12, 185/15 and 211/19
Current Policy adopted by Council:	20 March 2025
Resolution Number:	XX/25
Next Policy Review Date:	2028

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	
Procedure/guideline reference number:	

RESPONSIBILITY:-	
Draft Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	Chief Executive Officer
Responsibility for review of Policy:	Director of Finance and Administration

Subsidised Use of Council Venues Policy
Adopted: 20 March 2025

OBJECTIVE

To provide a means by which community, charity and cultural organisations and groups conducting events and activities within the Upper Lachlan Shire Council area may seek Council assistance, through the waiving of fees for the use of Council buildings and facilities, outside of the normal timeframe for the management of Council's annual Section 356 Contributions and Donations program.

ELIGIBILITY

Eligibility will be limited to small community based organisations operating for the direct benefit of the local community. Eligibility will not extend to major fund raising bodies, with a parent body located outside the Council area.

Organisations and groups must be not-for-profit and be based within the Upper Lachlan Shire Council local government area.

POLICY

1. Waiving of fees will apply to fees charged by Council and/or the Hall Management Committees for the use of the public hall and other venues that are owned, and/or controlled, and operated facilities by Upper Lachlan Shire Council and/or a Section 355 Committee of Council.
2. Waiving of fees may not apply to requests from individual persons or businesses.
3. All requests for the waiving of fees must be lodged on the appropriate application form at least one month prior to the date of the event taking place.
4. Community groups and other organisations would be eligible for only one fee waiver per financial year, which is equivalent to the nominal venue hire fee in Council's Operational Plan Fees and Charges Schedule.
5. In assessing applications for waiver of fees, consideration will be given to the following:-
 - Financial need for the subsidy and relationship to the viability of the event;
 - Contribution to the community and whether the work is in the public interest; and
 - Demonstration that no alternative funding sources are available.
6. Where an application requests assistance to support an activity wherein the proceeds will go to a charity, acknowledgment by the named charity shall be included in the application form.
7. All subsidies are made on a one-off basis with no guarantees for on-going Council financial assistance in future years.
8. If approval is granted applicants must acknowledge Council's support in publicity for the event.

Subsidised Use of Council Venues Policy
Adopted: 20 March 2025

9. All applications are subject to payment of a Security Deposit/Bond, as set by Upper Lachlan Shire Council's Operational Plan Fees and Charges, no later than 21 days prior to the function. This payment is insurance against damage to the hall and cleaning expenses for the facilities.
10. The Chief Executive Officer of Upper Lachlan Shire Council will have the delegated authority to approve the waiving of fees, as and when applications are received.
11. In exceptional circumstances, the Chief Executive Officer may exercise their discretion to waive any or all the requirements listed in this policy.
12. Approvals given by the Chief Executive Officer for waiving of hire fees will be reported at the end of the financial year in Council's Annual Report.

Council greatly values the contribution of the fundraising by charities, social groups and community groups and the contribution and role they play in the Shire community.

RELEVANT LEGISLATION AND COUNCIL POLICIES

- Local Government Act 1993;
- Local Government (General) Regulation 2021;
- State Records Act 1998;
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection Act 1998;
- Council Operational Plan;
- Council Annual Report;
- Council Section 356 Financial Assistance Policy;
- Council Section 355 Committee Policy;
- Council Procurement Policy;
- Council Government Information (Public Access) Policy;
- Council Privacy Policy; and
- Council Records Management Policy.

VARATION

Council reserves the right to vary or revoke this policy.



Upper Lachlan Shire Council

UPPER LACHLAN SHIRE COUNCIL APPLICATION FOR SUBSIDISED USE OF COUNCIL VENUES

Subsidy applications for use of the public hall facilities must be lodged at least 30 days before the commencement of the event.

Please indicate which venue you are using:

- Public Hall
 Public Hall Facilities
 Other (e.g. Art Gallery, Museum)

1. PUBLIC MEETING / PROJECT INFORMATION

Title:

Date/s to be held:

Brief description:

Name of Organisation:

Contact Person:

Telephone: (Business).....(Private/Mobile).....

Address:

2. CRITERIA

- Is your organisation – Non – profit?..... YES/NO
 Registered for GST?..... YES/NO
 (If yes, reciprocal tax invoices will need to be exchanged for the value of the subsidy).
 Set up to service the residents of the Upper Lachlan Shire Local Government Area?...YES/NO

3. GUIDELINES

- Is your application – being submitted 30 days before the event?..... YES/NO
 The only one from your organisation for venue subsidy this financial year?.. YES/NO
 Able to show how you contribute to the community/public interest?..... YES/NO
 If so, how?.....

Subsidised Use of Public Halls Policy
Adopted: 20 March 2025

Nominating that you are helping a charity?.....

YES/NO

If yes, who are they?.....

Do they support/acknowledge your assistance (attach letter)?.....

YES/NO

Do you anticipate raising more money than the subsidy amount?.....

YES/NO

4. FINANCIAL SUPPORT (Established groups – attach an audited financial statement/balance sheet)

Does your organisation need financial support?.....

YES/NO

Why?.....

Has your organisation had previous ULSC financial support for this event?

YES/NO

If so, how did you acknowledge this (attach evidence)?.....

5. VENUE

Why did you choose this venue (e.g. was it to meet a specific need)?.....

You MUST attach an event sheet (proof of booking) from the venue, have you?

YES/NO

6. CHECK LIST – Please ensure you have attached the following information if these are relevant.

- Event Sheet (proof of booking)
- Letter of support from charity (if applicable)

DO NOT DETACH – PLEASE COMPLETE THIS SECTION
This will be returned as acknowledgment of your application.

Please print your name and address clearly in the box below:-

Name:

Address:

Suburb:

Finance and Administration - 20 March 2025

ITEM 13.2 **Review of Sporting Representation Donations Policy**

FILE REFERENCE **I25/52**

AUTHOR **Director of Finance and Administration**

ISSUE

Review of Council's Sporting Representation Donations Policy.

