



Upper Lachlan Shire Council

2025-2026

OPERATIONAL PLAN



2025/2026 OPERATIONAL PLAN

TABLE OF CONTENTS

1. Welcome to the Operational Plan – Mayoral Message	1
2. Chief Executive Officer’s Synopsis	2
3. Elected Representatives / Councillors	3
4. Organisation Structure	4
5. Glossary of Council Services – How to Contact Council	5
6. Community Strategic Plan and Delivery Program	8
7. Community Engagement	10
8. Our Strategic Pillars and Priorities	11
9. Principal Activities (What we do and how Activities are measured)	
1. Our Community	12
• Health Services, Medical Centres, Aged, Disabled and Community Services	
• Public Halls, Cultural Services, Community Centres and Museums	
• Animal Control	
• Swimming Pools	
• Sporting Grounds and Parks and Gardens	
• Public Libraries	
• Emergency Services and Fire Protection	
2. Our Environment	19
• Town Planning and Development Control	
• Building Control and Compliance	
• Environmental Systems and Protection	
• Biosecurity (Noxious Weeds) Inspection and Control	
• Food Control and Inspections	
• Waste Centres and Landfills	
• Domestic Waste Management (DWM)	
• Water Supply Services	
• Sewer Services	
3. Our Economy	29
• Financial Services	
• Administration and Corporate Support	
• General Purpose Revenue and Rates	
• Information Technology	
• Workforce (Human Resources and Work Health and Safety)	

4. Our Infrastructure 35

- Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering
- Stormwater and Drainage
- Quarries and Gravel Pits
- Public Conveniences and Amenities
- Public Cemeteries
- Housing and Building Maintenance
- Engineering and Works Supervision
- Plant and Equipment Operations

5. Our Civic Leadership 44

- Governance
- Tourism Promotion and Business
- Caravan Parks

10. Council Contributions and Donations	49
11. Ecologically Sustainable Development Strategies	50
12. Section 7.11, Section 7.12, & Section 64 Development Contributions Plans	51
13. Competitive Neutrality Complaints	53
14. Government Information Public Access	55
15. Strategic Task List	56
16. Workforce Plan	57
17. Infrastructure Plan	59
18. State of the Road Network	60
19. Council Revenue Policy	61
20. Financial Information – Operating Budget	B1 – B10
21. Financial Information – Capital Budget Works and Income	C1 – C15
22. Plant Replacement Schedule	D1
23. Loan and Borrowings Schedule	E1
24. Council Schedule of Fees and Charges	F1 – F23
25. Appendix – Property Rates Map	G1

1. WELCOME TO THE OPERATIONAL PLAN – MAYORAL MESSAGE



As Mayor, I am pleased to provide for public comment the Upper Lachlan Shire Council Operational Plan which is now on public exhibition.

The Operational Plan outlines the principal activities designed to address Council's strategic priorities, set out in 2025/2026 Community Strategic Plan (CSP), and allocates responsibility for each activity. The Operational Plan details the program actions and performance indicators against the CSP Strategic Pillars.

The Operational Plan forms part of Council's Integrated Planning and Reporting Framework and details Upper Lachlan Shire Council's principal activities and budget for the coming twelve-month period. It is a sub-set of the Delivery Program, which outlines a 4-year delivery agenda and aims to implement the strategies in Council's 20-year forward program established in the Upper Lachlan Community Strategic Plan 2042.

Upper Lachlan Shire Council has projected a net consolidated operating budget deficit (before capital grants and contributions) of \$2.854 million in 2025/2026. A net consolidated budget cash flow decrease of \$2.424 million is projected and funded by transfers from reserves held (internal and external) to fund capital and operational expenditure.

Upper Lachlan Shire Council has prepared a comprehensive capital expenditure works program for the Shire totalling \$12.11 million in 2025/2026. This is a very extensive annual capital works program. The capital works program outlines the plant fleet replacements, roads, bridges, waste centres, water supply and sewer project works along with several projects desired by our community.

Council will continue to work in partnership with other levels of government to deliver services and outcomes that will result in generational benefits to our community. This will include seeking funding for major projects and managing the delivery of those projects to ensure that the identified benefits are realised.

Upper Lachlan Shire Council welcomes the participation from the community, the ratepayers and residents of the Shire into compiling the Operational Plan.

A handwritten signature in black ink, appearing to read 'Paul Culhane'.

Clr Paul Culhane
Mayor



2. CHIEF EXECUTIVE OFFICER'S SYNOPSIS

The Operational Plan is presented in accordance with the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2021*.

Council has received pre-plan public submissions to the Operational Plan in December 2024. Councillors reviewed these submissions in March 2025 in developing this Operational Plan.

Council is limited to a maximum 5% increase in total rates income this year, this equates to an estimated increase in total of \$458,000. The 2025/2026 Operational Plan provides a snapshot of the service delivery targets, specific tasks and major capital works. The Revenue Policy incorporates the following:-

- *General (Ordinary) Rates will increase by 5%, dollar value increases will vary within individual rating categories as there is a general land revaluation by Valuer General;*
- *Water Supply Access Charge and Water Availability Charge will increase by 3% or \$18 per service;*
- *Water usage (consumption) charge will increase by 5%, dollar value increases will vary for each individual service dependent upon water consumption;*
- *Stormwater Annual Charges will have a zero increase;*
- *Sewer Best Practice Pricing Access Charges will increase by 3% or \$31 per service;*
- *Domestic Waste Management Annual Charge will increase by 4% or \$26 per service;*
- *Commercial Waste Annual Charge will increase by 4% or \$30 per service;*
- *Rural Waste Annual Charge will increase by 3% or \$8.80 per Assessment; and*
- *Domestic Waste Management Availability Charge and Commercial Waste Availability Charge will increase by 4% or \$10 per Assessment.*

The Draft Operational Plan is available for viewing at the Council Offices and Council libraries. The Operational Plan is also available to download from the Council's website www.upperlachlan.nsw.gov.au and a link is provided on Council's Facebook page.



Alex Waldron
Chief Executive Officer

3. ELECTED REPRESENTATIVES / COUNCILLORS



Mayor Paul Culhane

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Councillor Vivienne Flanagan

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Councillor Gregory Harris

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Councillor Alexandra Meggitt

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Councillor Simon Peirce

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Councillor Susan Reynolds

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Councillor John Searl JP

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Councillor Terry Yallouris

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4. ORGANISATION STRUCTURE

Section 332 of the Local Government Act 1993 requires Council to determine its organisational structure. The approved organisation structure comprises the Chief Executive Officer's office and three Council Departments as outlined below.

The Chief Executive Officer oversees the day-to-day operations of Council and provides professional advice to elected Council. Each of the three Departments has a Director who together with the Chief Executive Officer, form the senior management team. It is this team that has primary responsibility for delivering the activities identified in the Operational Plan.



5. GLOSSARY OF COUNCIL SERVICES – HOW TO CONTACT COUNCIL

Crookwell Administration Office

44 Spring Street
CROOKWELL NSW 2583
Telephone (02) 4830 1000

Gunning Administration Office

123 Yass Street
GUNNING NSW 2581
Telephone (02) 4845 4100

Email: council@upperlachlan.nsw.gov.au

Website: www.upperlachlan.nsw.gov.au

Council services information is available on Upper Lachlan Shire Council's FaceBook page.

ALL CORRESPONDENCE SHOULD BE DIRECTED TO:-

The Chief Executive Officer

PO Box 42

GUNNING NSW 2581

Email: council@upperlachlan.nsw.gov.au

COUNCIL LIBRARIES CONTACT DETAILS

Crookwell Library

Denison Street
CROOKWELL NSW 2583
Phone: (02) 4832 1048
Email: library@upperlachlan.nsw.gov.au
Website: www.upperlachlan.nsw.gov.au/library

Gunning Library

92 Yass Street
GUNNING NSW 2581
Phone: (02) 4845 1231
Email: gunninglibrary@upperlachlan.nsw.gov.au

Library Opening Hours:

Crookwell Branch Library Opening Hours:-

Monday	10.30 am - 5.00 pm
Tuesday	10.30 am - 5.00 pm
Wednesday	1.30 pm - 5.00 pm
Thursday	10.30 am - 5.00 pm
Friday	10.30 am - 5.00 pm
Saturday	10.00 am - 12 noon

Gunning Branch Library Opening Hours:-

Monday	CLOSED
Tuesday	2.00 pm - 5.00 pm
Wednesday	2.00 pm - 5.00 pm
Thursday	1.30 pm - 5.00 pm
Friday	10.00 am - 5.00 pm
Saturday	10.00 am - 12 noon



UPPER LACHLAN TOURISM

CONTACT DETAILS

Visitor Information Centre (VIC)
36 Goulburn Street
CROOKWELL NSW 2583
Phone: (02) 4832 1988
Email: info@visitupperlachlan.com.au
Website: www.visitupperlachlan.com.au



Visitor Information Centre Opening Hours:

Monday	9:00 am – 4:00 pm
Tuesday	9:00 am – 4:00 pm
Wednesday	9:00 am – 4:00 pm
Thursday	9:00 am – 4:00 pm
Friday	9:00 am – 4:00 pm
Saturday	10:00 am – 2:00 pm
Sunday	CLOSED

SWIMMING POOLS CONTACT DETAILS

Council operates and maintains public swimming pools in Crookwell and Gunning. The swimming pools are open during the summer months being November to March each year.

The swimming pools opening and closing times are dependent upon usage and are advertised in the local newspaper and at the swimming pool entrances. The pool may be closed during inclement weather and / or electrical storms.



COUNCIL EMERGENCY SERVICES CONTACT

Emergency/After hours phone number is (02) 4830 1000.

WASTE CENTRES

Opening Hours:

Bigga

Available to Ratepayers

Collector

Sunday 10.00 am - 4.00 pm

Crookwell

Friday, Saturday, Sunday and Monday 10.00 am - 4.00 pm

Gunning

Wednesday, Saturday and Sunday
10.00 am - 4.00 pm

Taralga

Thursday, Saturday and Sunday
10.00 am - 4.00 pm

Tuena

Available to Ratepayers



WEEKLY DOMESTIC WASTE (GARBAGE) COLLECTION

TUESDAY - Crookwell

WEDNESDAY - Gunning, Breadalbane, Collector, Dalton

THURSDAY - Taralga, Golspie, Binda, Lost River, Laggan, Grabben Gullen

FORTNIGHTLY DOMESTIC WASTE (RECYCLING) COLLECTION

Week 1 MONDAY AND TUESDAY - Crookwell

Week 2 WEDNESDAY - Gunning, Breadalbane, Collector, Dalton

Week 2 THURSDAY - Taralga, Golspie, Laggan, Grabben Gullen

Week 2 FRIDAY - Binda, Lost River

FORTNIGHTLY DOMESTIC WASTE (GARDEN) COLLECTION (EXCLUDING WINTER)

Week 1 WEDNESDAY - Gunning, Breadalbane, Collector, Dalton

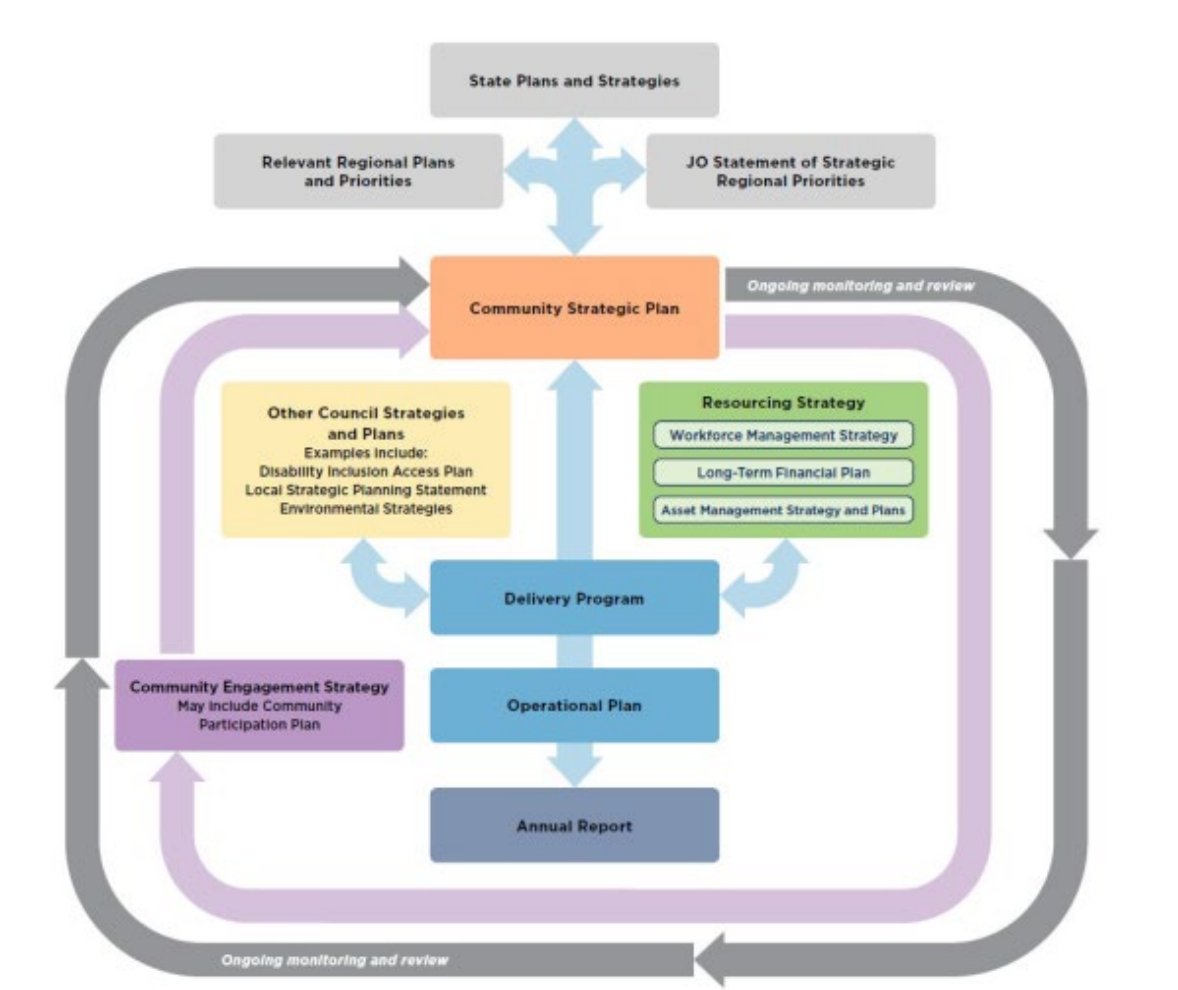
Week 1 THURSDAY - Taralga, Golspie, Binda, Lost River, Laggan, Grabben Gullen

Week 2 TUESDAY - Crookwell

6. COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM

As part of the Office of Local Government's Integrated Planning and Reporting Framework Council has developed the following framework:-

- A 20 year Community Strategic Plan that outlines our broad vision for the future;
- A 4 year Delivery Program, accompanied by a full budget, that details what we will do to implement the Community Strategic Plan;
- A Resourcing Strategy to support the Delivery Program including a Long Term Financial Plan, Workforce Plan and Infrastructure Plan;
- An Operational Plan, which will record the planned activities and expenditure for each year;
- An Annual Report, which provides our community with a detailed account of progress made in implementing the Delivery Program and Community Strategic Plan.



The Operational Plan outlines the principal activities (i.e. services) to be provided to the community, along with the key service delivery measures that are being recorded to achieve the actions identified in the Community Strategic Plan and the Delivery Program.

The Local Government Elections took place on 16 September 2024. Council commenced the review of the Community Strategic Plan (CSP) with the Towards 2042 survey, Have Your Say page and community consultation being undertaken in February and March 2024 to inform Council aspirations and priorities for Upper Lachlan LGA. A revised CSP was developed after community engagement and was adopted by Council and has taken effect on 1 July 2025.



The Upper Lachlan Community Strategic Plan Towards 2042 (CSP) took effect on 1 July 2022 and sets out a long-term vision for the region and identifies the key priorities and strategies for achieving this and the CSP has been revised after community consultation in 2024.

Upper Lachlan Shire Council has 5 Strategic Pillars (as outlined above) and Principal Activity functions (or known as business centres) that address each objective, the following information is provided for each Principal Activity:-

Goal:	Outlines the desired goal for that principal activity.
Management Responsibility:	Staff position responsible for the delivery of the activity.
CSP Strategy:	Links to the Community Strategic Plan priorities.
Key Activities:	The main activities or services delivered.
Key Performance Indicator:	Service delivery targets and quantifiable benchmarks.
Delivery Program Actions	Details the actions planned to meet our Community Strategic Plan and Delivery Program objectives.

Quarterly Operational Plan activity and budget reports are presented to Council to monitor our performance in delivering the services and activities identified for each principal activity. In addition, six monthly progress review reports are used to monitor the implementation of Council's Delivery Program.

7. COMMUNITY ENGAGEMENT

In 2021, the Canberra Region Joint Organisation (CRJO) engaged consultants, Projectura, to undertake the development of a Regional Community Strategic Plan and individual councils Community Strategic Plans (CSP), a Community Engagement Strategy and facilitation of community engagements for seven local government areas (LGAs). In 2023, Projectura were commissioned to do a revision of the Regional CSP and individual council CSP for ten council LGAs in the CRJO.

The project schedule for delivery of the CSP is outlined as follows:-

- Inception in June 2023: Projectura conduct a desktop review of councils CSPs, relevant state strategies, research findings, data sets and develop communications kit.
- February - March 2024: Project for revision of CSPs is initiated. Prepare, design and deliver the broad community engagement strategy.
- April - June 2024: Analyse engagement findings and prepare Community Engagement Report.
- July - December 2024: Prepare, issue and present the Community Engagement Report for Council adoption and provided CSP outline to the newly elected Council.
- February 2025: Present to Council the CSP for public exhibition period of the CSP.

The community consultation utilised in the development of the CSP was extensive and included the following steps:-

- Key Stakeholder Identification and Engagement;
- Methods of Key Community Engagement Activities determined; and
- Community Engagement Strategy developed.

The community engagement activities in Upper Lachlan LGA included:-

- On-line Survey;
- Discussion Guide, Media Releases and Regional Wellbeing Survey;
- Council website and local media channels included dedicated Have Your Say Page;
- Total participation included 615 people or 7.10% of the population engaged.



Community consultation has been undertaken again in February and March 2024 as part of the review of the CSP. Towards 2042 asks the local community some key questions in a survey so that Council can review the CSP and make sure it is an accurate representation of our LGA.

8. OUR STRATEGIC PILLARS AND PRIORITIES

The Upper Lachlan Community Strategic Plan (CSP) 2042 identifies long-term desired community goals, corresponding strategic priorities addressing social justice principles and quadruple bottom line objectives. The Operational Plan identifies the actions and activities with accompanying performance indicators within each Strategic Pillar/Theme.

The following are Council's five adopted Strategic Pillars:-

1. OUR COMMUNITY

Strategic Objective We are a network of close-knit and well-supported communities that value our rural lifestyle.

2. OUR ENVIRONMENT

Strategic Objective: We appreciate our range of rural landscapes and habitats and are stewards of the natural environment for future generations.

3. OUR ECONOMY

Strategic Objective: We capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment. We foster and develop diverse, adaptive and innovative agricultural industry.

4. OUR INFRASTRUCTURE

Strategic Objective: Infrastructure compliments our rural and historic landscapes whilst supporting healthy communities and industries.

5. OUR CIVIC LEADERSHIP

Strategic Objective: Our leaders work collaboratively to meet the needs of the community, in an ethical and strategic manner.

CSP STRATEGIC PILLAR – OUR COMMUNITY:

PRINCIPAL ACTIVITY - HEALTH SERVICES, MEDICAL CENTRES, AGED, DISABLED AND COMMUNITY SERVICES

GOAL

Facilitate and support social programs and initiatives that provide or improve upon community services.

KEY ACTIVITIES

Community services and health services are provided in partnership with other government agencies and community groups. Activities include:-

MANAGEMENT RESPONSIBILITY

Director of Environment and Planning

1. Assistance to health care service providers in the Shire, such as Crookwell Health Care Centre and Gunning District Community Health Service.

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.1 - Improve access to health and community services that support physical health and mental wellbeing.
- Strategy A.7 - Plan for and address community safety and public health.
- Strategy A.8 - Enhance community inclusion by identifying and eliminating participation barriers.

2. Liaison with Southern NSW Local Health District.

Key Performance Indicator

Performance Measure

Delivery Program Actions

Liaise with health care service providers within the Shire.

Facilitate leases for buildings.

1.1 - Support the retention of medical and health care facilities in the towns.

Support the NSW Government sponsored National Disability Insurance Scheme (NDIS).

Council review the Disability Inclusion Action Plan.

1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.

Maintain a web based community directory.

Review annually.

1.6 - Social inclusion for all disparate communities.

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - PUBLIC HALLS, CULTURAL SERVICES, COMMUNITY CENTRES AND MUSEUMS

GOAL

To support the provision of community and cultural facilities to enhance our community's quality of life.

MANAGEMENT RESPONSIBILITY

Senior Building Maintenance Coordinator
Manager of Planning and Regulatory Services

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.4 - Events celebrate the identity of our towns, produce, heritage and culture.
- Strategy A.5 - Encourage creative expression through arts and culture.
- Strategy A.8 - Enhance community inclusion by identifying and eliminating participation barriers.

KEY ACTIVITIES

Council facilitates active community participation and has Section 355 Committee of Council partnerships and local stakeholders. Activities include:-

1. Social and Community Plan for Council.
2. Cultural Plan for Council.
3. Management Plans for Council's public buildings and community centres.
4. Art galleries, museums and other cultural facilities management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Review and implement Social and Community Plan for Council.	Report on actions each year in the Annual Report.	1.2 - Support provision of ageing population services and aged accommodation.
Review and implement Cultural Plan for Council.	Report on actions each year in the Annual Report.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds. 1.5 - Protect all significant heritage sites to preserve the diverse history of the Shire.
Maintenance and management of Council public facilities.	Review Plans of Management every five years.	1.7 - Manage and upgrade Council's public buildings and community centres.

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - ANIMAL CONTROL

GOAL

Provide timely and efficient services with respect to animal control activities.

MANAGEMENT RESPONSIBILITY

Ranger

Coordinator Parks, Gardens and Biosecurity

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.2 - Implement effective integrated weed and pest animal management.
- Strategy A.7 - Plan for and address community safety and public health.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

The Animal Control function is responsible for enforcement of companion animal regulations in accordance with State Government requirements. Activities include:-

1. Companion Animals Management Plan of Council.
2. Stock Control and Impounding.
3. Animal welfare.
4. Rural Addressing.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Registration of companion animals.	Monthly report to Office of Local Government.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	
Maintain an Impounding Register.	Statistics reported in Annual Report.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	
Management of companion animal compliance including the provision of ranger services.	Respond to dog attacks within 24 hours. Respond to roaming dog requests within a business day. Respond to barking dog requests within two 2 business days.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - SWIMMING POOLS

GOAL

Provide accessible swimming pools for the communities at Crookwell and Gunning.

MANAGEMENT RESPONSIBILITY

Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.2 - Our sports, recreation, community and service groups are supported.
- Strategy D.8 - Provide and maintain inclusive sports and recreation facilities for active lifestyles.

KEY ACTIVITIES

The administration and responsibility for:-

1. Recreation and sporting facilities.
2. Public health and water safety of all Council swimming pools.
3. Equity of access to the community.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Provide supervision for safety of patrons.	Meet Practice Note – staff / patron ratio.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.
Water quality testing.	Ensure daily water testing schedule during operating season is complete.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.
Swimming pool patronage numbers and financial report.	Report annually to Council.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - SPORTING GROUNDS, PARKS AND GARDENS AND PUBLIC SPACES

GOAL

Provide public recreation areas and facilities for the enjoyment of the local community and visitors.

KEY ACTIVITIES

Council will manage community land, open space and reserves to sustain and improve the community's lifestyle. Activities include:-

MANAGEMENT RESPONSIBILITY

Coordinator Parks, Gardens and Biosecurity
Director of Environment and Planning

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.2 - Our sports, recreation, community and service groups are supported.
- Strategy D.7 - Enhance and maintain parks and open spaces to serve recreational and relaxation needs.
- Strategy A.8 - Enhance community inclusion by identifying and eliminating participation barriers.

1. Implement Open Space and Community Facilities Section 7.11 Development Contributions Plan.
2. Management of sporting grounds.
3. Management of parks and gardens.
4. Management of playground equipment.
5. Town beautification.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Sports field maintenance and Playing Fields Committee meetings.	Report to Council annually.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	
Prepare Plans of Management for land where Council is the trustee.	Categorise land and prepare Plans of Management.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	
Complete annual inspection of all playgrounds.	Inspection of play equipment completed and action plan developed and implemented.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	
Towns and villages mowing and maintenance program and fire risk minimisation. Improve maintenance of public parks facilities.	Implement a service review for open space maintenance.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.	

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - PUBLIC LIBRARIES

GOAL

Provide public library services and resources to meet the recreational, educational and cultural needs of our community.

KEY ACTIVITIES

The library and information services are client-focused and responsive to community needs and incorporate technology advancements. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager Library Services

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.5 - Encourage creative expression through arts and culture.
- Strategy A.6 - Foster a strong sense of belonging through targeted community development initiatives.

1. A Service Level Agreement with Goulburn Mulwaree Council for provision of agreed library services; i.e. shared book collections and Library Management System.
2. Providing library collections and facilities.
3. Library Services at Crookwell and Gunning branch libraries.
4. Programs to meet the needs of a range of ages and demographics.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Quarterly Reports for library services to Council.	Report to Council by deadline.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.
Complete NSW State Library Return of Local Priority Grant Report and Statement of Library Operations.	Completed by State Library deadline.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.
Increase Library membership in proportion to Shire population.	Run two membership drives throughout the year. Increase membership by 5%.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.
Improve community awareness of the benefits of Library membership and programs for children aged 0 to 5 years.	Provide three Child and Family Health Services in the Shire with baby Library packs.	1.3 - Community services for young, aged, disabled, and people from diverse cultural backgrounds.

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - EMERGENCY SERVICES AND FIRE PROTECTION

GOAL

Provide support for local emergency management in Upper Lachlan local government area.

MANAGEMENT RESPONSIBILITY

Local Emergency Management Officer (LEMO)

Director Infrastructure

KEY ACTIVITIES

To provide support to local emergency and recovery operations in partnership with other government agencies and local fire brigades. Key government agencies and instruments include:-

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.9 - Our communities are supported to be resilient to disasters and shocks.

1. NSW State Emergency Services (SES).
2. NSW Rural Fire Service (RFS).
3. Fire and Rescue NSW.
4. Council's Emergency Management Plan (EMPLAN).
5. Liaise with Ministry for Police and Emergency Services.
6. Natural Disaster response.
7. Emergency Services Levy (ESL).

