



UPPER LACHLAN SHIRE COUNCIL OPERATIONAL PLAN

2026-2027



2026/2027 OPERATIONAL PLAN

TABLE OF CONTENTS

1. Welcome to the Operational Plan – Mayoral Message	4
2. Chief Executive Officer’s Synopsis	5
3. Elected Representatives / Councillors	6
4. Organisation Structure	7
5. Glossary of Council Services – How to Contact Council	8
6. Community Strategic Plan and Delivery Program	11
7. Community Engagement	13
8. Our Strategic Pillars and Priorities	14
9. Principal Activities (What we do and how Activities are measured)	
1. Our Community	17
• Health Services, Medical Centres, Aged, Disabled and Community Services	
• Public Halls, Cultural Services, Community Centres and Museums	
• Animal Control	
• Swimming Pools	
• Sporting Grounds and Parks and Gardens	
• Public Libraries	
• Emergency Services and Fire Protection	
2. Our Environment	25
• Town Planning and Development Control	
• Building Control and Compliance	
• Environmental Systems and Protection	
• Biosecurity (Noxious Weeds) Inspection and Control	
• Food Control and Inspections	
• Waste Centres and Landfills	
• Domestic Waste Management (DWM)	
• Water Supply Services	
• Sewer Services	
3. Our Economy	36
• Financial Services	
• Administration and Corporate Support	
• General Purpose Revenue and Rates	
• Information Technology	
• Workforce (Human Resources and Work Health and Safety)	

4. Our Infrastructure	43
• Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering • Stormwater and Drainage • Quarries and Gravel Pits • Public Conveniences and Amenities • Public Cemeteries • Housing and Building Maintenance • Engineering and Works Supervision • Plant and Equipment Operations	
5. Our Civic Leadership	52
• Governance • Tourism Promotion and Business • Caravan Parks	
10. Council Contributions and Donations	59
11. Ecologically Sustainable Development Strategies	60
12. Section 7.11, Section 7.12, & Section 64 Development Contributions Plans	61
13. Competitive Neutrality Complaints	63
14. Government Information Public Access	65
15. Strategic Task List	66
16. Workforce Plan	67
17. Infrastructure Plan	69
18. State of the Road Network	70
19. Council Statement of Revenue Policy	71
20. Financial Information – Operating Budget	81
21. Financial Information – Capital Budget Works and Income	85
22. Plant Replacement Schedule	94
23. Loan and Borrowings Schedule	95
24. Council Schedule of Fees and Charges	96
25. Appendix – Property Rates Map	144

1. WELCOME TO THE OPERATIONAL PLAN – MAYORAL MESSAGE



As Mayor, I am pleased to announce the Upper Lachlan Shire Council Operational Plan is finalized after being on public exhibition.

The Operational Plan outlines the principal activities designed to address Council's strategic priorities, set out in 2026/2027 Community Strategic Plan (CSP), and allocates responsibility for each activity. The Operational Plan details the program actions and performance indicators against the CSP Strategic Pillars.

The Operational Plan forms part of Council's Integrated Planning and Reporting Framework and details Upper Lachlan Shire Council's principal activities and budget for the coming twelve-month period. It is a sub-set of the Delivery Program, which outlines a 4-year delivery agenda and aims to implement the strategies in Council's forward program established in the Upper Lachlan Community Strategic Plan 2042.

Upper Lachlan Shire Council has projected a consolidated operating deficit (before capital grants and contributions) of \$2.36 million for the 2026/2027 financial year. In addition, a net cash outflow of \$1.74 million is projected, which will be funded through transfers from both internal and external reserves to support the delivery of capital and operational expenditure programs.

Upper Lachlan Shire Council has developed a comprehensive capital works program totalling \$17.07 million for the 2026/2027 financial year. This represents a significant investment in the Shire's infrastructure and service delivery. The program includes key projects across plant and fleet replacement, roads and bridges, waste facilities, water supply and sewer infrastructure, as well as a range of initiatives driven by community priorities.

Council will continue to work in partnership with other levels of government to deliver services and outcomes that will result in generational benefits to our community. This will include seeking funding for major projects and managing the delivery of those projects to ensure that the identified benefits are realised.

Upper Lachlan Shire Council welcomes the participation from the community, the ratepayers and residents of the Shire into compiling the Operational Plan.

A handwritten signature in black ink, which appears to read 'Paul Culhane'.

Councillor Paul Culhane
Mayor



2. CHIEF EXECUTIVE OFFICER'S SYNOPSIS

The Operational Plan is presented in accordance with the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2021*.

Council has received pre-plan public submissions to the Operational Plan in December 2025. Councillors reviewed these submissions in March 2026 in developing this Operational Plan.

Council is subject to a maximum allowable increase of 4.90% in total rates income for 2026/2027, in line with the IPART rate peg, equating to an estimated additional \$473,000 in revenue. The 2026/2027 Operational Plan outlines Council's service delivery targets, key activities and major capital works program for the year. The Statement of Revenue Policy incorporates the following:

- *General (Ordinary) Rates will increase by 4.90%, dollar value increases will vary within individual rating categories;*
- *Water Supply Access Charge and Water Availability Charge will increase by 6% or \$37 per service;*
- *Water usage (consumption) charge will increase by 6%, dollar value increases will vary for each individual service dependent upon water consumption;*
- *Stormwater Annual Charges will have a zero increase;*
- *Sewer Best Practice Pricing Access Charges will increase by 4% or \$43 per service;*
- *Domestic Waste Management Annual Charge will increase by 7% or \$46 per service;*
- *Commercial Waste Annual Charge will increase by 7% or \$55 per service;*
- *Rural Waste Annual Charge will increase by 7% or \$20.90 per Assessment; and*
- *Domestic Waste Management Availability Charge and Commercial Waste Availability Charge will increase by 7% or \$19 per Assessment.*

The Operational Plan is available for viewing at the Council Offices and Council libraries. The Operational Plan is also available to download from the Council's website www.upperlachlan.nsw.gov.au and a link is provided on Council's Facebook page.

Alex Waldron
Chief Executive Officer

3. ELECTED REPRESENTATIVES / COUNCILLORS



Mayor Paul Culhane

E: Paul.culhane@upperlachlan.nsw.gov.au

T: 0410 622 798

Deputy Mayor Rob Cameron OAM

E: Rob.Cameron@upperlachlan.nsw.gov.au

T: 0434 658 274

Councillor Vivienne Flanagan

E: Vivienne.M.Flanagan@upperlachlan.nsw.gov.au

T: 0494 162 924



Councillor Gregory Harris

E: Gregory.Harris@upperlachlan.nsw.gov.au

T: 0436 848 405



Councillor Alexandra Meggitt

E: Alexandra.Meggitt@upperlachlan.nsw.gov.au

T: 0451 703 008



Councillor Simon Peirce

E: Simon.Peirce@upperlachlan.nsw.gov.au

T: 0494 150 535



Councillor Susan Reynolds

E: Susan.reynolds@upperlachlan.nsw.gov.au

T: 0414 464 206



Councillor John Searl JP

E: John.searl@upperlachlan.nsw.gov.au

T: 0405 060 347



Councillor Terry Yallouris

E: Terry.yallouris@upperlachlan.nsw.gov.au

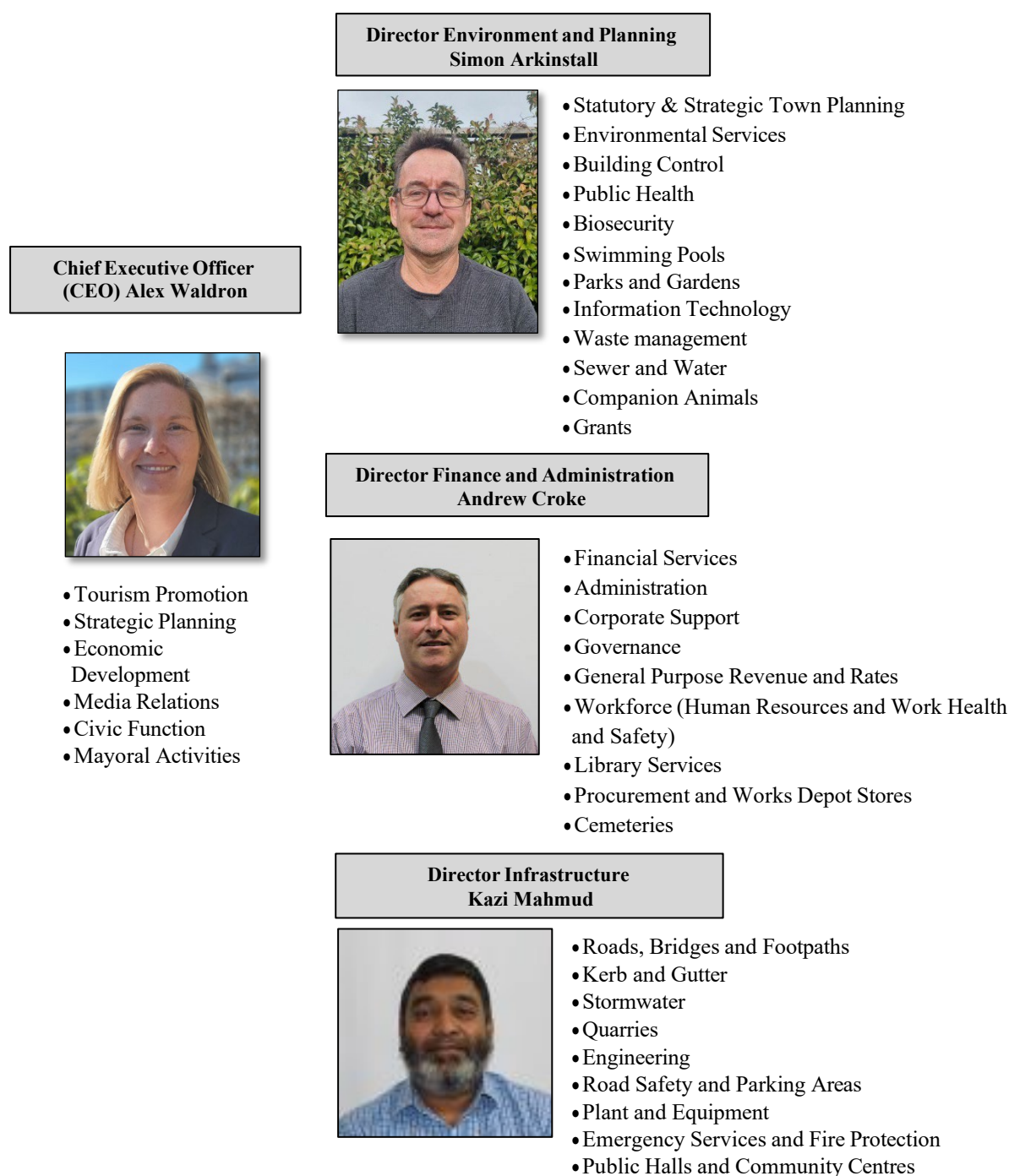
T: 0433 571 160



4. ORGANISATION STRUCTURE

Section 332 of the Local Government Act 1993 requires Council to determine its organisational structure. The approved organisation structure comprises the Chief Executive Officer's office and three Council Departments as outlined below.

The Chief Executive Officer oversees the day-to-day operations of Council and provides professional advice to elected Council. Each of the three Departments has a Director who together with the Chief Executive Officer, form the senior management team. It is this team that has primary responsibility for delivering the activities identified in the Operational Plan.



5. GLOSSARY OF COUNCIL SERVICES – HOW TO CONTACT COUNCIL

Crookwell Administration Office

44 Spring Street
CROOKWELL NSW 2583
Telephone (02) 4830 1000

Gunning Administration Office

123 Yass Street
GUNNING NSW 2581
Telephone (02) 4845 4100

Email: council@upperlachlan.nsw.gov.au

Website: www.upperlachlan.nsw.gov.au

Council services information is available on Upper Lachlan Shire Council's FaceBook page.

ALL CORRESPONDENCE SHOULD BE DIRECTED TO:-

The Chief Executive Officer

PO Box 42

GUNNING NSW 2581

Email: council@upperlachlan.nsw.gov.au

COUNCIL LIBRARIES CONTACT DETAILS

Crookwell Library

Denison Street
CROOKWELL NSW 2583
Phone: (02) 4832 1048
Email: library@upperlachlan.nsw.gov.au
Website: www.upperlachlan.nsw.gov.au/library

Gunning Library

92 Yass Street
GUNNING NSW 2581
Phone: (02) 4845 1231
Email: gunninglibrary@upperlachlan.nsw.gov.au

Library Opening Hours:

Crookwell Branch Library Opening Hours:-

Monday	10.30 am - 5.00 pm
Tuesday	10.30 am - 5.00 pm
Wednesday	1.30 pm - 5.00 pm
Thursday	10.30 am - 5.00 pm
Friday	10.30 am - 5.00 pm
Saturday	10.00 am - 12 noon

Gunning Branch Library Opening Hours:-

Monday	CLOSED
Tuesday	2.00 pm - 5.00 pm
Wednesday	2.00 pm - 5.00 pm
Thursday	1.30 pm - 5.00 pm
Friday	10.00 am - 5.00 pm
Saturday	10.00 am - 12 noon



UPPER LACHLAN TOURISM

CONTACT DETAILS

Visitor Information Centre (VIC)
46 Goulburn Street
CROOKWELL NSW 2583
Phone: (02) 4832 1988
Email: info@visitupperlachlan.com.au
Website: www.visitupperlachlan.com.au



Visitor Information Centre Opening Hours:

Monday	9:00 am – 4:00 pm
Tuesday	9:00 am – 4:00 pm
Wednesday	9:00 am – 4:00 pm
Thursday	9:00 am – 4:00 pm
Friday	9:00 am – 4:00 pm
Saturday	10:00 am – 2:00 pm
Sunday	CLOSED

SWIMMING POOLS CONTACT DETAILS

Council operates and maintains public swimming pools in Crookwell and Gunning. The swimming pools are open during the summer months being November to March each year.

The swimming pools opening and closing times are dependent upon usage and are advertised in the local newspaper and at the swimming pool entrances. The pool may be closed during inclement weather and / or electrical storms.



COUNCIL EMERGENCY SERVICES CONTACT

Emergency/After hours phone number is (02) 4830 1000.

WASTE CENTRES

Opening Hours:

Bigga

Available to Ratepayers

Collector

Sunday 10.00 am - 4.00 pm

Crookwell

Friday, Saturday, Sunday and Monday

10.00 am - 4.00 pm

Gunning

Wednesday, Saturday and Sunday

10.00 am - 4.00 pm

Taralga

Thursday, Saturday and Sunday

10.00 am - 4.00 pm

Tuena

Available to Ratepayers



WEEKLY DOMESTIC WASTE (GARBAGE) COLLECTION

TUESDAY - Crookwell

WEDNESDAY - Gunning, Breadalbane, Collector, Dalton

THURSDAY - Taralga, Golspie, Binda, Lost River, Laggan, Grabben Gullen

FORTNIGHTLY DOMESTIC WASTE (RECYCLING) COLLECTION

Week 1 MONDAY AND TUESDAY - Crookwell

Week 2 WEDNESDAY - Gunning, Breadalbane, Collector, Dalton

Week 2 THURSDAY - Taralga, Golspie, Laggan, Grabben Gullen

Week 2 FRIDAY - Binda, Lost River

FORTNIGHTLY DOMESTIC WASTE (GARDEN) COLLECTION

Week 1 WEDNESDAY - Gunning, Breadalbane, Collector, Dalton

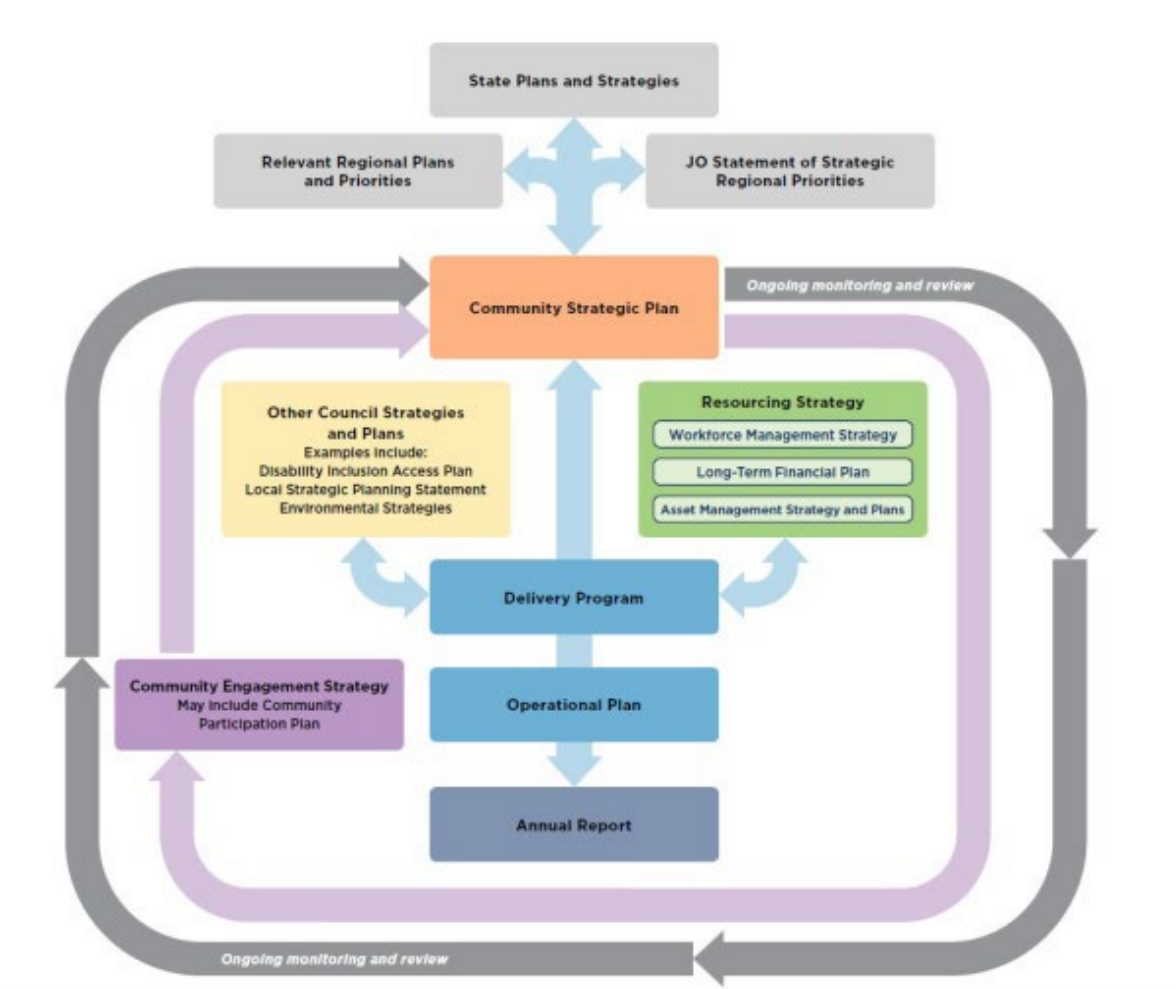
Week 1 THURSDAY - Taralga, Golspie, Binda, Lost River, Laggan, Grabben Gullen

Week 2 TUESDAY - Crookwell

6. COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM

As part of the Office of Local Government's Integrated Planning and Reporting Framework Council has developed the following framework:-

- A 20 year Community Strategic Plan that outlines our broad vision for the future;
- A 4 year Delivery Program, accompanied by a full budget, that details what we will do to implement the Community Strategic Plan;
- A Resourcing Strategy to support the Delivery Program including a Long Term Financial Plan, Workforce Plan and Infrastructure Plan;
- An Operational Plan, which will record the planned activities and expenditure for each year;
- An Annual Report, which provides our community with a detailed account of progress made in implementing the Delivery Program and Community Strategic Plan.