RECOMMENDATION That -

1. Council adopts the reviewed Sporting Representation Donations Policy.

BACKGROUND

Nil

REPORT

This report details the review of Council's Sporting Representation Donations Policy. The Policy is attached for Council's review.

POLICY IMPACT

This is a review of an existing policy of Council.

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council adopts the reviewed Sporting Representation Donations Policy.

ATTACHMENTS

1. ↓	Sporting Representation Donations Policy - Date Adopted 20 March 2025 - Resolution XX-25 - Review 2028	Attachment
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Upper Lachlan Shire Council

Date: 20 March 2025	Policy Title: Sporting Representation Donations Policy
This cover sheet provides a summary of the proposed amendments to the attached. Sporting Representation Donations Policy. The Council initially adopted this policy on 24 July 2008 (217/08). The policy was last updated on 16 July 2020 (119/20).	
Sponsor: Director Finance and Administration	Action required: Approval by Council
Reason for review/update: Council regularly review and update policies every three years to ensure that they are current, fit-for-purpose and relevant to Council's operations. The attached policy has been reviewed and updated in line with this practice and the sponsor is now seeking your approval to implement this policy.	
Summary of the changes:- The following amendments have been made to the Policy:- <ul style="list-style-type: none"> • Removed all references to General Manager and replace them with Chief Executive Officer to describe the head of local government agencies in NSW. • Remove references to amended legislation or non-related legislation. • Increased the financial assistance in the amount from \$300 to \$350 for each person who competes in a State/Capital Territory team (NSW/ACT). • Increased the financial assistance in the amount from \$600 to \$700 for each person who competes in a National team (Australia). • Increased the financial assistance for a team selected to represent a State/Capital Territory from \$600 to \$700. 	
Consultation(s): Manager Governance	
Internally cleared by	
Position: Chief Executive Officer	Position: Director Finance and Administration

Sporting Representation Donations Policy
Adopted: 20 March 2025

POLICY:-	
Policy Title:	Sporting Representation Donations Policy
File Reference:	F10/618-015
Date Policy was adopted by Council initially:	24 July 2008
Resolution Number:	217/08
Other Review Dates:	16 August 2011, 20 February 2014, 20 April 2017 and 16 July 2020
Resolution Number:	308/11, 22/14 106/17 and 119/20
Current Policy adopted by Council:	20 March 2025
Resolution Number:	XX/25
Next Policy Review Date:	2028

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	
Procedure/guideline reference number:	

RESPONSIBILITY:-	
Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	Chief Executive Officer
Responsibility for review of Policy:	Director of Finance and Administration

ULSC SPORTING REPRESENTATION DONATIONS POLICY
Adopted 16 July 2020

OBJECTIVE

That Upper Lachlan Shire Council maintains a consistent, open and equitable approach to the distribution of Council's sporting donations. To provide a means by which sports persons who achieve State/Capital Territory or National representative honours may receive Council financial assistance.

SCOPE

Council receives a number of financial assistance requests from individuals and sporting organisations. This policy will apply transparency and accountability to the community relating to requests for financial donations, contributions and/or sponsorships.

DEFINITION

The financial support that is provided by Council to any sports person or sports team representing their State/Capital Territory or National team will be in the form of a cash donation.

REPRESENTATIVE STATUS REQUIREMENT

State/Capital Territory Representation

- * For all eligible persons selected in a State/Capital Territory team, financial assistance in the amount of \$350 is donated to each person who competes in a State/Capital Territory team.
- * For any team selected to represent a State/Capital Territory, a total amount of \$700 is to be donated to the team to represent the State/Capital Territory.

National Representation

- * For all eligible persons selected in a National team, financial assistance in the amount of \$700 is to be donated to each person who competes in a National team.

ELIGIBILITY

Eligibility to financial assistance will be limited to the following sports person(s):-

- (a) The person is 10 years of age or above;
- (b) The person is either a resident or ratepayer of Upper Lachlan Shire Council or has some defined connection to the Upper Lachlan local government area;

ULSC SPORTING REPRESENTATION DONATIONS POLICY

- (c) The person is confirmed as a representative of a local sporting organisation by the Upper Lachlan Shire Council; and
- (d) The sport has either a state and/or national accreditation.

POLICY

1. The sports person shall endeavour to make application for financial assistance under this policy no less than 28 days before the commencement of the representative game, tournament and/or event;
2. The sports person should not apply more than once per financial year for financial assistance;
3. All financial contributions are made on a one-off basis with no guarantee of on-going Council financial assistance in future years;
4. Council require written confirmation from the State or National sporting organisation documenting their selection in the State or National Team;
5. The person will be required to publicly acknowledge Council as a financial sponsor of their attendance at the State or National Titles;
6. The Chief Executive Officer of Upper Lachlan Shire Council will have the delegated authority to approve the donations where a written application has been received;
7. The donations approved by the Chief Executive Officer of Council will be included in Council's Annual Report at the end of the financial year for probity purposes; and
8. It is acknowledged that the applications for financial assistance under this policy may be outside of the normal time frame for the Council Operational Plan adoption of the annual Section 356 donations program.

Upper Lachlan Shire Council greatly values the contribution that sports persons and sporting organisations contribute and the role they play in the social cohesiveness of the Shire community.

REFERENCE

This policy is in accordance with Section 356, of the Local Government Act 1993.

ULSC SPORTING REPRESENTATION DONATIONS POLICY

RELATED LEGISLATION AND COUNCIL POLICIES

- Local Government Act 1993;
- Local Government (General) Regulation 2021;
- State Records Act 1998;
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection Act 1998;
- Council Operational Plan;
- Council Annual Report;
- Council Section 356 Financial Assistance Policy;
- Council Government Information (Public Access) Policy;
- Council Privacy Policy; and
- Council Records Management Policy.

VARATION

Council reserves the right to vary or revoke this policy.

14 CHIEF EXECUTIVE OFFICER

The following item is submitted for consideration -

14.1	Open Streets - Grant	100
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Chief Executive Officer - 20 March 2025

ITEM 14.1 **Open Streets - Grant**

FILE REFERENCE **I25/58**

AUTHOR **Chief Executive Officer**

ISSUE

Council received funds for the Open Streets Grant Program, as funds remain a Council resolution of where to allocate these to is required.