Key Performance Indicator

Maintain Section 7.11 Development Contributions Plan Register for each individual Bushfire Brigade.

Complete review of EMPLAN and creation of Consequence Management Guides.

Council participate in CRJO South East NSW Resilience Framework project.

Performance Measure

Annual audit of Section 7.11 Register - Bushfire.

Report to Council every two years.

Report to Council on actions achieved.

Delivery Program Actions

1.7 - Manage and upgrade Council's public buildings and community centres.

1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.

1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT:

PRINCIPAL ACTIVITY - TOWN PLANNING AND DEVELOPMENT CONTROL



GOAL

Maintain and sustain a natural and built environment for future generations to enjoy.

MANAGEMENT RESPONSIBILITY

Manager of Planning and Regulatory Services

Director of Environment and Planning

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.6 - Maintain a balance between growth, development, environmental protection and agriculture through sensible planning.
- Strategy C.7 - Consider community feedback, local character and identity, economic factors and social impact in planning decisions.
- Strategy C.8 - Encourage positive social and environmental contributions from developers.

KEY ACTIVITIES

Provide strategic planning services that will achieve economic, environmental and planning outcomes through a community consultative process. Carry out responsibilities and implementation of NSW State Government and other government agencies planning directives. Activities include:-

1. Development, monitoring and implementation of Local Environmental Plan (LEP).
2. Section 7.11 and Section 7.12 Development Contributions Plan management.
3. Heritage management.
4. Development Control Plans (DCP) management.
5. Character Statements for the villages.
6. Strategic planning reviews.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare LEP amendments and submit to Department of Planning and Environment.	LEP amendments utilising gateway approval.	2.2 - Promote environmentally sustainable developments (ESD).
Review and monitor Local Environmental Plan, Development Control Plan and Local Strategic Planning Statement.	Undertake Strategic Planning Reviews.	2.2 - Promote environmentally sustainable developments (ESD).

DRAFT

Key Performance Indicator	Performance Measure	Delivery Program Actions
Review and implementation of Section 7.11 and Section 7.12 and Development Contributions Plan.	Complete review of the contributions plans and policy.	2.4 - Pursue Section 7.12 Development Contributions payments for all State Significant - Designated Developments.
Committees of Council operate to facilitate the Community Enhancement Fund (CEF) in conjunction with wind farm development company and community representation.	CEF Funds distributed annually. Committees resourced to benefit target communities.	2.4 - Pursue Section 7.12 Development Contributions payments for all State Significant - Designated Developments.
Completion and issue of Section 10.7 Planning Certificates.	Complete within 10 days.	2.2 - Promote environmentally sustainable developments (ESD).
Completion of heritage listings LEP review, continue heritage advisory service and continue annual heritage grants program.	Finalise heritage study and amend LEP / DCP to incorporate additional heritage listings. Award new contract to engage Heritage Advisor.	2.2 - Promote environmentally sustainable developments (ESD).



Wombeyan Caves Road - slope stability works

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - BUILDING CONTROL AND COMPLIANCE

GOAL

Provide efficient regulatory and statutory inspections and building approval service to the community. Provide education and advice to the building industry in the local government area.

MANAGEMENT RESPONSIBILITY

Senior Building Surveyor
Manager of Planning and Regulatory Services

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.3 - Our local character is maintained through the protection and preservation of historic buildings.
- Strategy C.6 - Maintain a balance between growth, development, environmental protection and agriculture through sensible planning.

KEY ACTIVITIES

Provide Building Control services and be responsible for all regulatory inspections associated with construction and buildings. Carry out responsibilities in conjunction with NSW State Government and other government agencies. Activities include:-

1. Process applications, and issue certificates and consents for building developments.
2. Develop and promote energy efficiency and reduction of greenhouse gases.
3. Building inspections conducted by Council officers for new constructions.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Construction Certificate (CC) assessment and determination.	Determine 80% of CC's within 40 days.	2.2 - Promote environmentally sustainable developments (ESD).
Development Application (DA) assessment and determination.	Determine 80% of DA's within 40 days.	2.2 - Promote environmentally sustainable developments (ESD).
Review planning charges for transition to cost recovery.	Review undertaken.	2.2 - Promote environmentally sustainable developments.
Review delivery of pre-lodgement advice, education services and materials.	Review undertaken.	2.2 - Promote environmentally sustainable developments.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT:

PRINCIPAL ACTIVITY - ENVIRONMENTAL SYSTEMS AND PROTECTION

GOAL

Ensure the protection of the natural environment through the implementation of policies and the enforcement of regulatory requirements.

KEY ACTIVITIES

The Environmental Systems function is responsible for addressing matters that may be detrimental to the environment, and public health and safety in conjunction with other government agencies, catchment management authorities and the community. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager of Planning and Regulatory Services

Director of Environment and Planning

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy C.3 - Protect and rehabilitate waterways and catchments.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.
- Strategy C.5 - Lead climate mitigation and adaptation.

1. Responding to environmental incidents, i.e. air, water, noise, waste and contamination.
2. Monitoring the environment and responding to information and complaints from the community.
3. Implementing and monitoring Council's energy strategy.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Investigate and report environmental complaints in accordance with legislation.	Deal with complaints in accordance with Customer Service Charter.	2.1 - Address environmental degradation issues; i.e. noxious weeds control.
Drive sustainability in Council's business. Activate whole of Council commitment to sustainability and reduce greenhouse gases from Council's operations.	Deliver energy actions. Continue to implement energy reduction options across Council facilities and services.	2.2 - Promote environmentally sustainable developments (ESD).
Participate in the Hilltops and Upper Lachlan Shire Councils drought resilience program in conjunction with NSW Reconstruction Authority.	Drought Resilience Plan implemented.	2.2 - Promote environmentally sustainable developments (ESD).

CSP STRATEGIC PILLAR – OUR ENVIRONMENT:

PRINCIPAL ACTIVITY - BIOSECURITY (NOXIOUS WEEDS) INSPECTION AND CONTROL

GOAL

Responsibly and effectively manage noxious weeds within the local government area to ensure that agricultural production, biodiversity and the environment is protected.

KEY ACTIVITIES

The Noxious Weeds function is responsible for identification, inspection and enforcement of noxious weeds control in conjunction with other government agencies, catchment management authorities and landowners. Activities include:-

MANAGEMENT RESPONSIBILITY

Senior Biosecurity Officer
Coordinator Parks, Gardens and Biosecurity
Director of Environment and Planning

1. Monitor weed establishment through regular inspection and surveys of land within the Shire.
2. Undertake control programs of noxious weeds on roadsides, reserves and public land under Council's authority.
3. NSW Government Noxious Weed Grant Subsidy.

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy C.2 - Implement effective integrated weed and pest animal management.
- [Strategy B.3 - Foster a diverse and resilient agricultural industry.](#)

Key Performance Indicator	Performance Measure	Delivery Program Actions
Provide reports to Council on Biosecurity private property inspections.	Inspection statistics reported to Council quarterly.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.
Suppression of priority weeds on road reserves.	Roads to be surveyed annually and control work conducted.	2.1 - Address environmental degradation issues, i.e. noxious weeds control.
Complete annual weeds education program.	Weed information sessions held at Crookwell, Gunning and Taralga.	2.5 - Support land care initiatives to restore and beautify natural resources.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - FOOD CONTROL AND INSPECTIONS

GOAL

Manage public health services to enhance the health and safety of the community.

MANAGEMENT RESPONSIBILITY

Manager of Planning and Regulatory Services

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.7 - Consider community feedback, local character and identity, economic factors and social impact in planning decisions.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

Food control function is responsible for enforcing the minimum standards for public health in conjunction with other government agencies. Activities include:-

1. Inspection of food retailers.
2. Swimming Pool inspection program.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Conduct food premise inspections of retailers and service providers.	Annual inspection of all food premises.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.
Swimming Pool register and inspection program.	Ensure Swimming Pool register is maintained.	1.8 - Encourage recreational, cultural and leisure activities while maintaining public safety standards.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - WASTE CENTRES AND LANDFILLS

GOAL

Maintain a clean and safe streetscape environment and manage waste disposal in an environmentally friendly manner.

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.11 - Our recycling and waste management practices are accessible and efficient.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.

KEY ACTIVITIES

The Waste Centre function is responsible for providing waste landfill and waste transfer centre facilities that meet public health standards and legislative requirements.

Activities include:-

1. Environmental management of Council Waste Transfer Centres and Landfill sites.
2. Restoration and rehabilitation plans for landfill sites.
3. Rural Waste Charge management.
4. Maximise resource recovery opportunities
5. Waste Disposal and Recycling.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement strategy for the Crookwell Waste Centre, including remediation and restoration.	Consultant to supply options for EPA and Council to complete works.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Ensure best practice pricing based on cost recovery principles for all waste services and promotion of waste recycling.	Review and report to Council annually.	2.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - DOMESTIC WASTE MANAGEMENT (DWM)

GOAL

Provide reliable, cost effective, environmentally acceptable garbage and recycling collection and disposal services to the community.

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.11 - Our recycling and waste management practices are accessible and efficient.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.

KEY ACTIVITIES

The Domestic Waste function is responsible for providing kerbside pickup service for domestic waste and recycling for towns and villages. The service is to meet all public health standards, work safety standards, and government agencies and legislative requirements. Activities include:-

1. Weekly domestic waste and commercial waste collection services.
2. Fortnightly recycling collection service.
3. Fortnightly organic green waste collection service.
4. Maximise resource recovery and waste avoidance.
5. Waste Education and Awareness program.

Key Performance Indicator	Performance Measure	Delivery Program Actions
DWM service charge includes a disposal cost as a costed entity as part of the annual DWM reasonable cost calculation.	Review DWM services and charges annually.	2.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.
Average number of garbage bin service collections (putrescible, recycling and green) missed per month and number of complaints received.	Less than 2% of weekly pickups.	2.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.
Develop tender documentation for capping of Crookwell Landfill.	Finalise the Crookwell Landfill Closure Plan.	2.7 - Provide waste pickup service for towns and villages, and reduce the amount of waste going to landfills.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - WATER SUPPLY SERVICES

GOAL

Provide a quality water supply product in a reliable and cost effective manner that meets Australian Drinking Water Guidelines.

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.9 - Provide high quality reliable water supply to communities.
- Strategy C.3 - Protect and rehabilitate waterways and catchments.
- Strategy C.8 - Encourage positive social and environmental contributions from developers.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

The Water Supply function is responsible for providing water services to the towns in the Shire. The water services are provided in partnership with other government agencies, and comply with public health and work safety standards. Activities include:-

1. Reticulated water supply to Crookwell, Gunning, Taralga and Dalton.
2. Strategic Business Plan for water provision.
3. Management of Water Treatment and Water Pumping services and infrastructure.
4. Section 64 Water Supply Development Contributions Plan management.
5. Water supply catchment management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Carry out weekly water quality standard testing.	Complying water quality test samples.	2.6 - Improve water supply and sewerage facilities to towns.
Implement Integrated Water Cycle Management (IWCM) Strategy for the town water supplies.	Final IWCM strategy completed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Maintain Section 64 Development Contributions Plan Register.	Audited annually and review of Contributions Plan.	2.6 - Improve water supply and sewerage facilities to towns.
Surplus Water Fund operating result.	Within 10% of budget.	2.6 - Improve water supply and sewerage facilities to towns.

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - SEWER SERVICES

GOAL

Provide a cost effective sewer service that complies with environmental license conditions.

KEY ACTIVITIES

The Sewer function is responsible for providing sewer services to the towns in the Shire. The services are provided in partnership with other government agencies, and comply with public health and work safety standards. Activities include:-

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.10 - Provide safe and efficient sewerage services to communities.
- Strategy C.3 - Protect and rehabilitate waterways and catchments.
- Strategy C.8 - Encourage positive social and environmental contributions from developers.

1. Sewer services to Crookwell, Gunning and Taralga.
2. Strategic Business Plan for sewer services.
3. Management of Sewer Treatment services and sewer infrastructure.
4. Managing trade waste.
5. Section 64 Sewer Development Contributions Plan management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Number of sewer chokes per month per five kilometres of mains.	Less than 5 per month.	2.6 - Improve water supply and sewerage facilities to towns.
Implement Trade Waste Policy.	Staff provided training in Trade Waste to enable implementation of Policy.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Surplus Sewer Fund operating result.	Within 10% of budget.	2.6 - Improve water supply and sewerage facilities to towns.
Maintain Section 64 Development Contributions Plan Register.	Audited annually and Contributions Plan reviewed.	2.6 - Improve water supply and sewerage facilities to towns.
Sewer Treatment Plants comply with EPA conditions.	Satisfactory report from NSW EPA.	2.6 - Improve water supply and sewerage facilities to towns.

CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - FINANCIAL SERVICES



GOAL

Monitor the financial performance and position of the organisation to ensure financial sustainability and long-term viability of Council.

KEY ACTIVITIES

The Financial Services function manages the finances of the Council and ensures statutory compliance with legislative and taxation guidelines. Activities include:-

MANAGEMENT RESPONSIBILITY

Accountant

Chief Financial Officer

Director of Finance and Administration

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.7 - Enhance economic conditions to create new jobs and support the attraction of skilled employees.
- Strategy E.3 - Manage resources in a responsible manner that supports the ongoing viability of Council.

1. Financial Statements.
2. Managing investment portfolio.
3. Managing loans register.
4. Statutory and management reporting.
5. Long-term financial management.
6. Budget preparation and reporting.
7. Internal controls management.

Key Performance Indicator

Council's Investment Policy and Investment Strategy.

Maintain Employee Leave Entitlements (ELE) internal restricted cash reserves to fund leave as it becomes payable.

Implementation of Council's Internal Audit Plan and report actions to Audit, Risk and Improvement Committee.

Progressively complete Asset Fair Valuation for all asset classes.

Improve Long Term Financial Plan (LTFP) modelling.

Accurate and timely Council budget reporting and review.

Performance Measure

Review biennially.

Cash reserve maintained.

Complete 2 internal audits annually.

Audited annually.

10-year plan reviewed annually.

Quarterly Reports.

Delivery Program Actions

3.2 - Prudent financial management.

3.1 - Ensure financial viability of Council.

3.2 - Prudent financial management.

3.1 - Ensure financial viability of Council.

3.1 - Ensure financial viability of Council.

3.2 - Prudent financial management.

CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - ADMINISTRATION AND CORPORATE SUPPORT

GOAL

Provide professional customer focused administration services.

MANAGEMENT RESPONSIBILITY

Manager Governance

Chief Financial Officer

Director of Finance and Administration

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.1 - Promote the region as an ideal location for businesses and industry.
- Strategy E.3 - Manage resources in a responsible manner that supports the ongoing viability of Council.
- Strategy E.2 - Council actively participates in regional bodies to identify innovations and opportunities for our region.

KEY ACTIVITIES

The Administration / corporate support function has the responsibility for providing a diverse range of services and support to Council, Councillors, Committees of Council, and the community.

Activities include:-

1. Accounts Payable, Accounts Receivable, Purchase Orders, Cashiering, User Fees and Water Billing.
2. Records Management (EDM).
3. Customer Service Charter – administration and clerical services.
4. Management of Service NSW Agency.
5. Management of Insurances.
6. Manage Procurement and Stores.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Manage Councils Accounts Payable and Purchasing systems.	70% of tax invoices are paid within credit terms.	3.1 - Ensure financial viability of Council.
Manage Councils Accounts Receivable system.	80% payment recovered within sixty days.	3.1 - Ensure financial viability of Council.
Council electronic document records management system (EDM) complies with State Records requirements. Training of users of records management system.	HP Content Manager (EDM) system upgrade.	3.1 - Ensure financial viability of Council.
Participate in Canberra Region Joint Organisation (CRJO) advocacy and resource sharing projects.	CRJO report annually to Council.	3.2 - Prudent financial management.
Six monthly Stores Stocktakes with a proportion and value of inventory errors being minimised.	Audit of stores stock.	3.2 - Prudent financial management.

CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - GENERAL PURPOSE REVENUE AND RATES

GOAL

Implement a fair and equitable ordinary rating system whereby all ratepayers make a reasonable contribution towards the total cost of community services.

MANAGEMENT RESPONSIBILITY

Senior Revenue Officer

Chief Financial Officer

Director of Finance and Administration

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy E.4 - Seek out and pursue income generating opportunities for Council.
- Strategy E.3 - Manage resources in a responsible manner that supports the ongoing viability of Council.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

The General Purpose Revenue function manages the billing and collection of ordinary Council rates notices. Activities include:-

1. Rates Categorisation.
2. Rates Levy and collection.
3. Debt Recovery management.
4. Pension Concession subsidy management.
5. Special Schedule - Permissible Income for General Rates calculation.
6. Financial Assistance Grants.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Proportion of rates accounts outstanding at year end.	Less than 5% outstanding.	3.2 - Prudent financial management.
Completion of statutory certificates i.e. Section 603 Certificates.	95% completion rate within 5 days.	3.2 - Prudent financial management.
Completion and audit of Special Schedule - Permissible Rates Income Calculation.	Annual Completion by due date free of error.	3.2 - Prudent financial management.
Process land revaluations and monthly supplementary land valuations from the Valuer Generals Office.	Monthly reconciliation and signoff by management.	3.2 - Prudent financial management.
Levy Rates and Annual Charges and user charges in accordance with Local Government Act.	Annual income meets budget forecast.	3.2 - Prudent financial management.

CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - INFORMATION TECHNOLOGY

GOAL

Provide efficient, current and integrated information technology resources and services to support Council's strategic objectives.

MANAGEMENT RESPONSIBILITY

Manager Information Technology

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.
- Strategy D.12 - Reduce mobile telephone blackspot areas.
- Strategy D.13 - Deliver better mobile phone coverage and faster and more reliable internet services.

KEY ACTIVITIES

The Information Technology function is responsible for providing a range of computing services to Council and the community. Activities include:-

1. Managing telecommunications
2. Providing computer support services.
3. Managing Council's website.
4. Maintaining and upgrading computer infrastructure, hardware and software.
5. Business Continuity Plan and Disaster Recovery Plan relating to information services.
6. Managing cyber security risks.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Council's Information Technology Strategic Plan, Disaster Recovery Plan and Business Continuity Plan to be reviewed and updated.	Implement actions within specified timeframes.	3.1 - Ensure financial viability of Council.
Implement Council PC (computers) replacement program on a four year rotational basis.	Annually install 100% of PC's scheduled.	3.1 - Ensure financial viability of Council.
Implementation of information technology capital works, i.e. new servers, software, databases and telecommunication upgrades.	Complete projects each year within budget estimate.	3.1 - Ensure financial viability of Council.

CSP STRATEGIC PILLAR – OUR ECONOMY:

PRINCIPAL ACTIVITY - WORKFORCE (HUMAN RESOURCES AND WORK HEALTH AND SAFETY)

GOAL

Provide a productive, healthy and safe work environment for the general public and Council employees.

MANAGEMENT RESPONSIBILITY

Health and Safety Leader
Manager Human Resources

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.5 - Ensure our lifelong education offering is robust, from early childhood through to adult education.
- Strategy B.6 - Support our young people to access education, training and employment pathways.
- Strategy B.7 - Enhance economic conditions to create new jobs and support the attraction of skilled employees.
- Strategy A.1 - Improve access to health and community services that support physical health and mental wellbeing.

KEY ACTIVITIES

The Workforce function provides training, development and recruitment services that maximises Council employee productivity and wellbeing. Includes liaison with other government agencies and industrial relations bodies. Activities include:-

1. Strategic human resources planning and payroll services.
2. Strategic work health safety (WHS) planning and leadership for the workforce.
3. Managing staff recruitment and selection.
4. Managing workers compensation claims and Return to Work issues.
5. Managing workplace hazards and incident reporting system.
6. WHS Committee and Consultative Committee report and engagement.
7. Managing Equal Employment Opportunity (EEO) issues.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Deliver learning and development program.	ELMO training modules delivery for all staff.	3.4 - Assist facilitation of employment opportunities.
Conduct annual performance reviews for all employees.	Completed by 30 June each year.	3.4 - Assist facilitation of employment opportunities.
Review and implement the human resources four year strategy in Council's Workforce Plan.	Review Annually.	3.4 - Assist facilitation of employment opportunities.

Key Performance Indicator	Performance Measure	Delivery Program Actions
All new employees undertake a Corporate Induction.	<ul style="list-style-type: none"> - Corporate induction completed within two weeks of commencing. - Site WHS induction completed within two weeks of commencing. 	3.4 - Assist facilitation of employment opportunities.
Improve WHS leadership, accountability and awareness.	<ul style="list-style-type: none"> - Include WHS on agenda for all team meetings. - Supervisors at all levels are trained in risk management. - Supervisors at all levels are trained in their roles and responsibilities. 	3.4 - Assist facilitation of employment opportunities.
High risk work is managed.	<ul style="list-style-type: none"> - SWMS for High Risk work are: - Developed - Reviewed regularly - Staff are inducted. - Safe Work Instructions are: Developed - Reviewed regularly - Staff are inducted. - Safe Operating Procedures are: Developed - Reviewed regularly - Staff are inducted. 	3.4 - Assist facilitation of employment opportunities.
Hazard identification and risk controls implemented.	<ul style="list-style-type: none"> - All WHS Hazards, incidents and near misses are reported, investigated and corrective actions implemented. - Toolbox talks are carried out by all operational teams each day/change in task. - Routine inspections are carried out: Quarterly inspections – Executive Officers; Monthly inspections – Managers and Supervisors; 	3.4 - Assist facilitation of employment opportunities.

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Routine inspections –
Health and Safety Leader.

Improve workers WHS knowledge and capabilities.

- Ensure workers are trained and competent in the use of equipment, plant and machinery as applied to their role.
- Workers are inducted in all relevant safe working procedures.
- All workers receive WHS training.

3.4 - Assist facilitation of employment opportunities.



CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE:

PRINCIPAL ACTIVITY - ROADS, BRIDGES, FOOTPATHS, CYCLEWAYS AND KERB AND GUTTERING



GOAL

A maintenance and construction works program that is timely, fiscally responsible and minimises risk to the community.

MANAGEMENT RESPONSIBILITY

Manager Infrastructure Delivery
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy D.2 - Enhance our public, community and active transport links to make moving around our Shire easy.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.

KEY ACTIVITIES

Council will provide, in partnership with other government agencies, management of Council infrastructure assets. Activities include:-

1. Council Infrastructure Plan, Asset Management Plan and Strategy.
2. Strategic planning, construction, improvements, maintenance of Regional, Local Roads, and Bridges.
3. Roads to Recovery Federal Government program.
4. Transport for NSW - Regional Road Block Grant program and Rehabilitation Program.
5. Footpaths and Cycleways.
6. Project management for infrastructure delivery and construction of new assets and asset renewals.

Key Performance Indicator

Implement Roads Hierarchy Classification in strategic planning of forward road programs.

Completion of annual capital works expenditure program in accordance with budget allocation.

Performance Measure

Review Road Hierarchy annually.

Complete 80% of works program annually.

Delivery Actions

4.3 – Bitumen sealing all urban streets in towns.

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

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Key Performance Indicator	Performance Measure	Delivery Actions	Program
Call and evaluate tenders for civil works contract plant and labour hire, and capital works projects.	To review tenders every two years.	4.1 – Improve local road and regional road transport networks.	
Gravel resheeting programme submitted to and adopted by Council in June each year.	Resheet every road in a 30 year cycle.	4.1 – Improve local road and regional road transport networks.	
Prepare Asset Management Plans for Roads.	Complete by 31 December 2025.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	
Road pavement construction program.	Complete within budget and finalisation report completed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	
Complete the Tablelands Way MR256 road reconstruction and infrastructure improvement project.	Complete within budget allocation and project deadline.	4.9 Transport link priority projects to State Parks including the Wombeyan Caves Road, Tablelands Way and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.	
Review footpath replacement program.	Complete within budget allocation.	4.6 – Develop new and upgrade existing footpaths and cycleway networks.	

Council Road Assets	Length (Km)
Unsealed Regional Roads	38
Sealed Regional Roads	213
Total Regional Roads	251
Unsealed Local Roads	1,070
Sealed Local Roads	476
Unsealed Urban Roads	40
Sealed Urban Roads	65
Total Local Roads	1,651
Total Shire Roads	1,902

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - STORMWATER AND DRAINAGE

GOAL

Improve the amenity of towns in the local government area through the provision and maintenance of stormwater and drainage assets.

KEY ACTIVITIES

The Stormwater and Drainage function is responsible for stormwater management and flood mitigation. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager Assets

Director Infrastructure

1. Stormwater Management Plans for towns in the Shire.
2. Floodplain Mitigation Studies.
3. Drainage maintenance and construction works programs.

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.5 - Develop infrastructure and attractions that emphasise the natural and heritage features of the region.
- Strategy D.6 - Our community facilities are well-managed, accessible and fosters healthy and connected living.

Key Performance Indicator

Stormwater Levy for all towns to assist in funding stormwater capital works improvements in the Shire towns.

Implement Floodplain Risk Management Plan actions.

Performance Measure

Maintain an external restricted cash reserve.

Implement activities identified in Plan, subject to budget allocation.

Delivery Program Actions

4.7 - Upgrade stormwater and kerb and guttering in towns.

4.7 - Upgrade stormwater and kerb and guttering in towns.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - QUARRIES AND GRAVEL PITS

GOAL

Efficient administration of gravel pits and quarries in accordance with legislative requirements and in conjunction with landowners.

MANAGEMENT RESPONSIBILITY

Works Technical Officer
Manager Infrastructure Delivery
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy D.2 - Enhance our public, community and active transport links to make moving around our Shire easy.

KEY ACTIVITIES

The Quarries and Gravel Pits function is responsible for the following activities:-

1. Implementation of Quarry Management Plans in accordance with Mine Health and Safety Act.
2. Restoration and rehabilitation plans for quarries.
3. Manage quarry leases.
4. Contract management of gravel stock.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare annual stocktake of gravel pits stock held and movements. Review quantity of gravel stock held for each gravel pit/quarry.	Complete by June each year. Audit annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Review gravel royalty payment pricing model and internal charge rate and procedures.	Review and update gravel royalty payment annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Erect signage as warning of potential hazard at quarries where Council have Quarry Management agreements.	Signage installed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - PUBLIC CONVENIENCES AND AMENITIES

GOAL

Provide clean, neat and tidy public conveniences to be utilised by the community and visitors at all towns.

KEY ACTIVITIES

The Public Conveniences and Amenities function is responsible for public toilets cleaning and maintenance.