The Operational Plan outlines the principal activities (i.e. services) to be provided to the community, along with the key service delivery measures that are being recorded to achieve the actions identified in the Community Strategic Plan and the Delivery Program.

The Local Government Elections took place on 14 September 2024. Council commenced the review of the Community Strategic Plan (CSP) with the Towards 2042 survey, Have Your Say page and community consultation being undertaken in February and March 2024 to inform Council aspirations and priorities for Upper Lachlan LGA. A revised CSP was developed after community engagement and was adopted by Council and has taken effect on 1 July 2025.



The Upper Lachlan Community Strategic Plan 2042 (CSP) took effect on 1 July 2022 and sets out a long-term vision for the region and identifies the key priorities and strategies for achieving this and the CSP has been revised after community consultation in 2024.

Upper Lachlan Shire Council has 5 Strategic Pillars (as outlined above) and Principal Activity functions (or known as business centres) that address each objective, the following information is provided for each Principal Activity:-

Goal:	Outlines the desired goal for that principal activity.
Management Responsibility:	Staff position responsible for the delivery of the activity.
CSP Strategy:	Links to the Community Strategic Plan priorities.
Key Activities:	The main activities or services delivered.
Key Performance Indicator:	Service delivery targets and quantifiable benchmarks.
Delivery Program Actions	Details the actions planned to meet our Community Strategic Plan and Delivery Program objectives.

Quarterly Operational Plan activity and budget reports are presented to Council to monitor our performance in delivering the services and activities identified for each principal activity. In addition, six monthly progress review reports are used to monitor the implementation of Council's Delivery Program.

7. COMMUNITY ENGAGEMENT

In 2021, the Canberra Region Joint Organisation (CRJO) engaged consultants, Projectura, to undertake the development of a Regional Community Strategic Plan and individual councils Community Strategic Plans (CSP), a Community Engagement Strategy and facilitation of community engagements for seven local government areas (LGAs). In 2023, Projectura were commissioned to do a revision of the Regional CSP and individual council CSP for ten council LGAs in the CRJO.

The project schedule for delivery of the CSP is outlined as follows:-

- Inception in June 2023: Projectura conduct a desktop review of councils CSPs, relevant state strategies, research findings, data sets and develop communications kit.
- February - March 2024: Project for revision of CSPs is initiated. Prepare, design and deliver the broad community engagement strategy.
- April - June 2024: Analyse engagement findings and prepare Community Engagement Report.
- July - December 2024: Prepare, issue and present the Community Engagement Report for Council adoption and provided CSP outline to the newly elected Council.
- February 2025: Present to Council the CSP for public exhibition period of the CSP.

The community consultation utilised in the development of the CSP was extensive and included the following steps:-

- Key Stakeholder Identification and Engagement;
- Methods of Key Community Engagement Activities determined; and
- Community Engagement Strategy developed.

The community engagement activities in Upper Lachlan LGA included:-

- On-line Survey;
- Discussion Guide, Media Releases and Regional Wellbeing Survey;
- Council website and local media channels included dedicated Have Your Say Page;
- Total participation included 615 people or 7.10% of the population engaged.



Community consultation has been undertaken again in February and March 2024 as part of the review of the CSP and asks the local community some key questions in a survey so that Council can review the CSP and make sure it is an accurate representation of our LGA.

8. OUR STRATEGIC PILLARS AND PRIORITIES

The Upper Lachlan Community Strategic Plan (CSP) 2042 identifies long-term desired community goals, corresponding strategic priorities addressing social justice principles and quadruple bottom line objectives. The Operational Plan identifies the actions and activities with accompanying performance indicators within each Strategic Pillar/Theme.

The following are Council's five adopted Strategic Pillars:-

1. OUR COMMUNITY

Strategic Objective We are a network of close-knit and well-supported communities that value our rural lifestyle.

2. OUR ENVIRONMENT

Strategic Objective: We appreciate our range of rural landscapes and habitats and are stewards of the natural environment for future generations.

3. OUR ECONOMY

Strategic Objective: We capitalise on the region's close proximity to Canberra and its position as a convenient location to attract industry and investment. We foster and develop diverse, adaptive and innovative agricultural industry.

4. OUR INFRASTRUCTURE

Strategic Objective: Infrastructure compliments our rural and historic landscapes whilst supporting healthy communities and industries.

5. OUR CIVIC LEADERSHIP

Strategic Objective: Our leaders work collaboratively to meet the needs of the community, in an ethical and strategic manner.

CSP STRATEGIC PILLAR – OUR COMMUNITY:**PRINCIPAL ACTIVITY - HEALTH SERVICES, MEDICAL CENTRES, AGED, DISABLED AND COMMUNITY SERVICES****GOAL**

Facilitate and support social programs and initiatives that provide or improve upon community services.

KEY ACTIVITIES

Community services and health services are provided in partnership with other government agencies and community groups. Activities include:-

MANAGEMENT RESPONSIBILITY

Director of Environment and Planning

1. Assistance to health care service providers in the Shire, such as Crookwell Health Care Centre and Gunning District Community Health Service.

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

2. Liaison with Southern NSW Local Health District.

- Strategy A.1 - Improve access to health and community services that support physical health and mental wellbeing.
- Strategy A.7 - Plan for and address community safety and public health.
- Strategy A.8 - Enhance community inclusion by identifying and eliminating participation barriers.

Key Performance Indicator**Performance Measure****Delivery Program Actions**

Collaborate and engage with health care service providers within the Shire.

Facilitate leases for buildings.

1.1 - The wellbeing of local people is supported through the provision of local health, recreation and community services.

Work in partnership with key stakeholders to deliver and report on progress of the 2025-2026 scheduled, funded actions of the Disability Inclusion Action Plan.

80% of funded actions completed.

1.1 - The wellbeing of local people is supported through the provision of local health, recreation and community services.

1.3 Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.

**CSP STRATEGIC PILLAR – OUR COMMUNITY:
PRINCIPAL ACTIVITY - PUBLIC HALLS, CULTURAL SERVICES, COMMUNITY CENTRES AND MUSEUMS**

GOAL

To support the provision of community and cultural facilities to enhance our community's quality of life.

KEY ACTIVITIES

Council facilitates active community participation and has Section 355 Committee of Council partnerships and local stakeholders. Activities include:-

MANAGEMENT RESPONSIBILITY

Senior Building Maintenance Coordinator

1. Social and Community Plan for Council.
2. Cultural Plan for Council.
3. Management Plans for Council's public buildings and community centres.
4. Art galleries, museums and other cultural facilities management.

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.4 - Events celebrate the identity of our towns, produce, heritage and culture.
- Strategy A.5 - Encourage creative expression through arts and culture.
- Strategy A.8 - Enhance community inclusion by identifying and eliminating participation barriers.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Review and implement Social and Community Plan for Council.	Report on actions each year in the Annual Report.	1.5 Social inclusion for all disparate communities.
Review and implement Cultural Plan for Council.	Report on actions each year in the Annual Report. Cultural Plan review completed where funded.	1.2 The liveability, heritage and unique characteristics of our region is acknowledged, supported and retained. 1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Maintenance and management of Council public facilities.	Review Plans of Management every five years.	1.6 - Manage and upgrade Council's public buildings and community centres.



**CSP STRATEGIC PILLAR – OUR COMMUNITY:
PRINCIPAL ACTIVITY - ANIMAL CONTROL**

GOAL

Provide timely and efficient services with respect to animal control activities.

MANAGEMENT RESPONSIBILITY

Ranger

Coordinator Parks, Gardens and Biosecurity

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy C.2 - Implement effective integrated weed and pest animal management.
- Strategy A.7 - Plan for and address community safety and public health.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

The Animal Control function is responsible for enforcement of companion animal regulations in accordance with State Government requirements. Activities include:-

1. Companion Animals.
2. Stock Control and Impounding.
3. Animal welfare.
4. Rural Addressing.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Ensure companion animals are identified and included on the Companion Animals Register.	Monthly report to Office of Local Government.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.	
Investigate dog attacks.	Dangerous dog investigations completed within the statutory timeframe.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.	
Develop and implement a companion animal micro chipping program	One Microchipping event per annum where funded.	1.3 Create and maintain accessible high quality public spaces that are inclusive for people	

		of all ages, abilities and backgrounds.
Key Performance Indicator	Performance Measure	Delivery Program Actions
Undertake community education program in relation to companion animals.	Two education programs implemented per year.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.

CSP STRATEGIC PILLAR – OUR COMMUNITY: PRINCIPAL ACTIVITY - SWIMMING POOLS

GOAL

Provide accessible swimming pools for the communities at Crookwell and Gunning.

MANAGEMENT RESPONSIBILITY

Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.2 - Our sports, recreation, community and service groups are supported.
- Strategy D.8 - Provide and maintain inclusive sports and recreation facilities for active lifestyles.

KEY ACTIVITIES

The administration and responsibility for:-

1. Recreation and sporting facilities.
2. Public health and water safety of all Council swimming pools.
3. Equity of access to the community.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Provide supervision for safety of patrons.	Develop and implement a pool operations plan prior to the 2026/2027 season.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Water quality testing.	Ensure daily water testing schedule during operating season is complete.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.
Swimming pool patronage numbers and financial report.	Report annually to Council.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds. 1.1 - The wellbeing of local people is supported through the provision of local health, recreation and community services.



**CSP STRATEGIC PILLAR – OUR COMMUNITY:
PRINCIPAL ACTIVITY - SPORTING GROUNDS, PARKS AND GARDENS AND PUBLIC SPACES**

GOAL

Provide public recreation areas and facilities for the enjoyment of the local community and visitors.

KEY ACTIVITIES

Council will manage community land, open space and reserves to sustain and improve the community's lifestyle. Activities include:-

MANAGEMENT RESPONSIBILITY

Coordinator Parks, Gardens and Biosecurity
Director of Environment and Planning

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy A.2 - Our sports, recreation, community and service groups are supported.
- Strategy D.7 - Enhance and maintain parks and open spaces to serve recreational and relaxation needs.
- Strategy A.8 - Enhance community inclusion by identifying and eliminating participation barriers.

1. Implement Open Space and Community Facilities Section 7.11 Development Contributions Plan.
2. Management of sporting grounds.
3. Management of parks and gardens.
4. Management of playground equipment.
5. Town beautification.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Sports field maintenance and Playing Fields Committee meetings.	Report to Council annually.	1.7 - The wellbeing of local people is supported through the provision of local recreation and community services.	
Prepare Plans of Management for land where Council is the trustee.	Categorise land and publicly exhibit Plans of Management.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.	

Key Performance Indicator	Performance Measure	Delivery Program Actions
Complete annual inspection of all playgrounds.	Development and implementation of a playground inspection policy.	1.7 - The wellbeing of local people is supported through the provision of local recreation and community services.
Towns and villages mowing and maintenance program and fire risk minimisation. Improve maintenance of public parks facilities.	Implement a service review for open space maintenance.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.



**CSP STRATEGIC PILLAR – OUR COMMUNITY:
PRINCIPAL ACTIVITY - PUBLIC LIBRARIES**

GOAL

Provide public library services and resources to meet the recreational, educational and cultural needs of our community.

KEY ACTIVITIES

The library and information services are client-focused and responsive to community needs and incorporate technology advancements. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager Library Services

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy A.5 - Encourage creative expression through arts and culture.
- Strategy A.6 - Foster a strong sense of belonging through targeted community development initiatives.

1. A Service Level Agreement with Goulburn Mulwaree Council for provision of agreed library services; i.e. shared book collections and Library Management System.

2. Providing library collections and facilities.

3. Library Services at Crookwell and Gunning branch libraries.

4. Programs to meet the needs of a range of ages and demographics.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Quarterly Reports for library services to Council.	Report to Council by deadline.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.
Complete NSW State Library Return of Local Priority Grant Report and Statement of Library Operations.	Completed by State Library deadline.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.
Connect with aged community members who may not be able to visit library branches in person.	Conduct four Outreach visits to the two Aged Care facilities in the Shire.	1.5 - Social inclusion for all disparate communities.
Improve community awareness of the benefits of Library membership and programs for children aged 0 to 5 years.	Commence the '1000 books before school' program. Sign up 20 families to the program.	1.7 - The wellbeing of local people is supported through the provision of local recreation and community services.

**CSP STRATEGIC PILLAR – OUR COMMUNITY:
PRINCIPAL ACTIVITY - EMERGENCY SERVICES AND FIRE PROTECTION**

GOAL

Provide support for local emergency management in Upper Lachlan local government area.

KEY ACTIVITIES

To provide support to local emergency and recovery operations in partnership with other government agencies and local fire brigades. Key government agencies and instruments include:-

MANAGEMENT RESPONSIBILITY

Local Emergency Management Officer (LEMO)

Director Infrastructure

1. NSW State Emergency Services (SES).

2. NSW Rural Fire Service (RFS).

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy A.9 - Our communities are supported to be resilient to disasters and shocks.

3. Fire and Rescue NSW.

4. Council's Emergency Management Plan (EMPLAN).

5. Liaise with Ministry for Police and Emergency Services.

6. Natural Disaster response.

7. Emergency Services Levy (ESL).

Key Performance Indicator

Performance Measure

Delivery Program Actions

Maintain Section 7.11 Development Contributions Plan Register for each individual Bushfire Brigade.

Annual audit of Section 7.11 Register - Bushfire.

1.6 - Manage and upgrade Council's public buildings and community centres.

Complete review of EMPLAN and creation of Consequence Management Guides.

Report to Council every two years.

1.1 - The wellbeing of local people is supported through the provision of local health, recreation and community services.

Council participate in CRJO South East NSW Resilience Framework project.

Report to Council on actions achieved.

1.1 - The wellbeing of local people is supported through the provision of local health, recreation and community services.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - TOWN PLANNING AND DEVELOPMENT CONTROL**



GOAL

Maintain and sustain a natural and built environment for future generations to enjoy.

MANAGEMENT RESPONSIBILITY

Manager of Planning and Regulatory Services

Director of Environment and Planning

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy C.6 - Maintain a balance between growth, development, environmental protection and agriculture through sensible planning.
- Strategy C.7 - Consider community feedback, local character and identity, economic factors and social impact in planning decisions.
- Strategy C.8 - Encourage positive social and environmental contributions from developers.

KEY ACTIVITIES

Provide strategic planning services that will achieve economic, environmental and planning outcomes through a community consultative process. Carry out responsibilities and implementation of NSW State Government and other government agencies planning directives. Activities include:-

1. Development, monitoring and implementation of Local Environmental Plan (LEP).
2. Section 7.11 and Section 7.12 Development Contributions Plan management.
3. Heritage management.
4. Development Control Plans (DCP) management.
5. Character Statements for the villages.
6. Strategic planning reviews.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare LEP amendments and submit to Department of Planning and Environment.	LEP amendments utilising gateway approval.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.
Review of the Local Strategic Planning Statement on completion of the Housing Strategy.	Local Strategic Planning Statement reviewed and adopted where funded.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Review and implementation of Section 7.11 and Section 7.12 and Development Contributions Plan.	Complete review of the contributions plans and policy.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.
Committees of Council operate to facilitate the Community Enhancement Fund (CEF) in conjunction with wind farm development company and community representation.	CEF Funds distributed annually. Committees resourced to benefit target communities.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.
Completion and issue of Section 10.7 Planning Certificates.	80% Complete within 10 days.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.
Completion of heritage listings LEP review, continue heritage advisory service and continue annual heritage grants program.	Finalise heritage study and amend LEP / DCP to incorporate additional heritage listings.	1.2 - The liveability, heritage and unique characteristics of our region is acknowledged, supported and retained.
	Award new contract to engage Heritage Advisor. Administer the Local Heritage Grants Program to support the maintenance of heritage in the community.	1.4 - Protect heritage sites to preserve the diverse history of the Shire.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - BUILDING CONTROL AND COMPLIANCE**

GOAL

Provide efficient regulatory and statutory inspections and building approval service to the community. Provide education and advice to the building industry in the local government area.