RECOMMENDATION That -

1. Council allocate \$44,871.74 of grant money to the purchase of a parklet.
2. Council call for expressions of interest (EOI) for the location of the parklet on Goulburn Street, Crookwell as per the Open Streets Program funding requirements.
3. Council delegate authority to the CEO to approve the installation of the parklet at the most suitable location following the EOI process.

BACKGROUND

Upper Lachlan Shire Council received the Open Streets Program grant which is part of the NSW Government's Vibrant Streets Package. Transport for NSW is the lead agency delivering the Open Streets Program. The grant total was for \$150,000.00, the total spend was \$105,128.26 leaving unspent funds totalling \$44, 871.74.

In order not to lose this funding, Council have been advised that a variation may be submitted. Any variation to a funding agreement will require approval from Transport for NSW and must be delivered by 30 April 2025. Further, the funding variation must meet the current grant guidelines and therefore only for applicable to the two streets either side of the roundabout on Goulburn Street, Crookwell as per the Open Streets event.

Due to the tight timeframe, the process following the EOI and approval to install the parklet at the most suitable location will need to be delegate to the CEO to avoid potential delays which could jeopardise the funding.

REPORT

The Tourism and Economic Development Coordinator has proposed that Council use the unspent funds from the Open Streets Program to purchase an outdoor parklet. An expression of interest would be required for its location with businesses located on the two streets either side of the roundabout on Goulburn Road, Crookwell eligible to apply.

Chief Executive Officer
OPEN STREETS - GRANT cont'd

The proposed outdoor dining parklet will temporarily remove two spaces, but this trade-off brings significant long-term benefits that will improve the overall experience of the town. By creating a pedestrian friendly environment, the parklet will enhance the vibrancy of the street and support local businesses.

Economic Impact: While main street parking is limited at certain times of the day, this has been linked to the use of main street parking being dominated by staff working within local businesses, not visitors. Freeing up this parking to enable short term use and the flow of visitors will mitigate the loss of up to two parking spaces. Further, the parklet will draw more foot traffic to the area, increasing visibility and sales for local businesses. This additional outdoor dining space can help attract both locals and tourists, boosting the town's economy by encouraging longer visits and supporting the hospitality sector.

Social and Community Benefits: The parklet will create a space for the community and visitors to relax and engage, providing a safe and inviting area for socialising, outdoor events, and recreation. By prioritising pedestrians, the parklet helps create a more inclusive and people-centred environment that encourages public interaction, fostering a greater sense of community.

Environmental Benefits: Replacing parking spaces with a parklet will create a more visually appealing and environmentally-friendly space in the heart of the town. The addition of green landscaping, plants, and sustainable materials will enhance the local aesthetic, contributing to a more pleasant and inviting atmosphere for residents and visitors.

Long-Term Impact: Though the removal of parking spaces may initially be a concern, the long-term benefits of the parklet will outweigh this by creating a more dynamic public space that drives economic growth, attracts tourists, and improves quality of life for residents. It also serves as a model for future urban initiatives that prioritise people over cars and contribute to a more sustainable, liveable town.

POLICY IMPACT

Nil

OPTIONS

1. Reallocate the unspent Open Streets Program, Transport for NSW grant funding towards a parklet as an initiative that support street vibrancy and activation.
2. Return the unspent grant funding of \$44, 871.74 to Transport for NSW.

Option one will require approval from Transport for NSW, and must be in line with the grant guidelines and funding agreement, limiting the installation to the two streets either side of the roundabout on Goulburn Street, Crookwell. It should be noted that that any variation must be approved by the Department and delivered by 30 April 2025.

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council allocate \$44,871.74 of grant money to the purchase of a parklet.
2. Council call for expressions of interest (EOI) for the location of the parklet on Goulburn Street, Crookwell as per the Open Streets Program funding requirements.
3. Council delegate authority to the CEO to approve the installation of the parklet at the most suitable location following the EOI process.

ATTACHMENTS

Nil

16 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

- | | | |
|------|--|-----|
| 16.1 | Reports from Committees for the months of February and March | 104 |
|------|--|-----|

Reports from Other Committees, Section 355 Committees and Delegates - 20 March 2025

ITEM 16.1

Reports from Committees for the months of February and March

RECOMMENDATION:

That Item - Minutes of Committee/Information listed below be received:

1. Tuena Hall & Recreation Area Committee – Minutes from Annual General Meeting held 5 February 2025.
2. Tuena Hall & Recreation Area Committee – Minutes from meeting held 5 February 2025.
3. Breadalbane Community Hall Committee – Minutes from meeting held 9 February 2025
4. Crookwell & District Historical Society – Minutes from meeting held 13 February 2025.

ATTACHMENTS

1. ↓	Tuena Hall & Recreation Area Committee - Minutes from Annual General Meeting held 5 February 2025	Attachment
2. ↓	Tuena Hall & Recreation Area Committee - Minutes General Meeting 5 February 2025	Attachment
3. ↓	Breadalbane Community Hall Committee - Minutes from meeting held 9 February 2025	Attachment
4. ↓	Crookwell & District Historical Society - Minutes from meeting held 13 February 2025	Attachment

Tuena Hall & Recreation Area Committee

Bathurst Street, Tuena NSW 2583 PH. 48345267

A section 355 committee of Upper Lachlan Shire Council

Minutes of the Annual General Meeting

5th February 2025

Present:

Vince Lonergan, June Lonergan, Robyn Hall, Jill Cowey, Gabrielle Saville, ,
Robyn Cartwright, Rae Ford, Dave McTaggart, Lesley Hall, Molly Mapes,
Cheryl Gilbert , Alex Meggit.

Apologies: Barb Blankenzee, Bev Hall

Meeting Opened: 2.00pm.

Minutes from the previous AGM were tabled and resolved as accurate.

All position were declared vacant. Due process was followed.

Nominations were called for, seconded and unanimously agreed upon.

Positions were accepted.