MANAGEMENT RESPONSIBILITY

Coordinator Park, Gardens & Biosecurity
Senior Building Maintenance Coordinator

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.4 - Encourage community pride through the beautification of our towns and rural areas.
- Strategy D.6 - Our community facilities are well-managed, accessible and fosters healthy and connected living.
- Strategy D.7 - Enhance and maintain parks and open spaces to serve recreational and relaxation needs.

Kiamma Creek Crookwell toilet amenities



Key Performance Indicator	Performance Measure	Delivery Program Actions
Maintain public buildings and toilet facilities according to health requirements.	Weekly maintenance schedule undertaken.	4.4 - Develop town and CBD beautification programs.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - PUBLIC CEMETERIES

GOAL

Efficiently and discreetly, manage public cemeteries maintenance and public reservation registers.

KEY ACTIVITIES

The Public Cemeteries function is responsible for management of Council owned and controlled public cemeteries in consultation with the community and Management Committees of Council. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager Governance

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.3 - Our local character is maintained through the protection and preservation of historic buildings.
- Strategy D.4 - Encourage community pride through the beautification of our towns and rural areas.

1. Developing a compliance framework with respect to licence conditions for cemetery operations.
2. Public burial register, grave digging and burial permit and burial plot bookings.
3. Memorandum of Understanding for Cemeteries and Grave Digging between Council and Funeral Directors.
4. Operation of Council controlled cemeteries include Binda, Bigga, Crookwell, Dalton, Gunning, Peelwood, Taralga and Tuena.

Key Performance Indicator

Prepare Plans of Management for all Council controlled cemeteries.

Performance Measure

Review every five years.

Delivery Program Actions

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

Undertake cemetery maintenance activities according to the adopted works schedule.

Within 5% of budget allocation.

4.2– Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY – HOUSING AND BUILDING MAINTENANCE

GOAL

Provide a suitable level of housing stock to assist Council in attracting senior management employees.

Manage Council buildings portfolio assets in accordance with relevant work, health and safety standards.

MANAGEMENT RESPONSIBILITY

Senior Building Maintenance Coordinator
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.6 - Maintain a balance between growth, development, environmental protection and agriculture through sensible planning.
- Strategy D.3 - Our local character is maintained through the protection and preservation of historic buildings.

KEY ACTIVITIES

Control and maintenance of Council housing and buildings stock as part of Council asset management strategy. Activities include:-

1. Reviewing Council's investment in housing and housing replacement needs.
2. Review and monitor Council's building assets. Facilitate maintenance and repair programs.
3. Buildings risk assessments and hazard identification program facilitation and remedy.

Key Performance Indicator

Regular inspection of Council buildings to inform building maintenance management program.

Annual maintenance and repair program derived from inspections.

Performance Measure

Annual inspection program.

Repairs completed within 60 days of notification.

Delivery Program Actions

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

1.7 - Manage and upgrade Council's public buildings and community centres.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - ENGINEERING AND WORKS SUPERVISION

GOAL

Plan and coordinate engineering works projects to achieve desired outcomes.

MANAGEMENT RESPONSIBILITY

Manager Assets

Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.

KEY ACTIVITIES

The Engineering Supervision function provides professional engineering management services and supervision of infrastructure services related to Council owned and controlled assets. Activities include:-

1. Asset Management planning.
2. Asset condition inspections and reporting.
3. Traffic Committee and Road Safety Programs.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Provide or arrange engineering design of projects in the Operational Plan.	Complete at least 80%.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Coordinate the Local Traffic Committee Meetings.	Facilitate and attend all Local Traffic Committee Meetings.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Implementation and review of Asset Management Plan for all asset classes.	Assets reporting in accordance with OLG requirements.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - PLANT AND EQUIPMENT OPERATIONS

GOAL

Maintain an effective and competitive plant and equipment fleet for the purpose of undertaking maintenance works and construction projects.

MANAGEMENT RESPONSIBILITY

Coordinator Fleet and Workshop
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.

KEY ACTIVITIES

The Plant and Equipment function is responsible for managing Councils plant, equipment and motor vehicle fleet to meet operational and safety requirements of Council and Government agencies.

A key activity is providing plant workshop services to Council plant and motor vehicle fleet.



Key Performance Indicator

Performance Measure

Delivery Program Actions

Prepare a plant and equipment 10 year forward plan.

Review and update annually.

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

Annual Plant Replacement schedule.

Replacement cost is within 5% of budget allocation.

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

Achieve plant hire surplus each year.

Review annually adopted plant hire rates.

4.1 – Improve local road and regional road transport networks.

Management of Council employee motor vehicle leaseback program.

Review annually.

4.1 – Improve local road and regional road transport networks.

CSP STRATEGIC PILLAR – OUR CIVIC LEADERSHIP: PRINCIPAL ACTIVITY – GOVERNANCE



GOAL

Ensure that effective and fair decision making processes are in place, which display transparency by Council, Councillors and staff members to the community.

MANAGEMENT RESPONSIBILITY

Manager Governance

Director of Finance and Administration

Chief Executive Officer

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.
- Strategy E.2 - Council actively participates in regional bodies to identify innovations and opportunities for our region.
- Strategy E.4 - Seek out and pursue income generating opportunities for Council.
- Strategy E.6 – Our community is empowered to access engagement opportunities and provide input into the future direction of the region.
- Strategy E.7 - Residents have access to timely, relevant and accurate information on matters that affect them.
- Strategy A.3 - Our Traditional Owners and First Nations people ongoing and historic connection to Country is acknowledged.

KEY ACTIVITIES

The Governance function is responsible for actively engaging and consulting with the community in strategic governance issues. Further, it is good governance, to strengthen partnerships with State and Federal Governments, and other agencies, which may result in maximising positive outcomes for the community.

Activities include:-

1. Council Meetings and Committees of Council Meetings (Section 355).
2. Community Engagement and Outreach Meetings.
3. Code of Conduct Review Panel and investigations.
4. Managing Councillor communications, professional development and training.
5. Managing Council Policy Development and Legislation Compliance Framework.
6. Government Information Public Access.
7. Integrated Planning and Reporting.
8. Risk Management Framework.
9. Management of media.
10. Grants application and funding coordination.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement organisation structure in accordance with Local Government Act requirements.	Reviewed regularly and after local government election.	5.3 – Leadership and commitment to integrated planning and reporting.
Council policy development and review.	Continual policy review and upgrade each year.	5.2 - Promote community engagement and involvement in decision making processes.
Council Meeting Business Paper creation and distribution.	Released one week prior to meeting date.	5.2 - Promote community engagement and involvement in decision making processes.
Complete Council Annual Report.	Completed and sent to OLG by deadline each year.	5.2 - Promote community engagement and involvement in decision making processes.
Compliance with Office of Local Government Circulars and with legislative and statutory amendments.	Circulars to be reviewed monthly.	5.3 – Leadership and commitment to integrated planning and reporting.
Councillor training program.	Support and deliver professional development training.	5.3 – Leadership and commitment to integrated planning and reporting.
Embed Risk Management Framework into all business units of Council.	Review and update Enterprise Risk Register that aligns with Council Risk Appetite.	5.3 – Leadership and commitment to integrated planning and reporting.

CSP STRATEGIC PILLAR – OUR CIVIC LEADERSHIP: PRINCIPAL ACTIVITY - TOURISM PROMOTION AND BUSINESS

GOAL

Increased tourist visitations to the local government area for the economic benefit of the community and businesses.

Provide business services including private works and Transport for NSW road contract for the State Road to supplement work activities and provide economic return.

MANAGEMENT RESPONSIBILITY

Tourism and Economic Development Coordinator

Manager Infrastructure Delivery

Chief Executive Officer

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.1 - Promote the region as an ideal location for businesses and industry.
- Strategy B.2 - Support local business and industry to be resilient and successful.
- Strategy B.4 - Develop our tourism experiences and offering to harness marketing and attraction opportunities.
- Strategy A.4 - Events celebrate the identity of our towns, produce, heritage and culture.

KEY ACTIVITIES

The Tourism function is responsive to Destination NSW, Destination Southern NSW, community, local businesses, visitor and tourism operator needs. Aim is to ensure that all tourism products are of a suitable quality and widely promoted to the selected target audiences. Tourism and Business activities include:-

1. Tourism events and destination marketing.
2. Crookwell Visitor Information Centre.
3. Destination Southern NSW Regional Tourism Organisation (RTO) activities.
4. Southern Tablelands Steering Committee.
5. Transport for NSW - State Road MR54 Routine Maintenance Council Contract (RMCC).
6. Manage private works program with minimal disruption to works programs.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement Upper Lachlan Destination Plan.	Review performance annually.	3.5 - Promote tourism opportunities.
Presentation of tourism function statistics.	Increase in ATDW listings by 5% per Year, report on Visitor Centre visitation, report on caravan park visitation.	3.5 - Promote tourism opportunities and report to council quarterly.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Build Industry and Economic Development in the Shire.	Meet with community groups yearly, meet with new and established businesses, engage with CRJO economic development committee, create industry newsletter.	3.5 - Promote tourism opportunities.	
Prepare and distribute tourism publications i.e. Destination Guide & guided walks. Distribute a monthly What's On promoting local events.	Prepare and distribute a minimum of two new tourism publications per year. Monthly What's On.	3.5 - Promote tourism opportunities and events.	
Implement the Tablelands Destination Development Plan in conjunction with the Tablelands Councils, Destination Southern NSW & Destination NSW.	Review actions each quarter.	3.5 - Promote tourism opportunities.	
Business activity of the State Road MR54 RMCC contract and work orders to retain Transport for NSW accreditation.	Generate profit in accordance with contract limits.	3.2 – Prudent financial management.	

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CSP STRATEGIC PILLAR – OUR CIVIC LEADERSHIP: PRINCIPAL ACTIVITY - CARAVAN PARKS

GOAL

Provide affordable and cost effective caravan park operations.

MANAGEMENT RESPONSIBILITY

Tourism and Economic Development Coordinator

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.1 - Promote the region as an ideal location for businesses and industry.
- Strategy B.2 - Support local business and industry to be resilient and successful.
- Strategy D.7 - Enhance and maintain parks and open spaces to serve recreational and relaxation needs.

KEY ACTIVITIES

The Caravan Parks function is responsible for maintenance of Crookwell Caravan Park and some camping grounds in the local government area.

Activities include:-

1. Managing caravan park sites and camping areas.
2. Promote tourism potential of caravan and camping sites within the Shire.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement Crookwell caravan park user charges.	Cost neutral facility.	3.5 - Promote tourism opportunities.
Tourism business unit manage day to day operations of Crookwell Caravan Park, implement and oversee improvements to caravan park facilities.	Continue to promote facility and seek external grant funding.	3.5 - Promote tourism opportunities, report to council on visitation.

10. COUNCIL CONTRIBUTIONS AND DONATIONS

S356 (1) A Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

The following is the list of Council Contributions to be made in 2025/2026

(Please note: the figures below may change depending on the rates levied for the organisations.)

Bannister District Hall Association (<i>General rates contribution</i>)	\$653
Bigga Golf Club (<i>General rates contribution</i>)	\$2,613
Bigga Hall Committee (<i>Contribution to electricity</i>)	\$750
Bigga P & C Association (<i>Travel costs for student swimming lessons</i>)	\$1,000
Binda Memorial Hall (<i>General rates contribution</i>)	\$340
Breadalbane Hall (<i>Contribution to mower maintenance</i>)	\$500
Bush Bursary Sponsorship - Rural Doctors Network (<i>Sponsorship</i>)	\$1,500
Collector Memorial Hall Inc (<i>General rates contribution</i>)	\$1,333
Collector Oval Committee (<i>Contribution to oval maintenance costs</i>)	\$2,500
Country Women's Association - Crookwell (<i>General rates contribution</i>)	\$931
Crookwell AP&H Society (<i>General rates contribution</i>)	\$2,335
Crookwell Community Men's Shed (<i>General rates contribution</i>)	\$426
Dalton Public School (<i>Student access to pool for swimming lessons</i>)	\$250
Goulburn Crookwell Heritage Railway Inc (<i>General rates contribution</i>)	\$1,164
Gunning Pony Club (<i>Contribution to arena hire</i>)	\$900
Gunning Public School (<i>Student access to pool for swimming lessons</i>)	\$850
Middle Arm Hall Progress Assoc (<i>General rates contribution</i>)	\$496
Narrawa & District War Memorial Hall (<i>General rates contribution</i>)	\$441
Rotary Club of Crookwell (<i>Contribution to Swap Meet - waste removal & bollards</i>)	\$230
Society of St. Vincent de Paul (<i>Rates contribution and waste disposal costs</i>)	\$1,000
Taralga Australia Day Rodeo & Campdraft (<i>Contribution to costs of event</i>)	\$500
Taralga Community Medical Association (<i>General rates contribution</i>)	\$777
Taralga Historical Society (<i>General rates contribution</i>)	\$1,037
Taralga Public School (<i>Bus hire for student swimming lessons</i>)	\$1,000
Taralga Showground (<i>General rates contribution</i>)	\$1,403
Total	\$24,929

11. ECOLOGICALLY SUSTAINABLE DEVELOPMENT STRATEGIES

Ecologically Sustainable Development is the effective integration of economic, social and environmental considerations in decision-making processes. The principles of Ecologically Sustainable Development are an integral consideration in the planning, design and development of the Upper Lachlan Shire.

Ecologically Sustainable Development principles are far reaching and influence every aspect of development when integrated holistically into the design and development processes. The concept of ecologically sustainable development requires new development to meet the needs of the present without compromising the ability of future generations to meet their own needs.

The objectives for all development within the Upper Lachlan Shire Council area are to:-

- (a) Achieve development that meets the needs of the present without compromising the ability of future generations to meet their needs,
- (b) Achieve development that improves quality of life, both now and into the future, in a way that maintains the ecological processes on which life depends,
- (c) Ensure high quality ecologically sustainable development outcomes for the rural and urban environment of Upper Lachlan Shire,
- (d) Achieve development which retains and enhances the natural environment, and
- (e) To ensure development of land is in accordance with the principles of Ecologically Sustainable Development, being:-
 - (i) The 'precautionary principle:-
In the application of the precautionary principle, public and private decisions should be guided by careful evaluation to avoid, wherever practicable, serious or irreversible damage to the environment, and an assessment of the risk-weighted consequences of various options.
 - (ii) Inter-generational equity:-
The present generation should ensure that the health, diversity and productivity of the environment are maintained or enhanced for the benefit of future generations.
 - (iii) Conservation of biodiversity and ecological integrity:-
Conservation of biological diversity and ecological integrity should be a fundamental consideration.
 - (iv) Improved valuation, pricing and incentive mechanisms:-
Environmental factors should be included in the valuation of assets and services, and those who generate pollution and waste should bear the cost of containment, avoidance or abatement, and the users of goods and services should pay prices based on the full life cycle of costs of providing goods and services, including the use of natural resources and assets and the ultimate disposal of any waste.

12. SECTION 7.11, SECTION 7.12 AND SECTION 64 DEVELOPMENT CONTRIBUTIONS PLANS

Section 7.11 Development Contributions Plan

Upper Lachlan Shire Council adopted the shire wide Section 94 Development Contributions Plan in 2007 (now known as a Section 7.11 Development Contribution Plan). The amount of the each contribution is outlined within Council's Schedule of Fees and Charges.

The Upper Lachlan Shire Council Section 7.11 Development Contributions Plan allows Council to set separate charges or contributions from developers where it is considered that additional demand will be placed on existing public facilities and amenities. For every new resident there will be an impact, and at some time in the future there will be a need to provide new infrastructure.

The Section 7.11 Development Contributions Plan aims to provide the Council with an appropriate mechanism to levy contributions on developers so that existing ratepayers and users of Council facilities and amenities are not unduly inconvenienced.

The contributions contained within the Section 7.11 Plan are set for the following items:-

- ◆ Roads
- ◆ Open Space and Recreation
- ◆ Community Facilities
- ◆ Waste Management
- ◆ Emergency Services
- ◆ Plan Administration

The Section 7.11 Development Contributions Plan amounts are increased each year in line with movements in the CPI (Consumer Price Index – Sydney Capital City Group December Quarter) and where applicable, land acquisition costs.

Section 7.12 Development Contributions Plan

Upper Lachlan Shire Council adopted a Section 94A Development Contributions Plan in 2012 (now known as Section 7.12 Development Contributions Plan) for the Upper Lachlan Shire Council area for the following types of development; Power Station Developments, Wind Power Developments, Regional Developments and State Significant Developments.

The Section 7.12 Development Contributions Plan aims to assist the Council in providing the appropriate public facilities, which are required to maintain and enhance amenity and service delivery within the area.

The base index is the Consumer Price Index, Australia (All Groups Index for Capital Cities) as published by the Australian Bureau of Statistics.



Works on Cooksvale Road Bridge

Section 64 Development Contributions Plan

Upper Lachlan Shire Council has adopted a Section 64 Development Contributions Plan for the Upper Lachlan Shire Council area for water supply and sewer. The Section 64 Development Contributions Plan includes Taralga, Crookwell, Gunning and Dalton Water Supply networks and Taralga, Crookwell and Gunning Sewer Networks.

The Section 64 Development Contributions Plan amounts are increased each year in line with movements in the CPI (Consumer Price Index – Sydney Capital City Group December Quarter).



Works at Meadow Creek, Gunning

13. COMPETITIVE NEUTRALITY COMPLAINTS

Council has a policy for dealing with Competitive Neutrality Complaints. The policy follows the criteria listed below.

How to Lodge Complaints

The public or organisations contacting Council will be advised that all complaints must be lodged in writing, detailing the grounds for the complaint and the effect that Council's alleged actions in the matter has on the person or organisation making the complaint.

Time Limits within which a Complainant will receive a Response

All complaints will be acknowledged within seven days. A reply to a complaint shall be provided within twenty business days. Where a Council decision is required the complainant will be advised that the matter have been referred to Council for consideration and advised as to when Council's decision will be passed on.

Complaint Received

Item registered and directed to Council's Public Officer for action. All complaints will be held on a separate file established for the recording of such complaints.

Initial Review of Complaint

The Public Officer determines if the complaint is a competitive neutrality complaint as defined. If determined not to be a complaint, Public Officer to reply to author stating reasons why matter is not considered to be a complaint as defined and advising author of recourse actions via the Office of Local Government or State Agency.

If determined to be a complaint, the Public Officer is to seek explanations/comments from relevant responsible officer for the business for which the complaint refers to. The Public Officer must also advise the Chief Executive Officer that a complaint has been received.

Information to be provided on Nature of Complaint

The Responsible Council Officer is required to examine the nature and substance of any complaint received.

After completing their examination, the Public Officer will provide the justification/explanation for Council's action in the matter in sufficient time to allow a response to the author of the complaint within the prescribed timeframe of twenty business days from receipt of the complaint.

Remedies

In dealing with the complaint, the Public Officer will determine remedies that may be provided to resolve the complaint. These remedies may be: -

- (i) Provide more information to the complainant for a more accurate understanding of competition policy.
- (ii) Investigate / review Council's business activity if a legitimate complaint is made.
- (iii) Change Council's business practice where a complaint is justified. (This may require Council's consent before the change can be approved.)

Response to Complainant

The Council Public Officer is the Manager Governance and a reply will be provided to the complainant explaining Council's actions in the matter and advising of recourse actions available. The Public Officer contact telephone is (02) 4830 1000.



Activities at Upper Lachlan Shire Libraries

14. GOVERNMENT INFORMATION PUBLIC ACCESS

Types of Information held by Council

The Government Information (Public Access) Act 2009 (GIPA) came into effect at 1 July 2010. Upper Lachlan Shire Council holds information, which relate to a number of varying issues. This information includes; policy documents, general information, registers, files, guidelines, plans, reports and other information.

There are a number of documents that are available for inspection free of charge and/or available on Council's Website www.upperlachlan.nsw.gov.au. Council holds documents in both hard copy and electronic form that relate to a number of different issues concerning the Upper Lachlan Shire area. Documents may be available to the public upon request unless there is an overriding public interest not to do so.

Four Ways to Access Government Information

The GIPA Act establishes four ways for the public to access government information from Upper Lachlan Shire Council. The means to access information include:-

1. Open Access Information

Council must publish open access information on its website, free of charge. Where it is not practical for Council to provide open access information on the website, the information will be made available free of charge in at least one other format. Please contact Council on (02) 4830 1000 to access information that is not currently available on Council's website.

2. Proactive Release of Information

Apart from open access information, Council will release as much other available information as possible either free of charge or at the lowest possible cost. There is a Mandatory Proactive Release and an Authorised Proactive Release of information.

3. Informal Release of Information

Members of the public may contact Council and ask for information. This is known as an informal request. Council may release information informally, subject to reasonable conditions.

4. Formal GIPA Act Access Application for Release of Information

If information cannot be accessed through any of the above ways, a formal GIPA Act Access Application may be necessary. This will be necessary if the public are asking for a large volume of information, if providing access would involve an extensive search, or if the information you seek involves personal or business information about third parties who must be consulted before the information can be released. GIPA Act Access Applications must be in writing, and accompanied by a \$30 fee. Processing charges of \$30 per hour may also be levied, depending on the type and amount of information sought.

15. STRATEGIC TASK LIST

The following mandatory strategic tasks are to be completed by each NSW Council as a requirement from the Office of Local Government and other statutory and legislative requirements. All strategic tasks outlined have allocated reporting timeframes that are required to be completed by Upper Lachlan Shire Council.

	<u>Key Strategic Task</u>
1	Annual Report
2	Financial Statements and Financial Data Return
3	Social and Community Plan
4	Access and Equity Statement
5	Written Returns of Interest by Councillors and designed staff
6	Noxious Weeds Department of Primary Industries Grant Return
7	Pensioner Concession Subsidy Claim
8	Grants Commission ALGA National Local Roads Data Return
9	Grants Commission Local Roads and Bridges Data Return
10	Adoption of Integrated Planning and Reporting framework
11	Quarterly Budget Review Statement (QBRs) to Council
12	Quarterly Reviews of the Operational Plan to Council
13	Six monthly progress report on Delivery Program to Council
14	Monthly report on Council Investment Register / Portfolio
15	Council adopt the Payment of Expenses and Provision of Facilities Policy
16	Government Information Public Access (GIPA) Agency Information Guide
17	Government Information Public Access (GIPA) Annual Report
18	Code of Conduct Complaints Statistics Report to Council
19	Quarterly Rates and Charges Notices posting to ratepayers
20	Rates Statement of Compliance Notional Permissible Income Return
21	Lodgement of annual GST Certificate to Office of Local Government
22	Report to Council on senior staff contractual conditions
23	Adoption of Organisation Structure by Council
24	Adoption of Delegations by Council
25	Adoption of Code of Conduct by Council
26	Grants Commission Return of General Information
27	Transport for NSW – Regional Roads Block Grant Return
28	Department of Infrastructure and Transport Roads to Recovery Annual Report
29	Public Interest Disclosures Annual Report to NSW Ombudsman
30	Proposed Loan Borrowings Annual Return
31	Companion Animals Register
32	Swimming Pools Register and Inspection Program
33	Related Parties Disclosures Return and Register
34	State of our Shire Report on the Council Community Strategic Plan
35	Disability Inclusion Action Plan
36	State Library Statement of Library Operations

16. WORKFORCE PLAN

Human resource management is controlled by the Manager Human Resources as delegated by Council Chief Executive Officer, who is responsible for the employment of all staff. Training Plans are developed by the Manager Human Resources in conjunction with Departmental Directors.

Goals

The Workforce Plan has identified the following goals:-

- Enhance business processes through technological enhancements;
- Proactively navigate the management of the ageing workforce;
- Develop our place-based employment offering and building talent pipelines;
- Foster the relationship within the workforce and continue to build trust and engagement;
- Provide and promote a safe, healthy and caring workplace environment;
- Promoting personal and Council achievement through capability and skill building.

Upper Lachlan Community Strategic Plan 2042 – Strategic Pillars

The Workforce Plan integrates with the Community Strategic Plan and consists of 5 pillars with strategic objectives:-

- **Our Community** – We are a network of close-knit and well supported communities that value our rural lifestyle;
- **Our Environment** - We appreciate our range of rural landscapes and habitats and are stewards of the natural environment for future generations;
- **Our Economy** – We capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment. We foster and develop diverse, adaptive and innovative agricultural industry;
- **Our Infrastructure** – Infrastructure compliments our rural and historic landscapes whilst supporting healthy communities and industries;
- **Our Civic leadership** – Our leaders work collaboratively to meet the needs of the community, in an ethical and strategic manner.

Management Responsibilities

To provide a safe and healthy environment for all Council employees to undertake their daily duties by providing them with the following; effective training and development, annual performance review, mentoring programs, transparent recruitment and selection process, opportunity for succession planning, and maximise Council's human resource investment.

Human Resource Key Areas

- Attract and retain the right people;
- Build and leverage the capability of our workforce;
- Enhance organisation development;
- Enhancing performance through management;
- Provide a workplace that is focused on employee Work, Health and Safety (WHS);
- Improve employee relations through an 'employee voice' approach.

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Council has a clear and concise focus to address the areas in its Workforce Plan by carrying out the following initiatives:-

- Maximise every avenue to attract, develop and retain talented employees to address the current and future skill gaps at the Upper Lachlan Shire Council;
- Address emerging workforce issues such as skills shortages and the ageing workforce;
- Capitalise on apprenticeships and graduate recruitment programs to help Council stay ahead in the scramble for talent;
- Link Council recruitment program with our workforce planning needs;
- Ensure that Council position critical roles are filled with out delays.

The Upper Lachlan Shire Council Workforce Plan will act as the strategy to carry on meeting the needs and expectations, ever growing across the Shire. The plan will assist Council in delivering the services and program actions outlined in Council's Delivery Program over a four-year period.



Crookwell Swimming Pool

17. INFRASTRUCTURE PLAN

The Upper Lachlan Shire Council provides an extensive range of infrastructure assets comprising roads, bridges, footpaths, kerb and gutter, stormwater, water supply, sewer network, waste centres, operating and community buildings, recreation facilities, and plant and equipment.

The Council operates and maintains the infrastructure network to achieve the following objectives:-

- Ensure the infrastructure assets are maintained at a safe and functional standard as set out in the Infrastructure Plan;
- Achieve optimal use of resources by ensuring maximum life is obtained from an asset without compromising safety; and
- Ensure capital works and maintenance activities are undertaken in a manner to extend / prolong the life of the original asset and guarantee its suitability to current user requirements.

The key elements of the Infrastructure Plan are:-

- Taking a lifecycle approach to assets;
- Developing cost-effective management strategies for the long-term;
- Providing a defined level of service and monitoring performance;
- Understanding and meeting the impact of growth through demand management and infrastructure investment;
- Managing risks associated with asset failures;
- Sustainable use of physical resources; and
- Continuous improvement in asset management practices.

