

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 15 MAY 2025

PRESENT: Mayor P Culhane (Chairperson), Cr R Cameron, Cr V Flanagan, Cr G Harris, Cr A Meggitt, Cr S Peirce, Cr S Reynolds, Cr J Searl, Cr T Yallouris, Ms A Waldron (Chief Executive Officer), Mr A Croke (Director Finance and Administration), Mr H Waters (Acting Director of Environment & Planning), Ms A Stons (Communications Officer) and Mrs K McCarthy (Executive Assistant)

THE MAYOR DECLARED THE MEETING OPEN AT 13:30pm

SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING

Mayor Culhane read an Acknowledgment of Country and notice of meeting/webcast to the meeting.

Mayor Culhane also welcomed the public gallery.

SECTION 2: APOLOGIES & LEAVE OF ABSENCE

Apologies were received by Director Infrastructure, Kazi Mahmud and Director Environment and Planning, Simon Arkinstall.

65/25 **RESOLVED** by Cr Searl and Cr Peirce

1. That the apologies of Director Infrastructure Kazi Mahmud and Director Environment and Planning Simon Arkinstall be received and a leave of absence granted.

- CARRIED

Councillors who voted for:-

Crs R Cameron, P Culhane, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:-

Nil

A minutes silence was observed for the passing of Mr Paul Mills.

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SECTION 3: DECLARATIONS OF INTEREST

Cr R Cameron declared a non-pecuniary interest in Item 16.1 Reports from Committees specifically to the Crookwell Art and District Gallery Committee as his wife is the secretary of the committee and will make a declaration, stay in the chamber, not participate in the debate and not vote.

SECTION 4: CITIZENSHIP CEREMONY

Nil

SECTION 5: CONFIRMATION OF MINUTES

ITEM 5.1 RESOLVED by Cr Searl and Cr Reynolds
66/25

1. That the minutes of the Ordinary Council Meeting held on 17 April 2025 be adopted.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

A presentation was provided by Telstra Regional Engagement Manager, Christina Cawkell regarding an update for the Upper Lachlan Shire.

67/25 RESOLVED by Cr Cameron and Cr Peirce

1. That the presentation from Telstra be extended past the 15 minute allocation.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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SECTION 7: MAYORAL MINUTES

ITEM 7.1 MAYORAL MINUTE

68/25 **RESOLVED** by Cr Culhane and Cr Searl

1. That Council receive and note the activities attended by the Mayor for April and May 2025.
2. Mayor Culhane added his attendance at a community meeting at Crookwell Services Club on Windfarms on 13 May 2025.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 8: CORRESPONDENCE

ITEM 8.1 CORRESPONDENCE FOR THE MONTH OF MAY 2025

69/25 **RESOLVED** by Cr Searl and Cr Reynolds

That Item 8.1 - [Correspondence/Information] listed below be received:

1. Office of Local Government - Circular 25-07 – Misuse of council resources – 3 May Federal Election.
2. Office of Local Government - Circular 25-08 - Local Government Code of Accounting Practice and Financial Reporting 2024/2025.
3. Office of Local Government - Circular 25-09 – Public Spaces (Unattended Property) Act 2021 Evaluation 2025.
4. Canberra Region Joint Organisation - Response to correspondence received 22 April 2025 RE: state significant developments advocacy.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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SECTION 9: LATE CORRESPONDENCE

Nil

SECTION 10: INFORMATION ONLY

ITEM 10.1 DEVELOPMENT STATISTICS REPORT

70/25 **RESOLVED** by Cr Searl and Cr Flanagan

1. Council receives and notes the report as information.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

ITEM 10.2-10.6 INFORMATION ONLY REPORTS

71/25 **RESOLVED** by Cr Searl and Cr Flanagan

1. Council receive and note reports 10.2-10.6 as information.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 11: ENVIRONMENT AND PLANNING

ITEM 11.1 TRANSFER OF BORE LICENSE FROM COUNCIL TO CROOKWELL GOLF CLUB

72/25 **RESOLVED** by Cr Searl and Cr Flanagan

1. Council transfers the licence and management responsibilities of the groundwater bore located on Lot 1 DP1312398 to the Crookwell Golf Club; and
2. Council be responsible for all costs associated with the transfer of the ground water bore licence to the Crookwell Golf Club.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 12: INFRASTRUCTURE DEPARTMENT

Nil

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SECTION 13: FINANCE AND ADMINISTRATION

**ITEM 13.1 INTEGRATED PLANNING AND REPORTING - ADOPTION OF
UPPER LACHLAN COMMUNITY STRATEGIC PLAN 2042**

73/25 **RESOLVED** by Cr Peirce and Cr Flanagan

1. Council, in accordance with the Office of Local Government Integrated Planning and Reporting Guidelines and requirements of Section 402 and Sections 8A-8C, of the Local Government Act 1993, adopt the Upper Lachlan Community Strategic Plan 2042 after the public exhibition period.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

[Upper-lachlan-community-strategic-plan-2042-2025-revision-v1.pdf](#)

**ITEM 13.2 QUARTERLY BUDGET REVIEW STATEMENTS - 3RD QUARTER
2024/2025**

74/25 **RESOLVED** by Cr Searl and Cr Peirce

1. Council endorses the 3rd Quarter Budget Review Statements for 2024/2025 including revotes of income and expenditure to the Operational Plan; and
2. Council endorses the Operational Plan Performance Summary Report.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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ITEM 13.3 **REVIEW OF THE COMMUNITY OUTREACH MEETINGS POLICY**
75/25 **RESOLVED** by Cr Searl and Cr Flanagan

1. Council adopts the reviewed Community Outreach Meetings Policy.

- CARRIED

Councillors who voted for:- Crs P Culhane, V Flanagan, G
Harris, A Meggitt, S Peirce, S
Reynolds, and J Searl

Councillors who voted against:- R Cameron and T Yallouris

[Policies | Upper Lachlan Shire Council](#)

SECTION 14: CHIEF EXECUTIVE OFFICER

Nil

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SECTION 15: LATE REPORTS

Cr Peirce and Cr Searl moved a motion in accordance with clause 9.3 (a) and (b) of the Council Code of Meeting Practice that Council Meeting times and frequency be considered at this May 2025 Council Ordinary Meeting, as it contains time sensitive matters for future Council meetings and requires Council to table the information.