2025 Committee is:

Ex-Officio Chairperson: Mayor Paul Culhane

Council Representative: Alex Meggit

Chairperson: Robyn Hall

Vice Chair: Rae Ford

Secretary: Gabrielle Saville

Treasurer: Jenelle Parsons.

Committee Members:

Vince Lonergan, June Lonergan, Robyn Hall, Lesley Hall, Jill Cowey,
Gabrielle Saville, Jenelle Parsons, Craig Clulow, Dave McTaggart, Ray
Smith, Helen James, Graham McLaughlin, James Armitage, Barb
Blankenzee, Bev Hall, Robyn Cartwright, Rae Ford, Lynette Armitage

Sub Committee: Ladies Craft Shop

Barb Blankenzee. Chair

Jill Cowey. Secretary Treasurer.

(2025 Office bearers duly elected at AGM on 28th Jan 2025 meeting)

On going Volunteer Workers in the Craft Shop.

Kerry Garvey, Barb Blankenzee, Gabrielle Saville, Lesley Hall, Bev Hall, Robyn Hall, Robyn Cartwright, Bronwyn Mawbey

Authorised Volunteer Community Volunteer Outdoor Workers

Helen James, Ray Smith, Dave McTaggart, Jenelle Parsons, Gabrielle Saville, James & Lynette Armitage, Stuart Parsons.

Authorised “Work for the Dole” Scheme Community Volunteer Workers

Craig Clulow and Graham McLaughlin

Meeting Closed: 2.15pm

Council Action Required

Please adjust your records to reflect changes.

Tuena Hall & Recreation Area Committee

Bathurst Street, Tuena NSW 2583 PH. 48345267

A section 355 committee of Upper Lachlan Shire Council

Contact details. 2025

Position	Name	Phone	Email
<i>Chairperson</i>	Robyn Hall	48346063	robynann53@outlook.com
<i>Vice Chair</i>	Rae Ford	48346057	anraema52@gmail.com
<i>Treasurer</i>	Jenelle Parsons	48345222	jenelletuena@gmail.com
<i>Secretary</i>	Gabrielle Saville	48345267	1gai2play@gmail.com

Tuena Hall & Recreation Area Committee

Bathurst Street, Tuena NSW 2583 PH. 48345267

A section 355 committee of Upper Lachlan Shire Council

Minutes of the General Meeting

5th February 2025

Present:

Vince Lonergan, June Lonergan, Robyn Hall, Jill Cowey, Gabrielle Saville, Barb Blankenzee, Robyn Cartwright, Rae Ford, Dave McTaggart, Lesley Hall, Molly Mapes, Cheryl Gilbert , Alex Meggit.

Apologies: Barb Blankenzee, Bev Hall

Meeting Opened: 2.20pm.

Minutes from the previous General Meeting were tabled.

Resolved: Jill Cowey & Dave McTaggart..... Unanimously accepted.

Treasures Report:

The report was tabled, discussed, and accepted.

Resolved: Lesley Hal & Rae Ford.

Correspondence:

All correspondence was tabled, discussed as necessary and accepted.

Resolved: Rae Ford & June Lonergan.

Business Arising from Previous Minutes and Correspondence:

1. Insurance Issue from Hail Storm 25th De 2023.

Received from Adam Moorby 5th Feb 2025.

Good morning Gabrielle,

I am writing to provide an update on the progress of the insurance claim from Christmas 2024 hail event as per item 3 in your email below. As you are aware, make safe works were carried out as soon as possible after the event with wet carpet removed and leaks in the roof have been sealed as damaged laserlite sheeting was replaced with corrugated iron. I have prepared an estimate to provide our insurer in regards to council repairing the damaged gyprock and I have quotes for the carpet replacement. I have scoped the roof replacement works for the three buildings and will do a final review of this today so it can go out to suppliers. Hopefully in the next fortnight I will have the roofing quotes to progress the claim with our insurer.

Once the claim is approved by our insurer to commence repairs, I will arrange with you an appropriate period to relocate the IT equipment to allow access for the gyprock repairs, trim repairs, painting and shortly after followed by the carpet replacement. The roof should be fine to commence at any time as it is not dependant on the other works being completed first, this will however be subject to suppliers lead time and suitable timing for the Hall Committee which I will discuss with you prior to scheduling.

Please do not hesitate to contact me should you require any additional information for your AGM today in regards to this matter.

Our Council Representative will make enquires as to the progress. Photos were taken of the black mould in the office, and it state of disrepair.

2. Bore

Received from John Meer 5th Feb 2025

Hi Gabrielle

Water Sewer and Waste conducted Bore water testing for the Tuena Bore in mid-January 2025. We are yet to receive the sample test results from ALS and will provide you a copy once they are received. I would be happy to discuss results if required once you receive them.

Results received after meeting but included FYI

Morning Gabrielle

Thank you for your email, I can confirm Water and Sewer are working on presenting to council an increase in budget required for the next financial year to conduct extensive condition assessing of all bores in the shire, this would include cleaning and identifying damage/defects that will need addressing. Currently there is insufficient budget to do anymore than council are currently doing in the bore space.

Water and Sewer have had discussions with Bore experts and feedback is cleaning the bore will not necessarily change or improve the results, the results are generally what is in the water source and identifying where contaminants are coming from would be extremely difficult. Water and Sewer would like to test water more frequently and Water and Sewer will be testing after condition assessing has been completed if there is an agreed budget to do so. This recent testing is the first testing of the water since original testing would have been completed when the bore was originally installed which we do not have records of.

Council do not have any works as executed drawings of what pipework is in town or location, Water and Sewer have regularly fixed/replaced pump above water tank fed from the bore – 4 times in past 2 years from my records. I am not aware of what has been getting done at the amenity block. There most likely is buildup in the pipework and with all of these unknowns would be a difficult exercise to complete. There are ways to clean pipework depending on the diameter. This is not something council is currently looking to do at Tuena.