The purpose of Council's asset management strategy is to determine the optimum method to provide the desired service levels for current and future generations. Given the value and importance of infrastructure assets, it is essential that they are well managed to ensure their future sustainability. Failure to adequately manage infrastructure assets is a key risk that could prevent Council from achieving strategic goals.

Upper Lachlan Shire Council's Community Strategic Plan expresses the desires and aspirations of the community and provides resources to assist Council in the determination of sustainable levels of service. The Long Term Financial Plan and Delivery Program are both informed from the Infrastructure Plan, which addresses the financial, engineering and risk management aspects of asset management.

18. STATE OF THE ROAD NETWORK

There are three classifications of public roads within the Shire. The road classifications are; a State Road, Regional Roads and Local Roads. The total length of public roads maintained by Council is 2,012 kilometres.

The total Local Roads length maintained by Council is 1,651 kilometres. There remains 1,110 kilometres (67%) of Council's own Local Roads system that are still unsealed.

With the bitumen sealing of the remaining unsealed Local Roads beyond reach in the foreseeable future, Council will focus on gravel resheeting for substandard lengths of unsealed roads to ensure road safety and minimise potential liability. The Council is endeavouring to achieve a gravel resheeting program to reach a 25-30 year replacement cycle.

The large number of natural disaster events in the past three years combined with higher than average rainfall has severely adversely impacted on the condition of the council road network. There has been a significant increase in customer service requests and backlog of delays in undertaking road maintenance repairs due to the road damage sustained over this period.

State Road

Council undertakes roadwork for the Transport for NSW under a Road Maintenance Council Contract (RMCC) on the Goulburn to Bathurst Road (Main Road 54). The length of road maintained is 110 kilometres of which 93 kilometres are within the Upper Lachlan Shire and these works are carried out on a full cost recovery basis.

Regional Roads

The Regional Roads Block Grant provides funding of \$1.83 million each year for expenditure on 251 kilometres of regional roads and bridges for maintenance, repair, bitumen resealing, asset renewals and improvement works for the following Regional Roads:-

- MR52 – Crookwell / Gunning to Queanbeyan Road
- MR241 – Gunning to Rye Park Road
- MR248 – Taralga to Boorowa Road
- MR256 – Goulburn to Oberon Road (Tablelands Way)
- MR258 – Wombeyan Caves Road

Local Roads

A Roads Hierarchy has been established for maintenance and capital works on local roads. Upper Lachlan Shire Council allocates \$1.3 million of its own revenue to fund Local Roads operating and capital road maintenance and repair works.

Roads to Recovery Program

The Federal Government Roads to Recovery Program allocates funding of over \$1.5 million each year for Council to expend on roads in 2025-2029.

19. COUNCIL REVENUE POLICY

RATE PEGGING – MAXIMUM RATE INCREASE

Council has adopted a permissible rate increase of 5% in accordance with the determination of IPART and the statutory limit set by the Office of Local Government. The increase is applicable to the total revenue raised in General Ordinary Rates in 2025/2026.

In accordance with Section 566 (3) of the Local Government Act 1993, the Minister for Local Government has determined a maximum rate of interest payable on overdue rates and charges for the 2025/2026 rating year and interest payable will be 10.50% (to be determined).

ORDINARY (GENERAL) RATES

Ordinary Rates are levied for the purpose of financing Council's Ordinary General Fund activities in accordance with Sections 493, 514-518, of the Local Government Act 1993.

Council proposes the following ordinary rates for 2025/2026 based on the land valuation data supplied by the Valuer Generals Office with a valuation base date applicable of 1 July 2024.

Rating Category	Assess No	Land Value	Ad Valorem	Base Amount	Base %	Base Yield (\$)	Ad Valorem Yield (\$)	Total Levy (\$)
Farmland	2,794	4,689,736,960	0.001000058	\$545.00	25%	\$1,522,730	\$4,690,010	\$6,212,740
Residential	2,444	595,612,506	0.001778163	\$270.00	38%	\$659,880	\$1,059,096	\$1,718,976
Residential – Non-Urban	1,109	502,872,260	0.001296562	\$270.00	31%	\$299,430	\$652,005	\$951,435
Business - Crookwell	163	22,073,590	0.006297149	\$270.00	24%	\$44,010	\$139,001	\$183,011
Business - Gunning	61	9,091,350	0.003831681	\$270.00	32%	\$16,470	\$34,835	\$51,305
Business - Taralga	28	5,250,910	0.003167646	\$270.00	31%	\$7,560	\$16,633	\$24,193
Business - General	69	31,888,845	0.014733983	\$270.00	4%	\$18,630	\$469,850	\$488,480
Mining	1	390,000	0.005387968	\$270.00	11%	\$270	\$2,101	\$2,371
Total Rateable Land Value	6,669	5,856,916,421				\$2,568,980	\$7,063,531	\$9,632,511

WATER SUPPLY ANNUAL ACCESS AND AVAILABILITY CHARGES

For the provision of water supply services is in accordance with Sections 501 and 552, of the Local Government Act 1993 and Best Practice Pricing Guidelines as set down by Water NSW.

RESIDENTIAL WATER SUPPLY CHARGES

Water Supply Fund	Annual Charge Description	Charge (\$)	Assessments	Total Levy (\$)
Crookwell Water	Access Fee	\$619.00	1,365	\$844,935
	Availability Charge	\$619.00	145	\$89,755
Taralga Water	Access Fee	\$619.00	218	\$134,942
	Availability Charge	\$619.00	35	\$21,665
Dalton Water	Access Fee	\$619.00	83	\$51,377
	Availability Charge	\$619.00	2	\$1,238
Gunning Water	Access Fee	\$619.00	409	\$253,171
	Availability Charge	\$619.00	39	\$24,141
TOTAL LEVY			2,296	\$1,421,224

WATER SUPPLY CONSUMPTION (USER PAY) CHARGES

These charges are based on the water consumed in accordance with Section 502, of the Local Government Act 1993. The estimated total water usage income is \$1,224,612. The 2025/2026 user pay water consumption charges are stated below:-

Water Supply Fund	Water Supply Tariff	Charge (\$/kl)
Crookwell Water	Tariff 1 (< 200 kl)	4.61
	Tariff 2 (> 200 kl)	6.10
Gunning Water	Tariff 1 (< 200 kl)	4.61
	Tariff 2 (> 200 kl)	6.10
Dalton Water	Tariff 1 (< 200 kl)	4.61
	Tariff 2 (> 200 kl)	6.10
Taralga Water	Tariff 1 (< 200 kl)	4.61
	Tariff 2 (> 200 kl)	6.10

SEWER BEST PRACTICE PRICING STRUCTURE

Residential Sewer properties are levied an Annual Access Charge in accordance with Sections 501 and 552, of the Local Government Act 1993, and Best Practice Pricing Guidelines set down by Water NSW.

Non-Residential Sewer properties are levied in accordance with Sections 502 and 552, of the Local Government Act 1993 and will have a charge not less than the Annual Residential Unconnected Sewer Access Charge. The Non-Residential Sewer charge is based on a two-part tariff with an annual access charge and a uniform sewer usage charge/kl. This charge is calculated as follows:-

$$B = SDF (AC + C \times UC)$$

Where:-

B = Annual non-residential sewer bill (\$)

C = Customer's annual water consumption (kl)

AC = Customer's water service access fee (proportional to meter size)

SDF = Sewer Discharge factor (standard adopted, unless otherwise proven)

UC = Sewer usage charge (\$/kl)

CROOKWELL SEWER CHARGES

Crookwell Sewer Categories	Assessments	Access Charge	Sewer Levy (\$)
Crookwell Sewer - Residential	1,078	\$1,059.00	\$1,141,602
Crookwell Sewer - Residential Unoccupied	158	\$696.00	\$109,968
Crookwell Sewer - Business/Non-Residential	153		\$220,795
Total Number of Assessments and Levy	1,389		\$1,472,365
	SDF	Access Charge	Usage Charge
Business	0.77	\$1,059.00	4.61
Commercial	0.60	\$1,059.00	4.61
Non Residential	0.77	\$1,059.00	4.61
Churches/Schools/Hospital/Nursing Homes	0.50	\$1,059.00	4.61
Parks	0.50	\$1,059.00	4.61

GUNNING SEWER CHARGES

Gunning Sewer Categories	Assessments	Access Charge	Sewer Levy(\$)
Gunning Sewer - Residential	301	\$1,059.00	\$318,759
Gunning Sewer - Residential Unoccupied	48	\$696.00	\$33,408
Gunning Sewer - Business/Non-Residential	41		\$54,688
Total Number of Assessments and Levy	390		\$406,855
	SDF	Access Charge	Usage Charge
Business	0.77	\$1,059.00	4.61
Commercial	0.60	\$1,059.00	4.61
Non Residential	0.77	\$1,059.00	4.61
Churches/Schools/Hospital/Nursing Homes	0.50	\$1,059.00	4.61
Parks	0.50	\$1,059.00	4.61

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TARALGA SEWER CHARGES

Taralga Sewer Categories	Assessments	Access Charge	Sewer Levy(\$)
Taralga Sewer - Residential	167	\$1,059.00	\$176,853
Taralga Sewer - Residential Unoccupied	46	\$696.00	\$32,016
Taralga Sewer - Business/Non-Residential	31		\$59,272
Total Number of Assessments and Levy	244		\$268,141
	SDF	Access Charge	Usage Charge
Business	0.77	\$1,059.00	4.61
Commercial	0.60	\$1,059.00	4.61
Non Residential	0.77	\$1,059.00	4.61
Churches/Schools/Hospital/Nursing Homes	0.50	\$1,059.00	4.61
Parks	0.50	\$1,059.00	4.61

TOTAL SEWER FUND LEVY	2,021		\$2,147,361
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Footpath Upgrades, Crookwell

DOMESTIC WASTE MANAGEMENT - HOUSEHOLD COLLECTION SERVICE

The Domestic Waste Management (DWM) Service is an Annual Charge for the provision of domestic waste management in accordance with Section 496, of the Local Government Act 1993. This service is unable to be subsidised by Council or profit from results. Subsequently Council manages the service as an independent fund.

Note: Domestic Waste Management Service and Availability Charges are applicable to all residential properties within serviced towns and villages and will also apply to rural properties where a Domestic Waste Management service is available and utilised.

The level of service will consist of a kerbside collection service:-

- 1 x 120 litre mobile bin for household waste to be collected once per week.
- 1 x 240 litre mobile bin for recyclables to be collected once per fortnight.
- 1 x 240 litre mobile bin for organic garden waste to be collected once per fortnight.
- Those ratepayers paying for a Domestic Waste service will continue to pay entry fees at the Waste Transfer Stations throughout the Shire.

Domestic Waste Management Service Charge

Charge	Assessments	Total Levy
\$657.00	2,333	\$1,532,781

Domestic Waste Management Availability Charge

Charge	Assessments	Total Levy
\$249.00	387	\$95,053
<u>Total Domestic Waste Management Charges</u>		<u>\$1,627,834</u>

COMMERCIAL WASTE CHARGE

The Commercial Waste Service is an Annual Charge raised in accordance with Section 501, of the Local Government Act 1993. **Note: The Commercial Waste Charges are applicable to all non-residential properties within serviced towns and villages and other defined service areas. They are charged based on a per service supplied basis (i.e. per collection), with a minimum of one charge per assessment. A combination of different numbers of waste or recycling bins may be utilised by individual commercial waste users by arrangement.**

A single service will consist of:-

- 1 x 120 litre mobile bin for general waste to be collected once per week.
- 1 x 240 litre mobile bin for recyclables to be collected once per fortnight.
- 1 x 240 litre mobile bin for organic garden waste to be collected once per fortnight.

Commercial Waste Service Charge

Charge	Assessments	Total Levy
\$778.00	276	\$214,728

Commercial Waste Availability Charge

Charge	Assessments	Total Levy
\$259.00	41	\$10,619
<u>Total Commercial Waste Charges</u>		<u>\$225,347</u>

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DOMESTIC WASTE MANAGEMENT

Reasonable Cost Calculation for Year Ending 30 June 2026

Domestic Waste Management Expenditure		\$
Management - Engineers and Support Council Staff Salary and Wages	207,480	
Management - Leave (ELE) Accrual Expenses	13,390	
Management - Training Costs	1,030	
Management - Transfer to Reserve – Bins/Plant Replacement and tip expense	39,488	
Management - Corporate Administration Charge	79,287	
Management - Disposal Expenses Landfill Charges	283,288	
Management - Net Gain/Loss from Disposal of Assets	39,488	
Management - Remediation Contribution to Crookwell Waste Centre (tip)	495,762	
Garbage Collection - Council Staff Salary and Wages	76,620	
Garbage Collection - Vehicle/Travelling Expenses	155,942	
Garbage Collection - Education/Awareness Campaign and Printing	1,545	
Garbage Collection - Telephone and Communications	1,236	
Garbage Collection - Distribution of Bins	19,364	
Garbage Collection - Other expenses	4,304	
Garbage Collection - Depreciation - Garbage Truck/Recycling Truck and Bins	175,100	
Recycling - Council Staff Salary and Wages	47,055	
Recycling - Vehicle/Travelling Expenses	206,000	
Recycling - Payments - Endeavour Industries	1,030	
Recycling - Collection - Distribution of Bins	3,605	
Recycling - Payments - Rewaste	46,350	
Recycling - Education/Awareness Campaign	1,030	
Green Waste Collection - Council Staff Salary and Wages	14,775	
Green Waste Collection - Vehicle/Travelling Expenses	66,950	
Green Waste Collection - Processing Charges Council	30,900	
Green Waste Collection - Education/Awareness Campaign	3,090	
Green Waste Collection - Distribution of Bins	1,030	
TOTAL WASTE MANAGEMENT EXPENDITURE	1,936,164	
Less : Domestic Waste Management Income from Other Sources		
Pensioner Concession Abandonment's	56,934	
Pensioner Rebate Subsidy	31,314	
Rates Abandonment's - Other	200	
Extra Charges/Interest Charges	4,120	
Interest on Investments	103,653	
Sale of Garbage Bins	1,030	
SUB TOTAL	82,983	
COSTS TO BE RECOUPED FROM DOMESTIC USERS OF THE SERVICE	1,853,181	
Commercial Waste Annual Charge	778	214,728
Commercial Waste Availability Charge	259	10,619
Domestic Waste Management Annual Charge	657	1,532,781
Domestic Waste Management Availability Charge	259	95,053
REASONABLE COST OF DOMESTIC WASTE SERVICE	1,853,181	

RURAL WASTE CHARGE

The Rural Waste Charge is not classified as a Domestic Waste Service and is an Annual Charge raised in accordance with Section 501 (1), of the Local Government Act 1993.

Note: The Rural Waste Charge will apply to all properties that are not subject to a Domestic Waste Management Charge or a Commercial Waste Charge.

Conditions:-

- The Rural Waste Charge is levied on a per Rateable Assessment basis.
- Application may be made to Council, in accordance with Section 610E, of the Local Government Act 1993, to waive multiple Rural Waste Charges on land where the owner of the land pays the charge on another Assessment.
- Ratepayers who pay a Rural Waste Charge will receive a Rural Waste Card which permits free access to all tips for the disposal of domestic waste and sorted recyclables provided they present their card for inspection at the entry to the rubbish tip depots.
- Prior year Rural Waste Cards will be accepted at Council's tips until the end of July of the year following issue.

Rural Waste Charge (This annual charge is GST applicable effective from 1 July 2013)

Charge	Assessments	Total Levy (GST Inclusive)
\$273.90	3,474	\$951,528

STORMWATER MANAGEMENT SERVICE CHARGE

The Stormwater Management Charge is levied for the specific purpose of improving stormwater management and drainage infrastructure enhancement. It is applicable to all urban land within a city, town or village that is categorised as residential and business, excluding vacant land. Details of the proposed stormwater capital expenditure program are included in Council's capital works budget.

The Stormwater Annual Charge is levied in accordance with the Office of Local Government, Department of Premier and Cabinet Circular 06-18, and the Local Government (General) Amendment (Stormwater) Regulation 2006, under Section 496A, of the Local Government Act 1993.

Town	Charge Description	Charge	Assessments	Total Levy
Crookwell Business	Business Stormwater Charge	\$50.00	123	\$6,150
Gunning Business	Business Stormwater Charge	\$50.00	34	\$1,700
Taralga Business	Business Stormwater Charge	\$50.00	17	\$850
Collector Business	Business Stormwater Charge	\$50.00	4	\$200
Crookwell Residential	Residential Stormwater Charge	\$25.00	1,069	\$26,725
Gunning Residential	Residential Stormwater Charge	\$25.00	306	\$7,650
Taralga Residential	Residential Stormwater Charge	\$25.00	171	\$4,275
Collector Residential	Residential Stormwater Charge	\$25.00	91	\$2,275
Total Charges			1,815	\$49,825

PRICING POLICY FOR GOODS AND SERVICES

The Council Fees and Charges Structure is in accordance with the attached Annexure document. Included is a Schedule of Charges for private works. It should be noted that some fees are fixed by Regulation and are shown in the document as the current fee, which will be varied according to changes made by Regulation.

Council will impose a fee or charge for all services provided. The amount of any fee or charge will seek to recover all costs, except in cases where Council considers a community service obligation is appropriate in providing a service.

The Schedule of Fees and Charges reflects this policy and Council's Policy is produced below:-

PRICING POLICY PRINCIPLES

Category 1 - Full Cost Recovery

Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.

Category 2 - Partial Cost Recovery

Subsidised operations, which are of benefit to the community as a whole, and undertaken voluntarily by Council or as a requirement of the Act.

Category 3 - Market Pricing

Is where Council provides a similar service 'in competition' with other Councils or agencies where an alternative service provider is available. This category also includes prescribed or recommended fees. Council will set reasonable fees and will not use subsidies to aggressively price others out of the market.

Category 4 – Disincentive Pricing

Where Council sets a fee structure:-

- (i) For non-core activities to encourage customers to seek alternative service providers to provide the service. This applies to activities where Council would prefer not to provide the service in the long term.
- (ii) To promote compliance with Council or legislative regulations in order to encourage people to 'do the right thing' e.g., interest charges on overdue rates, dog release fees, stock impounding fees, library fines, etc.

Category 5 - Sewer Service Pricing

Where Council sets a fee structure:-

1. Follows the Water NSW Best Practice Pricing Guidelines and is a combination of uniform annual charges, access and usage charges.
2. Collects revenue to fund the sewer system from ratepayers who actually benefit from availability or use of Council's sewer system.
3. Ensures Council derives sufficient income to operate the sewer system and provide for future capital expenditure and debt servicing.
4. Send appropriate pricing signals, can be administered relatively simply and inexpensively and can be understood by the public.
5. No cross-subsidisation between residential and non-residential categories.

Category 6 - Water Supply Service Pricing

- (i) Is based on a combination of service and usage charges.
- (ii) Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply.
- (iii) Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing.
- (iv) Assists in the deferment of capital works.
- (v) Can be administered simply and cheaply and be easily understood by the public.

Category 7 - Section 7.11 / Section 7.12 and Section 64 Development Contributions Pricing.

To ensure Development Contributions reflect the costs incurred in providing community facilities/services, open space, recreational facilities, water supply and sewer services required to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.

Category 8 - Set by Statute, Regulation, or Government Department.

Certain fees and charges are set by Regulation, by Ministerial Approval or by State or Federal Government pricing policy.

PROVISION OF SERVICES

Council has examined the need for charges relating to the extension of services to land. The provision of services and financial costs with the servicing of land was adopted stating that:-

1. The provisions of the Local Government Act 1993 for liability of charges be applied, that is, any land or buildings within 225 metres of a water main or 75 metres to a sewer main (gravity drained).
2. No discounting of past charges will be given in connecting properties to Council services.
3. Council underwrite extension and service costs in servicing multiple allotment connections with subsequent recoupment from the individual connections as they occur.
4. Council allow for a replacement factor cost for any service extension where there is a maintenance component required with the mains extension.
5. Service extension costs being independent of the Section 64 Development Contributions Plan charges.

PRIVATE WORKS

Council will undertake private work in accordance with adopted rates for the hire of plant and equipment. Private work will be in accordance with the guidelines in Council's Private Works (Projects and Plant Hire) Policy. Private work will only be carried out subject to the availability of Council plant and equipment and without significant disruption to existing work programs.

The Council's Infrastructure Department administer and implement the Private Works (Projects and Plant Hire) Policy. The policy is designed to protect public funds and the integrity, security and reputation of the Council and its staff and maintain a high level of services to the community.

Noxious weed control activity deemed as private work will also be included, with arrangements to be approved by the Director of Environment and Planning. With respect to determining Quotations for Weed Control activities on private property, regard will be given to the general "community service" of providing a reasonable and affordable price, with Council's hire rates to be adjusted in order to increase the level of private work activity. This will provide further opportunities to maximise the use of plant and equipment and achieve more efficient use of Council's resources.

In all cases written quotations will be issued, with acceptance by Signed Agreement required for work in excess of \$500.00. In all cases, sundry debtor accounts will be issued for work carried out and are payable within one (1) month.

BORROWINGS

New Borrowings

Loan funding is generated from financial institutions, i.e. banks, and is utilised in accordance with Council's Borrowings / Loan Policy for capital projects, upon approval of the Office of Local Government. All borrowings are secured against the rate income of the Council.

There are no new loan borrowings in the 2025/2026 Operational Plan.

Loan Refinancing

There is no loan refinancing in the 2025/2026 financial year for existing loan borrowings.

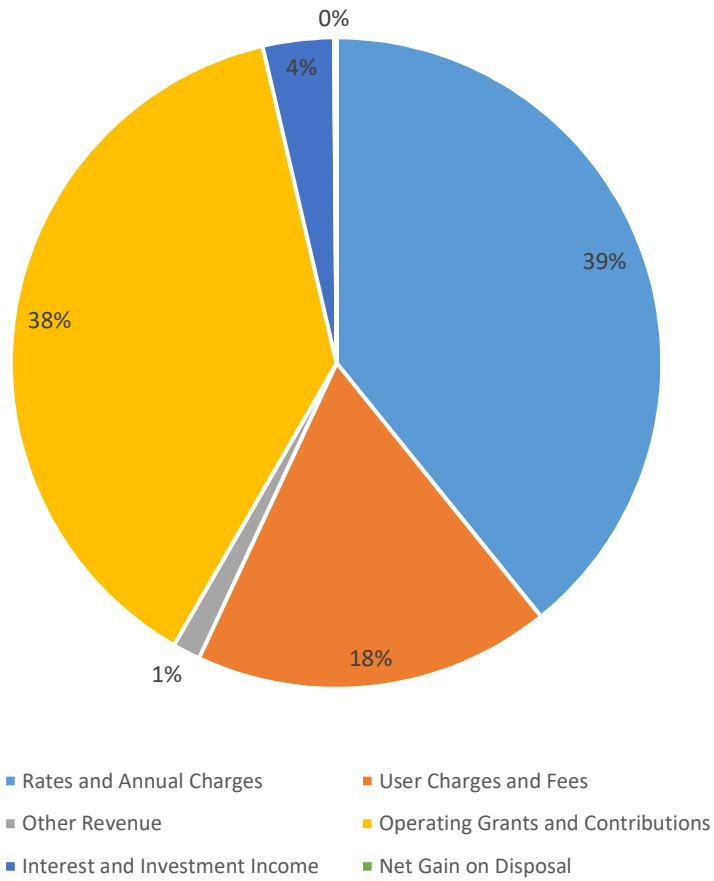
Upper Lachlan Shire Council
Income Statement
for the financial year ending 30 June 2026

	General Fund	Domestic Waste	Water Fund	Sewer Fund	Total
Income from Operations					
Rates and Annual Charges	10,351,952	1,827,361	1,386,429	1,746,775	15,312,517
User Charges and Fees	5,281,429	1,030	1,328,073	323,743	6,934,274
Other Revenue	536,844				536,844
Operating Grants and Contributions	14,849,211				14,849,211
Interest and Investment Income	762,329	107,773	181,743	326,583	1,378,428
Net Gain on Disposal		39,488	11,496		50,984
Total Income from Operations	31,781,765	1,975,652	2,907,741	2,397,101	39,062,259
Expenses from Operations					
Employee Costs	12,516,955	360,535	944,292	645,084	14,466,865
Materials & Contracts	11,737,188	1,440,017	1,148,297	669,051	14,994,554
Borrowing Costs	195,790		21,681	5,064	222,535
Depreciation & Amortisation	8,857,810	175,100	923,370	603,567	10,559,847
Other Expenses	847,235		7,210		854,445
Net Loss on Disposal	817,871				817,871
Total Expense from Operations	34,972,849	1,975,652	3,044,850	1,922,766	41,916,117
Operating Result before Capital Grants	(3,191,084)	0	(137,109)	474,335	(2,853,858)
Capital Grants and Contributions	1,055,100	18,500	66,600	43,600	1,183,800
Net Operating Result for the Year	(2,135,984)	18,500	(70,509)	517,935	(1,670,058)

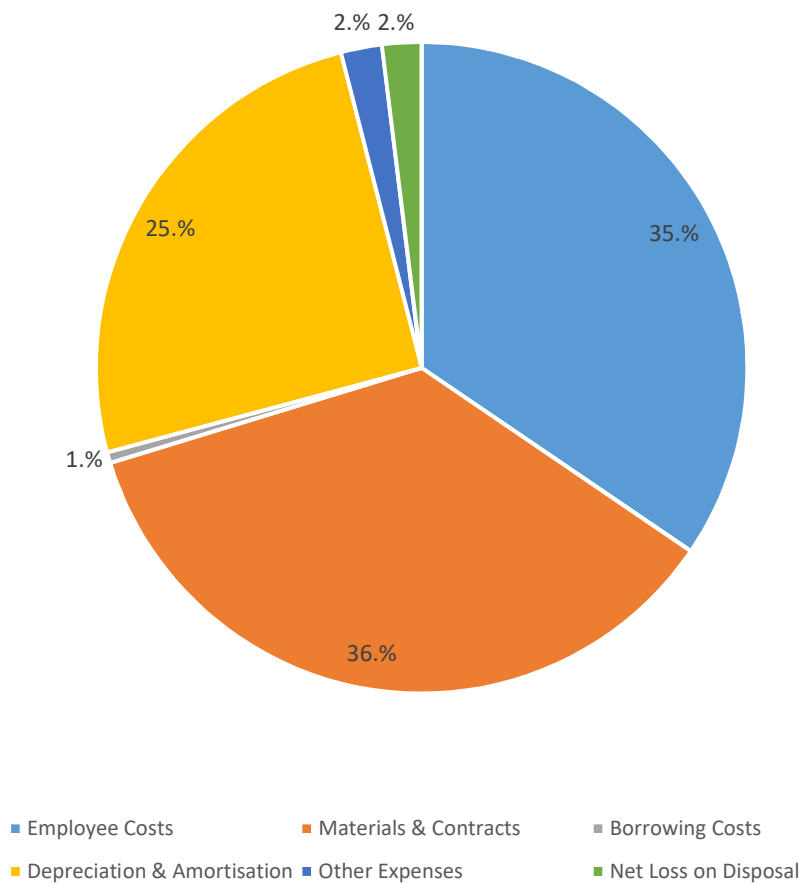
Upper Lachlan Shire Council
Cash flow Statement (Source of Funds)
for the year ending 30 June 2026