On being put to the meeting the motion was carried.

76/25 **RESOLVED** by Cr Peirce and Cr Searl that

1. In accordance with clause 9.3 (a) and (b) of the Council Code of Meeting Practice that Council Meeting times and frequency report be considered at this May 2025 Council Ordinary Meeting, as it contains time sensitive matters for future Council meetings and requires Council to table the information.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Cr Culhane and Cr Reynolds moved a motion to move into a committee of the whole to allow for discussion on Item 15.1 Council Meetings – Times and Frequency.

On being put to the meeting the motion was carried.

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77/25

RESOLVED by Cr Culhane and Cr Reynolds that -

1. Council move into a committee of the whole to allow for discussion on Item 15.1 Council Meetings – Times and Frequency.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

77/25

RESOLVED by Cr Peirce and Cr Flanagan that -

1. Council move out a committee of the whole regarding Item 15.1 Council Meetings – Times and Frequency.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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ITEM 15.1
78/25

COUNCIL MEETINGS - TIMES AND FREQUENCY

RESOLVED by Cr Searl and Cr Flanagan

1. Ordinary Council Meetings are to be held on the third Thursday of the month (with the exception of January 2026) at the administration centre, Crookwell Council Chambers and webcast as per the following schedule of meeting times and dates:-
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 19 June 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 17 July 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 21 August 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 18 September 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 16 October 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 20 November 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 18 December 2025 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 19 February 2026 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 19 March 2026 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 16 April 2026 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 21 May 2026 commencing at 1:30pm.
 - Ordinary Council Meeting to be held at Crookwell on Thursday, 18 June 2026 commencing at 1:30pm.

- CARRIED

Councillors who voted for:-

Crs P Culhane, V Flanagan, S Peirce, S Reynolds and J Searl

Councillors who voted against:-

Crs R Cameron, G Harris, A Meggitt and T Yallouris

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**SECTION 16: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES**

**ITEM 16.1 REPORTS FROM COMMITTEES FOR THE MONTHS OF APRIL
AND MAY 2025**

79/25 RESOLVED by Cr Searl and Cr Peirce

That Item - Minutes of Committee/Information listed below be received:

1. Crookwell & District Art Gallery Committee – Minutes from meeting held 27 March 2025.
2. Audit, Risk and Improvement Committee – Minutes from meeting held 1 April 2025.
3. Breadalbane Hall s355 Committee – Minutes from meeting held 6 April 2025.
4. Crookwell & District Historical Society – Minutes from meeting held 10 April 2025.
5. Binda Community Progress and Binda Memorial Hall Committee – Minutes from Annual General held 14 April 2025.
6. Binda Community Progress and Binda Memorial Hall Committee – Minutes from meeting held 14 April 2025.
7. Crookwell & District Art Gallery Committee – Minutes from meeting held 24 April 2025.

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

80/25 RESOLVED by Cr Peirce and Cr Flanagan that -

1. Council write to Binda Memorial Hall Committee accepting the office bearers as Chairperson, Kris Skelly, Vice chairperson Kathy Robertson, Secretary Lucy McDonald and Treasurer Debbie White.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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Cr Gregory Harris left the meeting, the time being 16:08PM

Cr Gregory Harris returned to the meeting, the time being 16:10PM

SECTION 17: NOTICES OF MOTION

ITEM 17.1 NOTICE OF MOTION - PUBLIC FORUM

81/25 RESOLVED by Cr Harris and Cr Meggitt

“That

- Council establish a Public Forum before each ordinary Council meeting, commencing June 2025, to allow members of the public to address the Council on agenda items for up to 5 minutes per speaker, with applications due by 4:00 pm on Monday prior to the meeting.
- The Public Forum adopts the rules outlined in *Model Code of Meeting Practice* (Section 4)
- Update the Upper Lachlan Shire website’s Council meeting page by 31 May 2025 to promote the Public Forum, provide clear rules, and link to an accessible application form, with ongoing maintenance to encourage public participation.
- Fund the website updates and staff time for managing Public Forums from general revenue within the 2024/25 Operational Plan’s communications and governance budget.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, G Harris, A Meggitt, S Peirce and T Yallouris

Abstained:-

Crs V Flanagan, S Reynolds and J Searl

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ITEM 17.2 NOTICE OF MOTION - FLUORIDE

82/25

RESOLVED by Cr Harris and Cr Meggitt

“That

1. Council prohibit the addition of fluoride to the water supply at any water treatment plant within the Upper Lachlan Shire.

- LOST

Councillors who voted for:-

Crs G Harris, A Meggitt and T Yallouris

Councillors who voted against:-

Crs P Culhane, R Cameron, V Flanagan, S Peirce, S Reynolds and J Searl

SECTION 18: QUESTIONS WITH NOTICE

Nil

CLOSED COUNCIL ITEMS

There were not closed Council items tabled at 15 May 2025 meeting.

THE MEETING CLOSED AT 16:24pm

Minutes confirmed 19 JUNE 2025

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Mayor