The supply tank at the RFS is a good start point to look to improve water quality, I am assuming it has most likely never been cleaned out and it is good practice to regularly clean water storage tanks. Water and Sewer have been in past 2 years getting town water supply reservoirs cleaned and assessed to maintain water quality of drinking water, the tank in Tuena is much smaller and would need to be done by a domestic water tank cleaner, again this is an item which is not budgeted for and would need to be included in future operational budgets if agreed by council.

I am happy to discuss if you have any further questions.

Kind Regards

John Meere | Manager Water, Sewer and Waste

Our water is classified as very hard and continues to adversely affect pipes, cisterns, pumps and taps. However, it is still “fit for its purpose”. Our options for addressing problems are limited but CLEANING of the system MAY help. This, as stated above, is not something Council is looking at.

We respectfully ask Council to allocate funds to assist remediation of our bore .

3. New Tennis Courts.

The Committee will ask for interested, willing and able persons with knowledge and skills to reform this sub committee to re invigorate this proposal. The grant application for a project such as this is complicated and requires considerable information be compiled prior to commencing applications. We have a blank format of the Community Partnership Programs Application (GOV Funding) for guidance.

4. Landline Account in Community Hall.

This issue is still up for discussion. The use and need for this has diminished and the costs increased. Jill Cowey will again request a reduction in fees and we will make decision at the next meeting.

5. Access to Public Toilets.

Needs attention. Council at one point has scoped the work and allocated funding for an all-weather multipurpose , including disability access, concrete slab to be installed next to the toilet block. This has never occurred. We have unsuccessfully applied for a grant to carry out this work. The quote for this slab is \$3,000 by local contractors.

Can Council find the funds to facilitate the slab?

6. Dump Site

Is installed and operational AND well received.

The grant application was unsuccessful, so this work has been funded by this Committee.

However, the roadwork and landscaping are incomplete. We are awaiting the return our our contractor.

7. First Aid Equipment

All first aid equipment that was available to the public to use has been removed.

AED, Oxy Viva, First Aid Kit. Our Oxygen Cylinders were returned to BOC. They were out of date and unsafe and a case/ complaint was submitted. BOC without a satisfactory result closed our enquiry and subsequent concerns were sent to ACC, Fair Trading, TGA and Dept of Health. Investigations are ongoing.

Discussion followed around the NEED and COST of having an AED available for use by the public. This will be revisited at the next meeting.

8. Work for the Dole. Community Volunteer Workers Scheme

Concerns were raised about us as a provider and our two designated participants fulfilling our obligations for this scheme. Resulting in a Letter to be sent to our participants requesting information, and subsequent co-operation to address our needs with their abilities. Changes to this scheme have occurred and adjustments needs to be made.

New Business

1 Abercrombie Camping Reserve.

to me from Lynda Carney 5th Feb 2025

Hi Gai, as Jenelle mentioned at the meeting today, I suggest that we request that council returns to maintaining the Abercrombie camping reserve, perhaps by limiting services to a minimum, such as:

slashing prior to summer holidays ;collecting rubbish immediately prior to and during summer holidays.

It would most probably be too costly to maintain the toilets.

There have been lots of campers this year and Abercrombie caves will be reopening perhaps next season. Some visitors have complained about the rubbish and it will impact water quality if it is washed into the river during a flood.

Thanks, Lynda

And from Me to our Council Rep.

hi Alex...

Lynsa Carney sent this to me and as I said now to you.

Can you find out what Council's position is on the Abercrombie camping reserve.

NB at Easter there can be 100's of people camped there...and if Council need to make a determination they should include Easter in their long term assessment.

Thanks

Gabrielle

2. Snap Send Solve App

We were introduced to and encouraged the use of this app.

Snap Send Solve is a free app that lets you report issues to your local council. You can use the app to report problems such as illegal rubbish dumping, broken street signs, water leaks, or road closures.

The app automatically provides you with the information you need to report the incident. You can also use the app to make a general request or provide feedback.

3. Tuena Community Facebook Page

Discussion about our need, or want and benefits of our own Facebook page.

As time was running, out and many at the meeting had commitments this was held over until next meeting.

4. Meetings for 2025

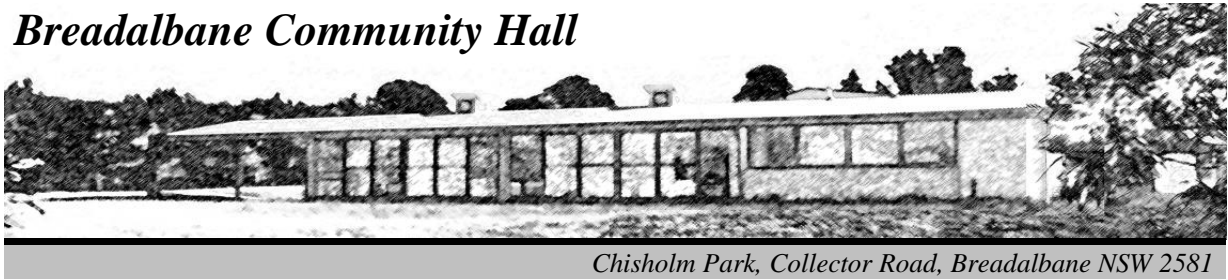
1st Wednesday in May

1st Wednesday in August

1st Wednesday in November

Meeting Closed 15.33

Breadalbane Community Hall



BREADALBANE HALL GENERAL MEETING Minutes of Meeting Sunday, 9th February, 2025 at 4.00 pm

PRESENT : John Searl, Sally Hoskins, Sylvie Hayles, Sally McLean, Rachel Roberts, Karen Ralley, Matthew Streat

APOLOGIES : Chrissie McLean, Vanessa Edwards, Libby Webster

MINUTES FROM LAST MEETING :

- Minutes from Annual General meeting Sunday, 17th November, 2024 received and endorsed unanimously

TREASURER'S REPORT :

- Chrissie McLean reported :

Everyday Account 200051579	\$ 9,478.88
Rewards Savers Account 200638492	50.22

Total	\$ 9,529.10
	=====

Chrissie reported: The Galea Bros, plumbers came to fix the pump and change the taps in the toilets. They didn't change the disabled toilet tap as the quote for the tap alone was \$540. We paid them \$634.70. Chrissie suggested we put \$6,000 in term deposit at IMB (we already have an investment a/c). Interest would be : 12mths @ 4.5% or 6mths @ 4.75%
Agreed to put \$6,000 into IMB for 6mths at 4.75%.