	ALL FUNDS	GENERAL	DWM	WATER	SEWER
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>	Budget \$	Budget \$	Budget \$	Budget \$	Budget \$
Receipts:					
Rates and Annual Charges	15,312,517	10,351,952	1,827,361	1,386,429	1,746,775
User Charges and Fees	6,934,274	5,281,429	1,030	1,328,073	323,743
Other Revenues	536,844	536,844			
Grants and Contributions - Operating	14,849,211	14,849,211			
Interest and Investment Income	1,378,428	762,329	107,773	181,743	326,583
Grants and Contributions - Capital	1,183,800	1,055,100	18,500	66,600	43,600
	40,195,075	32,836,865	1,954,664	2,962,845	2,440,701
Payments:					
Employee Benefits and On-Costs	(14,466,865)	(12,516,955)	(360,535)	(944,292)	(645,084)
Materials and Contracts	(14,994,554)	(11,737,188)	(1,440,017)	(1,148,297)	(669,051)
Borrowing Costs	(222,535)	(195,790)		(21,681)	(5,064)
Other	(854,445)	(847,235)		(7,210)	
	(30,538,399)	(25,297,168)	(1,800,552)	(2,121,480)	(1,319,199)
Net Cash provided (or used in) Operating Activities	9,656,676	7,539,697	154,112	841,365	1,121,502
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>					
Receipts:					
Sale of Investments	11,500,000	11,500,000			
Sale of Real Estate Assets					
Sale of Infrastructure, Property, Plant and Equipment	595,000	493,000	70,000	32,000	
Sale of Interests in Joint Ventures/Associates					
Other					
	12,095,000	11,993,000	70,000	32,000	
Payments:					
Purchase of Investments	(11,500,000)	(11,500,000)			
Purchase of Infrastructure, Property, Plant and Equipment	(12,113,914)	(8,273,914)	(600,000)	(750,000)	(2,490,000)
Purchase of Real Estate Assets					
Purchase of Interests in Joint Ventures/Associates					
Other					
	(23,613,914)	(19,773,914)	(600,000)	(750,000)	(2,490,000)
Net Cash provided by (or used in) Investing Activities	(11,518,914)	(7,780,914)	(530,000)	(718,000)	(2,490,000)
<u>CASH FLOWS FROM FINANCING ACTIVITIES:</u>					
Receipts:					
Borrowings and Advances					
Payments by Deferred Debtors					
Other					
Payments:					
Borrowings and Advances	(561,516)	(537,585)		(19,400)	(4,531)
Other					
	(561,516)	(537,585)		(19,400)	(4,531)
Net Cash provided by (or used in) Financing Activities	(561,516)	(537,585)		(19,400)	(4,531)
Net increase / (decrease) in Cash and Cash Equivalents	(2,423,755)	(778,802)	(375,888)	103,965	(1,373,029)
<u>Other Funding sources:</u>					
Operations					
Remediation Amortisation	20,600	20,600			
Interest on s7.11	(214,731)	(214,731)			
Transfer from Reserves:					
RERRF/s7.11	1,570,228	1,570,228			
Transfer to Reserves	(1,358,300)	(1,229,600)	(18,500)	(66,600)	(43,600)
Capital Expenditure					
Total Section 94/64 Transfers from Reserve	340,000	340,000			
Transfer from Reserves	3,068,000	305,000	530,000	318,000	1,915,000
Net Funding Surplus/(Shortfall)	1,002,042	12,694	135,612	355,365	498,371

Income by Category 2025/2026



Expenditure by Category 2025/2026



Upper Lachlan Shire Council
Income Statement by Activity (before capital grants and contributions)
for the financial year ending 30 June 2026

Principal Activity	Expenditure	Income	Operating Result
Civic Leadership			
Governance and Real Estate Development	1,571,664	22,311	1,593,975
Civic Leadership Total	1,571,664	22,311	1,593,975
Community			
Animal Control	152,794	-11,948	140,846
Emergency Services & Fire Protection	1,068,988	-163,933	905,055
Health Serv, Medical Ctrs, Aged, Disabled & ComSer	515,712	-35,774	479,938
Public Halls, Cultural Serv, Cmity Ctrs & Museums	686,501	-25,474	661,027
Public Libraries	571,378	-87,411	483,967
Sporting Grounds and Parks & Gardens	1,087,244	-11,699	1,075,545
Swimming Pools	387,302	-32,470	354,832
Community Total	4,469,919	-368,709	4,101,210
Economy			
Administration and Corporate Support	1,521,206	-300,953	1,220,253
Financial Services	1,069,949		1,069,949
Information Technology	1,058,067		1,058,067
Tourism Promotion and Business	513,224	-148,957	364,267
Workforce (Human Resources and OHS)	898,622	-515	898,107
Economy Total	5,061,067	-450,425	4,610,642
Environment			
Building Control	478,754	-168,920	309,834
Environmental Systems and Protection	58,459		58,459
Food Control and Inspections	12,360	-77,250	-64,890
Housing	55,235	-14,817	40,418
Noxious Weeds Control	504,263	-122,998	381,265
Town Planning and Development Control	716,294	-306,898	409,396
Environment Total	1,825,366	-690,883	1,134,483
Infrastructure			
Domestic Waste Management	1,936,164	-1,936,164	0
Engineering, Purchasing & Works Supervision	791,976	-189,070	602,906
Plant and Equipment Operations	-684,857		-684,857
Public Cemeteries	65,277	-61,830	3,447
Public Conveniences	219,032	-78,593	140,439
Quarries and Gravel Pits	810,175	-892,099	-81,923
Roads, Bridges, Cycleways, Footpaths and Kerb&Gutt	20,008,187	-10,765,844	9,242,343
Stormwater and Drainage	90,267	-51,320	38,947
Waste Centres, Rubbish Tips & Street Cleaning	744,777	-1,049,615	-304,838
Water Supply Services	3,033,354	-2,896,245	137,109
Sewerage Services	1,922,766	-2,397,101	-474,335
Infrastructure Total	28,937,118	-20,317,880	8,619,237
General Purpose Revenues		-17,205,688	-17,205,688
Operating Result	41,865,133	-39,011,275	2,853,858

<p style="text-align: center;">UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2025/2026 Capital Expenditure - Acquisition/Renewal of Assets</p>		
Job Description	Funding Source	Budget Estimate 2025/2026
<u>GENERAL FUND</u>		
1.COMMUNITY		
<i>Emergency Services and Fire Protection</i>		
<i>Animal Control</i>		
Animal cage (K9 cube) installation	RR	40,000
Dog pound upgrade	RR	70,000
<i>Public Libraries</i>		
Crookwell and Gunning Libraries - Computers, Printers, Licences	RR	10,000
Crookwell and Gunning Libraries - Office Equipment, Furniture & Fittings	RR	5,000
Crookwell Library- Electrical POA upgrade	RR	15,000
Gunning Library- Footing remediation and structural repairs	RR	60,000
Tuena Hall Recreation Area - drainage works	RR	80,000
Crookwell Memorial Hall - Install access to roof space	RR	50,000
Banfield House- Boiler replacement	RR	15,000
Gunning Historical Society Research Facility- Access ramps and balustrade	RR	75,000
Gunning Hall - connecting pathways grant	M	71,000
Senior Citizens Centre- Exterior Painting	RR	15,000
<i>Sporting Grounds and Parks and Gardens</i>		
Crookwell dog park	94E	40,000
Pat Cullen Reserve	94E	10,000
<i>Swimming Pools</i>		
Crookwell Pool - Irrigation and landscaping	94E	40,000
Total Community Expenditure		596,000

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2025/2026
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2025/2026
<u>GENERAL FUND</u>		
2. ENVIRONMENT		
<i>Waste Centres, Rubbish Tips and Street Cleaning</i>		
Landfill consolidation works (site preparation and security) - EPA grant \$350k)	RR	500,000
<i>Domestic Waste Management (DWM)</i>		
DWM Plant Net Replacement Cost - (see Plant Schedule)	R	530,000
<u>WATER SUPPLY FUND</u>		
<i>Crookwell Water Supply Fund</i>		
Mains Replacement - General	RR	220,000
Water Plant Fleet Net Replacement Cost - (see Plant Schedule)	R	68,000
<i>Gunning Water Supply Fund</i>		
Water Mains Replacement - hydrants and valves	RR	60,000
<i>Dalton Water Supply Fund</i>		
Water Mains Replacement - hydrants and valves	RR	20,000
<i>Taralga Water Supply Fund</i>		
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	RR	19,400
Water Mains Replacement - hydrants and valves	RR	100,000
Taralga Dam Structural Repairs	CG	250,000
Total Water Supply Services Expenditure		737,400
<u>SEWERAGE FUND</u>		
<i>Crookwell Sewerage Fund</i>		
Sewerage Pumping Station Upgrades/ pump replacements	RR	15,000
Sewer Main Rehabilitation/Renewal and condition assessment	R	200,000
IT Systems upgrade	RR	10,000
New Headworks Stop Screen/Grit Removal	R	1,100,000
Pipeline Upgrade from Headworks to Daff Plant	R	270,000
Pump Station Upgrade - Kennedy Street	R	600,000
<i>Gunning Sewerage Fund</i>		
Sewer Main Rehabilitation/Renewal and condition assessment	R	100,000
Grovner St Pump station upgrade	R	90,000
<i>Taralga Sewerage Fund</i>		
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	RR	4,531
Sewer Main Rehabilitation/Renewal and condition assessment	R	55,000
Macarthur Street Sewer Extension	R	50,000
Total Sewerage Services Expenditure		2,494,531
Total Environment Expenditure		4,261,931

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2025/2026
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2025/2026
<u>GENERAL FUND</u>		
3. ECONOMY		
<i>Financial Services</i>		
Authority procurement system implementation	R	110,000
Content Manager (TRIM) upgrade	R	95,000
Loans - Principal Reduction (Loan 173 Memorial Oval - Finalised 28/06/2029)	RR	104,070
Loans - Principal Reduction (Loan 174 Timber Bridges 2019-2020)	RR	207,722
Loans - Principal Reduction (Loan 175 - Timber Bridges 2020-2021)	RR	98,843
Loans - Principal Reduction (Loan 176 - MAAC Crookwell 2021-2022)	RR	45,711
Loans - Principal Reduction (Loan 177 - MAAC Heated Pool 2023-2024)	RR	81,239
<i>Administration and Corporate Support</i>		
Council Chambers and Admin Offices - Carpet replacement, painting/window rectification	RR	85,000
Gunning Administration Structural investigation & repairs	RR	30,000
<i>Information Technology</i>		
IT - Email security licences	RR	15,000
IT - Hardware PCs (includes 2nd monitor + Office software)	RR	30,000
IT - UPS Equipment	RR	18,599
IT - Network Improvements & Firewall Replacements	RR	57,050
IT - Servers Replacement/Upgrade	RR	
IT - Servers Upgrades - Operating Systems, Memory, Exchange	RR	6,381
IT - Smart Phones and Tablets	RR	17,500
IT - Telephone System Handset Additions & Replacements	RR	10,000
IT - Devices for Directors	R	5,000
Total Economy Expenditure		1,017,115

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2025/2026
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2025/2026
<u>GENERAL FUND AND DWM FUND</u>		
4. INFRASTRUCTURE		
<i>Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering</i>		
<i>Urban Local Roads</i>		
<u>Urban Unsealed Rd - Road Reconstruction and Sealing</u>		
Marks St Bigga (Cemetery Road) - Sealing of the existing unsealed road (0.650km)	RR	120,000
<u>Urban Sealed Rd - Road Pavement Rehabilitation</u>		
Warrataw Street - (Cullivan Street to Lerida Street) - Gunning	RR	200,000
Urban Sealed Roads - Bitumen Resealing	RR	170,000
<i>Roads to Recovery</i>		
Roads to Recovery Annual Grant Program \$1.92m (future 4 years TBD)	OG	
- Gravel Resheeting - Sapphire Rd	OG	80,000
- Gravel Resheeting - Grabine Rd	OG	160,000
- Gravel Resheeting - Ladevale Rd	OG	80,000
- Gravel Resheeting - Golspie Rd	OG	80,000
<u>Roads to Recovery - Rural Sealed Road Pavement Rehabilitation</u>		
Rural Local Sealed Road - Pavement Rehabilitation Breadalbane Road	OG	600,000
Rural Local Sealed Road - Pavement Rehabilitation Woodhouselee Road	OG	524,884
Rural Local Sealed Road - Pavement Rehabilitation Redground Road	OG	400,000
<i>Rural Local Roads</i>		
Gravel Resheeting Rural Local Roads (Transfer from Sec. 7.11 Reserve)	94E	250,000
Rural Local Sealed Road - Bitumen Resealing (30 year cycle)	RR	520,000
<i>Regional Roads</i>		
Resealing Program (RMS Block Grant funded)	OG	550,000
Heavy Patching (RMS Block Grant)	OG	332,000
<i>Footpaths and Cycleways</i>		
Traffic & Transport Cycleway Program - (100% RMS funded)	CG	20,000
<i>Kerb and Guttering</i>		
Kerb & Gutter - King Rd - (High School back gate to Crown Street on high school side)		
Kerb & Gutter - King Rd - (Laggan Road to High School back gate on high school side)	RR	380,000
Kerb & Gutter - Orchard Street Taralga	RR	100,000
Kerb & Gutter Capital Renewal Program (100% ULSC Funded)	RR	50,000

UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN CAPITAL EXPENDITURE BUDGET - 2025/2026 Capital Expenditure - Acquisition/Renewal of Assets		
Job Description	Funding Source	Budget Estimate 2025/2026
Other Infrastructure		
School - Rural Bus Stops - (Grant Funded)	CG	20,000
Stormwater and Drainage		
Orchard Street, Taralga - Stormwater Upgrade (Stormwater Reserves, future years TBD)	R	100,000
Housing		
Staff Accommodation Capital Replacements/Improvements (3 Houses)	RR	15,000
Engineering, Purchasing and Works Supervision		
Emulsion Tank	RR	100,000
Plant and Equipment Operations		
Motor Vehicle Net Replacement Cost - (see Motor Vehicle Schedule)	RR	303,500
Heavy Plant Fleet Net Replacement Cost - (see Plant Schedule)	RR	1,046,000
Workshop Plant and Tools	RR	4,000
Total Infrastructure Expenditure		6,205,384
Total Capital Works Expenditure		12,080,430

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2025/2026
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2025/2026
<u>Capital Works Funding by Fund:-</u>		
General Fund Expenditure		8,318,499
DWM Fund Expenditure		530,000
Water Supply Funds Expenditure		737,400
Sewerage Funds Expenditure		2,494,531
Total of All Funds Expenditure		12,080,430
<u>Capital Works Funding by Source:-</u>		
Transfer from Reserves		3,068,000
Section 7.11		340,000
Grants and Contributions - Capital		425,500
Loans and Borrowings		
Total Capital Works Funded by Capital Income		3,833,500
Grants and Contributions - Operating		2,806,884
Recurrent Revenue		5,440,046
Total Capital Works Funding		12,080,430

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2025/2026
Grants and Contributions Provided for Capital Purposes

Job Description	Type	Budget Estimate 2025/2026
<u>GENERAL FUND</u>		
1.COMMUNITY		
<i>Public Halls, Cultural Services, Community Centres and Museums</i>		
Gunning Hall - connecting pathways (grant funded)	CG	\$35,500
<i>Sporting Grounds and Parks and Gardens</i>		
Crookwell dog park (s7.11 developer contributions)	94E	\$40,000
Pat Cullen Reserve (s7.11 developer contributions)	94E	\$10,000
<i>Swimming Pools</i>		
Crookwell Pool - Irrigation and landscaping (s7.11 developer contributions)	94E	\$40,000
Total Community Income		\$125,500

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2025/2026
Grants and Contributions Provided for Capital Purposes

Job Description	Type	Budget Estimate 2025/2026
<u>GENERAL FUND</u>		
2. ENVIRONMENT		
<i>Town Planning and Development Control</i>		
<i>Section 7.11 - Development Contributions</i>		
Open Space	7.11I	\$34,800
Bushfire	7.11I	\$46,400
Community Facilities/Amenities	7.11I	\$57,900
Roads/Traffic Construction	7.11I	\$463,700
Extractive Industries	7.11I	\$17,500
Plan Administration	7.11I	\$9,300
<i>Domestic Waste Management (DWM)</i>		
Section 94 Contribution - Garbage Disposal and Facilities	7.11I	\$18,500
Village Landfill Remediation (capping of satellite transfer station)	R	\$350,000
DWM Plant - Net Replacement Cost (Transfer from DWM Reserve)	R	\$530,000
WATER SUPPLY FUND		
<i>Crookwell Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$32,700
Water Plant Fleet Net Replacement Cost - (see Plant Schedule)		\$68,000
<i>Gunning Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$19,300
<i>Dalton Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$2,900
<i>Taralga Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$11,700
Taralga Dam Repairs	CG	\$250,000
Total Water Supply Services Income		\$384,600

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2025/2026
Grants and Contributions Provided for Capital Purposes

Job Description	Type	Budget Estimate 2025/2026
SEWERAGE FUND		
<i>Crookwell Sewerage Fund</i>		
Sewerage Section 64 Development Contributions	7.11I	\$26,100
Sewer Main Rehabilitation / Renewal (transfer from reserves)	R	\$200,000
Pipeline Upgrade from Headworks to Daf Plant (4)	R	\$550,000
New Headworks Stop Screen/Grit Removal (3)	R	\$270,000
Pump Station Upgrade - Kennedy Street (1)	R	\$600,000
<i>Gunning Sewerage Fund</i>		
Sewerage Section 64 Development Contributions	7.11I	\$10,500
Sewer Main Rehabilitation/Renewal and condition assessment	R	\$100,000
Grovner St Pump station upgrade	R	\$90,000
<i>Taralga Sewerage Fund</i>		
Sewerage Section 64 Development Contributions	7.11I	\$7,000
Sewer Main Rehabilitation/Renewal and condition assessment	R	\$55,000
McArthur Street Sewer Extension	R	\$50,000
Total Sewerage Services Income		\$1,958,600
Total Environment Income		\$3,871,300

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2025/2026
Grants and Contributions Provided for Capital Purposes

Job Description	Type	Budget Estimate 2025/2026
<u>GENERAL FUND</u>		
3. ECONOMY		
<i>Financial Services</i>		
<i>Administration and Corporate Support</i>		
Authority procurement system implementation (IT reserve)	R	\$110,000
Content Manager (TRIM) upgrade (IT reserve)	R	\$95,000
Total Economy Income		\$205,000
<u>GENERAL FUND AND DWM FUND</u>		
4. INFRASTRUCTURE		
<i>Rural Local Roads</i>		
Gravel Resheeting Roads (Transfer from Sec. 7.11 Reserve)	94E	\$250,000
<i>Footpaths and Cycleways</i>		
Traffic & Transport Cycleway Program - (100% RMS funded)	G	\$20,000
<i>Other Infrastructure</i>		
School - Rural Bus Stops - (Grant Funded)	G	\$20,000
<i>Stormwater and Drainage</i>		
Stormwater Upgrade (Stormwater Reserves)	R	\$100,000
Total Infrastructure Income		\$390,000
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$4,591,800
<u>Direct Funding Towards Capital Works</u>		
Total Transfers from Reserves		\$3,068,000
Total Section 7.11 Transfers from Reserve		\$340,000
Total Loans		
Total Capital Grants and Contributions Income		\$425,500
Total Direct Funding Towards Capital Works		\$3,833,500
Total Section 7.11 Contributions Received - Not Funding This Years Capital Works		\$758,300
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$4,591,800

UPPER LACHLAN SHIRE COUNCIL

HEAVY PLANT REPLACEMENT SCHEDULE - 2025/2026

ALL COSTS ARE GST EXCLUSIVE

Fund	Plant No.	Rego Number	Plant Description	Hours/ kms	Year	Purchase	Trade	Written Down Value	Change Over Cost	Profit/ (Loss) on Sale
G	558	W59573	Variable Message Board	N/A	2010	\$30,000	\$1,000	\$1,980	\$29,000	(\$980)
G	692	75193D	Caterpillar 12M Platform 2 Grader	7,250	2014	\$570,000	\$160,000	\$58,967	\$410,000	\$101,033
DWM	693	XN32BX	Volvo Garbage Truck	10,000 hrs	2017	\$600,000	\$70,000	\$30,512	\$530,000	\$39,488
G	708	CC72WQ	Isuzu 8x4 Water Truck	200,000	2015	\$320,000	\$100,000	\$23,938	\$220,000	\$76,062
G	788	78930D	John Deere 9009A Mower	1,400	2018	\$150,000	\$35,000	\$28,912	\$115,000	\$6,088
G	884	34080E	Husqvarna Z560X Mower	1,000	2022	\$32,000	\$6,000	\$6,886	\$26,000	(\$886)
G	885	34081E	Husqvarna Z560X Mower	800	2022	\$32,000	\$6,000	\$6,886	\$26,000	(\$886)
G	New		Smooth drum vibrating roller	N/A		\$220,000	\$0		\$220,000	
			Total Heavy Plant & Equipment			\$1,954,000	\$378,000	\$158,081	\$1,576,000	\$219,919

UPPER LACHLAN SHIRE COUNCIL

MOTOR VEHICLE REPLACEMENT SCHEDULE - 2025/2026

Fund	Plant No.	Rego Number	Current Vehicle	kms	Year	Purchase	Trade	Written Down Value	Change Over Cost	Profit/ (Loss) on Sale
G	597	BP45FZ	Holden Omega Utility (Gunning store)	190,000	2012	\$40,000	\$10,000	\$2,367	\$30,000	\$7,633
W	834	CZ35EJ	Isuzu D-Max Taralga Water	105,000	2021	\$50,000	\$22,000	\$8,695	\$28,000	\$13,305
G	836	CZ58EJ	Subaru Outback Premium Petrol	180,000	2021	\$50,000	\$10,000	\$0	\$40,000	\$10,000
G	839	ENQ34V	Toyota Fortuner GX SUV	125,000	2021	\$50,000	\$24,000	\$11,945	\$26,000	\$12,055
G	846	DA56UH	Toyota Rav 4 Hybrid	90,000	2021	\$50,000	\$22,000	\$10,815	\$28,000	\$11,185
G	847	DA57UH	Toyota Rav 4 Hybrid	90,000	2021	\$50,000	\$22,000	\$10,815	\$28,000	\$11,185
G	849	EPS22V	Mitsubishi GLX-R Triton	130,000	2021	\$50,000	\$25,000	\$16,125	\$25,000	\$8,875
G	850	DA61UH	Toyota Rav 4 Hybrid	110,000	2021	\$50,000	\$22,000	\$10,815	\$28,000	\$11,185
G	853	ENQ34X	Pajero Sport exceed	100,000	2021	\$58,000	\$28,000	\$13,933	\$30,000	\$14,067
G	856	DB70BV	Subaru Outback	180,000	2021	\$40,500	\$10,000	\$11,164	\$30,500	(\$1,164)
W	857	DB59TI	Subaru Outback	180,000	2021	\$50,000	\$10,000	\$11,809	\$40,000	(\$1,809)
G	877	DC85LW	Subaru Outback	105,000	2022	\$50,000	\$12,000	\$15,323	\$38,000	(\$3,323)
			Total Motor Vehicles			\$588,500	\$217,000	\$123,806	\$371,500	\$93,194

FUND SUMMARY

Fund			Fund			Purchase	Trade	Written Down Value	Change Over Cost	Profit/ (Loss) on Sale
G			General Fund			\$1,842,500	\$493,000	\$230,871	\$1,349,500	\$262,129
W			Water Fund			\$100,000	\$32,000	\$20,504	\$68,000	\$11,496
S			Sewer Fund			\$0	\$0	\$0	\$0	\$0
DWM			Domestic Waste Fund			\$600,000	\$70,000	\$30,512	\$530,000	\$39,488
			Total All Funds			\$2,542,500	\$595,000	\$281,887	\$1,947,500	\$313,113

Loan Estimates 2025/2026											
Interest		Accrual to	Previous	Interest pmts per loan repayment schedule						Accrual to	Total Interest
Loan #	Ledger #	30/06/2025	Pmt Date	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Next Pmt.	Pmt. Date	30/06/2026	2025/2026
172	REPAID									-	-
173	01.22009.2502		30-06-25	6,219.10	29-12-25	5,479.74	29-06-26	4,755.78	29-12-26	25.99	11,724.83
174	01.22010.2502	(3,664.05)	08-06-25	30,568.66	07-12-25	29,220.61	08-06-26	28,008.00	07-12-26	3,357.12	59,482.34
175	01.22012.2502	(843.03)	06-06-25	6,444.11	05-12-25	6,002.23	06-06-26	5,424.59	05-12-26	709.65	12,312.96
176	01.22013.2502	(11,213.47)	24-03-25	20,825.01	22-09-25	20,385.95	23-03-26	20,047.93	22-09-26	10,845.60	40,843.10
177	01.22014.2502	(2,280.16)	14-06-25	26,079.38	14-12-25	24,947.87	14-06-26	23,784.39	14-12-26	2,079.51	50,826.60
Sub-total		(18,000.72)		90,136.27		86,036.40		82,020.69		17,017.88	175,189.83
Sub-total											
Sub-total											
170	13.13000.2502	(2,058.54)	07-02-25	2,605.57	07-08-25	2,601.76	09-02-26	2,430.79	07-08-26	1,914.76	5,063.54
170	12.12000.2502	(8,814.16)	07-02-25	11,156.39	07-08-25	11,140.09	09-02-26	10,408.04	07-08-26	8,198.51	21,680.83
Sub-total		(10,872.71)		13,761.96		13,741.85		12,838.83		10,113.27	26,744.37
Total		(28,873.42)		103,898.23		99,778.25		94,859.52		27,131.15	201,934.20
Principal		Bal		Principal pmts per loan repayment schedule						Balance	
Loan #	Ledger #	1/07/2025	Ledger #	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Total Pmts.	Check	30/06/2026	Variance
172	REPAID										
173	01.6200.6200.751	434,577.68	01.60009.4900	51,665.34	29-12-25	52,404.70	29-06-26	104,070.04	330,507.64	330,507.64	
174	01.6200.6200.856	2,339,895.84	01.60011.4900	103,186.93	07-12-25	104,534.97	08-06-26	207,721.90	2,132,173.94	2,132,173.94	
175	01.6200.6200.857	624,760.91	01.60012.4900	49,200.75	05-12-25	49,642.63	06-06-26	98,843.39	525,917.52	525,917.52	
176	01.6200.6200.858	1,073,636.30	01.60013.4900	22,635.79	22-09-25	23,074.85	23-03-26	45,710.65	1,027,925.65	1,027,925.65	
177	01.6200.6200.859	923,164.01	01.60014.4900	40,053.51	14-12-25	41,185.03	14-06-26	81,238.54	841,925.47	841,925.47	
Sub-total		5,396,034.74	Sub-total	266,742.32		270,842.19		537,584.51		4,858,450.23	
Sub-total			Sub-total								
Sub-total			Sub-total								
170	13.13950.6200.854	79,974.57	13.13600.4900	2,263.56	07-08-25	2,267.36	09-02-26	4,530.92	75,443.65	75,443.65	
170	12.12950.6200.854	342,430.54	12.12600.4900	9,691.96	07-08-25	9,708.27	09-02-26	19,400.23	323,030.31	323,030.31	
Sub-total		422,405.11	Sub-total	11,955.52		11,975.63		23,931.15		398,473.96	
Total		5,818,439.85	Total	278,697.84		282,817.82		561,515.66		5,256,924.19	0.00
Proposed Loans											
Interest		Accrual to	Previous	Interest pmts per loan repayment schedule						Accrual to	Total Interest
Loan #	Ledger #	30/06/2025	Pmt Date	Pmt. 1	Pmt. Date	Pmt. 2	Pmt. Date	Next Pmt.	Pmt. Date	30/06/2026	2025/2026
											-
Crookwell Waste Centre 2026					31-05-26		31-05-26		30-11-2		

FEES AND CHARGES
2025/2026
UPPER LACHLAN SHIRE COUNCIL
DRAFT
Schedule of Fees

Page F1	Community
Page F4	Environment
Page F16	Economy
Page F18	Infrastructure
Page F22	Water Supply Services
Page F23	Sewerage Services

Note: All fees or charges set by legislation or regulation are subject to change in conjunction with the relevant legislation or regulation.