KEY ACTIVITIES

Provide Building Control services and be responsible for all regulatory inspections associated with construction and buildings. Carry out responsibilities in conjunction with NSW State Government and other government agencies. Activities include:-

MANAGEMENT RESPONSIBILITY

Senior Building Surveyor
Manager of Planning and Regulatory Services

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy D.3 - Our local character is maintained through the protection and preservation of historic buildings.
- Strategy C.6 - Maintain a balance between growth, development, environmental protection and agriculture through sensible planning.

1. Process applications, and issue certificates and consents for building developments.
2. Develop and promote energy efficiency and reduction of greenhouse gases.
3. Building inspections conducted by Council officers for new constructions.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Construction Certificate (CC) assessment and determination.	Determine 80% of CC's within statutory timeframe.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment
Development Application (DA) assessment and determination.	Determine 80% of DA's within Ministers expectations.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.
Review delivery of pre-lodgement advice, education services and materials.	Review undertaken.	2.2 - A robust planning framework supports the needs and identity of our community and natural environment.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - ENVIRONMENTAL SYSTEMS AND PROTECTION**

GOAL

Ensure the protection of the natural environment through the implementation of policies and the enforcement of regulatory requirements.

KEY ACTIVITIES

The Environmental Systems function is responsible for addressing matters that may be detrimental to the environment, and public health and safety in conjunction with other government agencies, catchment management authorities and the community. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager of Planning and Regulatory Services

Director of Environment and Planning

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy C.3 - Protect and rehabilitate waterways and catchments.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.
- Strategy C.5 - Lead climate mitigation and adaptation.

1. Responding to environmental incidents, i.e. air, water, noise, waste and contamination.
2. Monitoring the environment and responding to information and complaints from the community.
3. Implementing and monitoring Council's energy strategy.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Investigate and report environmental complaints in accordance with legislation.	Deal with complaints in accordance with Customer Service Charter.	2.1 - Our community works together to protect and preserve our biodiversity and natural environment.
Drive sustainability in Council's business. Activate whole of Council commitment to sustainability and reduce greenhouse gases from Council's operations.	Delivery of an Environmental Sustainability Strategy, where funding provided.	2.3 - We are resilient to a changing climate through adaptation and mitigation
Participate in the Hilltops and Upper Lachlan Shire Councils drought resilience program in conjunction with NSW Reconstruction Authority.	Drought Resilience Plan implemented.	2.1 - Our community works together to protect and preserve our biodiversity and natural environment.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - BIOSECURITY INSPECTION AND CONTROL**

GOAL

Responsibly and effectively manage noxious weeds within the local government area to ensure that agricultural production, biodiversity and the environment is protected.

KEY ACTIVITIES

The Noxious Weeds function is responsible for identification, inspection and enforcement of noxious weeds control in conjunction with other government agencies, catchment management authorities and landowners. Activities include:-

MANAGEMENT RESPONSIBILITY

Senior Biosecurity Officer
Coordinator Parks, Gardens and Biosecurity
Director of Environment and Planning

1. Monitor weed establishment through regular inspection and surveys of land within the Shire.
2. Undertake control programs of noxious weeds on roadsides, reserves and public land under Council's authority.
3. NSW Government Noxious Weed Grant Subsidy.

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy C.1 - Protect and enhance the existing natural environment, including flora and fauna native to the region.
- Strategy C.2 - Implement effective integrated weed and pest animal management.
- [Strategy B.3 - Foster a diverse and resilient agricultural industry.](#)

Key Performance Indicator	Performance Measure	Delivery Program Actions
Provide reports to Council on Biosecurity private property inspections.	Weed Action Program targets met including inspections of High-Risk Pathways for priority weeds.	2.1 - Our community works together to protect and preserve our biodiversity and natural environment.
Suppression of priority weeds on road reserves.	Roads to be surveyed annually and control work conducted.	2.1 - Our community works together to protect and preserve our biodiversity and natural environment.
Complete annual weeds education program.	Biosecurity education programs to be implemented at least annually.	2.1 - Our community works together to protect and preserve our biodiversity and natural environment.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - FOOD CONTROL AND INSPECTIONS**

GOAL

Manage public health services to enhance the health and safety of the community.

MANAGEMENT RESPONSIBILITY

Manager of Planning and Regulatory Services

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.7 - Consider community feedback, local character and identity, economic factors and social impact in planning decisions.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

Food control function is responsible for enforcing the minimum standards for public health in conjunction with other government agencies. Activities include:-

1. Inspection of food retailers.
2. Swimming Pool inspection program.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Conduct food premise inspections of retailers and service providers.	Annual inspection of all food premises.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.
Swimming Pool register and inspection program.	Ensure Swimming Pool register is maintained.	1.3 - Create and maintain accessible, high quality public spaces that are inclusive for people of all ages, abilities and backgrounds.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - WASTE CENTRES AND LANDFILLS**

GOAL

Maintain a clean and safe streetscape environment and manage waste disposal in an environmentally friendly manner.

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.11 - Our recycling and waste management practices are accessible and efficient.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.

KEY ACTIVITIES

The Waste Centre function is responsible for providing waste landfill and waste transfer centre facilities that meet public health standards and legislative requirements.

Activities include:-

1. Environmental management of Council Waste Transfer Centres and Landfill sites.
2. Restoration and rehabilitation plans for landfill sites.
3. Rural Waste Charge management.
4. Maximise resource recovery opportunities
5. Waste Disposal and Recycling.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement closure plan for the Crookwell Waste Centre.	Closure plan to be provided to the EPA for final endorsement.	2.6 - Promote and support initiatives and efficiencies in waste and recycling while delivering high standard, cost-effective waste management services.
Ensure best practice pricing based on cost recovery principles for all waste services and promotion of waste recycling.	DWM charge to be reviewed.	2.6 - Promote and support initiatives and efficiencies in waste and recycling while delivering high standard, cost-effective waste management services.
Crookwell Waste Transfer Station is managed to minimise any environmental impact.	Compliance with NSW EPA License conditions and funded projects completed.	2.6 - Promote and support initiatives and efficiencies in waste and recycling while delivering high standard, cost-effective waste management services.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - DOMESTIC WASTE MANAGEMENT (DWM)**

GOAL

Provide reliable, cost effective, environmentally acceptable garbage and recycling collection and disposal services to the community.

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.11 - Our recycling and waste management practices are accessible and efficient.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.

KEY ACTIVITIES

The Domestic Waste function is responsible for providing kerbside pickup service for domestic waste and recycling for towns and villages. Activities include:-

1. Weekly domestic waste and commercial waste collection services.
2. Fortnightly recycling collection service.
3. Fortnightly organic green waste collection service.
4. Maximise resource recovery and waste avoidance.
5. Waste Education and Awareness program.

Key Performance Indicator	Performance Measure	Delivery Program Actions
DWM service charge includes a disposal cost as a costed entity as part of the annual DWM reasonable cost calculation.	Review DWM services and charges annually.	2.6 - Promote and support initiatives and efficiencies in waste and recycling while delivering high standard, cost-effective waste management services
Average number of garbage bin service collections (putrescible, recycling and green) missed per month and number of complaints received.	Less than 2% of weekly pickups.	2.6 - Promote and support initiatives and efficiencies in waste and recycling while delivering high standard, cost-effective waste management services
Develop tender documentation for capping of Crookwell Landfill.	Waste Management Strategy to be developed and adopted.	2.6 - Promote and support initiatives and efficiencies in waste and recycling while delivering high standard, cost-effective waste management services

CSP STRATEGIC PILLAR – OUR ENVIRONMENT: PRINCIPAL ACTIVITY - WATER SUPPLY SERVICES

GOAL

Provide a quality water supply product in a reliable and cost effective manner that meets Australian Drinking Water Guidelines.

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste
Manager Water, Sewer and Waste

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.9 - Provide high quality reliable water supply to communities.
- Strategy C.3 - Protect and rehabilitate waterways and catchments.
- Strategy C.8 - Encourage positive social and environmental contributions from developers.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

The Water Supply function is responsible for providing water services to the towns in the Shire. The water services are provided in partnership with other government agencies, and comply with public health and work safety standards. Activities include:-

1. Reticulated water supply to Crookwell, Gunning, Taralga and Dalton.
2. Strategic Business Plan for water provision.
3. Management of Water Treatment and Water Pumping services and infrastructure.
4. Section 64 Water Supply Development Contributions Plan management.
5. Water supply catchment management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Carry out weekly water quality standard testing and treatment plant optimisation.	Complying water quality test samples.	2.5 - Improve water supply and sewerage facilities to towns.
Implement Integrated Water Cycle Management (IWCM) Strategy for the town water supplies.	IWCM Strategy completed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Develop Engineering Specifications and Standards for internal use and use by property developers	Engineering specifications developed	2.5 - Improve water supply and sewerage facilities to towns.
Surplus Water Fund operating result.	Within 10% of budget.	2.5 - Improve water supply and sewerage facilities to towns.

**CSP STRATEGIC PILLAR – OUR ENVIRONMENT:
PRINCIPAL ACTIVITY - SEWER SERVICES**

GOAL

Provide a cost effective sewer service that complies with environmental license conditions.

KEY ACTIVITIES

The Sewer function is responsible for providing sewer services to the towns in the Shire. The services are provided in partnership with other government agencies, and comply with public health and work safety standards. Activities include:-

MANAGEMENT RESPONSIBILITY

Coordinator Water, Sewer and Waste

Manager Water, Sewer and Waste

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy D.10 - Provide safe and efficient sewerage services to communities.
- Strategy C.3 - Protect and rehabilitate waterways and catchments.
- Strategy C.8 - Encourage positive social and environmental contributions from developers.

1. Sewer services to Crookwell, Gunning and Taralga.

2. Strategic Business Plan for sewer services.

3. Management of Sewer Treatment services and sewer infrastructure.

4. Managing trade waste.

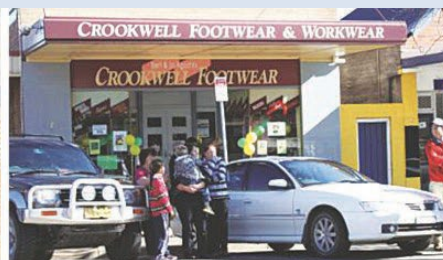
5. Section 64 Sewer Development Contributions Plan management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Ensure the safe and efficient management of wastewater services by maintaining sewer infrastructure, meeting public health and environmental standards, and improving system resilience.	Repair sewer chokes and breakages within parameter of Council's service levels. Compliance with the relevant EPL.	2.5 - Improve water supply and sewerage facilities to towns.
Implement Trade Waste Policy.	Staff provided training in Trade Waste to enable implementation of Policy.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Surplus Sewer Fund operating result.	Within 10% of budget.	2.5 - Improve water supply and sewerage facilities to towns.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Deliver sewer infrastructure projects, as adopted in the Capital Works program.	Sewer infrastructure projects implemented in accordance with adopted capital works program.	2.5 - Improve water supply and sewerage facilities to towns.
Sewer Treatment Plants comply with EPA conditions.	Satisfactory report from NSW EPA.	2.5 - Improve water supply and sewerage facilities to towns.
Develop Engineering Specifications and Standards for internal use and use by property developers.	Engineering specifications are developed.	2.5 - Improve water supply and sewerage facilities to towns.



CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - FINANCIAL SERVICES



GOAL

Monitor the financial performance and position of the organisation to ensure financial sustainability and long-term viability of Council.

KEY ACTIVITIES

The Financial Services function manages the finances of the Council and ensures statutory compliance with legislative and taxation guidelines. Activities include:-

MANAGEMENT RESPONSIBILITY

Accountant

Chief Financial Officer

Director of Finance and Administration

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.7 - Enhance economic conditions to create new jobs and support the attraction of skilled employees.
- Strategy E.3 - Manage resources in a responsible manner that supports the ongoing viability of Council.

1. Financial Statements.
2. Managing investment portfolio.
3. Managing loans register.
4. Statutory and management reporting.
5. Long-term financial management.
6. Budget preparation and reporting.
7. Internal controls management.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Council's Investment Policy and Investment Strategy.	Review biennially.	3.2 - Prudent financial management.
Maintain Employee Leave Entitlements (ELE) internal restricted cash reserves to fund leave as it becomes payable.	Cash reserve maintained.	3.1 - Ensure financial viability of Council.
Implementation of Council's Internal Audit Plan and report actions to Audit, Risk and Improvement Committee.	Complete 2 internal audits annually.	3.2 - Prudent financial management.
Progressively complete Asset Fair Valuation for all asset classes.	Audited annually.	3.1 - Ensure financial viability of Council.
Improve Long Term Financial Plan (LTFP) modelling.	10-year plan reviewed annually.	3.1 - Ensure financial viability of Council.
Accurate and timely Council budget reporting and review.	Quarterly Reports.	3.2 - Prudent financial management.

**CSP STRATEGIC PILLAR – OUR ECONOMY:
PRINCIPAL ACTIVITY - ADMINISTRATION AND CORPORATE SUPPORT**

GOAL

Provide professional customer focused administration services.

MANAGEMENT RESPONSIBILITY

Manager Governance

Chief Financial Officer

Director of Finance and Administration

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.1 - Promote the region as an ideal location for businesses and industry.
- Strategy E.3 - Manage resources in a responsible manner that supports the ongoing viability of Council.
- Strategy E.2 - Council actively participates in regional bodies to identify innovations and opportunities for our region.

KEY ACTIVITIES

The Administration / corporate support function has the responsibility for providing a diverse range of services and support to Council, Councillors, Committees of Council, and the community.

Activities include:-

1. Accounts Payable, Accounts Receivable, Purchase Orders, Cashiering, User Fees and Water Billing.
2. Records Management (EDM).
3. Customer Service Charter – administration and clerical services.
4. Management of Service NSW Agency.
5. Management of Insurances.
6. Manage Procurement and Stores.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Manage Councils Accounts Payable and Purchasing systems.	70% of tax invoices are paid within credit terms.	3.1 - Ensure financial viability of Council.
Manage Councils Accounts Receivable system.	80% payment recovered within sixty days.	3.1 - Ensure financial viability of Council.
Council electronic document records management system (EDM) complies with State Records requirements. Training of users of records management system.	HP Content Manager (EDM) system upgrade.	3.1 - Ensure financial viability of Council.
Participate in Canberra Region Joint Organisation (CRJO) advocacy and resource sharing projects.	CRJO report annually to Council.	3.2 - Prudent financial management.
Six monthly Stores Stocktakes with a proportion and value of inventory errors being minimised.	Audit of stores stock.	3.2 - Prudent financial management.

CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - GENERAL PURPOSE REVENUE AND RATES

GOAL

Implement a fair and equitable ordinary rating system whereby all ratepayers make a reasonable contribution towards the total cost of community services.

MANAGEMENT RESPONSIBILITY

Senior Revenue Officer
Chief Financial Officer
Director of Finance and Administration

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy E.4 - Seek out and pursue income generating opportunities for Council.
- Strategy E.3 - Manage resources in a responsible manner that supports the ongoing viability of Council.
- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.

KEY ACTIVITIES

The General Purpose Revenue function manages the billing and collection of ordinary Council rates notices. Activities include:-

1. Rates Categorisation.
2. Rates Levy and collection.
3. Debt Recovery management.
4. Pension Concession subsidy management.
5. Special Schedule - Permissible Income for General Rates calculation.
6. Financial Assistance Grants.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Proportion of rates accounts outstanding at year end.	Less than 5% outstanding.	3.2 - Prudent financial management.
Completion of statutory certificates i.e. Section 603 Certificates.	95% completion rate within 5 days.	3.2 - Prudent financial management.
Completion and audit of Special Schedule - Permissible Rates Income Calculation.	Annual Completion by due date free of error.	3.2 - Prudent financial management.
Process land revaluations and monthly supplementary land valuations from the Valuer Generals Office.	Monthly reconciliation and signoff by management.	3.2 - Prudent financial management.
Levy Rates and Annual Charges and user charges in accordance with Local Government Act.	Annual income meets budget forecast.	3.2 - Prudent financial management.

CSP STRATEGIC PILLAR – OUR ECONOMY: PRINCIPAL ACTIVITY - INFORMATION TECHNOLOGY

GOAL

Provide efficient, current and integrated information technology resources and services to support Council's strategic objectives.

MANAGEMENT RESPONSIBILITY

Manager Information Technology

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.
- Strategy D.12 - Reduce mobile telephone blackspot areas.
- Strategy D.13 - Deliver better mobile phone coverage and faster and more reliable internet services.

