

POLICY:-	
Policy Title:	Sporting Representation Donations Policy
File Reference:	F10/618-015
Date Policy was adopted by Council initially:	24 July 2008
Resolution Number:	217/08
Other Review Dates:	16 August 2011, 20 February 2014, 20 April 2017 and 16 July 2020
Resolution Number:	308/11, 22/14 106/17 and 119/20
Current Policy adopted by Council:	20 March 2025
Resolution Number:	39/25
Next Policy Review Date:	2028

PROCEDURES/GUIDELINES:-	
Date procedure/guideline was developed:	
Procedure/guideline reference number:	

RESPONSIBILITY:-	
Policy developed by:	Director of Finance and Administration
Committee/s (if any) consulted in the development of this Policy:	N/A
Responsibility for implementation:	Chief Executive Officer
Responsibility for review of Policy:	Director of Finance and Administration

OBJECTIVE

That Upper Lachlan Shire Council maintains a consistent, open and equitable approach to the distribution of Council's sporting donations. To provide a means by which sports persons who achieve State/Capital Territory or National representative honours may receive Council financial assistance.

SCOPE

Council receives a number of financial assistance requests from individuals and sporting organisations. This policy will apply transparency and accountability to the community relating to requests for financial donations, contributions and/or sponsorships.

DEFINITION

The financial support that is provided by Council to any sports person or sports team representing their State/Capital Territory or National team will be in the form of a cash donation.

REPRESENTATIVE STATUS REQUIREMENT

State/Capital Territory Representation

- * For all eligible persons selected in a State/Capital Territory team, financial assistance in the amount of \$350 is donated to each person who competes in a State/Capital Territory team.
- * For any team selected to represent a State/Capital Territory, a total amount of \$700 is to be donated to the team to represent the State/Capital Territory.

National Representation

- * For all eligible persons selected in a National team, financial assistance in the amount of \$700 is to be donated to each person who competes in a National team.

ELIGIBILITY

Eligibility to financial assistance will be limited to the following sports person(s):-

- (a) The person is 10 years of age or above;
- (b) The person is either a resident or ratepayer of Upper Lachlan Shire Council or has some defined connection to the Upper Lachlan local government area;

- (c) The person is confirmed as a representative of a local sporting organisation by the Upper Lachlan Shire Council; and
- (d) The sport has either a state and/or national accreditation.

POLICY

1. The sports person shall endeavour to make application for financial assistance under this policy no less than 28 days before the commencement of the representative game, tournament and/or event;
2. The sports person should not apply more than once per financial year for financial assistance;
3. All financial contributions are made on a one-off basis with no guarantee of on-going Council financial assistance in future years;
4. Council require written confirmation from the State or National sporting organisation documenting their selection in the State or National Team;
5. The person will be required to publicly acknowledge Council as a financial sponsor of their attendance at the State or National Titles;
6. The Chief Executive Officer of Upper Lachlan Shire Council will have the delegated authority to approve the donations where a written application has been received;
7. The donations approved by the Chief Executive Officer of Council will be included in Council's Annual Report at the end of the financial year for probity purposes; and
8. It is acknowledged that the applications for financial assistance under this policy may be outside of the normal time frame for the Council Operational Plan adoption of the annual Section 356 donations program.

Upper Lachlan Shire Council greatly values the contribution that sports persons and sporting organisations contribute and the role they play in the social cohesiveness of the Shire community.

REFERENCE

This policy is in accordance with Section 356, of the Local Government Act 1993.

RELATED LEGISLATION AND COUNCIL POLICIES

- Local Government Act 1993;
- Local Government (General) Regulation 2021;
- State Records Act 1998;
- Government Information (Public Access) Act 2009;
- Privacy and Personal Information Protection Act 1998;
- Council Operational Plan;
- Council Annual Report;
- Council Section 356 Financial Assistance Policy;
- Council Government Information (Public Access) Policy;
- Council Privacy Policy; and
- Council Records Management Policy.

VARATION

Council reserves the right to vary or revoke this policy.