Title of Fee/Charge	GST Status	Fees for 2025/2026
COMMUNITY		
<u>Hire of Gunning Shire Hall</u>		
Full Hall (includes kitchen) per day	GST incl.	\$340.00
Main Hall	GST incl.	\$206.00
Hourly rate for permanent bookings	GST incl.	\$26.00
Supper Room	GST incl.	\$103.00
Kitchen	GST incl.	\$121.00
Cleaning Fee	GST incl.	\$113.00
Security Deposit / Bond (lodged at time of booking)	No GST	\$309.00
Security Deposit / Bond (if alcohol consumed lodged at booking)	No GST	\$515.00
Cleaning Fee (if hall is not left in a satisfactory condition)	GST incl.	Bond less actual cost
Fees for use of the hall overnight - (per night)	GST incl.	\$520.00
<u>Hire of Taralga Memorial Hall</u>		
Main Hall - Full Day (8hrs-9am-5pm) - General Public	GST incl.	\$309.00
Main Hall - Full Day (8hrs-9am-5pm) - Not For Profit Organisation	GST incl.	\$216.00
Main Hall - Night (After 5pm) - General Public	GST incl.	\$275.00
Main Hall - Night (After 5pm) - Not For Profit Organisation	GST incl.	\$192.00
Main Hall - Half Day - General Public	GST incl.	\$151.00
Main Hall - Half Day - Not For Profit Organisation	GST incl.	\$106.00
Main Hall Rehearsals (for Future Booked Events) - General Public	GST incl.	\$47.00
Main Hall Rehearsals (for Future Booked Events) - Not For Profit Organisation	GST incl.	\$33.00
Supper Room - General Public	GST incl.	\$75.00
Supper Room - Not For Profit Organisation	GST incl.	\$54.00
Foyer Area - General Public	GST incl.	\$41.00
<i>* Not for Profit organisations eligible to receive 30% discount on above Hire Fees only</i>		
Foyer Area - Not for Profit	GST incl.	\$31.00
Security Deposit / Bond (lodged at time of booking)	No GST	\$155.00
Security Deposit / Bond (if alcohol consumed lodged at booking)	No GST	\$309.00
Heating System - Gas Consumption \$1.8 per litre		
<u>Hire of Community Centres</u>		
Hire of Old Gunning Court House (Court Room) - per hour	GST incl.	\$34.00
Hire of Old Gunning Court House (Court Room) - Max 8 hrs (plus cleaning costs if necessary)	GST incl.	\$118.00
Hire of Old Taralga Court House - per hour	GST incl.	\$34.00
Hire of Old Taralga Court House - per day - (max 8 hrs - plus cleaning costs if necessary)	GST incl.	\$118.00
Cleaning Fee	GST incl.	\$46.00
Security Deposit / Bond (lodged at time of booking)	No GST	\$155.00
Community Room - per session - Not for Profit organisation	GST incl.	\$15.00
Community Room - per hour - Private individuals or groups	GST incl.	\$10.00
Community Room - per session - Commercial bodies	GST incl.	\$54.00
<u>Lease Agreements</u>		
Hire of Tony Foley Centre - Gunning District Community & Health Service	GST incl.	Lease Fees
<u>Companion Animals Act</u>		
<u>Lifetime Registration Fees - As per Legislation</u>		
Dog – Registration fee (by 12 weeks or when sold if earlier than 12 wk)	GST incl.	\$80.00
Dog – Additional fee (dog not desexed by 6 months)	GST incl.	\$190.00
Dog – Registration Combined Fees (for not desexing dog by 6 months)	GST incl.	\$270.00
Dog – Registration (by eligible pensioner)	GST incl.	\$35.00
Dog - Desexed (sold/ transferred from pund/shelter or rehoming Organisation)		No charge
Dog - Registrations (not recommended)	GST incl.	\$80.00
Dog - Registration (not recommended eligible pensioner)	GST incl.	\$35.00
Dog - Registration (recognised breeder)	GST incl.	\$80.00
Dog - Working		No charge
Dog - Service of the State		No charge
Assistance Animal		No charge
Cat - Registration fee (by 12 weeks or when sold if earlier than 12 wk)	GST incl.	\$70.00
Cat - Registration (eligible pensioner)	GST incl.	\$35.00
Cat - Desexed (sold/ transferred from pound/shelter or rehoming Organisation)		No charge
Cat - Registration (not recommended)	GST incl.	\$70.00
Cat - Registration (not recommended - eligible pensioner)	GST incl.	\$35.00
Cat - Registration (recognised breeder)	GST incl.	\$70.00
Registration late fee	GST incl.	\$23.00
Dangerous / restricted dog enclosure certificate of compliance	GST incl.	\$167.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
Annual Permits		
Cat (not desexed by four months of age)	GST incl.	\$99.00
Dangerous Dog	GST incl.	\$237.00
Restricted Dog	GST incl.	\$237.00
Permit late fee	GST incl.	\$23.00
Microchipping Fee	GST incl.	Vet cost + 20%
Release Fee per Dog/Cat (Note: Dog must be registered before release)		
- First Release	GST Exempt	\$77.00
Repeat Offender Release	GST Exempt	\$113.00
Second day and thereafter		per day \$50.00
Surrender Fee - Standard Dog		\$206.00
Surrender Fee - Puppy		\$52.00
Surrender Fee - Aggressive		\$309.00
Veterinary Costs (eg. Euthanasia etc.)		Vet cost + 20%
Sale of Dog / Cat (requires payment of all registration fees, sustenance charges plus micro chipping costs)	See Above	At full cost recovery plus GST where applicable
Stock Impounding		
Administration Fee	GST Exempt	\$159.00
Transportation of Stock (Round Trip Charged)	GST Exempt	At full cost recovery + 15%
Sustenance Fee per animal per day.		
- Cattle	GST Exempt	\$38.00
- Horses	GST Exempt	\$38.00
- Sheep	GST Exempt	\$32.00
- Goats	GST Exempt	\$32.00
Sustenance (other than those listed)	GST Exempt	At full cost recovery
Veterinary Services for impounded animals	GST incl.	At full cost recovery + 20%
Swimming Pool Charges		
Crookwell and Gunning		
Entrance Fees		
- Adults	GST incl.	\$9.00
- Children	GST incl.	\$6.00
- Family of 2 adults and 3 children. (Any additional children \$3.00 each)	GST incl.	\$20.00
- Spectators		Free of Charge
- Concessions	GST incl.	\$5.00
Under 2 years free admission		Free of Charge
Private hire of Swimming Pool - Per Hour	GST incl.	\$216.00
Season Tickets (for unlimited season access to the Gunning pool)		
- Family	GST incl.	\$200.00
- Adults	GST incl.	\$130.00
- School Children	GST incl.	\$80.00
School Approved events/carnival/learn to swim per student	GST incl.	\$2.00
Upper Lachlan Shire - Sporting Field Charges		
*Application per event required for any school event fee waivers.		
ULSC Sports levy per person per sport - Senior (not including field charges)	GST incl.	\$52.00
ULSC Sports levy per person per sport - Junior (18 years or younger) (not including field charges)	GST incl.	\$15.00
Upper Lachlan Shire Sports Field Charge all sports codes (per season, includes weekly mowing and initial line marking of up to 2 fields)	GST	\$680.00
Casual Sport Field Hire (per day or part thereof)	GST incl.	\$309.00
Line Marking (one-off)	GST incl.	\$103.00
Crookwell Memorial Oval - Function Space (per season)		
- access to meeting room included in season field hire		\$52.00
- Security Deposit / Bond	No GST	\$206.00
- Cleaning Fee (if venue is not left in a satisfactory condition)	GST incl.	Greater of \$250 or actual cost
Crookwell Memorial Oval - Function Space (per event, per day)	GST incl.	\$155.00
Crookwell Memorial Oval - Function Space (per event, per half-day)	GST incl.	\$77.00
Polling Day Election Hire - exclusivity, AEC NSW Electoral Commission (per day)	GST incl.	\$979.00
- Security Deposit / Bond (lodged at time of booking)	No GST	\$515.00
- Security Deposit / Bond (if alcohol consumed lodged at booking)	No GST	\$1,030.00
- Cleaning Fee (if venue is not left in a satisfactory condition)	GST incl.	Bond less actual cost
Crookwell Memorial Oval - use of Lighting	GST incl.	\$7.00 per side per hour
Memorial Oval Lighting - Avdata access key (one-off purchase)	GST incl.	\$46.00
Jean Todkill - Use of Toilet and Canteen (one-off, includes cleaning, opening and closing)	GST incl.	\$52.00
Lin Cooper - Use of Toilet and Canteen (one-off, includes cleaning, opening and closing)	GST incl.	\$52.00
Jean Todkill - Use of Toilet and Canteen (per season includes weekly toilet clean and unlocking/locking toilets)	GST incl.	\$412.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
Lin Cooper - Use of Toilet and Canteen (per season includes weekly toilet clean and unlocking/locking toilets)	GST incl.	\$412.00
Showground Hire (per day)	GST incl.	\$309.00
Sports Field Key Deposit / Bond (Per Key)	GST incl.	\$103.00
Sports Field Key Replacement Fee (per key)	GST incl.	\$52.00
Showground Boind (per event)	GST incl.	\$206.00
Gunning Showground - Sportsground Oval Hire (per day)	GST incl.	\$155.00
Gunning Showground - Campdraft Arena Hire (per day)	GST incl.	\$155.00
Gunning Showground - Horse Stables Hire (per day)	GST incl.	\$52.00
Gunning Showground - Canteen Hire (per day)	GST incl.	\$52.00
Gunning Showground - Power Boxes Flat Rate per day per box (Event Only)	GST incl.	\$31.00
Gunning Showground - Change Room Facilities Flat Rate per day (Events/Sport only)	GST incl.	\$62.00
Gunning Showground - Season bookings for changerooms and canteen (Events/Sports only)	GST incl.	\$62.00
Gunning Showground - Canteen Facilities Flat Rate per day (Events/sport only)	GST incl.	\$412.00
Gunning Showground Oval Horse Event Hire flat rate daily rate	GST incl.	\$618.00
\$20 million dollars public liability insurance required (copy of policy to be supplied to Council upon request)		
Circus hire fees or similar use (Gunning and Dalton Only - weekly rate)	GST incl.	\$1,030.00
- Security deposit - refundable	No GST	\$1,236.00
Library		
<u>Printouts + Photocopying (per page)</u>		
Black & White		
A4 + A3	GST incl.	\$0.30
Colour		
A4 + A3	GST incl.	\$0.70
<u>Laminating</u>		
A4	GST incl.	\$2.50
A3	GST incl.	\$4.00
ID Cards	GST incl.	\$1.00
<u>Scanning</u>		
per scan	GST incl.	\$0.50
<u>Library Fees</u>		
Inter Library Loans (per item) - if received from another Public Library	GST incl.	\$10.00
Inter Library Loans (per item)	GST incl.	As per current ALIA/ILRS fee
Library Bags	GST incl.	\$2.00
Membership Card replacement	GST Exempt	\$4.00
Book Group (per group) - Annual Registration	GST Exempt	\$100.00
Damaged/lost items (per item)	GST Exempt	As estimated by Library Manager

Title of Fee/Charge	GST Status	Fees for 2025/2026
ENVIRONMENT		
Dwelling Entitlement Search		
Search of record and report prepared regarding dwelling entitlement potential	GST Exempt	\$464.00
Pre DA Advice - Simple		Free
Simple - Written Response		\$258.00
Complex > \$1m		\$1,030.00
Complex > \$5m		\$3,090.00
Development Application Fees		
In accordance with the <i>Environmental Planning and Assessment Regulation 2021</i> , the Fee unit amount is \$111.32 for 2024-25, it is unknown if this will change for 2025-26		
Item 2.1		
Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated cost of development—		
Development Application Fee for development involving erection of a building (other than a dwelling-house with an estimated cost of construction of \$100,000 or less), carrying out of work or demolition of a work or building: (Cl.246B) (2.1)		
Estimated cost of Development:		
\$0.00 - \$5,000	GST Exempt	1.29 fee units
\$5,001 - \$50,000	GST Exempt	(a) base fee (1.98 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$5,000 (\$3)
\$50,001 - \$250,000	GST Exempt	(a) base fee (4.12 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$50,000 (\$3.64)
\$250,001 - \$500,000	GST Exempt	(a) base fee (13.56 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$250,000 (\$2.34)
\$500,001 - \$1,000,000	GST Exempt	(a) base fee (20.41 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$500,000 (\$1.64)
\$1,000,001 - \$10,000,000	GST Exempt	(a) base fee (30.58 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$1 million (\$1.44)
More than \$10,000,000	GST Exempt	(a) base fee (185.65 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$10,000,000 (\$1.19)
Integrated Development and Concurrence(Cl 252A & Cl.253)		
Item 2.2		
Development Application Fee for development for the purpose of one or more advertisements, but only if the fee under this item exceeds the fee payable under item 2.1	GST Exempt	(a) 1 advertisement (3.33 fee units) plus; (b) for each additional advertisement (\$93)
Item 2.3		
Development Application Fee for development involving erection of a dwelling-house with an estimated cost of construction of \$100,000 or less. (Cl.247)	GST Exempt	5.32 fee units
Item 2.4		
Development application fee for subdivision (other than strata subdivision) involving the opening of a Public Road. (Cl.249)	GST Exempt	(a) base fee (7.77 fee units), plus (b) for each additional lot create by subdivision (\$65)
Item 2.5		
Development application fee for subdivision (other than strata subdivision) NOT involving the opening of a Public Road. (Cl.249)	GST Exempt	(a) base fee (3.86 fee units), plus (b) for each additional lot create by subdivision (\$53)
Item 2.6		
Development application fee for strata subdivision. (Cl.249)	GST Exempt	(a) base fee (3.86 fee units), plus (b) for each additional lot create by subdivision (\$65)
Item 2.7		
Development application fee for the development that does not involve erection of a building, carrying out of a work, subdivision of land or demolition of a building or work. (Cl.250)	GST Exempt	3.33 fee units
Part 3 Schedule 1 Environmental Planning and Assessment Regulation 2000		
Additional fees for development applications - other than State significant development	GST Exempt	
Item 3.1		
Additional fee for development application for integrated development	GST Exempt	(a) fee payable to consent authority (1.64 fee units) (b) fee payable to approval body (3.74 fee units)
Item 3.2		
Additional fee for development application for development requiring concurrence, other than if concurrence is assumed under this Regulation, section 55	GST Exempt	(a) fee payable to consent authority (1.64 fee units) (b) fee payable to approval body (3.74 fee units)

Title of Fee/Charge	GST Status	Fees for 2025/2026
Item 3.3 Additional fee for development application for designated development	GST Exempt	10.76 fee units
Item 3.4 Additional fee development application that is referred to design review panel for advice for advertisement/notice of prohibited development. (Cl.252)	GST Exempt	35.08 fee units
Item 3.5 Giving notice for designated development	GST Exempt	25.96 fee units
Item 3.6 Giving notice for nominated integrated development, threatened species development or Class 1 aquaculture development	GST Exempt	12.92 fee units
Item 3.7 Giving notice for prohibited development	GST Exempt	12.92 fee units
Item 3.8 Giving notice for other development for which a community participation plan requires notice to be given	GST Exempt	12.92 fee units
Part 4 Schedule 1 Environmental Planning and Assessment Regulation 2000 Fees for modification of development consents - other than State significant development	GST Exempt	
Item 4.1 Modification application under the Act, section 4.55(1)	GST Exempt	0.83 fee units
Item 4.2 Modification application— (a) under the Act, section 4.55(1A), or (b) under the Act, section 4.56(1) that involves, in the consent authority's opinion, minimal environmental impact	GST Exempt	Lesser of - (a) 7.54 fee units, or (b) 50% fee for original application
Item 4.3 Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original development application was— (a) less than 1 fee unit, or (b) 1 fee unit or more and the original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building	GST Exempt	50% fee for original application
Item 4.4 Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if— (a) the fee for the original development application was 1 fee unit or more, and (b) the original development application involved the erection of a dwelling house with an estimated cost of \$100,000 or less	GST Exempt	2.22 fee units
Item 4.5 Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated cost of development of— Up to \$5,000	GST Exempt	0.64 fee units
\$5,001–\$250,000—	GST Exempt	(a) base fee, plus 0.99 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000 - \$1.50
\$250,001–\$500,000—	GST Exempt	(a) base fee, plus 5.85 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$250,000 - \$0.85
\$500,001–\$1 million—	GST Exempt	(a) base fee, plus 8.33 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000 - \$0.50
\$1,000,001–\$10 million—	GST Exempt	(a) base fee, plus 11.54 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1 million - \$0.40
More than \$10 million—	GST Exempt	(a) base fee, plus 55.40 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million - \$0.27
Item 4.6 Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	GST Exempt	7.78 fee units
Item 4.7 Additional fee for modification application that is accompanied by statement of qualified designer	GST Exempt	8.89 fee units
Item 4.8 Additional fee for modification application that is referred to design review panel for advice	GST Exempt	35.08 fee units
Item 4.9 Submitting modification application under the Act, section 4.55(1A) or (2) on the NSW planning portal	GST Exempt	0.40 fee units

Title of Fee/Charge	GST Status	Fees for 2025/2026
Part 5 Schedule 1 Environmental Planning and Assessment Regulation 2000		
Fees for application for State significant development and approval of State significant infrastructure	GST Exempt	
Item 5.1		
Application involving the erection of a building, the carrying out of a work or the demolition of a work or building, other than in relation to a marina or extractive industry referred to in item 5.2 or 5.3, with an estimated cost of development of—	GST Exempt	
Up to \$5,000	GST Exempt	8.77 fee units
\$5,001–\$50,000	GST Exempt	(a) base fee, plus 8.77 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000 - \$23.33
\$50,001–\$100,000	GST Exempt	(a) base fee, plus 21.05 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$50,000 - \$70
\$100,001–\$200,000	GST Exempt	(a) base fee, plus 61.98 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$100,000 - \$4.50
\$200,001–\$500,000	GST Exempt	(a) base fee, plus 67.25 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$200,000 - \$5.83
\$500,001–\$1 million	GST Exempt	(a) base fee, plus 87.71 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000 - \$5.00
\$1,000,001–\$2 million	GST Exempt	(a) base fee, plus 116.95 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1million - \$1.00
\$2,000,001–\$3 million	GST Exempt	(a) base fee, plus 128.64 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$2million - \$0.50
\$3,000,001–\$4 million	GST Exempt	(a) base fee, plus 134.49 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$3million - \$0.70
\$4,000,001–\$5 million	GST Exempt	(a) base fee, plus 142.68 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$4million - \$0.80
\$5,000,001–\$8 million	GST Exempt	(a) base fee, plus 152.03 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5million - \$1.00
\$8,000,001–\$9 million	GST Exempt	(a) base fee, plus 187.11 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$8million - \$1.50
\$9,000,001–\$10 million	GST Exempt	(a) base fee, plus 204.66 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$9million - \$2.50
\$10,000,001–\$50 million	GST Exempt	(a) base fee, plus 233.90 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million - \$1.00
\$50,000,001–\$100 million	GST Exempt	(a) base fee, plus 701.69 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$50million - \$0.60
\$100,000,001–\$200 million	GST Exempt	(a) base fee, plus 1052.53 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$100million - \$0.50
\$200,000,001–\$300 million	GST Exempt	(a) base fee, plus 1637.27 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$200million - \$0.35
\$300,000,001–\$400 million	GST Exempt	(a) base fee, plus 2046.59 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$300million - \$0.81
More than \$400 million	GST Exempt	(a) base fee, plus 2993.86 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$400million - \$0.64

Title of Fee/Charge	GST Status	Fees for 2025/2026
Item 5.2 Application involving the erection of a building or the carrying out of a work for the purposes of a marina	GST Exempt	(a) base fee, plus 66.19 fee units (b) for each moored vessel or, if the development involves an extension of a marina, for each additional vessel that can be moored as a result of the extension \$565
Item 5.3 Application involving an extractive industry, other than mining	GST Exempt	(a) base fee, plus 66.19 fee units (b) for each tonne of material to be extracted annually, determined by Planning Secretary by reference to a genuine estimate of average annual weight of material to be extracted, plus - \$0.06 (c) an additional fee if the application involves the erection of a building, being the maximum fee calculated in accordance with this Regulation for the erection of a building
Item 5.4 Application involving minor subdivision	GST Exempt	9.94 fee units
Item 5.5 Application involving strata subdivision	GST Exempt	9.94 fee units
Item 5.6 Application involving other subdivision	GST Exempt	(a) base fee, plus 66.19 fee units (b) for each hectare, or part hectare, of land being subdivided - \$340 (The maximum fee payable is 397.62 fee units, including the base fee and additional fee)
Part 6 Schedule 1 Environmental Planning and Assessment Regulation 2000 Additional fees for applications for State significant development and approval of State significant infrastructure	GST Exempt	
Item 6.1 Application for consideration of planning proposal under the Act, section 4.38(5) in relation to a development application for State significant development	GST Exempt	(a) base fee, plus 264.89 fee units (b) for each hectare, or part hectare, of area of development site - \$1130
Item 6.2 Additional fee for application for approval of critical State significant infrastructure	GST Exempt	584.74 fee units
Item 6.3 Making an environmental impact statement publicly available in relation to an application	GST Exempt	33.10 fee units
Item 6.4 Modification application for State significant development	GST Exempt	(a) under the Act, section 4.55(1) 9.94 fee units (b) under the Act, section 4.55(1A) 58.47 fee units
Item 6.5 Modification request for State significant infrastructure	GST Exempt	(a) involving a minor matter, such as a minor error, misdescription or miscalculation 9.94 fee units (b) involving minor environmental assessment - 58.47 fee units
Item 6.6 Modification application for State significant development or modification request for State significant infrastructure other than item 6.4 or 6.5	GST Exempt	Greater of— (a) 50% fee paid for original development application or application for approval, or (b) 58.47 fee units
Item 6.7 Giving of notice of modification application for State significant development or modification request for State significant infrastructure, other than notice on the NSW planning portal	GST Exempt	33.10 fee units
Item 6.8 Submitting modification application under the Act, section 4.55(1A) or (2) for State significant development or modification request for State significant infrastructure on the NSW planning portal	GST Exempt	0.40 fee units
Part 7 Schedule 1 Environmental Planning and Assessment Regulation 2000 Fees for reviews and appeals	GST Exempt	
Item 7.1 Application for review under the Act, section 8.3 that relates to a development application not involving the erection of a building, the carrying out of a work or the demolition of a work or building	GST Exempt	50% fee for original development application
Item 7.2 Application for review under the Act, section 8.3 that relates to a development application involving the erection of a dwelling house with an estimated cost of \$100,000 or less	GST Exempt	2.22 fee units

Title of Fee/Charge	GST Status	Fees for 2025/2026
Item 7.3 Application for review under the Act, section 8.3 that relates to a development application, not referred to in item 7.1 and 7.2 for development with an estimated cost of Up to \$5,000	GST Exempt	
	GST Exempt	0.64 fee units
\$5,001–\$250,000	GST Exempt	(a) base fee, plus 1 fee unit (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000 - \$1.50
\$250,001–\$500,000	GST Exempt	(a) base fee, plus 5.85 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$250,000 - \$0.85
\$500,001–\$1 million	GST Exempt	(a) base fee, plus 8.33 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000 - \$0.50
\$1,000,001–\$10 million	GST Exempt	(a) base fee, plus 11.54 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1 million - \$0.40
More than \$10 million	GST Exempt	(a) base fee, plus 55.40 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million - \$0.27
Item 7.3A Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of— Up to \$5,000	GST Exempt	0.64 fee units
	GST Exempt	(a) base fee, plus 1 fee unit (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$5,000 - \$1.50
\$5,001–\$250,000	GST Exempt	
	GST Exempt	(a) base fee, plus 5.85 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$250,000 - \$0.85
\$250,001–\$500,000	GST Exempt	
	GST Exempt	(a) base fee, plus 8.33 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$500,000 - \$0.50
\$500,001–\$1 million	GST Exempt	
	GST Exempt	(a) base fee, plus 11.54 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$1 million - \$0.40
\$1,000,001–\$10 million	GST Exempt	
	GST Exempt	(a) base fee, plus 55.40 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$10 million - \$0.27
More than \$10 million	GST Exempt	
Item 7.4 Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated cost of development is	GST Exempt	(a) less than \$100,000 - 0.64 fee units (b) \$100,000–\$1 million - 1.75 fee units (c) more than \$1 million - 2.92 fee units
Item 7.5 Appeal against determination of modification application under the Act, section 8.9	GST Exempt	50% fee that was payable for the application the subject of appeal
Item 7.6 Submitting application for review of a determination under the Act, section 8.3 on the NSW planning portal	GST Exempt	0.05 fee units
Item 7.7 Notice of application for review of a determination under the Act, section 8.3	GST Exempt	7.25 fee units
Part 8 Schedule 1 Environmental Planning and Assessment Regulation 2000 Fees for site compatibility certificates and site verification certificates under SEPPs	GST Exempt	
Item 8.1 Application for site compatibility certificate under State Environmental Planning Policy (Housing) 2021	GST Exempt	(a) base fee, plus 3.10 fee units (b) for each dwelling - \$42.00 (The maximum fee payable is 6.26 fee units, including the base fee and additional fee)
Item 8.2 Application for site compatibility certificate under State Environmental Planning Policy (Transport and Infrastructure) 2021, Chapter 2 or 3	GST Exempt	(a) base fee, plus 3.10 fee units (b) for each hectare, or part hectare, of area of land \$265.00 (The maximum fee payable is 6.26 fee units, including the base fee and additional fee)
Item 8.3 Application for site verification certificate under State Environmental Planning Policy (Resources and Energy) 2021, Part 2.4	GST Exempt	43.75 fee units