KEY ACTIVITIES

The Information Technology function is responsible for providing a range of computing services to Council and the community. Activities include:-

1. Managing telecommunications
2. Providing computer support services.
3. Managing Council's website.
4. Maintaining and upgrading computer infrastructure, hardware and software.
5. Business Continuity Plan and Disaster Recovery Plan relating to information services.
6. Managing cyber security risks.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Council's Information Technology Strategic Plan, Disaster Recovery Plan and Business Continuity Plan to be reviewed and updated.	Reviews completed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Ensure high availability and reliability of IT services for staff and community-facing platforms.	75% of Helpdesk tickets resolved within SLA.	3.1 - Ensure financial viability of Council.
Update new Information Technology security in line with recommendation of Cyber NSW.	Obtain and maintain a base level of Essential 8 compliance.	3.1 - Ensure financial viability of Council.

**CSP STRATEGIC PILLAR – OUR ECONOMY:
PRINCIPAL ACTIVITY - WORKFORCE (HUMAN RESOURCES AND WORK HEALTH AND SAFETY)**

GOAL

Provide a productive, healthy and safe work environment for the general public and Council employees.

MANAGEMENT RESPONSIBILITY

Health and Safety Leader
Manager Human Resources

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy B.5 - Ensure our lifelong education offering is robust, from early childhood through to adult education.
- Strategy B.6 - Support our young people to access education, training and employment pathways.
- Strategy B.7 - Enhance economic conditions to create new jobs and support the attraction of skilled employees.
- Strategy A.1 - Improve access to health and community services that support physical health and mental wellbeing.

KEY ACTIVITIES

The Workforce function provides training, development and recruitment services that maximises Council employee productivity and wellbeing. Includes liaison with other government agencies and industrial relations bodies. Activities include:-

1. Strategic human resources planning and payroll services.
2. Strategic work health safety (WHS) planning and leadership for the workforce.
3. Managing staff recruitment and selection.
4. Managing workers compensation claims and Return to Work issues.
5. Managing workplace hazards and incident reporting system.
6. WHS Committee and Consultative Committee report and engagement.
7. Managing Equal Employment Opportunity (EEO) issues.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Deliver learning and development program.	ELMO training modules delivery for all staff.	3.4 - Assist facilitation of employment opportunities.
Conduct annual performance reviews for all employees.	Completed by 30 June each year.	3.4 - Assist facilitation of employment opportunities.
Review and implement the human resources four year strategy in Council's Workforce Plan.	Review Annually.	3.4 - Assist facilitation of employment opportunities.

Key Performance Indicator	Performance Measure	Delivery Program Actions
All new employees undertake a Corporate Induction.	- Corporate induction completed within two weeks of commencing. - Site WHS induction completed within two weeks of commencing.	3.4 - Assist facilitation of employment opportunities.
Improve WHS leadership, accountability and awareness.	- Include WHS on agenda for all team meetings. - Supervisors at all levels are trained in risk management. - Supervisors at all levels are trained in their roles and responsibilities.	3.4 - Assist facilitation of employment opportunities.
High risk work is managed.	- SWMS for High Risk work are: - Developed - Reviewed regularly - Staff are inducted. - Safe Work Instructions are: Developed - Reviewed regularly - Staff are inducted. - Safe Operating Procedures are: Developed - Reviewed regularly - Staff are inducted.	3.4 - Assist facilitation of employment opportunities.
Hazard identification and risk controls implemented.	- All WHS Hazards, incidents and near misses are reported, investigated and corrective actions implemented. - Toolbox talks are carried out by all operational teams each day/change in task. - Routine inspections are carried out: Quarterly inspections – Executive Officers; Monthly inspections – Managers and Supervisors;	3.4 - Assist facilitation of employment opportunities.

Routine inspections –
Health and Safety Leader.

Improve workers WHS knowledge and capabilities.

- Ensure workers are trained and competent in the use of equipment, plant and machinery as applied to their role.
- Workers are inducted in all relevant safe working procedures.
- All workers receive WHS training.

3.4 - Assist facilitation of employment opportunities.



**CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE:
PRINCIPAL ACTIVITY - ROADS, BRIDGES, FOOTPATHS, CYCLEWAYS AND KERB AND GUTTERING**



GOAL

A maintenance and construction works program that is timely, fiscally responsible and minimises risk to the community.

MANAGEMENT RESPONSIBILITY

Manager Infrastructure Delivery
Director Infrastructure

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy D.2 - Enhance our public, community and active transport links to make moving around our Shire easy.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.

KEY ACTIVITIES

Council will provide, in partnership with other government agencies, management of Council infrastructure assets. Activities include:-

1. Council Infrastructure Plan, Asset Management Plan and Strategy.
2. Strategic planning, construction, improvements, maintenance of Regional, Local Roads, and Bridges.
3. Roads to Recovery Federal Government program.
4. Transport for NSW - Regional Road Block Grant program and Rehabilitation Program.
5. Footpaths and Cycleways.
6. Project management for infrastructure delivery and construction of new assets and asset renewals.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Implement Roads Hierarchy Classification in strategic planning of forward road programs.	Review Road Hierarchy annually.	4.3 – Bitumen sealing all urban streets in towns.	
Completion of annual capital works expenditure program in accordance with budget allocation.	Complete 80% of works program annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Call and evaluate tenders for civil works contract plant and labour hire, and capital works projects.	To review tenders as required.	4.1 – Improve local road and regional road transport networks.	
Gravel resheeting program submitted to and adopted by Council in June each year.	Resheet every road in a 30 year cycle.	4.1 – Improve local road and regional road transport networks.	
Prepare Asset Management Plans for Roads.	Complete by 31 December 2026.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	
Road pavement construction program.	Complete within budget and finalisation report completed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.	
Complete the upgrade to Wombeyan Caves Road MR258 for the road reconstruction project.	Complete within budget allocation and project deadline.	4.8 Transport link priority projects to State Parks including the Wombeyan Caves Road, Tablelands Way and Grabine Road reconstruction and upgrade to facilitate economic benefits to the region.	
Review footpath replacement program.	Complete within budget allocation.	4.5 – Develop new and upgrade existing footpaths and cycleway networks.	

Council Road Assets	Length (Km)
Unsealed Regional Roads	38
Sealed Regional Roads	213
Total Regional Roads	251
Unsealed Local Roads	1,070
Sealed Local Roads	476
Unsealed Urban Roads	40
Sealed Urban Roads	65
Total Local Roads	1,651
Total Shire Roads	1,902

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - STORMWATER AND DRAINAGE

GOAL

Improve the amenity of towns in the local government area through the provision and maintenance of stormwater and drainage assets.

KEY ACTIVITIES

The Stormwater and Drainage function is responsible for stormwater management and flood mitigation. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager Assets

Director Infrastructure

1. Stormwater Management Plans for towns in the Shire.
2. Floodplain Mitigation Studies.
3. Drainage maintenance and construction works programs.

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.5 - Develop infrastructure and attractions that emphasise the natural and heritage features of the region.
- Strategy D.6 - Our community facilities are well-managed, accessible and fosters healthy and connected living.

Key Performance Indicator

Stormwater Levy for all towns to assist in funding stormwater capital works improvements in the Shire towns.

Implement Floodplain Risk Management Plan actions.

Performance Measure

Maintain an external restricted cash reserve.

Implement activities identified in Plan, subject to budget allocation.

Delivery Program Actions

4.6 - Upgrade stormwater and kerb and guttering in towns.

4.6 - Upgrade stormwater and kerb and guttering in towns.

**CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE:
PRINCIPAL ACTIVITY - QUARRIES AND GRAVEL PITS**

GOAL

Efficient administration of gravel pits and quarries in accordance with legislative requirements and in conjunction with landowners.

MANAGEMENT RESPONSIBILITY

Works Technical Officer
Manager Infrastructure Delivery
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy D.2 - Enhance our public, community and active transport links to make moving around our Shire easy.

KEY ACTIVITIES

The Quarries and Gravel Pits function is responsible for the following activities:-

1. Implementation of Quarry Management Plans in accordance with Mine Health and Safety Act.
2. Restoration and rehabilitation plans for quarries.
3. Manage quarry leases.
4. Contract management of gravel stock.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Prepare annual stocktake of gravel pits stock held and movements. Review quantity of gravel stock held for each gravel pit/quarry.	Complete by June each year. Audit annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Review gravel royalty payment pricing model and internal charge rate and procedures.	Review and update gravel royalty payment annually.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Erect signage as warning of potential hazard at quarries where Council have Quarry Management agreements.	Signage installed.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - PUBLIC CONVENIENCES AND AMENITIES

GOAL

Provide clean, neat and tidy public conveniences to be utilised by the community and visitors at all towns.

MANAGEMENT RESPONSIBILITY

Coordinator Park, Gardens & Biosecurity
Senior Building Maintenance Coordinator

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.4 - Encourage community pride through the beautification of our towns and rural areas.
- Strategy D.6 - Our community facilities are well-managed, accessible and fosters healthy and connected living.
- Strategy D.7 - Enhance and maintain parks and open spaces to serve recreational and relaxation needs.

KEY ACTIVITIES

The Public Conveniences and Amenities function is responsible for public toilets cleaning and maintenance.

Kiamma Creek Crookwell toilet amenities



Key Performance Indicator	Performance Measure	Delivery Program Actions
Maintain public buildings and toilet facilities according to health requirements.	Weekly maintenance schedule undertaken.	1.6 - Manage and upgrade Council's public buildings and community centres.

**CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE:
PRINCIPAL ACTIVITY - PUBLIC CEMETERIES**

GOAL

Efficiently and discreetly, manage public cemeteries maintenance and public reservation registers.

KEY ACTIVITIES

The Public Cemeteries function is responsible for management of Council owned and controlled public cemeteries in consultation with the community and Management Committees of Council. Activities include:-

MANAGEMENT RESPONSIBILITY

Manager Governance

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy D.3 - Our local character is maintained through the protection and preservation of historic buildings.
- Strategy D.4 - Encourage community pride through the beautification of our towns and rural areas.

1. Developing a compliance framework with respect to licence conditions for cemetery operations.
2. Public burial register, grave digging and burial permit and burial plot bookings.
3. Memorandum of Understanding for Cemeteries and Grave Digging between Council and Funeral Directors.
4. Operation of Council controlled cemeteries include Binda, Bigga, Crookwell, Dalton, Gunning, Peelwood, Taralga and Tuena.

Key Performance Indicator

Performance Measure

Delivery Program Actions

Prepare Plans of Management for all Council controlled cemeteries.

Review every five years.

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

Undertake cemetery maintenance activities according to the adopted works schedule.

Within 5% of budget allocation.

4.2– Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

**CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE:
PRINCIPAL ACTIVITY – HOUSING AND BUILDING MAINTENANCE**

GOAL

Provide a suitable level of housing stock to assist Council in attracting senior management employees.
Manage Council buildings portfolio assets in accordance with relevant work, health and safety standards.

MANAGEMENT RESPONSIBILITY

Senior Building Maintenance Coordinator
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy C.6 - Maintain a balance between growth, development, environmental protection and agriculture through sensible planning.
- Strategy D.3 - Our local character is maintained through the protection and preservation of historic buildings.

KEY ACTIVITIES

Control and maintenance of Council housing and buildings stock as part of Council asset management strategy. Activities include:-

1. Reviewing Council's investment in housing and housing replacement needs.
2. Review and monitor Council's building assets. Facilitate maintenance and repair programs.
3. Buildings risk assessments and hazard identification program facilitation and remedy.

Key Performance Indicator

Regular inspection of Council buildings to inform building maintenance management program.

Annual maintenance and repair program derived from inspections.

Performance Measure

Annual inspection program.

Repairs completed within 60 days of notification.

Delivery Program Actions

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

1.6 - Manage and upgrade Council's public buildings and community centres.

**CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE:
PRINCIPAL ACTIVITY - ENGINEERING AND WORKS SUPERVISION**

GOAL

Plan and coordinate engineering works projects to achieve desired outcomes.

MANAGEMENT RESPONSIBILITY

Manager Assets

Director Infrastructure

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy E.5 - Manage assets in a proactive way across their lifespan within resources limitations.

KEY ACTIVITIES

The Engineering Supervision function provides professional engineering management services and supervision of infrastructure services related to Council owned and controlled assets. Activities include:-

1. Asset Management planning.
2. Asset condition inspections and reporting.
3. Traffic Committee and Road Safety Programs.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Provide or arrange engineering design of relevant projects in the Operational Plan.	Complete at least 80%.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Coordinate the Local Transport Forum Meetings.	Facilitate and attend all Local Transport Forum Meetings.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.
Implementation and review of Asset Management Plan for all asset classes.	Assets reporting in accordance with OLG requirements.	4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

CSP STRATEGIC PILLAR – OUR INFRASTRUCTURE: PRINCIPAL ACTIVITY - PLANT AND EQUIPMENT OPERATIONS

GOAL

Maintain an effective and competitive plant and equipment fleet for the purpose of undertaking maintenance works and construction projects.

MANAGEMENT RESPONSIBILITY

Coordinator Fleet and Workshop
Director Infrastructure

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy D.1 - Plan for, maintain and improve road corridor networks.
- Strategy C.4 - Investigate and implement approaches to reduce Council's carbon footprint.

KEY ACTIVITIES

The Plant and Equipment function is responsible for managing Councils plant, equipment and motor vehicle fleet to meet operational and safety requirements of Council and Government agencies.

A key activity is providing plant workshop services to Council plant and motor vehicle fleet.



Key Performance Indicator

Prepare a plant and equipment ten-year replacement program.

Annual Plant Replacement schedule.

Achieve plant hire surplus each year.

Management of Council employee motor vehicle leaseback program.

Performance Measure

Review and update annually.

Replacement cost is within 5% of budget allocation.

Review annually adopted plant hire rates.

Review annually.

Delivery Program Actions

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

4.2 – Infrastructure Plan is implemented for new capital works, asset renewal and upgrades covering a 10 year period.

4.1 – Improve local road and regional road transport networks.

4.1 – Improve local road and regional road transport networks.

**CSP STRATEGIC PILLAR – OUR CIVIC LEADERSHIP:
PRINCIPAL ACTIVITY – GOVERNANCE**



GOAL

Ensure that effective and fair decision making processes are in place, which display transparency by Council, Councillors and staff members to the community.

MANAGEMENT RESPONSIBILITY

Manager Governance

Director of Finance and Administration

Chief Executive Officer

**COMMUNITY STRATEGIC PLAN
STRATEGY**

This function will achieve the following:

- Strategy E.1 - Council practices and processes are well-governed, efficient, and meet legislative requirements.
- Strategy E.2 - Council actively participates in regional bodies to identify innovations and opportunities for our region.
- Strategy E.4 - Seek out and pursue income generating opportunities for Council.
- Strategy E.6 – Our community is empowered to access engagement opportunities and provide input into the future direction of the region.
- Strategy E.7 - Residents have access to timely, relevant and accurate information on matters that affect them.
- Strategy A.3 - Our Traditional Owners and First Nations people ongoing and historic connection to Country is acknowledged.

KEY ACTIVITIES

The Governance function is responsible for actively engaging and consulting with the community in strategic governance issues. Further, it is good governance, to strengthen partnerships with State and Federal Governments, and other agencies, which may result in maximising positive outcomes for the community.

Activities include:-

1. Council Meetings and Committees of Council Meetings (Section 355).
2. Community Engagement and Outreach Meetings.
3. Code of Conduct Review Panel and investigations.
4. Managing Councillor communications, professional development and training.
5. Managing Council Policy Development and Legislation Compliance Framework.
6. Government Information Public Access.
7. Integrated Planning and Reporting.
8. Risk Management Framework.
9. Management of media.
10. Grants application and funding coordination.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement organisation structure in accordance with Local Government Act requirements.	Reviewed regularly and after local government election.	5.3 – Leadership and commitment to integrated planning and reporting.
Council policy development and review.	Continual policy review and upgrade each year.	5.2 - Promote community engagement and involvement in decision making processes.
Council Meeting Business Paper creation and distribution.	Released one week prior to meeting date.	5.2 - Promote community engagement and involvement in decision making processes.
Complete Council Annual Report.	Completed and sent to OLG by deadline each year.	5.2 - Promote community engagement and involvement in decision making processes.
Compliance with Office of Local Government Circulars and with legislative and statutory amendments.	Circulars to be reviewed monthly.	5.3 – Leadership and commitment to integrated planning and reporting.
Councillor training program.	Support and deliver professional development training.	5.3 – Leadership and commitment to integrated planning and reporting.
Embed Risk Management Framework into all business units of Council.	Review and update Enterprise Risk Register that aligns with Council Risk Appetite.	5.3 – Leadership and commitment to integrated planning and reporting.

**CSP STRATEGIC PILLAR – OUR CIVIC LEADERSHIP:
PRINCIPAL ACTIVITY - TOURISM PROMOTION AND BUSINESS**

GOAL

Increased tourist visitations to the local government area for the economic benefit of the community and businesses.

Provide business services including private works and Transport for NSW road contract for the State Road to supplement work activities and provide economic return.

MANAGEMENT RESPONSIBILITY

Tourism and Economic Development Coordinator

Manager Infrastructure Delivery

Chief Executive Officer

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.1 - Promote the region as an ideal location for businesses and industry.
- Strategy B.2 - Support local business and industry to be resilient and successful.
- Strategy B.4 - Develop our tourism experiences and offering to harness marketing and attraction opportunities.
- Strategy A.4 - Events celebrate the identity of our towns, produce, heritage and culture.