CORRESPONDENCE:

- Matthew reported scout leader bringing 15-20 young teenage boys to be part of Anzac Day service requesting the possibility of camping at the grounds the night before. As previously agreed there is to be no camping at Hall grounds. Several alternative options were put forward – Collector oval, Gunning campground. Matthew to advise scout leader.

GENERAL BUSINESS :

1. Christmas Party Review : A successful evening with perfect weather conditions. Unfortunately Santa not required as no young children. Estimated attendance approx. 50-60 people. Some thought to be given to attract more young people for this year's party eg. Jumping castle.

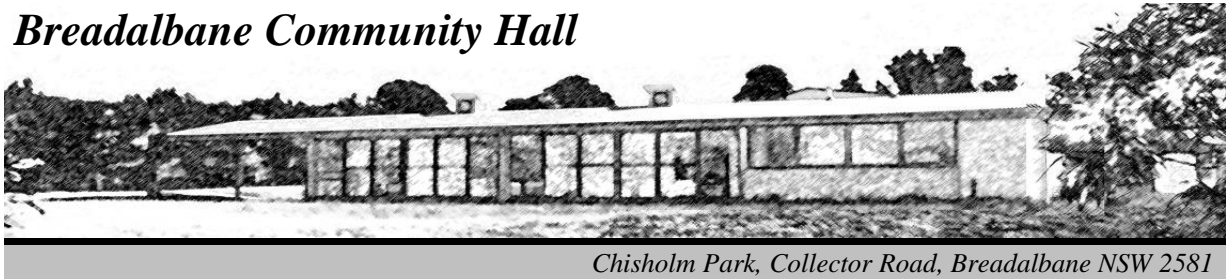
2. Campers on Ground – Our position with Council : As already noted – no camping on Hall grounds.

.../2

Chair: Matthew Streat ph: 0415726859
Treasurer: Christine McLean p: 0407266736
Hall Manager: Karen Ralley p: 0410468595

Deputy Chair: Rachel Roberts 0414424740
Secretary: Sally Hoskins p: 0418 480109

Breadalbane Community Hall



Chisholm Park, Collector Road, Breadalbane NSW 2581

- 2 -

3. Anzac Day

- Mathew reported the school will have 9 students this year. They are keen to be involved by singing "In Flanders Fields".

- PLANS :

MC – James Bell

Solder Biography – Sally McLean

Guest Speaker – Bruce Treloar

Lone Pine Tree project – Matthew Streat

Song – "In Flanders Fields" Breadalbane School

Reading of memorial names – to be confirmed

Flag Raising – Major Darryl Johnson (to be confirmed)

Printing brochure – Corrina and Sally McLean

- Getting quote for printing (100/120 & 150) – Sally Hoskins

PA system – Matthew Streat

Food – Vanessa Edwards

4. Plans for 2025

- Agreed to hold a meeting on Sunday, 16th March at 2.00-4.00 pm to discuss and write a Strategic Plan for the Hall. Matthew suggested that prior to this meeting – if thought could be given to plans/ideas for Hall.

- Gavin Peaty has advised that the fireshed can no longer house the lawnmower. Plans for searching for suitable funding and a shed will be discussed at above meeting.

- Progressive Dinner : It was suggested that maybe this year we hold a lunch instead to try and attract more people and also slightly warmer. Sally Hoskins to ask fireshed and school their thoughts & possible dates.

5. New Lounge Chairs

Meeting agreed new lounge chairs very successful, light and comfortable. Chrissie McLean to do acquittal.

OTHER BUSINESS:

- Matthew to repair memorial and flag pole prior to Anzac Day.

- Sally Hoskins pointed out that tree lane no longer suitable for our big lawnmower. It was agreed that the tree lane now only be mowed by Community Justice Group as they have smaller push mowers.

- Sally Hoskins reported that the Anglican Church hierarchy is divesting themselves of small rural churches. StSilas committee have been approached and the Church are looking at giving StSilas to ULSC to be run under Hall committee.

- Rachel Robarts reported keys from back of Hall been put in someone's pocket. She will chase them up. Sally McLean suggested we tie the keys to the heavy lock (as fireshed does) to help prevent this problem happening.

NEXT MEETING:

Strategic Plan Meeting : Sunday, 16th March

General Meeting : Sunday, 6th April

Chair: Matthew Streat ph: 0415726859

Treasurer: Christine McLean p: 0407266736

Hall Manager: Karen Ralley p: 0410468595

Deputy Chair: Rachel Robarts 0414424740

Secretary: Sally Hoskins p: 0418 480109

Minutes of Historical Society 13-02=2025

Present: Ray Croker ,Marion Brace, Jenny Painter, Christine Marks, Glen Millar, Chris Lloyd.

Apologies :Ann Turner

Minutes :of the December meeting were read and moved by Christine seconded Marion

Treasurers Report: working account balance \$3200 ,term deposit is in on 4.6% due to mature in August

G;en moved his report be accepted seconded Chris.

General Business: Ray said what a great dinner we had at the pub before Christmas, a great night of fellowship.

We laid a wreath at the memorial on Remembrance Day.

Since we have returned to work After the Christmas break Marion has started researching for our next newsletter.

We have had a few donations, A silver cup from the Peelwood races, items including a bible from 1885 from St Andrews Presbyterian church, that is up for sale.

We have already ha several enquiries for family research.

Ann continues with filing and sorting and Christine continues cataloguing .