Title of Fee/Charge	GST Status	Fees for 2025/2026
Item 8.4 Submitting application for site compatibility certificate on the NSW planning portal	GST Exempt	0.40 fee units
Item 8.5 Application for traffic certificate under State Environmental Planning Policy (Transport and Infrastructure) 2021, Chapter 6		4.38 fee units
Part 9 Schedule 1 Environmental Planning and Assessment Regulation 2000		
Other fees	GST Exempt	
Item 9.1 Consideration of request for the Minister or Planning Secretary to refer matter to the Independent Planning Commission or a Sydney district or regional planning panel under this Regulation, section 262(1)	GST Exempt	57.46 fee units
Item 9.2 Referral of matter by the Minister or Planning Secretary to the Independent Planning Commission or a Sydney district or regional planning panel under this Regulation, section 262(2)	GST Exempt	172.38 fee units
Item 9.3 Submitting complying development certificate on the NSW planning portal	GST Exempt	0.36 fee units
Item 9.4 Submitting application for construction certificate, subdivision works certificate, occupation certificate, subdivision certificate, building information certificate or complying development certificate on the NSW planning portal	GST Exempt	0.40 fee units
Item 9.5 Payment of monetary contribution or levy under the Act, Division 7.1 on the NSW planning portal	GST Exempt	0.05 fee units
Item 9.6 Submitting planning agreement on the NSW planning portal	GST Exempt	0.05 fee units
Item 9.7 Application for planning certificate under the Act, section 10.7(1)	GST Exempt	0.62 fee units
Item 9.8 Additional fee if planning certificate includes advice under the Act, section 10.7(5)	GST Exempt	0.94 fee units
Item 9.9 Provision of certified copy of a document, map or plan under the Act, section 10.8(2)	GST Exempt	0.62 fee units
Item 9.10 Public hearing by Independent Planning Commission under the Act, section 2.9(1)(d)	GST Exempt	a) base fee, plus 661.93 fee units (b) additional fee for estimated costs of hearing - \$66,192.50
Item 9.11	GST Exempt	\$1,000.00
Item 9.12 Further assessment of request referred to in item 9.11 involving a lot with an area of more than 2ha under State Environmental Planning Policy (Biodiversity and Conservation) 2021, section 13.16D	GST Exempt	\$1,000.00
Item 9.13 Maximum additional fee if application to modify biodiversity certification requires the Minister to review significant ecological data	GST Exempt	\$1,000.00
<u>Heritage Development Applications</u>		
Development application for what would otherwise be exempt development but for being a Heritage Item / Heritage Conservation Area.	GST Exempt	\$330.00
Development Application for works on Listed Heritage Items	GST Exempt	\$330.00
Neighbour Notification		
Neighbour Notification Fee	GST Exempt	\$309.00
Advertising fee where identified under the CPP	GST Exempt	\$309.00
Plan first Levy		
For each development application lodged having an estimated cost exceeding \$50,000	GST Exempt	0.00025% of the cost of the development
Flood information		
Provision of flood data	GST Exempt	\$180.00
Electronic Lodgement		
Scanning of plans, applications or similar for lodgement on the planning portal	GST Exempt	\$52.00
<u>Complying Development Certificate</u>		
Issue of Complying Development Certificate - Applicable for all building work <i>ESTIMATED COST OF WORK.</i>		
Up to \$5,000	GST Exempt	\$500.00
\$5,001 to \$250,000	GST Exempt	\$900 + \$2.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5000
\$250,001 to \$500,000	GST Exempt	\$1,250 + \$1.78 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
\$500,001 to \$1,000,000	GST Exempt	\$1,750 + 62c for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
Greater than \$1,000,000	GST Exempt	Quote to be provided by General Manager, Director or Manager (based on estimated cost of work)

Title of Fee/Charge	GST Status	Fees for 2025/2026
<u>Complying Development involving the subdivision of land</u>		
Application & Endorsement		
· New Road	GST Exempt	\$770 plus \$55 per allotment
· No new Road	GST Exempt	\$386 plus \$45 per allotment
· Strata	GST Exempt	\$386 plus \$55 per allotment
· Modification to CDC	GST Exempt	50% of original fee
<u>Modification of Complying Development Certificate</u>		
Issue of Modification Certificate - minor internal layout changes only	GST Exempt	\$300.00
Issue of Modification Certificate - minor internal/external/set out charges	GST Exempt	50% of the original CDC fee
Issue of Modification Certificate - major change	GST Exempt	Fee as per new CDC application above
<u>Application Withdrawal, Review & Rezoning Fees</u>		
DA Withdrawal Fee - minimum charge (all fees may not be refundable)	GST incl.	Minimum charge \$100.00 OR amount determined based on the staff & resources committed to the assessment.
Planning Proposal Application/ Request for Council consideration		\$2,500.00
DA for rezoning land and extensions of to rezone (preparation/review of LEP-Basic)	GST Exempt	\$2,500 plus \$125/hr (based on estimate)
DA for rezoning land and extensions of to rezone (preparation/review of LEP- Standard)		POA
DA for rezoning land and extensions of to rezone (preparation/review of LEP- Complex)		POA
Additional cost incurred by Council undertaking specialist reports or technical studies		Cost + 10%
<u>Development Control Plan Amendments, Voluntary Planning Agreements & Developer Contributions Plan</u>		
Development Control Plan - Anomaly or minor amendment	GST Exempt	\$1,906.00
Development Control Plan - Amendment	GST Exempt	\$5,562.00
Development Control Plan - Site Specific DCP or DCP Chapter	GST Exempt	Full cost
Voluntary Planning Agreement Processing	GST Exempt	Full cost recovery incl staff and legal costs
<u>Construction Certificates & Subdivision Certificates</u>		
Issue of Construction Certificate - Applicable for all building work <i>ESTIMATED COST OF WORK.</i>		
Up to \$5,000	GST Exempt	\$500.00
\$5,001 to \$100,000	GST Exempt	\$500 + \$1.10 for each \$100 (or part of \$100) by which the estimated cost exceeds \$5,000
\$100,001 to \$250,000	GST Exempt	\$1200 + \$0.90 for each \$1,000 (or part of \$100) by which the estimated cost exceeds \$100,000
\$250,001 to \$500,000	GST Exempt	\$2750 + \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$250,000
Greater than \$500,000	GST Exempt	\$3600 + \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$500,000
Construction Certificate for subdivision work NOT involving new road construction	GST Exempt	\$300.00
Construction Certificate for subdivision work involving new road construction	GST Exempt	\$300 plus \$5.10 per lineal metre of new road
Construction Certificates for development which is outside of Council's category of accreditation under the provisions of the Building Professionals Act 2005		Pass on all costs associated with engaging a suitably accredited certifier plus an facilitation fee of \$125 per hour or part thereof
Water Management Act (s305 - s307) Certificate		\$150.00
<u>S.68 Part A1 – Structure Approval Fees for Manufactured Dwellings</u>		
Up to \$5, 000		\$300.00
\$5,001 to \$100.000		\$345 + \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$5,000
\$100,001 to \$250,000		\$900 + \$0.50 for each \$1,000 (or part of \$100) by which the estimated cost exceeds \$100,000
\$250,001 to \$500,000		\$1750 + \$0.41 for each \$100 (or part of \$100) by which the estimated cost exceeds \$250,000
Greater than \$500,000		\$2800 + \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$500,000

Title of Fee/Charge	GST Status	Fees for 2025/2026
<u>Assessment of Alternative Solution</u>		
Class 2-9 Building		Full cost + 15% of consultant fee to complete assessment
<u>Assessment Process</u>		
Norbe Assessment		\$258.00
DA pre-assessment		
- complete		\$113.00
CC pre-assessment		
- complete		\$113.00
Section 68 pre-assessment		
- complete		\$113.00
Subdivision works certificate pre-assessment		\$113.00
Subdivision certificate pre-assessment		\$113.00
<u>Subdivision Certificate</u>		
Endorsement of Linen Plan (Subdivision Certificate) & other legal documents	GST Exempt	\$1000 plus \$180 per lot on plan
Re-submission of plans	GST Exempt	25% of original fee
Fee for signing additional sets of plans (other than the original set)	GST Exempt	\$140.00
Sign or endorse 88B instrument	GST Exempt	\$200.00
Release caveats, easements of restriction to user where Council is the interested party	GST Exempt	\$275.00
Linen plan release - exempt and minor works	GST Exempt	\$250.00
Subdivision Works Certificate	GST Exempt	\$550.00 plus \$150 per lot
<u>Modifications</u>		
Minor Modification to Construction Certificate - Class 1 & 10 Buildings	GST Exempt	\$110.00
Modification to Construction Certificate	GST Exempt	50% of the original CC fee up to a max of \$500. Minimum fee \$150
Construction Certificate Withdrawal Fee	GST Exempt	No refund where determination has been made. If no determination made 25% of original CC Fee
Bond for Infrastructure Maintenance		10% Value works
Bond for unplanted street tree		\$412.00
Bond for planted street tree		\$258.00
Bond Processing Fee	GST Incl.	\$386.00
Construction Works Certificates		\$515.00
Inspection Fee	GST Exempt	\$232.00
Witness and Hold Point Fee	GST Exempt	\$232.00
<u>Modifications (Subdivision works certificate)</u>		
- minor modification to subdivisions works / construction certificate	GST Exempt	\$103.00
- modification to subdivision works / construction certificate	GST Exempt	50% of the original SWC fee up to a max of \$500. Minimum fee of \$130.
- major modification to subdivisions works / construction certificate	GST Exempt	Fee as per new SWC / CC application
<u>Inspections & Compliance Certificates</u>		
<u>Inspections</u>		
Inspection fee - Class 1 & 10 Buildings	GST Exempt	\$259.00
Inspection fee - Class 2-9 Buildings	GST Exempt	\$361.00
Subdivision inspection	GST Exempt	\$251.00
Plumbing & Drainage Inspection fee	GST Exempt	\$259.00
Infrastructure Inspection fee relating to a DA	GST Exempt	\$259.00
Re-inspection fee	GST Exempt	\$515.00
<u>Compliance certificates</u>		
Compliance Certificate:		
• Stating that specified building work has been completed and complies with plans & Specs;		
• Assess whether all development conditions have been complied with		
• Stating specific subdivision work has been completed	GST Exempt	\$275.00
Compliance Certificate in respect of building works		
- where Council is the PCA	GST Exempt	\$275 + inspection fees
Compliance Certificate in respect of any dwellings or building works – where Council is Not the PCA	GST Exempt	\$700 + inspection fees
<u>Occupation Certificate</u>		
Issue of Occupation Certificate (where not paid for as part of DA)	GST Exempt	\$361.00
<u>Other</u>		
<u>Lodgement of Certificates by Private Certifiers</u>		
Fee for the lodging of any of the following certificates with Council: (a) a complying development certificate, (b) a part 4A certificate, if it is:	GST Exempt	\$36.00
(i) a construction certificate, or (ii) an occupation certificate, or (iii) a subdivision certificate		
Application for temporary occupancy (caravan)	GST Exempt	\$350.00
Fire Safety Certificate Registration + Annual Fire Safety Statement	GST Exempt	\$85.00
Provision of Fire Safety Schedule	GST Exempt	\$200.00
Fire Safety Inspection Fee	GST Exempt	\$275.00
Fire Safety Re-Inspection	GST Exempt	\$205.00
Fire Safety inspection and report – Commercial premises	GST Exempt	\$445.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
Section 68 Application Fees		
Part A Approvals - Moveable Dwellings or Manufactured Homes		
A1 - Install a manufactured home, moveable dwelling or associated structure on land	GST Exempt	\$3.10 for each \$1,000 of estimated cost
Part B Approvals - Water supply, Sewerage & Stormwater Drainage Work		
B1 - Carry out water supply work (within premises)	GST Exempt	\$283.00
B2 - Draw water from a Council water supply or a standpipe or sell water so drawn		See Water Services Section
B3 - Install, alter, disconnect or remove a meter connected to a service pipe		See Water Services Section
B4 - Carry out Sewerage Work (including plumbing and drainage)	GST Exempt	\$283.00
B5 - Carry out stormwater drainage work (within premises)	GST Exempt	\$283.00
B6 - Connect a private drain or sewer with a public drain or sewer under the control of a council or a drain or sewer which connects with such a public drain or sewer		See Sewerage Services Section
Any combination of B1, B4 & B5	GST Exempt	\$489.00
Part C Approvals - Management of Waste		
C1 - For fee or reward, transport waste over or under a public place		No Fee
C2 - Place waste in a public place	GST Exempt	\$205.00
C3 - Place a storage container in a public place	GST Exempt	\$283.00
For road reserve, use Section 138 fees		
C4 - Dispose of waste into a sewer of the Council	GST Exempt	\$283.00
C5 - Install construct or alter a waste treatment device		
* OSMF Installation & Operation Fee	GST Exempt	\$525.00
* OSMF Alteration & Operation Fee	GST Exempt	\$412.00
* OSMF Inspection / Re-inspection Fee	GST Exempt	\$263.00
C6 - Operate a system of sewerage management	GST Exempt	\$283.00
Operate a system of Sewerage Management (where owner changes within 3 months of purchase)	GST Exempt	\$103.00
Part D Approvals - Community Land		
D1 - Engage in a trade or business on community land	GST Exempt	\$283.00
D2 - Direct or procure a theatrical, musical or other entertainment for the public	GST Exempt	\$283.00
D3 - Construct a temporary enclosure for the purpose of entertainment	GST Exempt	\$283.00
D4 - For fee or reward, play a musical instrument or sing	GST Exempt	\$52.00
D5 - Set up, operate or use a loudspeaker or sound amplifying device	GST Exempt	\$283.00
D6 - Deliver a public address or hold a religious service or public meeting	GST Exempt	\$283.00
Part E Approvals - Public Roads		
E1 - Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	GST Exempt	\$515.00
E2 - Expose or allow to be exposed any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	GST Exempt	\$515.00
Part F Approvals - Other Activities		
F1 - Operate a public car park		No Fee
F2 - Operate a caravan park or camping ground	GST Exempt	\$15.00 per site (minimum of \$71.00)
F3 - Operate a manufactured home estate	GST Exempt	\$15.00 per site (minimum of \$71.00)
* Renewal or continuation of existing approval (relating to F2 & F3)	GST Exempt	\$15.00 per site (minimum of \$71.00)
* Annual inspection fee for Caravan park, Camping Ground or Manufactured Home Estate	GST Exempt	
* Inspection of Manufactured Home before Occupation	GST Exempt	\$275.00
* Inspection of Building used in association with Manufactured Home before use	GST Exempt	\$275.00
F4 - Install a domestic oil or solid fuel heating appliance, other than a portable appliance	GST Exempt	\$200.00
F5 - Install or operate an amusement device	GST Exempt	\$275.00
F7 - Use a standing vehicle or any article for the purpose of selling any article in a public place	GST Exempt	\$175.00
F10 - Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	GST Exempt	\$175.00
Rural Addressing Number (purchase, erection and installation)		
Replacement plate and number - pick up from Council	GST incl.	Per lot \$350
Replacement plate and number where installed at property	GST incl.	\$50.00
	GST incl.	\$350.00
Naming & Renaming of Roads and Reserves		
Naming/ Renaming Council public road / reserve		\$780.00
Naming/ renaming private road		\$900.00
Naming/ renaming of a Crown Reserve		\$970.00
Statutory Property Transactions		
Hourly Rate of Statutory Property Transactions and Advice		\$150 per hour
For transactions including road closures, easements, land transfers, boundary adjustments etc where not covered by an existing fee		
Covenants and Easements		
Extinguishment/ variation to restrictive covenants		At cost + 15%
Request for new/ variations to easements		At cost + 15%
Survey, valuation, legal		At cost
Fees to other Authorities, Government Departments		At cost
Modify a s.68 Part 1A Manufactured Homes Approval		
Modify a s.68 Part A1 Manufactured Homes Approval	GST incl.	50% of original fee. Minimum fee of \$150
Modify a previously issued s.68 Part A1 Structure Approval	GST incl.	50% of original fee. Minimum fee of \$150
Modification of a Section 68 application	GST incl.	\$150.00
Section 68 inspections	GST incl.	\$235.00
Amendment of an approval under Section 68	GST incl.	\$200.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
<u>Approval for On-Street Dining</u>		
Annual Administration Fee - Use of Public Footpath	GST Exempt	\$10.00
Annual Footpath Dining Charge (per table with a maximum of 4 chairs per table)	GST Exempt	\$10.00
<u>Community Enhancement Program Contributions (under Upper Lachlan DCP 2010)</u>		
		Original 2010/2011 Section 94A Plan Charge of \$2,500.00 per turbine per year plus Cumulative Sydney Capital City (Housing) September quarter CPI of 58.39% in accordance with ULDCP2010 (updated quarterly)
Community enhancement program contribution for wind farm developments. Charge per turbine per annum.	GST Exempt	\$4,135.00
Community enhancement program contribution for power stations, solar farms, battery storage developments.	GST Exempt	1.5 percent of total capital cost of development.
SECTION 7.12 CONTRIBUTIONS - SECTION 94A DEVELOPMENT CONTRIBUTIONS PLAN		
Estimated cost of development: \$0.00 - \$100,000		NIL
\$100,001 - \$200,000	GST Exempt	0.5 percent of estimated cost of development (dependant on development type)
More than \$200,000	GST Exempt	1.0 percent of estimated cost of development (dependant on development type)
<u>Section 7.11 Development Contributions - Upper Lachlan Shire Council Section 94 Plan</u>		
		Original 2007/2008 Section 94 Plan Charges Plus Cumulative Sydney Capital City CPI of 56.78% (updated quarterly)
Note: Charges under previous Section 94 Plans may apply in certain circumstances.		
<u>Roads</u>		
1 bedroom unit	GST Exempt	\$6,503.00
2 bedroom unit	GST Exempt	\$7,587.00
3 bedroom unit	GST Exempt	\$11,923.00
Residential Housing	GST Exempt	\$11,923.00
Subdivision (per lot)	GST Exempt	\$11,923.00
Tourist Facilities	GST Exempt	\$11,923.00
Rural Development	GST Exempt	Based on demand
Extractive Industry	GST Exempt	6.99c/tonne/km
Other	GST Exempt	Refer to Section 94 Plan Table 5-3
<u>Waste Management</u>		
1 bedroom unit	GST Exempt	\$328.00
2 bedroom unit	GST Exempt	\$491.00
3 bedroom unit	GST Exempt	\$655.00
Residential Housing	GST Exempt	\$655.00
Subdivision (per lot)	GST Exempt	\$655.00
Tourist Facilities	GST Exempt	\$655.00
Rural Development	GST Exempt	Based on demand
Extractive Industry	N/A	N/A
Other	N/A	N/A
<u>Open Space and Recreation</u>		
1 bedroom unit	GST Exempt	\$517.00
2 bedroom unit	GST Exempt	\$776.00
3 bedroom unit	GST Exempt	\$1,034.00
Residential Housing	GST Exempt	\$1,034.00
Subdivision (per lot)	GST Exempt	\$1,034.00
Tourist Facilities	GST Exempt	\$1,034.00
Rural Development	GST Exempt	Based on demand
Extractive Industry	N/A	N/A
Other	N/A	N/A