KEY ACTIVITIES

The Tourism function is responsive to Destination NSW, Destination Southern NSW, community, local businesses, visitor and tourism operator needs. Aim is to ensure that all tourism products are of a suitable quality and widely promoted to the selected target audiences. Tourism and Business activities include:-

1. Tourism events and destination marketing.
2. Crookwell Visitor Information Centre.
3. Destination Southern NSW Regional Tourism Organisation (RTO) activities.
4. Southern Tablelands Steering Committee.
5. Transport for NSW - State Road MR54 Routine Maintenance Council Contract (RMCC).
6. Manage private works program with minimal disruption to works programs.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Review and update Economic Development Strategy.	Monitor and report on the performance and implementation of the Economic Development Strategy.	3.5 - Promote economic development opportunities.
Develop the Upper Lachlan Destination Guide in 2026/2027.	Distribute the Destination Guide to promote visitation and regional tourism experiences across NSW and the ACT.	3.5 – Promote tourism opportunities

Key Performance Indicator	Performance Measure	Delivery Program Actions
Monitor and report on tourism function performance that includes; Visitor Information Centre enquiries, Caravan park occupancy and visitation, Activity and engagement on ATDW and other tourism marketing channels, Tourism publications and promotion activities, key tourism events and programs delivered in the Shire.	Present quarterly tourism performance report to Executive and Council.	3.5 - Promote tourism opportunities and report to Council quarterly.
Build Industry and Economic Development in the Shire.	Engage with local businesses, industry stakeholders and community groups through meetings, regional partnerships, industry communications and participation in economic development networks.	3.5 - Promote tourism opportunities.
Prepare and distribute tourism publications.	Prepare and distribute a minimum of two tourism publications per year and produce a monthly What's On event listing promoting local events and activities.	3.5 - Promote tourism opportunities and events.

Key Performance Indicator	Performance Measure	Delivery Actions	Program
Support Implementation of the Tablelands Destination Development Plan.	Contribute to quarterly review of actions in collaboration with the Tablelands Councils, Destination Southern NSW and Destination NSW; report on activities undertaken locally and progress of initiatives.	3.5 - Promote tourism opportunities.	
Business activity of the State Road MR54 RMCC contract and work orders to retain Transport for NSW accreditation.	Generate profit in accordance with contract limits.	3.2 – Prudent financial management.	



CSP STRATEGIC PILLAR – OUR CIVIC LEADERSHIP: PRINCIPAL ACTIVITY - CARAVAN PARKS

GOAL

Provide affordable and cost effective caravan park operations.

MANAGEMENT RESPONSIBILITY

Tourism and Economic Development Coordinator

COMMUNITY STRATEGIC PLAN STRATEGY

This function will achieve the following:

- Strategy B.1 - Promote the region as an ideal location for businesses and industry.
- Strategy B.2 - Support local business and industry to be resilient and successful.
- Strategy D.7 - Enhance and maintain parks and open spaces to serve recreational and relaxation needs.

KEY ACTIVITIES

The Caravan Parks function is responsible for maintenance of Crookwell Caravan Park and some camping grounds in the local government area.

Activities include:-

1. Managing caravan park sites and camping areas.
2. Promote tourism potential of caravan and camping sites within the Shire.

Key Performance Indicator	Performance Measure	Delivery Program Actions
Implement Crookwell caravan park user charges.	Facility operates at a financial surplus while supporting increased visitation and tourism outcomes.	3.5 - Promote tourism opportunities.
Tourism business unit manage operations of Crookwell Caravan Park including implementing and oversee improvements to caravan park facilities. Report quarterly on occupancy and visitation, facility improvements and grant applications.	Implement facility improvements including maintenance and compliance with safety standards. Promote the facility through marketing channels.	3.5 - Promote tourism opportunities, report to Executive and Council.



Crookwell Caravan Park

10. COUNCIL CONTRIBUTIONS AND DONATIONS

S356 (1) A Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

The following is the list of Council Contributions to be made in 2026/2027

(Please note: the figures below may change depending on the rates levied for the organisations.)

Recipient of Contribution	Amount
Taralga Public School (<i>Bus Hire for Swimming Lessons and ULSC Dux Award</i>)	\$1,750
Society of St Vincent De Paul (<i>General Rates contribution</i>)	\$847
Taralga Community Medical Association Inc (<i>General Rates contribution</i>)	\$815
Bigga Progress Association (<i>Electricity contribution</i>)	\$780
Taralga & District Combined Schools Athletic Association (<i>Trophies & ground hire</i>)	\$500
Binda Memorial Hall (<i>Rates levied contribution</i>)	\$629
Goulburn Crookwell Heritage Railway Inc. (<i>Rates levied contribution</i>)	\$2,450
Crookwell & District Amateur Picnic Race Club (<i>Water truck & waste removal</i>)	\$1,177
Taralga Australia Day Rodeo Committee (<i>Contribution to costs of event</i>)	\$500
Taralga AP & H Association (<i>Contribution to costs of event</i>)	\$500
Taralga & District Progress Association Inc. (<i>Hall hire fees contribution</i>)	\$780
Taralga Showground Association Inc. (<i>Rates levied contribution</i>)	\$1,472
Taralga Playgroup (<i>Electricity and Gas Contribution</i>)	\$1,100
Crookwell & District Historical Society (<i>Office chairs contribution</i>)	\$700
Gunning Pony Club (<i>Ground hire fees contribution</i>)	\$900
Kempton Hall Fullerton (<i>General rates contribution</i>)	\$505
Bigga Golf Club (<i>General rates contribution</i>)	\$5,847
Crookwell AP&H Society (<i>General rates & water billing contribution</i>)	\$2,952
Bannister District Hall Association (<i>General rates contribution</i>)	\$685
Crookwell Community Men's Shed (<i>General rates contribution</i>)	\$447
Narrawa & District War Memorial Hall (<i>General rates contribution</i>)	\$462
Country Women's Association - Crookwell (<i>General rates contribution</i>)	\$977
Bigga Hall Committee (<i>Electricity contribution</i>)	\$1,500
Breadalbane Hall (<i>Contribution to Mower Maintenance</i>)	\$500
Bush Bursary Sponsorship - Rural Doctors Network (<i>Sponsorship</i>)	\$1,500
Dalton Public School (<i>Student access to pool for swimming lessons</i>)	\$250
Gunning Public School (<i>Student access to pool for swimming lessons</i>)	\$850
Total contributions	\$31,375

11. ECOLOGICALLY SUSTAINABLE DEVELOPMENT STRATEGIES

Ecologically Sustainable Development is the effective integration of economic, social and environmental considerations in decision-making processes. The principles of Ecologically Sustainable Development are an integral consideration in the planning, design and development of the Upper Lachlan Shire.

Ecologically Sustainable Development principles are far reaching and influence every aspect of development when integrated holistically into the design and development processes. The concept of ecologically sustainable development requires new development to meet the needs of the present without compromising the ability of future generations to meet their own needs.

The objectives for all development within the Upper Lachlan Shire Council area are to:-

- (a) Achieve development that meets the needs of the present without compromising the ability of future generations to meet their needs,
- (b) Achieve development that improves quality of life, both now and into the future, in a way that maintains the ecological processes on which life depends,
- (c) Ensure high quality ecologically sustainable development outcomes for the rural and urban environment of Upper Lachlan Shire,
- (d) Achieve development which retains and enhances the natural environment, and
- (e) To ensure development of land is in accordance with the principles of Ecologically Sustainable Development, being:-
 - (i) The 'precautionary principle:-
In the application of the precautionary principle, public and private decisions should be guided by careful evaluation to avoid, wherever practicable, serious or irreversible damage to the environment, and an assessment of the risk-weighted consequences of various options.
 - (ii) Inter-generational equity:-
The present generation should ensure that the health, diversity and productivity of the environment are maintained or enhanced for the benefit of future generations.
 - (iii) Conservation of biodiversity and ecological integrity:-
Conservation of biological diversity and ecological integrity should be a fundamental consideration.
 - (iv) Improved valuation, pricing and incentive mechanisms:-
Environmental factors should be included in the valuation of assets and services, and those who generate pollution and waste should bear the cost of containment, avoidance or abatement, and the users of goods and services should pay prices based on the full life cycle of costs of providing goods and services, including the use of natural resources and assets and the ultimate disposal of any waste.

12. SECTION 7.11, SECTION 7.12 AND SECTION 64 DEVELOPMENT CONTRIBUTIONS PLANS

Section 7.11 Development Contributions Plan

Upper Lachlan Shire Council adopted the shire wide Section 94 Development Contributions Plan in 2007 (now known as a Section 7.11 Development Contribution Plan). The amount of the each contribution is outlined within Council's Schedule of Fees and Charges.

The Upper Lachlan Shire Council Section 7.11 Development Contributions Plan allows Council to set separate charges or contributions from developers where it is considered that additional demand will be placed on existing public facilities and amenities. For every new resident there will be an impact, and at some time in the future there will be a need to provide new infrastructure.

The Section 7.11 Development Contributions Plan aims to provide the Council with an appropriate mechanism to levy contributions on developers so that existing ratepayers and users of Council facilities and amenities are not unduly inconvenienced.

The contributions contained within the Section 7.11 Plan are set for the following items:-

- ◆ Roads
- ◆ Open Space and Recreation
- ◆ Community Facilities
- ◆ Waste Management
- ◆ Emergency Services
- ◆ Plan Administration

The Section 7.11 Development Contributions Plan amounts are increased each year in line with movements in the CPI (Consumer Price Index – Sydney Capital City Group December Quarter) and where applicable, land acquisition costs.

Section 7.12 Development Contributions Plan

Upper Lachlan Shire Council adopted a Section 94A Development Contributions Plan in 2012 (now known as Section 7.12 Development Contributions Plan) for the Upper Lachlan Shire Council area for the following types of development; Power Station Developments, Wind Power Developments, Regional Developments and State Significant Developments.

The Section 7.12 Development Contributions Plan aims to assist the Council in providing the appropriate public facilities, which are required to maintain and enhance amenity and service delivery within the area.

The base index is the Consumer Price Index, Australia (All Groups Index for Capital Cities) as published by the Australian Bureau of Statistics.



Works on Foggs Crossing Road

Section 64 Development Contributions Plan

Upper Lachlan Shire Council has adopted a Section 64 Development Contributions Plan for the Upper Lachlan Shire Council area for water supply and sewer. The Section 64 Development Contributions Plan includes Taralga, Crookwell, Gunning and Dalton Water Supply networks and Taralga, Crookwell and Gunning Sewer Networks.

The Section 64 Development Contributions Plan amounts are increased each year in line with movements in the CPI (Consumer Price Index – Sydney Capital City Group December Quarter).



Works at Meadow Creek, Gunning

13. COMPETITIVE NEUTRALITY COMPLAINTS

Council has a policy for dealing with Competitive Neutrality Complaints. The policy follows the criteria listed below.

How to Lodge Complaints

The public or organisations contacting Council will be advised that all complaints must be lodged in writing, detailing the grounds for the complaint and the effect that Council's alleged actions in the matter has on the person or organisation making the complaint.

Time Limits within which a Complainant will receive a Response

All complaints will be acknowledged within seven days. A reply to a complaint shall be provided within twenty business days. Where a Council decision is required the complainant will be advised that the matter have been referred to Council for consideration and advised as to when Council's decision will be passed on.

Complaint Received

Item registered and directed to Council's Public Officer for action. All complaints will be held on a separate file established for the recording of such complaints.

Initial Review of Complaint

The Public Officer determines if the complaint is a competitive neutrality complaint as defined. If determined not to be a complaint, Public Officer to reply to author stating reasons why matter is not considered to be a complaint as defined and advising author of recourse actions via the Office of Local Government or State Agency.

If determined to be a complaint, the Public Officer is to seek explanations/comments from relevant responsible officer for the business for which the complaint refers to. The Public Officer must also advise the Chief Executive Officer that a complaint has been received.

Information to be provided on Nature of Complaint

The Responsible Council Officer is required to examine the nature and substance of any complaint received.

After completing their examination, the Public Officer will provide the justification/explanation for Council's action in the matter in sufficient time to allow a response to the author of the complaint within the prescribed timeframe of twenty business days from receipt of the complaint.

Remedies

In dealing with the complaint, the Public Officer will determine remedies that may be provided to resolve the complaint. These remedies may be: -

- (i) Provide more information to the complainant for a more accurate understanding of competition policy.
- (ii) Investigate / review Council's business activity if a legitimate complaint is made.
- (iii) Change Council's business practice where a complaint is justified. (This may require Council's consent before the change can be approved.)

Response to Complainant

The Council Public Officer is the Manager Governance and a reply will be provided to the complainant explaining Council's actions in the matter and advising of recourse actions available. The Public Officer contact telephone is (02) 4830 1000.



Activities at Upper Lachlan Shire Libraries

14. GOVERNMENT INFORMATION PUBLIC ACCESS

Types of Information held by Council

The Government Information (Public Access) Act 2009 (GIPA) came into effect at 1 July 2010. Upper Lachlan Shire Council holds information, which relate to a number of varying issues. This information includes; policy documents, general information, registers, files, guidelines, plans, reports and other information.

There are a number of documents that are available for inspection free of charge and/or available on Council's Website www.upperlachlan.nsw.gov.au. Council holds documents in both hard copy and electronic form that relate to a number of different issues concerning the Upper Lachlan Shire area. Documents may be available to the public upon request unless there is an overriding public interest not to do so.

Four Ways to Access Government Information

The GIPA Act establishes four ways for the public to access government information from Upper Lachlan Shire Council. The means to access information include:-

1. Open Access Information

Council must publish open access information on its website, free of charge. Where it is not practical for Council to provide open access information on the website, the information will be made available free of charge in at least one other format. Please contact Council on (02) 4830 1000 to access information that is not currently available on Council's website.

2. Proactive Release of Information

Apart from open access information, Council will release as much other available information as possible either free of charge or at the lowest possible cost. There is a Mandatory Proactive Release and an Authorised Proactive Release of information.

3. Informal Release of Information

Members of the public may contact Council and ask for information. This is known as an informal request. Council may release information informally, subject to reasonable conditions.

4. Formal GIPA Act Access Application for Release of Information

If information cannot be accessed through any of the above ways, a formal GIPA Act Access Application may be necessary. This will be necessary if the public are asking for a large volume of information, if providing access would involve an extensive search, or if the information you seek involves personal or business information about third parties who must be consulted before the information can be released. GIPA Act Access Applications must be in writing, and accompanied by a \$30 fee. Processing charges of \$30 per hour may also be levied, depending on the type and amount of information sought.

15. STRATEGIC TASK LIST

The following mandatory strategic tasks are to be completed by each NSW Council as a requirement from the Office of Local Government and other statutory and legislative requirements. All strategic tasks outlined have allocated reporting timeframes that are required to be completed by Upper Lachlan Shire Council.

	<u>Key Strategic Task</u>
1	Annual Report
2	Financial Statements and Financial Data Return
3	Social and Community Plan
4	Access and Equity Statement
5	Written Returns of Interest by Councillors and designed staff
6	Noxious Weeds Department of Primary Industries Grant Return
7	Pensioner Concession Subsidy Claim
8	Grants Commission ALGA National Local Roads Data Return
9	Grants Commission Local Roads and Bridges Data Return
10	Adoption of Integrated Planning and Reporting framework
11	Quarterly Budget Review Statement (QBRs) to Council
12	Quarterly Reviews of the Operational Plan to Council
13	Six monthly progress report on Delivery Program to Council
14	Monthly report on Council Investment Register / Portfolio
15	Council adopt the Payment of Expenses and Provision of Facilities Policy
16	Government Information Public Access (GIPA) Agency Information Guide
17	Government Information Public Access (GIPA) Annual Report
18	Code of Conduct Complaints Statistics Report to Council
19	Quarterly Rates and Charges Notices posting to ratepayers
20	Rates Statement of Compliance Notional Permissible Income Return
21	Lodgement of annual GST Certificate to Office of Local Government
22	Report to Council on senior staff contractual conditions
23	Adoption of Organisation Structure by Council
24	Adoption of Delegations by Council
25	Adoption of Code of Conduct by Council
26	Grants Commission Return of General Information
27	Transport for NSW – Regional Roads Block Grant Return
28	Department of Infrastructure and Transport Roads to Recovery Annual Report
29	Public Interest Disclosures Annual Report to NSW Ombudsman
30	Proposed Loan Borrowings Annual Return
31	Companion Animals Register
32	Swimming Pools Register and Inspection Program
33	Related Parties Disclosures Return and Register
34	State of our Shire Report on the Council Community Strategic Plan
35	Disability Inclusion Action Plan
36	State Library Statement of Library Operations

16. WORKFORCE PLAN

Human resource management is controlled by the Manager Human Resources as delegated by Council Chief Executive Officer, who is responsible for the employment of all staff. Training Plans are developed by the Manager Human Resources in conjunction with Departmental Directors.

Goals

The Workforce Plan has identified the following goals:-

- Enhance business processes through technological enhancements;
- Proactively navigate the management of the ageing workforce;
- Develop our place-based employment offering and building talent pipelines;
- Foster the relationship within the workforce and continue to build trust and engagement;
- Provide and promote a safe, healthy and caring workplace environment;
- Promoting personal and Council achievement through capability and skill building.

Upper Lachlan Community Strategic Plan 2042 – Strategic Pillars

The Workforce Plan integrates with the Community Strategic Plan and consists of 5 pillars with strategic objectives:-

- **Our Community** – We are a network of close-knit and well supported communities that value our rural lifestyle;
- **Our Environment** - We appreciate our range of rural landscapes and habitats and are stewards of the natural environment for future generations;
- **Our Economy** – We capitalise on the region’s close proximity to Canberra and its position as a convenient location to attract industry and investment. We foster and develop diverse, adaptive and innovative agricultural industry;
- **Our Infrastructure** – Infrastructure compliments our rural and historic landscapes whilst supporting healthy communities and industries;
- **Our Civic leadership** – Our leaders work collaboratively to meet the needs of the community, in an ethical and strategic manner.