With no further business the meeting closed at 2.40

17 NOTICES OF MOTION

The following items are submitted for consideration -

17.1	Notice of Motion - Council Meeting debate	116
17.2	Notice of Motion - Commitment to Wind Turbine Decommissioning Transparency	118
17.3	Notice of Motion - Enhancing Community Engagement in State Significant Developments Objective	120

Notices of Motion - 20 March 2025

ITEM 17.1 Notice of Motion - Council Meeting debate

I, Councillor Terry Yallouris hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“That

1. Council adopt mandatory justification by mover and seconder:
 - The mover and seconder must each speak for up to 5 minutes to explain their reasoning for supporting or opposing the motion.
 - Their statements must be relevant to the motion and outline specific reasons rather than merely stating that the motion is "worth debating."
2. Council adopt a structured debate process:
 - Once the mover and seconder have presented their rationale, the floor will be opened for other councilors to debate the motion.
 - This ensures a fair and structured discussion where all viewpoints can be considered before a decision is made.

BACKGROUND

Proposal:

To ensure a more transparent, engaging, and well-reasoned decision-making process, I propose that the mover and seconder of any motion be required to justify their position with a clear rationale before debate begins.

Rationale:

Currently, motions are often passed verbatim, sometimes even before the full subject matter has been read out. This has created a process that feels routine and mechanical rather than a meaningful discussion of important matters.

While the intent of moving and seconding motions is to encourage debate, in practice, this step is often overlooked. The mover, in particular, rarely provides insight into why they support or oppose a motion. As a result, motions can be passed with little to no substantial discussion, limiting the opportunity for genuine deliberation.

This is neither a fair nor an engaging process, as it discourages councillors from fully participating. Under the Code of Meeting Conduct, all councillors have the right to debate motions, and we must ensure that every councillor feels comfortable and empowered to contribute meaningfully to discussions.

To enhance debate and decision-making, I propose the following procedural change:

Mandatory Justification by Mover and Seconder:

- The mover and seconder must each speak for up to 5 minutes to explain their reasoning for supporting or opposing the motion.
- Their statements must be relevant to the motion and outline specific reasons rather than merely stating that the motion is "worth debating."

Notices of Motion

NOTICE OF MOTION - COUNCIL MEETING DEBATE cont'd

Structured Debate Process:

- Once the mover and seconder have presented their rationale, the floor will be opened for other councillors to debate the motion.
- This ensures a fair and structured discussion where all viewpoints can be considered before a decision is made.

Expected Benefits:

- Encourages meaningful discussion rather than procedural rubber-stamping.
- Ensures all councillors have a clear understanding of the motion's implications before voting.
- Creates a more inclusive and participatory environment where every councillor has the opportunity to engage.
- Strengthens decision-making quality by requiring thought-out reasoning behind motions.

By adopting this process, we will improve the effectiveness of council meetings, foster more inclusive and informed debate, and ensure that all councillors have a fair opportunity to contribute.

CHIEF EXECUTIVE OFFICER'S COMMENT

This is for Council's consideration, noting that Council has an adopted a Code of Meeting Practice.

The adopted Code of Meeting Practice for Local Government Councils in NSW (the Code) does not stipulate that a mover or seconder must speak to a recommendation, nor does it provide a minimum timeframe on which a mover or seconder must speak on an item if they choose to do so.

The Code does however provide limitations regarding the maximum duration of 5 minutes in which a mover or seconder can speak.

ATTACHMENTS

Nil

Notices of Motion - 20 March 2025

ITEM 17.2 **Notice of Motion - Commitment to Wind Turbine Decommissioning Transparency**

I, Councillor Terry Yallouris hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“That

1. Council establishes a Centralised Repository at the ULSC containing records of all active contracts between the State Government and energy companies, including:
 - Commissioning dates of wind turbines.
 - Expected lifecycle duration.
 - Assurances, bonds, and caveats associated with decommissioning obligations.
2. Council ensures public accessibility to all relevant documents and make these available to the general public, to guarantee that stakeholders remain accountable for their commitments.

BACKGROUND

Proposal:

That the Upper Lachlan Shire Council (ULSC) ensures both the Council, and its constituents are fully informed of the long-term obligations of stakeholders regarding the decommissioning of wind turbine structures, in accordance with their expected lifecycle as per the original agreements.

Rationale:

As part of the Community Strategic Plan 2042 initiative, it is imperative that we maintain transparency and accountability in the management of State Significant Developments, particularly regarding the long-term impacts of wind energy projects. Many existing wind turbines within the region will reach the end of their operational lifecycle well before 2042 and will require decommissioning, with the land being restored to its original state. Given the complexity of these contractual agreements—often involving foreign entities—it is crucial for the Council to have a clear understanding of stakeholder obligations. Without adequate oversight, there is a risk that the region could be left with an industrial wasteland of abandoned structures. To uphold the interests of the community and ensure compliance with decommissioning commitments, the Council must establish a transparent framework for monitoring and enforcing these agreements

Notices of Motion

NOTICE OF MOTION - COMMITMENT TO WIND TURBINE DECOMMISSIONING TRANSPARENCY cont'd

Expected Outcome:

To enhance accountability and transparency, the Council will:

1. Establish a Centralised Repository at the ULSC containing records of all active contracts between the State Government and energy companies, including:
 - o Commissioning dates of wind turbines.
 - o Expected lifecycle duration.
 - o Assurances, bonds, and caveats associated with decommissioning obligations.
2. Ensure Public Accessibility:
 - o All relevant documents and findings shall be made available to the general public to guarantee that stakeholders remain accountable for their commitments.

By implementing this measure, the Council will reinforce its commitment to responsible development, safeguarding the region from potential environmental and economic consequences associated with inadequate decommissioning practices.

CHIEF EXECUTIVE OFFICER'S COMMENT

Some types of development are deemed to have State Significance due to the size, economic value or potential impacts that a development may have. Development that is State Significant Development (SSD) is identified in the State Environmental Planning Policy. (<https://legislation.nsw.gov.au/view/html/inforce/current/epi-2011-0511>)

Upper Lachlan Shire is not the approval authority for State Significant Development, this is managed by the NSW State Government.

Information regarding all SSD applications currently on exhibition, under assessment or previously determined are able to be viewed on the NSW Governments Planning Portal – Major Projects.

To assist in guiding the public to this site Council can amend its web pages and provide a link to the Departments web site (Planning Portal) as this will ensure that all information is current.