Title of Fee/Charge	GST Status	Fees for 2025/2026
<u>Community Facilities</u>		
1 bedroom unit	GST Exempt	\$896.00
2 bedroom unit	GST Exempt	\$1,344.00
3 bedroom unit	GST Exempt	\$1,792.00
Residential Housing	GST Exempt	\$1,792.00
Subdivision (per lot)	GST Exempt	\$1,792.00
Tourist Facilities	GST Exempt	\$1,792.00
Rural Development	GST Exempt	Based on demand
Extractive Industry	N/A	N/A
Other	N/A	N/A
<u>Emergency Services</u>		
1 bedroom unit	GST Exempt	\$413.00
2 bedroom unit	GST Exempt	\$620.00
3 bedroom unit	GST Exempt	\$825.00
Residential Housing	GST Exempt	\$825.00
Subdivision (per lot)	GST Exempt	\$825.00
Tourist Facilities	GST Exempt	\$825.00
Rural Development	GST Exempt	Based on Demand
Extractive Industry	N/A	N/A
Other	N/A	N/A
<u>Plan Administration</u>		
1 bedroom unit	GST Exempt	\$112.00
2 bedroom unit	GST Exempt	\$169.00
3 bedroom unit	GST Exempt	\$225.00
Residential Housing	GST Exempt	\$225.00
Subdivision (per lot)	GST Exempt	\$225.00
Tourist Facilities	GST Exempt	\$225.00
Rural Development	GST Exempt	Based on Demand
Extractive Industry	N/A	N/A
Other	N/A	N/A
<u>Tree Removal Permit Application Fee - Urban Area</u>	GST incl.	\$283.00
<u>Abandoned Vehicles, etc.</u>		
- Release Fee per vehicle	GST Exempt	+ 20% + full cost recovery
- Tow Vehicle (outside town & villages)	GST Exempt	+ 20% + full cost recovery
- Remove vehicle which cannot be towed	GST Exempt	+ 20% + full cost recovery
Release Fees - other impounded items	GST Exempt	\$155.00
Fee per day to store vehicle	GST Exempt	\$52.00
Conveying/transporting - other items	GST Exempt	At full cost recovery
<u>Planning Certificates</u>		
Fee for planning certificate under section 149 (2) of the EP&A Act 1979.	GST Exempt	0.62 fee units
Fee for planning certificate under section 149 (2) and (5) of the EP&A Act 1979A.	GST Exempt	0.94 fee units
Email 149 Cert. Fee	GST incl.	\$15.00
<u>Building Information Certificates (Cl.260 & Cl.261)</u>		
Fee for building information certificate in the case of a class 1 building (together with any class 10 buildings on the site) for each dwelling constructed without consent.	GST Exempt	\$1100 for each dwelling contained in the lot plus DA and CC fees
Fee for building information certificate in the case of a class 1 building (together with any class 10 buildings on the site) or a class 10 building for each structure constructed with consent and or approval.	GST Exempt	\$250 plus CC fees if not paid.
Miscellaneous structures built without consent.	GST Exempt	\$250, plus an additional \$0.50 per square metre over 200
Local Government Act - Outstanding Notices Certificate - S735A	GST Exempt	\$65.00
Environmental Planning & Assessment Act - Outstanding Notices/Orders Certificate - S121ZP	GST Exempt	\$65.00
Compliance cost notice (281C)		\$750.00
EP&A Act Notice & Orders - for issuing		\$750.00
<u>Drainage Diagram</u>		
Search & Copy of Drainage Diagram for Conveyancing purposes	GST incl.	\$103.00
Sewerage Diagram (main location)	GST incl.	\$77.00
<u>Other</u>		
Search of OSMF records (per system)	GST incl.	\$103.00
Certified copies of Documents, Maps or Plans		
certified copy of document, map or plan furnished by Council under section 150 (2) (b) of the EP&A Act 1979.	GST incl.	\$60.00
Search of Council's records Fee	GST incl.	\$257.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
Biosecurity Weeds		
Section 64 Certificates (Biosecurity Notice Certificate)	GST Exempt	\$206.00
Re-inspection/Fail to undertake works	GST Exempt	At cost +15% administrative fee
Fail to provide access as required	GST Exempt	At cost +15% administrative fee
Food Control and Inspections		
Food Premises		
Food Premises Inspection Fee	GST Exempt	\$237.00
Food Premises Re-inspection Fee	GST Exempt	\$237.00
Food Act 2003 - Annual Administration Charge under Food Act. NB It is not mandatory to charge the Annual Administration Charge and, if the charge is to be raised, it is not mandatory to raise it at the maximum charge prescribed. It is also not mandatory to raise the charge on an ongoing basis. Council will advise on each particular instance.		
1-5 FTE Food Handlers	GST Exempt	\$237.00
6-50 FTE Food Handlers	GST Exempt	\$515.00
Food premises and/of Temporary Food Premise Annual Registration Fee	GST Exempt	\$67.00
Mobile & Temporary food stall Inspection fee (Events)	GST Exempt	\$15 per stall
Mobile Food Vendor (Annual Inspection & Registration)	GST Exempt	\$258.00
Pre purchase inspection/advice	GST Exempt	\$232.00
Pre Commencement Inspection relating to a DA condition	GST Exempt	\$160.00
Food Act and Regulation - improvement notice	GST Exempt	\$340.00
Public Health (Hairdressers/Beauticians/Skin Penetration/Legionella)		
Public Health Inspection Fee	GST Exempt	\$211.00
Public Health Re-inspection Fee	GST Exempt	\$160.00
Notification of Public Health Act regulated premises (Skin Penetration, Public Swimming Pools & Spas)	GST Exempt	\$64.00
Public Health Act and Regulations - improvement notice regulated system	GST Exempt	\$577.00
Public Health Act and Regulations - improvement notice unregulated system	GST Exempt	\$278.00
Private Swimming Pools		
Swimming Pool Registration Fee (paper copy)	GST Exempt	\$10.00
Fee for provision of registration information (s.30B(2)(b)), Swimming Pools Act 1992	GST Exempt	\$10.00
Swimming Pool Compliance Certificate Inspection (Section22D, Swimming Pools Act 1992)	GST Exempt	\$155.00
Swimming Pool Compliance Certificate Second Inspection (where required)	GST Exempt	\$103.00
Amusement Devices		
Amusement Device Inspection Fee	GST Exempt	\$25 per device
Protection of the Environment Operations Act		
Inspection of UPSS	GST Exempt	\$361.00
Notification of UPSS	GST Exempt	\$206.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
ECONOMY		
Section 603 Certificate (outstanding rates & charges certificate)	GST Exempt	\$100.00
Section 603 Urgency Fee (cert. provided within 24hours)	GST Exempt	\$80.00
Fee for Email of Section 603 Certificate	GST incl.	\$5.00
All Certificates/Notices/Searches/Water Reading Applications, etc. Cancellation Fee	GST incl.	\$31.00
Rate Enquiry Fee (minimum charge per written response).	GST Exempt	\$62.00
Other Search Fees	GST Exempt	Time spent by Council Officers at the hourly rate of the Officers concerned plus the current salaries on costs % rate plus any photocopying charges and postage costs.
Rates & Charges Notice (supply of a copy rate notice)	GST Exempt	\$20.00
Interest on Overdue Rates and Charges (sec.566 LGA 1993)	No GST	10.5% from 1/07/24 to 30/6/25
Provision of Tender Documents	GST incl.	Minimum \$66.00 (Exact fee for each tender to be determined by Director of Infrastructure)
Photocopying (at Council Offices)		
A4 Per Copy single side	GST incl.	\$0.55
A4 Per Copy double sided	GST incl.	\$0.65
A4 Per Colour Copy single side	GST incl.	\$0.85
A4 Per Colour Copy double sided	GST incl.	\$1.15
A3 Per Copy single side	GST incl.	\$0.75
A3 Per Copy double sided	GST incl.	\$0.90
A3 Per Colour Copy single side	GST incl.	\$1.35
A3 Per Colour Copy double sided	GST incl.	\$1.70
Laminating – A4	GST incl.	\$5.00
Laminating – A3	GST incl.	\$6.00
Note: Lower rates may apply for community organisations		
Government Information (Public Access) Act 2009 (GIPA)		
Application for Access.	No GST	\$30.00
Internal Review of Determination.	No GST	\$40.00
Application Processing - per hour	GST incl.	Time spent by Council Officers at the rate of \$30.00 per hour.
Note: Subject to Sec 21 and other provisions within the Government Information (Public Access) Act 2009, if it is Council's opinion that the cost of dealing with the application is likely to exceed the amount of the application fee, an advance deposit will be required before any application is processed. The minimum amount of any advance deposit will be 50% of the total estimated cost. Payment of the full actual costs of dealing with the application must be paid prior to the release of any information.		
Disabled Amenities Access Key (MLAK)	GST incl.	\$15.00
Hire of Council Chambers/Meeting Rooms		
<u>Crookwell & Gunning</u>		
Per hour	GST incl.	\$31.00
Per day (maximum 8 hours)	GST incl.	\$220.00
Cleaning Fee	GST incl.	\$41.00
Health Care Centre Lease (Banfield House, Kialla Road, Crookwell)	GST incl.	as per contract plus June CPI
SDN Children's Services (Crookwell Pre-school)	GST incl.	as per lease agreement plus June CPI
Radio Site at Redground Road Crookwell		
Police	GST incl.	\$953.00
Ambulance	GST incl.	\$953.00
Fire Brigade	GST incl.	\$435.00
Essential Energy (per Agreement) terminated 30-6-2018	GST incl.	\$2,816.00
Valuation Book Extract (per rate assessment)	GST incl.	\$953.00
Bush Fire Services	GST incl.	\$1,572.00
Reservoir Road for Radio Goulburn	GST incl.	as per licence agreement \$5,500.00 commencing 01/07/22 plus June CPI 2022 Licence Agreement plus fixed annual 3% increase in Licence Fee
NSW Telco Authority Redground Road	GST incl.	\$4,808.00
NSW Telco Authority Snowy Mount Bigga	GST incl.	\$4,668.00
NSW Telco Authority Bannaby Hill	GST incl.	\$4,668.00
Other users	GST incl.	\$953.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
Unused Road Reserves for Grazing etc. (per Annum)	GST incl.	as per individual lease agreement conditions plus June CPI
Leasing or Licensing of Council Land (rental payments)	GST incl.	as per individual lease agreement conditions
<u>Advertising in the 'Destination Guide'</u>		
1/6 A4 Page	GST incl.	\$215.00
1/3 A4 Page	GST incl.	\$375.00
1/2 A4 Page	GST incl.	\$485.00
Full page (A4)	GST incl.	\$905.00
Back page (A4)	GST incl.	\$1,495.00
Event Stalls (Merchidise or Foodvans)		Priced per event
<u>Camping Fees - Crookwell Caravan Park</u>		
<u>Powered Site - per night</u>		
· Up to 2 persons	GST incl.	\$37.00
· Each additional person	GST incl.	\$10.00
<u>Unpowered Site - per night</u>		
· Up to 2 persons	GST incl.	\$30.00
· Each additional person	GST incl.	\$8.00
Shower Facilities (non-guests)	GST incl.	\$5.00
<u>Long Term-Residents -per week</u>		
Long Term - up to 2 persons	GST incl.	\$155 per week plus electricity - per meter read
Long Term - each additional person	GST incl.	\$25.00
Long Term - Pensioners - up to 2 persons	GST incl.	\$105 per week plus electricity - per meter read
Long Term - each additional person	GST incl.	\$25.00
<u>Visitor Centre</u>		
Hire of Conference/Board Room		
Commercial hire	GST incl.	\$45/hour or \$250/day
Non for profit hire	GST incl.	\$15/hour or \$65/day
Hire of Event Space		
Commercial hire	GST incl.	\$50/hour or \$300/day
Non for profit hire	GST incl.	\$17/hour or \$70/day
Hire of Visiting Professional Office		
Commercial hire	GST incl.	\$35/hour or \$120/day
Non for profit hire	GST incl.	\$12/hour or \$45/day
Hire of Hot Desk		
Commercial hire	GST incl.	\$10/hour or \$45/day
Non for profit hire	GST incl.	\$6/hour or \$25/day
Tours - 1 hour - 1 staff member	GST incl.	\$165.00
<u>Lease of Café</u>	GST incl.	As per contract
<u>Private Works - General</u> - (section 67 of the Local Government Act 1993)		
Cost plus the following percentages for on-costs, administration, supervision etc. applied to the individual components, plus GST where applicable.		
A minimum charge of \$125.00 (GST Inclusive) will apply to all private works.		
- Wages	GST incl.	43%
- Contractors	GST incl.	20%
- Plant	GST incl.	20%
- Stores	GST incl.	20%
- Gravel Supplied	GST incl.	20%
- Gravel Loaded	GST incl.	20%
- Sale of Sand or concrete mix	GST incl.	\$52 per tonne
- Sale of Crusher Dust	GST incl.	\$62 per tonne
<u>Approval to Film in a Public Area - Application Fee</u>		
<u>Application Fee</u>		
- Ultra Low - (<=10 crew)	GST incl.	\$0.00
- Low - (11 to 25 crew)	GST incl.	\$77.00
- Medium - (26 to 50 crew)	GST incl.	\$134.00
- High - (>50 crew)	GST incl.	\$206.00
Major revision of the filming application will incur an additional 75% of the relevant application fee		75% of application fee
<u>Assessment Fee</u> - (traffic management plan / pedestrian management plan)		
- Ultra Low - (<=10 crew)	GST incl.	\$0.00
- Low - (11 to 25 crew)	GST incl.	\$0.00
- Medium - (26 to 50 crew)	GST incl.	\$134.00
- High - (>50 crew)	GST incl.	\$205.00
Assistance with road closures and vehicle barriers will be on a cost recovery basis.	GST incl.	\$515.00 + cost of Traffic Control
A security bond may be required to ensure the location is returned to its original condition	GST Exempt	\$1,030.00
Parking plan assessment for filming on private property	GST incl.	\$83.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
INFRASTRUCTURE		
<u>Engineering Plan Checking Fees (Construction and Compliance Certificates)</u>		
Plan checking Fees - Minimum fee \$360.00		
Unit Rate / Lineal metre - For Public Road		
Rural	GST incl	\$8.00
Urban	GST incl	\$16.00
Unit Rate / Lineal metre - for Private Access Road		\$0.00
Rural	GST incl	\$2.00
Construction Supervision - Minimum fee \$260.00		
Unit Rate / Lineal metre - for Public Roads		\$0.00
Rural	GST Exempt	\$13.00
Urban	GST Exempt	\$26.00
Detention Basin Checking Fee		
Per basin	GST Exempt	\$362.00
Minor Plan Checking	GST Exempt	\$485.00
Engineering Inspection Fee - Minor Projects per Inspection (e.g. driveway inspections)	GST Exempt	\$214.00
<u>Contribution to Works</u> (Section 217, Roads Act 1993)		(as per Council's policy)
· Kerbing and Guttering	GST incl.	Minimum of \$125 per metre or 50% of cost (plus GST)
· Foot paving	GST incl.	Minimum of \$125 per metre or 50% of cost (plus GST)
Engineering - Design and Construction Specifications (each)	GST incl.	\$10.00
Crookwell Truck Wash - Avdata charges	GST incl.	\$1.30 per minute
Truck Wash - Avdata access key (one-off purchase)	GST incl.	\$43.50
Heavy Plant Permit	GST incl.	\$72.00
<u>Fee to Erect Directional Sign</u>		
Community based non-profit and religious organisations only	GST incl.	At cost
All other applications	GST incl.	Full cost recovery plus 20%
Application for Public Gates	GST incl.	\$124.00 plus advertising costs
Road Opening Permits	GST Exempt	\$156.00
Road Closure / Road Transfer	GST Exempt	\$525.00
Request to transfer Crown Road to Council application - Inspection, Council Report and Admin		POA
S138 Application under the Roads Act for works or activity on public roads.	GST Exempt	\$546.00
<u>Temporary Road Closure</u>		
Road Closure Permit	GST Exempt	20% plus cost
The supply and installation of barricades	GST Exempt	Free of Charge
Cost of advertising, where applicable	GST incl.	Full cost recovery plus 20%
<u>Stormwater Annual Charge</u>		
Residential Properties - Gunning, Taralga, Collector & Crookwell	GST Free	\$26.00
Business Properties - Gunning, Taralga, Collector & Crookwell	GST Free	\$52.00
<u>Domestic Waste Management Charges</u>		
<u>Towns, Villages & Serviced Rural Areas</u>		
Domestic Waste Management Service - 1 x 120 litre general waste bin collected once per week plus	GST Exempt	\$656.00
Recycling Service - 1 x 240 litre bin collected once per fortnight		
Domestic Waste Management Service Availability Charge (vacant land)	GST Exempt	\$259.00
<u>Domestic Waste Management Service Fees</u>		
Note: All charges payable in advance		
To change from 120L service to 240L service	GST Exempt	\$234.00
One off supply, empty & retrieve 240L bin	GST Exempt	\$57.00
One off request to empty any bin, including bins presented on collection day or an extra service	GST Exempt	\$57.00
One off request to empty a CONTAMINATED bin	GST Exempt	\$133.00
<u>Rural Waste Charges</u> All rating assessments not subject to domestic waste charges.	GST Incl.	\$282.12
Note 1: Ratepayers who pay a Rural Waste Charge are permitted free access to all tips for the disposal of domestic waste & recycling provided they present their card for inspection at the rubbish tip depots.		
Note 2: Ratepayers can apply and purchase an additional Rural Waste card for their property for the purpose of secondary or rental dwellings		
	GST Incl.	\$280.16
Note 3: Application may be made to Council, under Sec.610E, of the Local Govt. Act 1993, to waive multiple Rural Waste Charges on land where the owner of the land pays the charge on another assessment.		
Note 4: Replacement of Lost or Stolen Cards will incur a fee (equal to 100% of the annual charge) upon application to Council		
	GST Incl.	\$280.00
Sale of Old Mobile Waste Bins - as available & dependant upon condition	GST incl.	\$69.00
<u>Replacement of Lost/Destroyed Mobile Waste Bins</u>		
120 Litre	GST incl.	\$86.00
240 Litre	GST incl.	\$106.00
<u>Commercial Waste Service Charges</u>		
Gunning, Crookwell and Taralga - per service	GST Exempt	\$778.00
Commercial Waste Service Availability Charge (vacant land)	GST Exempt	\$259.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
<u>Waste Disposal at Events</u>		
Per Bin		\$35.00
Up to 10 bins - Pickup and disposal	GST incl.	\$277.00 (\$30 per additional bin)
Up to 50 bins - Weekday and weekend	GST incl.	Price on request
More than 50 bins	GST incl.	Price on request
Garbage Truck Service Fee per Hour	GST incl.	\$266.00
Garbage Truck Waste Disposal per tonne	GST incl.	\$122.00
<u>Tipping Fees</u>		
Note: Ratepayers who pay a Rural Waste Charge are permitted free access to all tips for the disposal of domestic waste provided they present their card for inspection at the entry to the rubbish tip depots.		
Replacement of rural waste card		
Additional rural waste Card		
Provision of Goulburn Mulwaree rural waste card		
Collector Tip	GST incl.	
Crookwell Tip	GST incl.	
Gunning Tip	GST incl.	
Taralga Tip	GST incl.	
<u>Household Waste</u>		
<u>Residents</u>		
120L Bin or equivalent volume	GST incl.	\$13.00
240L Bin or equivalent volume	GST incl.	\$26.00
Car / Dual Cab Utility	GST incl.	\$33.00
Utility / Trailer (single axle)	GST incl.	\$45.00
Large Trailer	GST incl.	\$73.00
Single axle truck (over 2 tonne)	GST incl.	\$149.00
Dual axle truck	GST incl.	\$508.00
Mattress Single	GST incl.	\$51.00
Mattresses, Double, Queen, King	GST incl.	\$67.00
Mattress Bases	GST incl.	\$21.00
<u>Non-Residents</u> (2.5 times resident rate)		
Car	GST incl.	\$82.00
Utility / Trailer (single axle)	GST incl.	\$113.00
Large Trailer	GST incl.	\$183.00
Single axle truck (over 2 tonne)	GST incl.	\$372.00
Dual axle truck	GST incl.	\$1,270.00
Mattresses Single	GST incl.	\$128.00
Mattresses, Double, Queen King,	GST incl.	\$167.00
Mattress Bases	GST incl.	\$51.00
<u>Builders Waste</u>		
Bulk Demolition - Unsorted- per cubic metre	GST incl.	\$364.00
Bricks & concrete per cubic metre	GST incl.	\$174.00
Timber - Sorted - per cubic metre	GST incl.	\$75.00
Metal - Sorted - per cubic metre	N/A	FREE OF CHARGE
Asbestos disposal at Crookwell only - maximum of 1m3	GST incl.	\$287.00
<u>Commercial Waste Management Charges</u>		
<u>Recyclables</u>		
All recyclables - Fully Sorted - metals, steel, paper, plastics, glass		FREE OF CHARGE
<u>Green Waste</u>		
Grass Clippings (upto 1m square, and for each additional)		\$20.00
Wood Heater Ash		
Utility/Trailer (single axle)	GST incl.	\$41.00
Truck per cubic metre	GST incl.	\$72.00
<u>Motor Vehicles</u>	N/A	FREE OF CHARGE
<u>Tyres -Not accepted at ULSC Transfer stations</u>	N/A	
<u>Dead Animals</u>		
Cats & dogs	GST incl.	\$43.00
Sheep & goats	GST incl.	\$51.00
Cows & horses	GST incl.	\$105.00
Council's Garbage Contractors (cost per load)	GST incl.	\$115.00
Other known wastes per cubic metre	GST incl.	\$97 / m3

Title of Fee/Charge	GST Status	Fees for 2025/2026
TRADE WASTE SERVICES		
<u>Application Fees</u>		
A, B & S Classifications. Per Business location	GST Exempt	\$169.00
C Classification. Per Business location	GST Exempt	\$570.00
<u>Trade Waste Compliance & Approval Inspections.</u>		
Trade Waste Inspection Fee	GST Exempt	\$95.00
Trade Waste Re-inspection Fee	GST Exempt	\$140.00
<u>Annual Trade Waste Fees</u>		
Category 1: Trade waste discharges requiring nil or minimal treatment. Per Business. <i>This category includes retail food outlets with no hot food or foods that generate oily/greasy waste and other processes & don't require approvals, as listed.</i>	GST Exempt	\$89.00
Category 2: Trade Waste dischargers with prescribed pre-treatment. Per Business. <i>This category includes premises that prepare &/or serve hot food or that generate oily/greasy waste, classification A activities.</i>	GST Exempt	\$97.00
Trade Waste usage charge for Category 2;		
- with adequate pre-treatment (per kL)	GST Exempt	\$3.00
- without adequate pre-treatment (per kL)	GST Exempt	\$14.00
Per additional device or process unit on premises. Per annum.	GST Exempt	\$47.00
Category 2S: This category includes chemical toilets and septic tank waste (Effluent & Septate).		PRIOR APPROVAL REQUIRED FROM MANAGER WATER, SEWER & WASTE BEFORE REQUESTING APPROVAL TO DISPOSE.
Septic waste disposal fee (Minimal Charge to 5kL)	GST Exempt	\$87.00
Septic waste disposal fee (per kL over 5kL)	GST Exempt	\$16.00
Service access fee per load received	GST Exempt	\$97.00
Category 3: Large Dischargers & Industrial Waste. This category includes large trade waste discharges (over 20kL/day) and dischargers of industrial/processing waste.		
Annual Trade Waste Fee. Per Business	GST Exempt	\$667.00
<u>EXCESS MASS CHARGES</u>		
Excess mass charges (EMC) apply for all wastes exceeding the concentration of pollutants in domestic sewerage. Biochemical Oxygen Demand (COD) = >300mg/l, Suspended Solids = >300mg/l, Ammonia (asN) = >35mg/l, Total Kjeldahl Nitrogen = >50mg/l, Phosphorous = >10mg/l, Total Dissolved Solids = >1,000mg/l, pH Range pH 6.5 - pH 8.5		
Zinc (per kg)	GST Exempt	\$20.00
Suspended Solids (per kg)	GST Exempt	\$2.00
Total Kjeldahl Nitrogen (per kg)	GST Exempt	\$3.00
Ammonia (per kg)	GST Exempt	\$3.00
Total Phosphorous (per kg)	GST Exempt	\$39.00
Oil & Grease (per kg)	GST Exempt	\$5.00
Total Dissolved Solids (per kg)	GST Exempt	\$0.07
Sulphate (per kg)	GST Exempt	\$0.14
Sulphites (per kg)	GST Exempt	\$2.40
Aluminium (per kg)	GST Exempt	\$1.20
Biochemical Oxygen Demand (per kg) (1 specific formula applies)	GST Exempt	\$32.00
pH Charging Rate.		
<i>for pH, if outside the approved range (pH 6.5 - pH 8.5)</i>	<i>Charging Rate</i>	<i>K = pH coefficient = \$0.46</i>
<i>pH - approved pH] x 2</i>	<i>= K x [actual</i>	
<u>Compliance Testing Fees</u>		
Site Sampling and compliance testing by NATA Registered laboratory, including sampling machine.	GST Exempt	At cost + 20%
<u>Gravel Compensation</u>		
Per cubic metre extracted (or as per agreement or determined by Council resolution)	GST incl.	\$1.75 per cubic metre 2025/2026 (Fee for 20024/2025 will be indexed by June 2025 CPI once published)
<u>Aerodrome Access / Landing Fees</u>		
Private use		By Negotiation with lessee.
Aerodrome use for commercial or business operations	GST Incl.	
Note: Minimum \$250.00 per day or part thereof. Director of Infrastructure to determine fee for specific operation.		
<u>Columbarium</u>		
Columbarium – Crookwell (niche, reception of ashes, including provision of bronze plaque 136mm x 102mm)	GST incl.	\$976.00
Columbarium – Gunning (niche, reception of ashes, NOT including provision of bronze plaque)	GST incl.	\$747.00
Columbarium - Stonequarry Taralga (niche, reception of ashes, NOT including provision of bronze plaque)	GST incl.	\$747.00

Title of Fee/Charge	GST Status	Fees for 2025/2026
Burial Plots		
(i) Lawn Cemetery- Crookwell - land for grave, fixing of bronze plaque on concrete base and perpetual maintenance (does not include Interment Fees)	GST incl.	\$2,442.00
(ii) Lawn Cemetery- Gunning & Taralga - land for grave and perpetual maintenance (does not include bronze plaque costs) (does not include Interment Fees)	GST incl.	\$857.00
(iii) Burial Plots for other Cemeteries - land for grave only - Gunning, Dalton, Binda, Tuena, Peelwood , Crookwell & Taralga (not Lawn Cemeteries)	GST incl.	\$441.00
<u>Note: Burial Plots for Children Under 5years of age at all cemeteries except Crookwell lawn cemetery</u>		50% of normal fee
Interment Fees		
Interment Ashes other than Columbarium	GST incl.	\$863.00
Reservations to be made by paying the full fee that applies at the time the reservation is made		
Bronze plaque (380mm x 280mm) (Service provided by Funeral Directors)	GST incl.	Cost (including postage) plus 20%
Bronze plaque (380mm x 280mm) (Service provided by Council) - Burial plots reserved pre 14 October 2022 in accordance with MOU.	GST incl.	Cost (including postage) plus 20%
Historical Search by Staff (all cemeteries)	GST incl.	Minimum 1 hour, \$80/hr or part thereof
Interment Fees - Council Controlled Cemeteries (Services provided by Funeral Directors in accordance with MOU includes Interment (single or second/grave digging/ledger removal fees)	GST incl.	See Funeral Directors for individual service fees
Interment Fee - Private Cemeteries (Services provided by Funeral Directors in accordance with MOU)	GST incl.	By agreed quotation

Title of Fee/Charge	GST Status	Fees for 2025/2026
Water Supply Services		
Inspect/locate Council Water Main or Sewer Main		\$237.00
CCTV Inspection of Water Main or Sewer Main		Cost + 15%
<u>Developer Contributions - Water (Sec 64)</u>		
<u>Developer Contributions - Water (Sec 64)</u>		08/09 charges plus 71.69% cumulative CPI (Sydney Housing) PLUS discretionary increase factor
- Water Headworks Charge - Crookwell (per equivalent Tenement)	GST Exempt	\$5,150.00
- Water Headworks Charge- Gunning (per equivalent Tenement)	GST Exempt	\$5,150.00
- Water Headworks Charge - Dalton (per equivalent Tenement)	GST Exempt	\$5,150.00
- Water Headworks Charge- Taralga (per equivalent Tenement)	GST Exempt	\$5,150.00
<u>Water Standpipe /Use and Access Charges</u>		
<u>Non Drinking Water Standpipe Access Charge</u>		
- Shire Residents		No charge
- Non Shire Resident (2 x >200kl water usage charge)	GST Exempt	\$11.90 / kl
- Commercial operations (same as <200kl water usage charge)	GST Exempt	\$5.95 / kl
<u>Water Standpipe Charges - Potable Water</u>		
- From Gunning or Crookwell standpipe - potable water charge (by arrangement only)	GST Exempt	\$11.90 / kl
- Shire Resident - Standpipe potable water charge (>200kl water usage charge)	GST Exempt	\$5.95 / kl
- Non Shire Resident (2 x >200kl water usage charge) Not available during water restrictions	GST Exempt	\$11.90 / kl
- Commercial Operators annual access charge. Quantity of water depends on water restrictions. Note: During water restrictions, use and access could be restricted.	GST Exempt	\$1,351.00
- AVDATA refundable Bond for both residents and commercial operators	GST Exempt	\$57.00
Metered Standpipe Hire, Refundable fee		\$667 (refundable deposit)
<u>Water Charges - See Council's Operational Plan Revenue Policy</u>		
<u>Other Water Supply Access & Availability Charges</u>		
Tuena Bore - Annual Water Access Fee	GST Exempt	\$200.00
<u>Tuena Bore - Water Usage Charge</u>		
per kilolitre less than 200	GST Exempt	\$1.13
per kilolitre over 200	GST Exempt	\$2.15
<u>Water Usage Charges</u>		
<u>Crookwell, Gunning, Dalton & Taralga</u>		
per kilolitre less than 200	GST Exempt	\$4.50
per kilolitre over 200	GST Exempt	\$5.96
<u>Gunning</u>		
per kilolitre less than 200	GST Exempt	\$4.50
per kilolitre over 200	GST Exempt	\$5.96
<u>Dalton</u>		
per kilolitre less than 200	GST Exempt	\$4.50
per kilolitre over 200	GST Exempt	\$5.96
<u>Taralga</u>		
per kilolitre less than 200	GST Exempt	\$4.50
per kilolitre over 200	GST Exempt	\$5.96
<u>Water Meter Fees</u>		
<u>Water Connection / Reconnections</u>		
Crookwell		
Gunning		
Dalton		
Taralga		
Water Connections	GST Exempt	
- road opening required 20mm	GST Exempt	Full cost recovery plus 20%
- without road opening - 20mm	GST Exempt	\$1898 Restoration not included
- all other meter sizes	GST incl.	Full cost recovery plus 20%
Water - Meter Reading Certification	GST incl.	\$144.00
Water meter repair fees (unprotected meter)	GST incl.	Full cost recovery
Water - Meter Installations	GST incl.	Full cost recovery
Water Quality test fee	GST incl.	Full cost recovery
Water meter - fee to remove restriction device (Debt Recovery measure)	GST incl.	\$288.00
Water Pressure Testing	GST incl.	\$255.00
<u>Water Meter Testing</u>	GST incl.	\$180.00
The fee will be refunded where the meter is found not be accurate within 5% either way of the correct quantity.		

Title of Fee/Charge	GST Status	Fees for 2025/2026
Sewerage Services		
<u>Developer Contributions - Sewerage (Sec 64)</u>		08/09 charges plus 71.69% cumulative CPI (Sydney Housing) PLUS discretionary increase factor
Crookwell - Sewerage Headworks Charge (per equivalent Tenement)	GST Exempt	\$5,408.00
Gunning - Sewerage Headworks Charge (per equivalent Tenement)	GST Exempt	\$5,408.00
Taralga - Sewerage Headworks Charges (per equivalent Tenement)	GST Exempt	\$5,408.00
Sewerage Charges - For Sewerage Best Practice Pricing Structure - See Council's Operational Plan Revenue Policy		
<u>Sewer Access Charge</u>		
Crookwell, Taralga, Gunning - Occupied	GST Exempt	\$1,059.00
Crookwell, Taralga, Gunning - Unoccupied	GST Exempt	\$695.00
<u>Sewerage Connection Application Fee</u>		
Sewer Mains Extension fees/charge: cost + on cost		
Crookwell		
Gunning		
Taralga		
- Dwelling	GST Exempt	\$130.00
- Other Building - First W/C	GST Exempt	\$140.00
- Other Building - per additional W/C	GST Exempt	\$52.00
Inspection Fee (On site system)	GST incl.	\$210.00
Re-inspection fee	GST incl.	\$210.00
<u>Sewer & Stormwater Pipe Clearing Fee</u>		
Office Hours (8:30am to 4:30pm) - per hour for 1 staff member	GST Exempt	\$204.00
Outside Office Hours - first 2 hours - per hour for 1 staff	GST Exempt	\$279.00
Outside Office Hours - any hour in excess of 2 hours	GST Exempt	\$350.00
Inspection Fee - handover of new infrastructure		\$155.00
Under boring for services		At cost + 15%