Management Responsibilities

To provide a safe and healthy environment for all Council employees to undertake their daily duties by providing them with the following; effective training and development, annual performance review, mentoring programs, transparent recruitment and selection process, opportunity for succession planning, and maximise Council’s human resource investment.

Human Resource Key Areas

- Attract and retain the right people;
- Build and leverage the capability of our workforce;
- Enhance organisation development;
- Enhancing performance through management;
- Provide a workplace that is focused on employee Work, Health and Safety (WHS);
- Improve employee relations through an ‘employee voice’ approach.

Council has a clear and concise focus to address the areas in its Workforce Plan by carrying out the following initiatives:-

- Maximise every avenue to attract, develop and retain talented employees to address the current and future skill gaps at the Upper Lachlan Shire Council;
- Address emerging workforce issues such as skills shortages and the ageing workforce;
- Capitalise on apprenticeships and graduate recruitment programs to help Council stay ahead in the scramble for talent;
- Link Council recruitment program with our workforce planning needs;
- Ensure that Council position critical roles are filled with out delays.

The Upper Lachlan Shire Council Workforce Plan will act as the strategy to carry on meeting the needs and expectations, ever growing across the Shire. The plan will assist Council in delivering the services and program actions outlined in Council's Delivery Program over a four-year period.



Crookwell Swimming Pool

17. INFRASTRUCTURE PLAN

The Upper Lachlan Shire Council provides an extensive range of infrastructure assets comprising roads, bridges, footpaths, kerb and gutter, stormwater, water supply, sewer network, waste centres, operating and community buildings, recreation facilities, and plant and equipment.

The Council operates and maintains the infrastructure network to achieve the following objectives:-

- Ensure the infrastructure assets are maintained at a safe and functional standard as set out in the Infrastructure Plan;
- Achieve optimal use of resources by ensuring maximum life is obtained from an asset without compromising safety; and
- Ensure capital works and maintenance activities are undertaken in a manner to extend / prolong the life of the original asset and guarantee its suitability to current user requirements.

The key elements of the Infrastructure Plan are:-

- Taking a lifecycle approach to assets;
- Developing cost-effective management strategies for the long-term;
- Providing a defined level of service and monitoring performance;
- Understanding and meeting the impact of growth through demand management and infrastructure investment;
- Managing risks associated with asset failures;
- Sustainable use of physical resources; and
- Continuous improvement in asset management practices.

The purpose of Council's Infrastructure Plan is to determine the optimum method to provide the desired service levels for current and future generations. Given the value and importance of infrastructure assets, it is essential that they are well managed to ensure their future sustainability. Failure to adequately manage infrastructure assets is a key risk that could prevent Council from achieving strategic goals.

Upper Lachlan Shire Council's Community Strategic Plan expresses the desires and aspirations of the community and provides resources to assist Council in the determination of sustainable levels of service. The Long Term Financial Plan and Delivery Program are both informed from the Infrastructure Plan, which addresses the financial, engineering and risk management aspects of asset management.

18. STATE OF THE ROAD NETWORK

There are three classifications of public roads within the Shire. The road classifications are: State Road, Regional Roads and Local Roads. The total length of public roads maintained by Council is 2,080 kilometres.

The total Local Roads length maintained by Council is 1,651 kilometres. There remains 1,110 kilometres (67%) of Council's own Local Roads system that are still unsealed.

With the bitumen sealing of the remaining unsealed Local Roads beyond reach in the foreseeable future, Council will focus on maintenance grading and gravel resheeting for substandard lengths of unsealed roads to ensure road safety and minimise potential liability. The Council is endeavouring to achieve a gravel resheeting program to reach a 25-30 year replacement cycle.

State Road

Council undertakes maintenance for Transport for NSW under a Road Maintenance Council Contract (RMCC) on the Goulburn to Bathurst Road (Main Road 54). The length of road maintained is 108 kilometres of which 93 kilometres are within the Upper Lachlan Shire. These works are carried out on a full cost recovery basis.

Regional Roads

The Regional Roads Block Grant provides funding of approximately \$1.8 million each year for expenditure on 251 kilometres of regional roads and bridges for maintenance, repair, bitumen resealing, asset renewals and improvement works for the following Regional Roads:-

- MR52 – Crookwell / Gunning to Queanbeyan Road
- MR241 – Gunning to Rye Park Road
- MR248 – Taralga to Boorowa Road
- MR256 – Goulburn to Oberon Road (Tablelands Way)
- MR258 – Wombeyan Caves Road

Local Roads

A Roads Hierarchy has been established for maintenance and capital works on local roads. Upper Lachlan Shire Council allocates a minimum of \$1.3 million of its own revenue to fund Local Roads operating and capital road maintenance and repair works.

Roads to Recovery Program

The Federal Government Roads to Recovery Program allocates funding each year for Council to expend on roads in 2025-2029. The five year program total available funding for expenditure on roads is \$10.586 million.

19. COUNCIL STATEMENT OF REVENUE POLICY

RATE PEGGING – MAXIMUM RATE INCREASE

Council has adopted a permissible rate increase of 4.90% in accordance with the determination of IPART and the statutory limit set by the Office of Local Government. The increase is applicable to the total revenue raised in General Ordinary Rates in 2026/2027.

In accordance with Section 566 (3) of the Local Government Act 1993, the Minister for Local Government has determined a maximum rate of interest payable on overdue rates and charges for the 2026/2027 rating year and interest payable will be 10.50% (to be determined).

ORDINARY (GENERAL) RATES

Ordinary Rates are levied for the purpose of financing Council's Ordinary General Fund activities in accordance with Sections 493, 514-518, of the Local Government Act 1993.

Council proposes the following ordinary rates for 2026/2027 based on the land valuation data supplied by the Valuer Generals Office with a valuation base date applicable of 1 July 2024.

Rating Category	Assess No	Land Value	Ad Valorem	Base Amount	Base Yield (\$)	Ad Valorem Yield (\$)	Total Levy (\$)
Farmland	2,799	4,659,293,370	0.001067400	\$550.00	\$1,539,450	\$4,973,330	\$6,512,780
Residential	2,471	600,788,580	0.001873200	\$275.00	\$679,525	\$1,125,397	\$1,804,922
Residential Non-urban	1,156	518,605,260	0.001338400	\$275.00	\$317,900	\$694,101	\$1,012,001
Business - Crookwell	166	22,384,990	0.006591000	\$275.00	\$45,650	\$147,539	\$193,189
Business - Gunning	62	9,396,350	0.003913000	\$275.00	\$17,050	\$36,768	\$53,818
Business - Taralga	28	5,250,910	0.003366600	\$275.00	\$7,700	\$17,678	\$25,378
Business - General	81	38,406,925	0.015641000	\$280.00	\$22,680	\$600,723	\$623,403
Mining	1	390,000	0.005660000	\$280.00	\$280	\$2,207	\$2,487
Total Rateable Land Value	6,764	5,854,516,385			2,630,235	7,597,743	10,227,978

WATER SUPPLY ANNUAL ACCESS AND AVAILABILITY CHARGES

For the provision of water supply services is in accordance with Sections 501 and 552, of the Local Government Act 1993 and Best Practice Pricing Guidelines as set down by Water NSW.

RESIDENTIAL WATER SUPPLY CHARGES

Water Supply Fund	Annual Charge Description	Charge (\$)	Assessments	Total Levy (\$)
Crookwell Water	Access Fee	\$656.00	1,390	911,840.00
	Availability Charge	\$656.00	133	87,248.00
Taralga Water	Access Fee	\$656.00	220	144,320.00
	Availability Charge	\$656.00	36	23,616.00
Dalton Water	Access Fee	\$656.00	83	54,448.00
	Availability Charge	\$656.00	3	1,968.00
Gunning Water	Access Fee	\$656.00	411	269,616.00
	Availability Charge	\$656.00	40	26,240.00
Total Levy			2,316	1,519,296.00

WATER SUPPLY CONSUMPTION (USER PAY) CHARGES

These charges are based on the water consumed in accordance with Section 502, of the Local Government Act 1993. The estimated total water usage income is \$1,363,000. The 2026/2027 user pay water consumption charges are stated below:

Water Supply Fund	Water Supply Tariff	Charge (\$/kl)
Crookwell Water	Tariff 1 (< 200 kl)	4.89
	Tariff 2 (> 200 kl)	6.47
Gunning Water	Tariff 1 (< 200 kl)	4.89
	Tariff 2 (> 200 kl)	6.47
Dalton Water	Tariff 1 (< 200 kl)	4.89
	Tariff 2 (> 200 kl)	6.47
Taralga Water	Tariff 1 (< 200 kl)	4.89
	Tariff 2 (> 200 kl)	6.47

SEWER BEST PRACTICE PRICING STRUCTURE

Residential Sewer properties are levied an Annual Access Charge in accordance with Sections 501 and 552, of the Local Government Act 1993, and Best Practice Pricing Guidelines set down by Water NSW.

Non-Residential Sewer properties are levied in accordance with Sections 502 and 552, of the Local Government Act 1993 and will have a charge not less than the Annual Residential Unconnected Sewer Access Charge. The Non-Residential Sewer charge is based on a two-part tariff with an annual access charge and a uniform sewer usage charge/kl. This charge is calculated as follows:

$$B = SDF (AC + C \times UC)$$

Where:

B = Annual non-residential sewer bill (\$)

C = Customer's annual water consumption (kl)

AC = Customer's water service access fee (proportional to meter size)

SDF = Sewer Discharge Factor (standard adopted, unless otherwise proven)

UC = Sewer usage charge (\$/kl)

CROOKWELL SEWER CHARGES

Crookwell Sewer Category	Assess No	Access Charge	Sewer Levy (\$)
Crookwell Sewer - Residential	1,108	\$1,102	\$1,221,016
Crookwell Sewer - Residential Unoccupied	147	\$724	\$106,428
Crookwell Sewer - Business/Non-Residential	146		\$238,287
Total Number of Assessments and Levy	1,401		\$1,565,731
SDF Category	SDF	Access Charge	Usage Charge
Business	0.77	\$1,102	\$4.89
Commercial	0.60	\$1,102	\$4.89
Non Residential	0.77	\$1,102	\$4.89
Churches/Schools/Hospital/Nursing Homes	0.50	\$1,102	\$4.89
Parks	0.50	\$1,102	\$4.89

GUNNING SEWER CHARGES

Gunning Sewer Category	Assess No	Access Charge	Sewer Levy (\$)
Gunning Sewer - Residential	302	\$1,102	\$332,804
Gunning Sewer - Residential Unoccupied	49	\$724	\$35,476
Gunning Sewer - Business/Non-Residential	36		\$60,091
Total Number of Assessments and Levy	387		\$428,371
SDF Category	SDF	Access Charge	Usage Charge
Business	0.77	\$1,102	\$4.89
Commercial	0.60	\$1,102	\$4.89
Non Residential	0.77	\$1,102	\$4.89
Churches/Schools/Hospital/Nursing Homes	0.50	\$1,102	\$4.89
Parks	0.50	\$1,102	\$4.89

TARALGA SEWER CHARGES

Taralga Sewer Category	Assess No	Access Charge	Sewer Levy (\$)
Taralga Sewer - Residential	171	\$1,102	\$188,442
Taralga Sewer - Residential Unoccupied	46	\$724	\$33,304
Taralga Sewer - Business/Non-Residential	28		\$55,051
Total Number of Assessments and Levy	245		\$276,797
SDF Category	SDF	Access Charge	Usage Charge
Business	0.77	\$1,102	\$4.89
Commercial	0.60	\$1,102	\$4.89
Non Residential	0.77	\$1,102	\$4.89
Churches/Schools/Hospital/Nursing Homes	0.50	\$1,102	\$4.89
Parks	0.50	\$1,102	\$4.89
Grand Total - Sewer Fund Levy	2,030		\$2,265,325



Footpath Upgrades, Crookwell

DOMESTIC WASTE MANAGEMENT - HOUSEHOLD COLLECTION SERVICE

The Domestic Waste Management (DWM) Service is an Annual Charge for the provision of domestic waste management in accordance with Section 496, of the Local Government Act 1993. This service is unable to be subsidised by Council or profit from results. Subsequently Council manages the service as an independent fund.

Note: Domestic Waste Management Service and Availability Charges are applicable to all residential properties within serviced towns and villages and will also apply to rural properties where a Domestic Waste Management service is available and utilised.

The level of service will consist of a kerbside collection service:

- 1 x 120 litre mobile bin for household waste to be collected once per week.
- 1 x 240 litre mobile bin for recyclables to be collected once per fortnight.
- 1 x 240 litre mobile bin for organic garden waste to be collected once per fortnight.
- Those ratepayers paying for a Domestic Waste service will continue to pay entry fees at the Waste Transfer Stations throughout the Shire.

Domestic Waste Management Service Charge		
Charge	Assessments	Total Levy
\$703.00	2,381	\$1,673,843
Domestic Waste Management Availability Charge		
Charge	Assessments	Total Levy
\$278.00	355	\$98,690
Total Domestic Waste Management Charges		\$1,772,533

NB: Due to fuel supply uncertainty associated with the Middle East conflict, kerbside green waste collection is temporarily suspended in line with Council Resolution 56/26.

COMMERCIAL WASTE CHARGE

The Commercial Waste Service is an Annual Charge raised in accordance with Section 501, of the Local Government Act 1993.

Note: The Commercial Waste Charges are applicable to all non-residential properties within serviced towns and villages and other defined service areas. They are charged based on a per service supplied basis (i.e. per collection), with a minimum of one charge per assessment. A combination of different numbers of waste or recycling bins may be utilised by individual commercial waste users by arrangement.

A single service will consist of:

- 1 x 120 litre mobile bin for general waste to be collected once per week.
- 1 x 240 litre mobile bin for recyclables to be collected once per fortnight.
- 1 x 240 litre mobile bin for organic garden waste to be collected once per fortnight.

Commercial Waste Service Charge		
Charge	Assessments	Total Levy
\$833.00	278	\$231,574
Commercial Waste Availability Charge		
Charge	Assessments	Total Levy
\$278.00	41	\$11,398
Total Commercial Waste Charges		\$242,972

DOMESTIC WASTE MANAGEMENT		
Reasonable Cost Calculation for Year Ending 30 June 2027		
Domestic Waste Management Expenditure		\$
Management - Management and Support Council Staff Salary and Wages		131,035
Management - Leave (ELE) Accrual Expenses		13,792
Management - Training Costs		1,100
Management - Transfer to Reserve – Bins/Plant Replacement and tip expense		
Management - Corporate Administration Charge		81,666
Management - Disposal Expenses Landfill Charges		
Management - Net Gain/Loss from Disposal of Assets		6,524
Management - Remediation Contribution to Crookwell Waste Centre (tip)		856,252
Management - Interest on Loans		73,319
Garbage Collection - Council Staff Salary and Wages		92,590
Garbage Collection - Vehicle/Travelling Expenses		160,620
Garbage Collection - Education/Awareness Campaign and Printing		1,599
Garbage Collection - Telephone and Communications		1,279
Garbage Collection - Distribution of Bins		20,042
Garbage Collection - Other expenses		4,264
Garbage Collection - Depreciation - Garbage Truck/Recycling Truck and Bins		180,353
Recycling - Council Staff Salary and Wages		70,159
Recycling - Vehicle/Travelling Expenses		212,180
Recycling - Payments - Endeavour Industries		1,066
Recycling - Collection - Distribution of Bins		3,731
Recycling - Payments - Rewaste		47,972
Recycling - Education/Awareness Campaign		1,066
Green Waste Collection - Council Staff Salary and Wages		53,107
Green Waste Collection - Vehicle/Travelling Expenses		68,959
Green Waste Collection - Processing Charges Council		31,982
Green Waste Collection - Education/Awareness Campaign		3,198
Green Waste Collection - Distribution of Bins		1,066
TOTAL WASTE MANAGEMENT EXPENDITURE		2,105,873
Less: Domestic Waste Management Income from Other Sources		
Pensioner Concession Abandonment's		56,705
Pensioner Rebate Subsidy		31,188
Rates Abandonment's - Other		200
Extra Charges/Interest Charges		4,322
Interest on Investments		106,763
Sale of Garbage Bins		5,000
SUB TOTAL		90,368
COSTS TO BE RECOUPED FROM DOMESTIC USERS OF THE SERVICE		2,015,505
Commercial Waste Annual Charge	\$833	231,574
Commercial Waste Availability Charge	\$278	11,398
Domestic Waste Management Annual Charge	\$703	1,673,843
Domestic Waste Management Availability Charge	\$278	98,690
REASONABLE COST OF DOMESTIC WASTE SERVICE		2,015,505

RURAL WASTE CHARGE

The Rural Waste Charge is not classified as Domestic Waste Service and is an Annual Charge raised in accordance with Section 501 (1), of the Local Government Act 1993.

Note: The Rural Waste Charge will apply to all properties that are not subject to a Domestic Waste Management Charge or a Commercial Waste Charge.

Conditions:-

- The Rural Waste Charge is levied on a per Rateable Assessment basis.
- Application may be made to Council, in accordance with Section 610E, of the Local Government Act 1993, to waive multiple Rural Waste Charges on land where the owner of the land pays the charge on another Assessment.
- Ratepayers who pay a Rural Waste Charge will receive a Rural Waste Card which permits free access to all tips for the disposal of domestic waste and sorted recyclables provided they present their card for inspection at the entry to the rubbish tip depots.
- Prior year Rural Waste Cards will be accepted at Council's tips until the end of July of the year following issue.