Council's web site currently contains all voluntary planning agreements entered into by a developer with Council.

ATTACHMENTS

Nil

Notices of Motion - 20 March 2025

ITEM 17.3 **Notice of Motion - Enhancing Community Engagement in State Significant Developments Objective**

I, Councillor Alexandra Meggitt hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

“That Upper Lachlan Shire Council -

1. Establishes a Formal Community Engagement Framework for SSDs, ensuring that residents are adequately informed and provided with accessible platforms to voice concerns.
2. Advocates for Greater Transparency by requesting that project developers and relevant state authorities publicly disclose impact assessments, mitigation plans, and community benefits.
3. Monitors and Reports on SSDs within the region, ensuring that developers comply with all commitments made during the approval process, particularly in areas concerning environmental protection and social responsibility.
4. Creates an Easily Accessible Online Repository to house key information on active SSDs, including environmental reports, economic impact assessments, and community consultation records.
5. Engages with State Authorities to ensure local community concerns are given due weight in decision-making processes regarding SSDs.

BACKGROUND

Objective

To ensure that the Upper Lachlan Shire Council (ULSC) actively promotes transparency, accountability, and meaningful community involvement in the planning, assessment, and implementation of State Significant Developments (SSDs) within the region.

Background & Rationale

State Significant Developments can have profound economic, environmental, and social impacts on local communities. Given their scale, these projects require assessment at the state level, but their effects are most directly felt by the residents of the local area. It is essential that the ULSC prioritises community interest in these developments by ensuring local voices are heard and that all concerns are thoroughly addressed.

Key Areas of Community Concern:

1. **Impact on the Local Area** – Changes to traffic, housing affordability, access to amenities, and environmental quality.
2. **Public Consultation** – The need for an accessible and transparent engagement process, including community meetings, submissions, and surveys.

Notices of Motion

NOTICE OF MOTION - ENHANCING COMMUNITY ENGAGEMENT IN STATE SIGNIFICANT DEVELOPMENTS OBJECTIVE cont'd

3. **Environmental Considerations** – Potential effects on air quality, natural landscapes, and local wildlife, particularly in environmentally sensitive areas.
4. **Economic Implications** – Evaluating job creation, business opportunities, and the long-term financial sustainability of such projects.
5. **Social Impact** – Preserving the character of neighborhoods, preventing displacement, and ensuring continued access to essential services.

Motion

That the Upper Lachlan Shire Council:

1. **Establishes a Formal Community Engagement Framework** for SSDs, ensuring that residents are adequately informed and provided with accessible platforms to voice concerns.
2. **Advocates for Greater Transparency** by requesting that project developers and relevant state authorities **publicly disclose** impact assessments, mitigation plans, and community benefits.
3. **Monitors and Reports on SSDs** within the region, ensuring that developers comply with all commitments made during the approval process, particularly in areas concerning **environmental protection and social responsibility**.
4. **Creates an Easily Accessible Online Repository** to house key information on active SSDs, including environmental reports, economic impact assessments, and community consultation records.
5. **Engages with State Authorities** to ensure local community concerns are given due weight in decision-making processes regarding SSDs.

Expected Outcomes

- Improved **transparency** and **public confidence** in SSD decision-making.
- More **equitable and inclusive** community participation in the planning process.
- Stronger **environmental protections** and accountability for project developers.
- A structured approach to **ensuring economic and social benefits** for the community.

By adopting this motion, the Council will uphold its commitment to responsible development, ensuring that community interests remain central to all decisions regarding State Significant Developments.

CHIEF EXECUTIVE OFFICER'S COMMENT

Under the *Environmental Planning and Assessment Act 1979* (EP&A Act), projects can be declared State Significant development (SSD) if they are important to the State for economic, environmental or social reasons.

A development is considered significant to the State if it is over a specific size, is in an environmentally sensitive area or will exceed capital investment value.

The SSD process provides an alternate approval pathway for projects or sites that are considered to be of State significance.

At its core, the SSD process enables the assessment of significant projects at the State level, rather than at the local Council level. This ensures that not only local issues are considered during the assessment process, but broader economic, environmental and

Notices of Motion

NOTICE OF MOTION - ENHANCING COMMUNITY ENGAGEMENT IN STATE SIGNIFICANT DEVELOPMENTS OBJECTIVE cont'd

social issues of State significance are considered when determining the merit of the proposal.

All SSD projects require development consent from either the Independent Planning Commission or the Minister.

The SSD assessment process is comprehensive and involves extensive community participation under the EP&A Act. Despite the scale and impacts of SSD projects varying significantly, they must all undergo the same comprehensive assessment. Therefore, the level of community engagement and assessment required for an SSD project is proportionate to the project's impact and scale.

In summary the steps involved in obtaining State significant development approval are listed below:

- Secretary's Environmental Assessment Requirements (SEARs)
- Preparation of Environmental Impact Statement (EIS)
- Exhibition of EIS
- Responding to submissions
- Amending DA (if applicable)
- Assessment of the DA
- Determination of the DA

The council has an initial opportunity to provide input into the development of the Environmental Impact Statement at the initial stages of a SSD through addressing the environmental assessment requirements when responding to the SEARs.

The requirement for public engagement is the responsibility of both the NSW Department of Planning and the proponent based on the assessment process.

The NSW Government has developed 'Undertaking Engagement Guidelines for State Significant Projects' that outlines the process for notifying the community. The engagement process incorporates as a minimum:

- the Department of Planning led engagement which is largely driven by the Department's Community Participation Plan and legislative requirements; and
- the proponent is required to detail the engagement undertaken during the preparation of the environmental impact statement (EIS) and demonstrate how the engagement was consistent with the guidelines.

Council does not have the capacity, nor is there a requirement for Council to undertake additional consultation with respect to SSD as it is mandatory for all submissions to be returned to the NSW Department of Planning via the NSW Planning Portal.

ATTACHMENTS

Nil

18 QUESTIONS WITH NOTICE

There were no items submitted for this section at the time the Agenda was compiled.