Rural Waste Charge (This annual charge is GST applicable effective from 1 July 2013)

Rural Waste Charge		
Charge	Assessments	Total Levy (Inclusive of GST)
\$305.80	3,548	\$1,084,978

STORMWATER MANAGEMENT SERVICE CHARGE

The Stormwater Management Charge is levied for the specific purpose of improving stormwater management and drainage infrastructure enhancement. It is applicable to all urban land within a city, town or village that is categorised as residential and business, excluding vacant land. Details of the proposed stormwater capital expenditure program are included in Council's capital works budget.

The Stormwater Annual Charge is levied in accordance with the Office of Local Government, Department of Premier and Cabinet Circular 06-18, and the Local Government (General) Amendment (Stormwater) Regulation 2006, under Section 496A, of the Local Government Act 1993.

Town	Charge Description	Charge	Assessments	Total Levy
Business - Crookwell	Business Stormwater Charge	\$50.00	124	\$6,200
Business - Gunning	Business Stormwater Charge	\$50.00	34	\$1,700
Business - Taralga	Business Stormwater Charge	\$50.00	16	\$800
Business - Collector	Business Stormwater Charge	\$50.00	4	\$200
Residential - Crookwell	Residential Stormwater Charge	\$25.00	1,101	\$27,525
Residential - Gunning	Residential Stormwater Charge	\$25.00	322	\$8,050
Residential - Taralga	Residential Stormwater Charge	\$25.00	176	\$4,400
Residential - Collector	Residential Stormwater Charge	\$25.00	95	\$2,375
Total Charges			1,872	\$51,250

PRICING POLICY FOR GOODS AND SERVICES

The Council Fees and Charges Structure is in accordance with the attached Annexure document. Included is a Schedule of Charges for private works. It should be noted that some fees are fixed by Regulation and are shown in the document as the current fee, which will be varied according to changes made by Regulation.

Council will impose a fee or charge for all services provided. The amount of any fee or charge will seek to recover all costs, except in cases where Council considers a community service obligation is appropriate in providing a service.

The Schedule of Fees and Charges reflects this policy and Council's Policy is produced below:

PRICING POLICY PRINCIPLES

Category 1 - Full Cost Recovery

Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.

Category 2 - Partial Cost Recovery

Subsidised operations, which are of benefit to the community as a whole and undertaken voluntarily by Council or as a requirement of the Act.

Category 3 - Market Pricing

Is where Council provides a similar service 'in competition' with other Councils or agencies where an alternative service provider is available. This category also includes prescribed or recommended fees. Council will set reasonable fees and will not use subsidies to aggressively price others out of the market.

Category 4 – Disincentive Pricing

Where Council sets a fee structure:-

- (i) For non-core activities to encourage customers to seek alternative service providers to provide the service. This applies to activities where Council would prefer not to provide the service in the long term.
- (ii) To promote compliance with Council or legislative regulations in order to encourage people to 'do the right thing' e.g., interest charges on overdue rates, dog release fees, stock impounding fees, library fines, etc.

Category 5 - Sewer Service Pricing

Where Council sets a fee structure:-

1. Follows the Water NSW Best Practice Pricing Guidelines and is a combination of uniform annual charges, access and usage charges.
2. Collects revenue to fund the sewer system from ratepayers who actually benefit from availability or use of Council's sewer system.
3. Ensures Council derives sufficient income to operate the sewer system and provide for future capital expenditure and debt servicing.
4. Send appropriate pricing signals, can be administered relatively simply and inexpensively and can be understood by the public.
5. No cross-subsidisation between residential and non-residential categories.

Category 6 - Water Supply Service Pricing

- (i) Is based on a combination of service and usage charges.
- (ii) Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply.
- (iii) Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing.
- (iv) Assists in the deferment of capital works.
- (v) Can be administered simply and cheaply and be easily understood by the public.

Category 7 - Section 7.11 / Section 7.12 and Section 64 Development Contributions Pricing.

To ensure Development Contributions reflect the costs incurred in providing community facilities/services, open space, recreational facilities, water supply and sewer services required to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.

Category 8 - Set by Statute, Regulation, or Government Department.

Certain fees and charges are set by Regulation, by Ministerial Approval or by State or Federal Government pricing policy.

PROVISION OF SERVICES

Council has examined the need for charges relating to the extension of services to land. The provision of services and financial costs with the servicing of land was adopted stating that:-

1. The provisions of the Local Government Act 1993 for liability of charges be applied, that is, any land or buildings within 225 metres of a water main or 75 metres to a sewer main (gravity drained).
2. No discounting of past charges will be given in connecting properties to Council services.
3. Council underwrite extension and service costs in servicing multiple allotment connections with subsequent recoupment from the individual connections as they occur.
4. Council allow for a replacement factor cost for any service extension where there is a maintenance component required with the mains extension.
5. Service extension costs being independent of the Section 64 Development Contributions Plan charges.

PRIVATE WORKS

Council will undertake private work in accordance with adopted rates for the hire of plant and equipment. Private work will be in accordance with the guidelines in Council's Private Works (Projects and Plant Hire) Policy. Private work will only be carried out subject to the availability of Council plant and equipment and without significant disruption to existing work programs.

The Council's Infrastructure Department administer and implement the Private Works (Projects and Plant Hire) Policy. The policy is designed to protect public funds and the integrity, security and reputation of the Council and its staff and maintain a high level of services to the community.

Noxious weed control activity deemed as private work will also be included, with arrangements to be approved by the Director Environment and Planning. With respect to determining Quotations for Weed Control activities on private property, regard will be given to the general "community service" of providing a reasonable and affordable price, with Council's hire rates to be adjusted in order to increase the level of private work activity. This will provide further opportunities to maximise the use of plant and equipment and achieve more efficient use of Council's resources.

In all cases written quotations will be issued, with acceptance by Signed Agreement required for work in excess of \$500.00. In all cases, sundry debtor accounts will be issued for work carried out and are payable within one (1) month.

BORROWINGS

New Borrowings

Loan funding is generated from financial institutions, i.e. banks, and is utilised in accordance with Council's Borrowings / Loan Policy for capital projects, upon approval of the Office of Local Government. All borrowings are secured against the rate income of the Council.

The draft Operational Plan anticipates \$1.2 million in new borrowings for 2026/2027 to support the construction of the Waste Transfer Station (WTS) at a total cost of \$2.7 million. Interest on the proposed WTS loan is estimated at \$73,000 for 2026/2027, based on an assumed borrowing from the NSW Treasury Corporation (TCorp) at an indicative interest rate of 6.50% over a 20-year loan term.

Loan Refinancing

There is no loan refinancing in the 2026/2027 financial year for existing loan borrowings.

Upper Lachlan Shire Council
Income Statement
for the financial year ending 30 June 2027

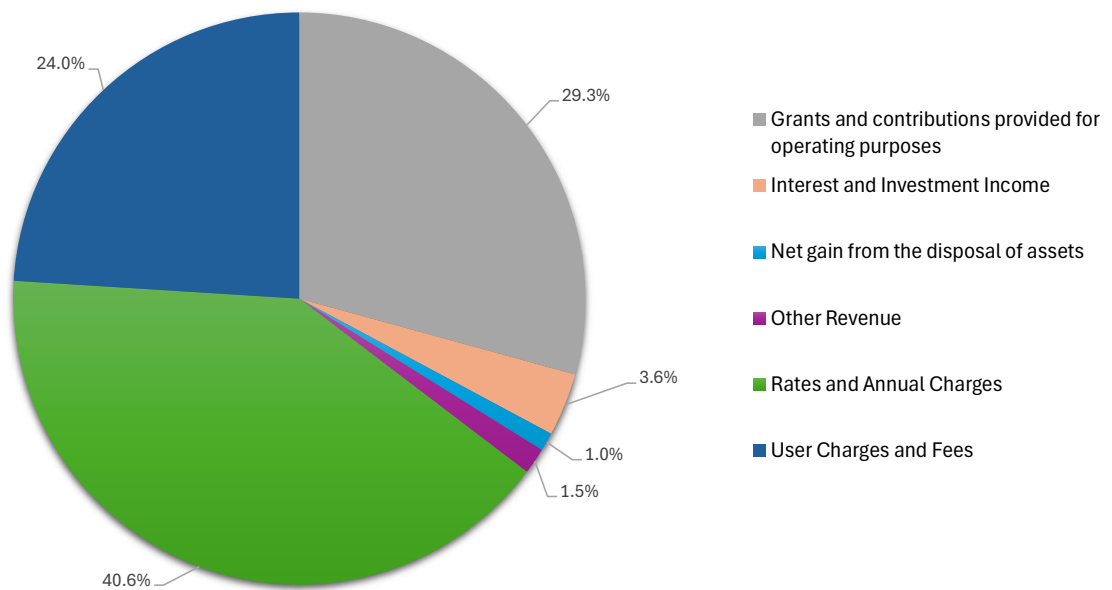
	General Fund	Domestic Waste	Water Fund	Sewer Fund	Consolidated
Income from continuing operations					
Rates and annual charges	11,016,200	1,989,788	1,481,803	1,858,762	16,346,553
User charges and fees	7,821,742	5,000	1,406,912	335,826	9,569,480
Other revenues	590,217				590,217
Grants and contributions provided for operating purposes	11,496,207				11,496,207
Interest and investment income	785,492	111,085	187,260	336,482	1,420,319
Net gain from the disposal of assets	374,167	6,524	31,328		412,019
Total Income from continuing operations	32,084,025	2,112,397	3,107,303	2,531,070	39,834,795
Expenses from continuing operations					
Employee benefits and on-costs	14,383,353	361,783	1,006,059	674,626	16,425,821
Materials and services	8,755,411	1,496,942	1,216,853	739,572	12,208,778
Borrowing costs	365,255	73,319	20,817	4,862	464,253
Depreciation and amortisation	9,329,414	180,353	951,071	621,674	11,082,512
Other expenses	869,510		32,387		901,897
Net loss from the disposal of assets	1,112,400				1,112,400
Total expense from continuing operations	34,815,343	2,112,397	3,227,187	2,040,734	42,195,661
Operating result (before capital grants and contributions)	(2,731,318)		(119,884)	490,336	(2,360,866)
Grants and contributions provided for capital purposes	3,552,400	19,100	650,700	378,900	4,601,100
Net operating result from continuing operations	821,082	19,100	530,816	869,236	2,240,234

Upper Lachlan Shire Council
Cash flow Statement (Source of Funds)
for the year ending 30 June 2027

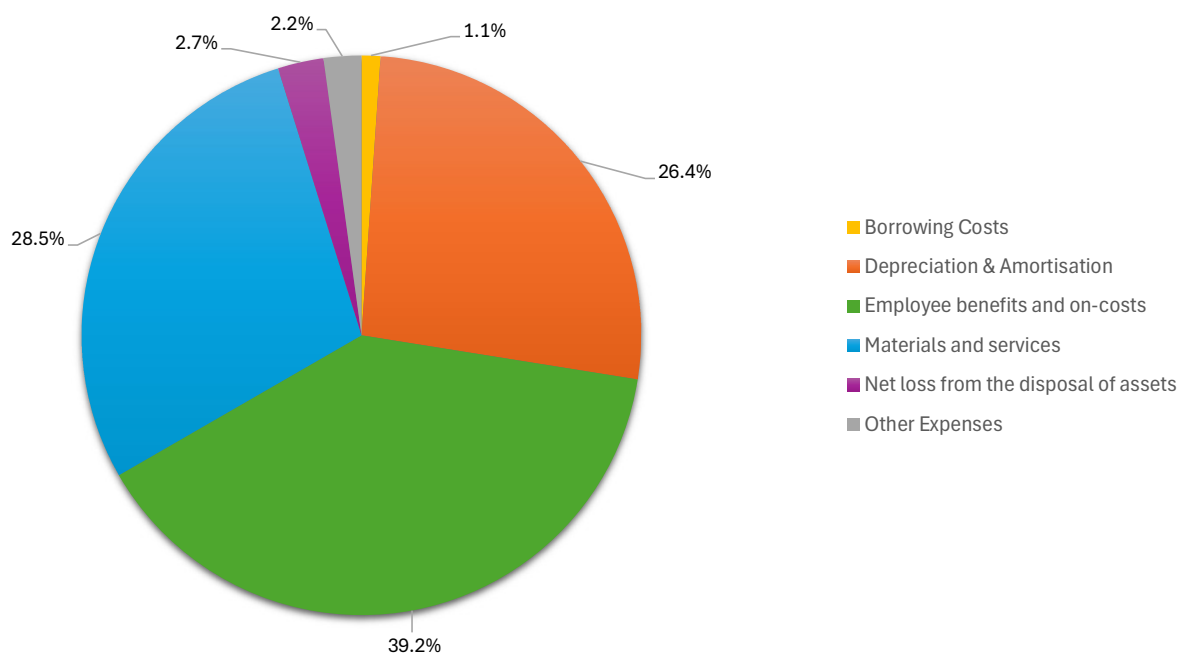
	Consolidated	General Fund	Domestic Waste	Water Fund	Sewer Fund
Cash flows from operating activities:	Budget \$	Budget \$	Budget \$	Budget \$	Budget \$
Receipts:					
Rates and annual charges	16,346,553	11,016,200	1,989,788	1,481,803	1,858,762
User charges and fees	9,569,480	7,821,742	5,000	1,406,912	335,826
Other revenues	590,217	590,217			
Grants and contributions provided for operating purposes	11,496,207	11,496,207			
Interest and investment income	1,420,319	785,492	111,085	187,260	336,482
Grants and contributions provided for capital purposes	4,601,100	3,552,400	19,100	650,700	378,900
	44,023,876	35,262,258	2,124,973	3,726,675	2,909,970
Payments:					
Employee benefits and on-costs	(16,425,821)	(14,383,353)	(361,783)	(1,006,059)	(674,626)
Materials and services	(12,208,778)	(8,755,411)	(1,496,942)	(1,216,853)	(739,572)
Borrowing costs	(258,339)	(159,341)	(73,319)	(20,817)	(4,862)
Other expenses	(901,897)	(869,510)		(32,387)	
	(29,794,835)	(24,167,615)	(1,932,044)	(2,276,116)	(1,419,060)
Net Cash provided (or used in) Operating Activities	14,229,041	11,094,643	192,929	1,450,559	1,490,910
Cash flows from investing activities:					
Receipts:					
Sale of investments	12,400,000	12,400,000			
Sale of real estate assets					
Proceeds from sale of Infrastructure, Property, Plant and Equipment	629,500	561,500	24,000	44,000	
Sale of interests in Joint Ventures/Associates					
Other					
	13,029,500	12,961,500	24,000	44,000	
Payments:					
Purchase of investments	(12,500,000)	(12,500,000)			
Payments for Infrastructure, Property, Plant and Equipment	(17,090,617)	(11,315,117)	(2,724,000)	(1,207,000)	(1,844,500)
Purchase of real estate assets					
Purchase of interests in Joint Ventures/Associates					
Other					
	(29,590,617)	(23,815,117)	(2,724,000)	(1,207,000)	(1,844,500)
Net Cash provided by (or used in) Investing Activities	(16,561,117)	(10,853,617)	(2,700,000)	(1,163,000)	(1,844,500)
Cash flows from financing activities:					
Receipts:					
Proceeds from borrowings	1,200,000		1,200,000		
Payments by deferred debtors					
Other					
	1,200,000		1,200,000		
Payments:					
Repayment of borrowings	(611,984)	(554,455)	(31,773)	(20,879)	(4,876)
Other					
	(611,984)	(554,455)	(31,773)	(20,879)	(4,876)
Net Cash provided by (or used in) Financing Activities	588,016	(554,455)	1,168,227	(20,879)	(4,876)
Net increase / (decrease) in Cash and Cash Equivalents	(1,744,060)	(313,429)	(1,338,844)	266,680	(358,466)
Other Funding sources:					
Operations					
Interest on s7.11/64 development contributions	(221,173)	(221,173)			
Transfer from Reserves:					
s7.11/64 Development contributions	316,115	316,115			
Total s7.11/64 development contributions transfers to reserve	(781,100)	(648,400)	(19,100)	(68,700)	(44,900)
Capital Expenditure					
Total s7.11/64 development contributions transfers from reserve	1,394,000	524,000		135,000	735,000
Transfer from s7.11/64 development contributions reserves	2,461,500	390,000	1,500,000	146,000	425,500
Net Funding Surplus/(Shortfall)	1,425,282	47,113	142,056	478,980	757,134

Upper Lachlan Shire Council

Income by Category 2026/2027



Expenditure by Category 2026/2027



Upper Lachlan Shire Council
Income Statement by Activity (before capital grants and contributions)
for the financial year ending 30 June 2027

Strategic Pillar\Principal Activity	Expenditure	Income	Operating Result (before Capital Grants and Contributions)
Community			
Animal Control	294,659	-12,426	282,233
Emergency Services & Fire Protection	1,096,967	-162,500	934,467
Health Serv, Medical Ctrs, Aged, Disabled & ComSer	626,871	-37,191	589,680
Public Halls, Cultural Serv, Cmity Ctrs & Museums	653,854	-26,143	627,711
Public Libraries	575,258	-87,475	487,783
Sporting Grounds and Parks & Gardens	1,259,540	-10,717	1,248,823
Swimming Pools	643,156	-46,924	596,232
Community Total	5,150,305	-383,376	4,766,929
Environment			
Building Control and Compliance	535,373	-222,871	312,502
Domestic Waste Management	2,112,397	-2,112,397	
Environmental Systems and Protection	48,796		48,796
Food Control and Inspections	12,793	-87,417	-74,624
Housing	64,974	-13,972	51,002
Noxious Weeds Control	396,010	-101,427	294,583
Sewerage Services	2,040,734	-2,531,070	-490,336
Town Planning and Development Control	805,935	-372,662	433,273
Waste Centres, Rubbish Tips & Street Cleaning	976,897	-1,145,321	-168,424
Water Supply Services	3,227,187	-3,107,303	119,884
Environment Total	10,221,096	-9,694,440	526,656
Economy			
Administration and Corporate Support	1,598,468	-349,845	1,248,623
Financial Services	1,245,279		1,245,279
Information Technology	1,159,959		1,159,959
Workforce (Human Resources and WHS)	950,844	-530	950,314
Economy Total	4,954,550	-350,375	4,604,175
Infrastructure			
Engineering, Purchasing & Works Supervision	749,126	-196,098	553,028
Plant and Equipment Operations	-258,750	-374,167	-632,917
Public Cemeteries	69,644	-64,207	5,437
Public Conveniences	246,048	4,700	250,748
Quarries and Gravel Pits	874,651	-967,530	-92,879
Roads, Bridges, Cycleways, Footpaths and Kerb&Gutt	17,639,217	-9,350,771	8,288,446
Stormwater and Drainage	93,374	-51,000	42,374
Infrastructure Total	19,413,310	-10,999,073	8,414,237
General Purpose Items and Rates		-18,025,042	-18,025,042
Civic Leadership			
Caravan Parks	190,295	-228,005	-37,710
Governance and Real Estate Development	1,633,660	26,478	1,660,138
Tourism Promotion and Business	632,445	-180,962	451,483
Civic Leadership Total	2,456,400	-382,489	2,073,911
Operating Result (before Capital Grants and Contributions)	42,195,661	-39,834,795	2,360,866

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2026/2027
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2026/2027
<u>GENERAL FUND</u>		
1.COMMUNITY		
<i>Public Libraries</i>		
Crookwell and Gunning Libraries - Computers, Printers, Licences	RR	10,000
Crookwell and Gunning Libraries - Office Equipment, Furniture & Fittings	RR	5,000
Library books	RR	44,000
Crookwell Library including Memorial Hall - Upgrade fire control management devices	RR	
Gunning Library- Disabled access ramp and access improvements	RR	
Library buildings - painting and patching	RR	80,000
<i>Public Halls, Cultural Services, Community Centres and Museums</i>		
Banfield House- access ramp	RR	
Gunning Hall- Toilet upgrades	RR	
Gunning Tony Foley centre- Building 2 flood damage reconstruction	RR	
Gunning Court House - roof restoration	R	
Senior Citizens Centre- Rear egress disability ramp	RR	
Extension of water connection within the Crookwell Dog Park	RR	25,000
Vandal proofing of power boxes at the Gunning Showgrounds	RR	50,000
Installation of an irrigation system at Clifton Park	RR	3,000
Installation of an irrigation system at Crookwell Chambers	RR	15,000
Installation of a hot water controlled shower system at Barbour Park	RR	10,000
Extension of town supply water to irrigation pump house at Todkill Park	RR	30,000
Coleman Park - fencing	94	
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	M	502,000
Crookwell Library		
Council Depot		
Council Chambers		
Gunning Showground		
Streetlights		
Total Community Expenditure		774,000

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2026/2027
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2026/2027
2. ENVIRONMENT		
<i>Domestic Waste Management (DWM)</i>		
Crookwell Waste Transfer Station (\$1.5m DWM reserve, \$1.2m new borrowings)	M	2,700,000
Loans - Principal Reduction (new borrowings)	R	31,773
<u>WATER SUPPLY FUND</u>		
<i>Crookwell Water Supply Fund</i>		
Mains Replacement - General	RR	150,000
Water Plant Fleet Net Replacement Cost - (see Plant Schedule)	R	66,000
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	M	344,000
<i>Gunning Water Supply Fund</i>		
Gunning Potable Pump Station	R	80,000
Water Mains Replacement - hydrants and valves	RR	100,000
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	M	162,000
<i>Dalton Water Supply Fund</i>		
Water Mains Replacement - hydrants and valves	RR	20,000
<i>Taralga Water Supply Fund</i>		
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	M	211,000
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	RR	20,879
Water Mains Replacement - hydrants and valves	RR	30,000
Total Water Supply Services Expenditure		1,183,879
<u>SEWERAGE FUND</u>		
<i>Crookwell Sewerage Fund</i>		
Sewer Main Rehabilitation/Renewal and condition assessment	RR	200,000
IT Systems upgrade	RR	10,000
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	M	949,000
<i>Gunning Sewerage Fund</i>		
Gunning STP Inlet works upgrade	R	15,000
Sewer Main Rehabilitation/Renewal and condition assessment	RR	100,000
Grosvenor St Pump station upgrade	R	35,000
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	94	120,000
<i>Taralga Sewerage Fund</i>		
Taralga Cooper Street SPS Rehabilitation	R	130,000
Loan Principal Reduction (Loan 170 - Finalised 9/2/2037)	RR	4,876
Irrigation system replacement	R	195,500
Sewer Main Rehabilitation/Renewal and condition assessment	RR	40,000
Macarthur Street Sewer Extension	R	50,000
Total Sewerage Services Expenditure		1,849,376
Total Environment Expenditure		5,765,029

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2026/2027
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2026/2027
<u>GENERAL FUND</u>		
3. ECONOMY		
<i>Financial Services</i>		
Authority procurement system implementation	RR	15,000
Authority cemetery management system implementation	RR	55,000
Content Manager (TRIM) upgrade	RR	10,000
Loans - Principal Reduction (Loan 173 Memorial Oval - Finalised 28/06/2029)	RR	107,065
Loans - Principal Reduction (Loan 174 Timber Bridges 2019-2020)	RR	213,036
Loans - Principal Reduction (Loan 175 - Timber Bridges 2020-2021)	RR	100,931
Loans - Principal Reduction (Loan 176 - MAAC Crookwell 2021-2022)	RR	47,496
Loans - Principal Reduction (Loan 177 - MAAC Crookwell Pool 2023-2024)	RR	85,926
<i>Administration and Corporate Support</i>		
Crookwell Administration Office - Disabled Ramp to Main Reception (Transfer from Reserve)	M	180,000
<i>Information Technology</i>		
IT - Councillor IT equipment uplift (Microphones, Laptops & Cameras)	RR	20,000
IT - Hardware PCs (includes 2nd monitor + Office software)	RR	40,000
IT - Servers Replacement/Upgrade (4-year renewal)	RR	90,000
IT - Smart Phones and Tablets	RR	17,500
IT - Devices for Directors	RR	10,000
Total Economy Expenditure		991,955

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2026/2027
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2026/2027
<u>GENERAL FUND</u>		
4. INFRASTRUCTURE		
<i>Roads, Bridges, Cycleways, Footpaths and Kerb and Guttering</i>		
<i>Urban Local Roads</i>		
<u>Urban Unsealed Rd - Road Reconstruction and Sealing</u>		
Hay/Prell St, Crookwell - Continue sealing of the existing unsealed road - 0.600km	RR	180,000
<u>Urban Sealed Rd - Road Pavement Rehabilitation</u>		
King Road - Crookwell	RR	350,000
Urban Sealed Roads - Bitumen Resealing	RR	180,000
<i>Roads to Recovery</i>		
Roads to Recovery Annual Grant Program \$1.825m (future 3 years TBD)	OG	
- Gravel Resheeting - Peelwood Rd	OG	120,000
- Gravel Resheeting - Rugby Rd	OG	120,000
- Gravel Resheeting - Grabine Rd	OG	120,000
<u>Roads to Recovery - Rural Sealed Road Pavement Rehabilitation</u>		
Rural Local Sealed Road - Pavement Rehabilitation Bigga Road	OG	732,309
Rural Local Sealed Road - Pavement Rehabilitation Reids Flat Road	OG	732,308
<i>Rural Local Roads</i>		
Gravel Resheeting Rural Local Roads (Transfer from Sec. 7.11 Reserve)	94	250,000
Rural Local Sealed Road - Bitumen Resealing (30 year cycle)	RR	540,000
Rugby Road, Bevendale (Black Spot Program design commencing 2025-2026)	CG	1,500,000
<i>Regional Roads</i>		
Sealing unsealed section on Wombeyan Caves Road (100% grant funded)	OG	820,000
Resealing Program (RMS Block Grant funded)	OG	550,000
Heavy Patching (RMS Block Grant)	OG	332,000
<i>Footpaths and Cycleways</i>		
Warrataw Street - (Cullivan Street to Lerida Street) - Gunning (grant funded 100%)	CG	140,000
Traffic & Transport Cycleway Program - (100% RMS funded)	CG	20,000
<i>Kerb and Guttering</i>		
Kerb & Gutter - King Rd - (High School back gate to Crown Street on high school side)	RR	300,000
Lin Cooper Crookwell Footpath Works (grant funded 100%)	CG	196,000
Kerb & Gutter Capital Renewal Program (100% ULSC Funded)	RR	50,000

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2026/2027
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2026/2027
<i>Stormwater and Drainage</i>		
Court Street, Taralga - Stormwater Upgrade (Stormwater Reserves, future years TBD)	R	100,000
<i>Housing</i>		
Staff Accommodation Capital Replacements/Improvements (3 Houses)	R	60,000
<i>Plant and Equipment Operations</i>		
Motor Vehicle Net Replacement Cost - (see Motor Vehicle Schedule)	RR	324,000
Heavy Plant Fleet Net Replacement Cost - (see Plant Schedule)	RR	1,621,500
Workshop Plant and Tools	RR	4,000
Total Infrastructure Expenditure		9,342,117
<u>GENERAL FUND</u>		
5. CIVIC LEADERSHIP		
<i>Caravan Parks</i>		
New accessible friendly cabin	R	200,000
Total Civic Leadership Expenditure		200,000
Total Capital Works Expenditure		17,073,101

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL EXPENDITURE BUDGET - 2026/2027
Capital Expenditure - Acquisition/Renewal of Assets

Job Description	Funding Source	Budget Estimate 2026/2027
<u>Capital Works Funding by Fund:-</u>		
General Fund Expenditure		11,308,072
DWM Fund Expenditure		2,731,773
Water Supply Funds Expenditure		1,183,879
Sewerage Funds Expenditure		1,849,376
Total of All Funds Expenditure		17,073,101
<u>Capital Works Funding by Source:-</u>		
Transfer from Reserves		2,461,500
Section 7.11		1,394,000
Grants and Contributions - Capital		3,820,000
Loans and Borrowings		1,200,000
Total Capital Works Funded by Capital Income		8,875,500
Grants and Contributions - Operating		2,706,617
Recurrent Revenue		5,490,984
Total Capital Works Funding		17,073,101

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2026/2027
Grants and Contributions Provided for Capital Purposes

Job Description	Funding Source	Budget Estimate 2026/2027
GENERAL FUND		
1.COMMUNITY		
<i>Swimming Pools</i>		
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	M	\$502,000
Total Community Income		\$502,000
GENERAL FUND		
2. ENVIRONMENT		
<i>Town Planning and Development Control</i>		
<i>Section 7.11 - Development Contributions</i>		
Open Space	7.111	\$35,800
Bushfire	7.111	\$47,800
Community Facilities/Amenities	7.111	\$59,600
Roads/Traffic Construction	7.111	\$477,600
Extractive Industries	7.111	\$18,000
Plan Administration	7.111	\$9,600
<i>Domestic Waste Management (DWM)</i>		
Section 94 Contribution - Garbage Disposal and Facilities	7.111	\$19,100
Crookwell Waste Transfer Station	M	\$2,700,000

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2026/2027
Grants and Contributions Provided for Capital Purposes

Job Description	Funding Source	Budget Estimate 2026/2027
WATER SUPPLY FUND		
<i>Crookwell Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$33,700
Water Plant Fleet Net Replacement Cost - (see Plant Schedule)	R	\$66,000
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	7.11E	\$344,000
<i>Gunning Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$19,900
Gunning Potable Pump Station	R	\$80,000
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	7.11E	\$162,000
<i>Dalton Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$3,000
<i>Taralga Water Supply Fund</i>		
Water Section 64 Development Contributions	7.11I	\$12,100
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	G	\$211,000
Total Water Supply Services Income		\$931,700
SEWERAGE FUND		
<i>Crookwell Sewerage Fund</i>		
Sewerage Section 64 Development Contributions	94I	\$26,900
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	7.11E	\$949,000
<i>Gunning Sewerage Fund</i>		
Sewerage Section 64 Development Contributions	7.11I	\$10,800
Solar Projects - Community Energy Upgrade Fund (grant funded 50%)	R	\$120,000
Gunning STP Inlet works upgrade	R	\$15,000
Grosvenor St Pump station upgrade	R	\$35,000
<i>Taralga Sewerage Fund</i>		
Sewerage Section 64 Development Contributions	7.11I	\$7,200
Taralga Cooper Street SPS Rehabilitation	R	\$130,000
Irrigation system replacement	R	\$195,500
McArthur Street Sewer Extension	R	\$50,000
Total Sewerage Services Income		\$1,539,400
Total Environment Income		\$5,838,600

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2026/2027
Grants and Contributions Provided for Capital Purposes

Job Description	Funding Source	Budget Estimate 2026/2027
<u>GENERAL FUND</u>		
3. ECONOMY		
<i>Administration and Corporate Support</i>		
Crookwell Administration Office - Disabled Ramp to Main Reception (Transfer from Reserve)	R	\$30,000
Total Economy Income		\$30,000
<u>GENERAL FUND AND DWM FUND</u>		
4. INFRASTRUCTURE		
<i>Roads, Bridges, Cycle ways, Footpaths and Kerb and Guttering</i>		
<i>Rural Local Roads</i>		
Gravel Resheeting Roads (Transfer from Sec. 7.11 Reserve)	94E	\$250,000
Rugby Road, Bevendale (Black Spot Program design commencing 2025-2026)	G	\$1,500,000
<i>Regional Roads</i>		
Sealing unsealed section on Wombeyan Caves Road (100% grant funded)	G	\$820,000
<i>Footpaths and Cycleways</i>		
Traffic & Transport Cycleway Program - (100% RMS funded)	G	\$20,000
<i>Kerb and Guttering</i>		
Warrataw Street - (Cullivan Street to Lerida Street) - Gunning (grant funded 100%)	G	\$140,000
Lin Cooper Crookwell Footpath Works (grant funded 100%)	G	\$196,000
<i>Stormwater and Drainage</i>		
Stormwater Upgrade (Stormwater Reserves)	R	\$100,000
<i>Housing</i>		
Staff Accommodation Capital Replacements/Improvements (3 Houses)	R	\$60,000
Total Infrastructure Income		\$3,086,000

UPPER LACHLAN SHIRE COUNCIL
OPERATIONAL PLAN
CAPITAL INCOME BUDGET - 2026/2027
Grants and Contributions Provided for Capital Purposes

Job Description	Funding Source	Budget Estimate 2026/2027
<u>GENERAL FUND</u>		
5. CIVIC LEADERSHIP		
<i>Real Estate Development</i>		
<i>Caravan Parks</i>		
New accessible friendly cabin (funded by Buildings reserve)	R	\$200,000
<i>Tourism Promotion and Business</i>		
Total Civic Leadership Income		\$200,000
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$9,656,600
<u>Direct Funding Towards Capital Works</u>		
Total Transfers from Reserves		\$2,461,500
Total Section 7.11 Transfers from Reserve		\$1,394,000
Total Loans		\$1,200,000
Total Capital Grants and Contributions Income		\$3,820,000
Total Direct Funding Towards Capital Works		\$8,875,500
Total Section 7.11 Contributions Received - Not Funding This Years Capital Works		\$781,100
Total Capital Grants and Contributions Income, Transfers from Reserves & Loans		\$9,656,600

Heavy Plant Replacement Schedule - 2026/2027

Fund	Plant No.	Rego Number	Plant Description	Hours/ Kms	Year	Purchase	Trade	Change Over Cost
DWM	73	K71827	Mower trailer (waste)	N/A	1982	\$ 15,000	\$ 2,000	\$ 13,000
G	287	S52800	6 Man Caravan (gravel pits)	N/A	2003	\$ 100,000	\$ 4,000	\$ 96,000
G	308	75187D	Loader (replacing New Holland Tractor)	7,000	2001	\$ 250,000	\$ 20,000	\$ 230,000
G	493	TM09AH	12 Man Caravan (Team Leader - Construction)	N/A	2007	\$ 100,000	\$ 4,000	\$ 96,000
G	494	S52846	12 Man Caravan (Team Leader - Construction)	N/A	2007	\$ 100,000	\$ 4,000	\$ 96,000
G	499	S52849	6 Man Caravan (Gunning Maintenance)	N/A	2007	\$ 100,000	\$ 4,000	\$ 96,000
G	556	W59575	Traffic Light Set	N/A	2010	\$ 30,000	\$ 2,000	\$ 28,000
G	651	78862D	BL71B Backhoe Loader	5,750	2012	\$ 270,000	\$ 40,000	\$ 230,000
G	726	CJ31KO	Isuzu Tipper Truck	190,000	2016	\$ 210,000	\$ 65,000	\$ 145,000
G	729	TB37XB	3 Axle Plant Trailer	N/A	2016	\$ 150,000	\$ 50,000	\$ 100,000
G	749	CL96HA	Hino Crew Cab T Top Truck	190,000	2017	\$ 120,000	\$ 30,000	\$ 90,000
G	767	CQ39WW	Grader Transport Single cab Truck 2x4	160,000	2018	\$ 120,000	\$ 30,000	\$ 90,000
G	798	86216D	Cat CS56B Roller	3,750	2020	\$ 220,000	\$ 50,000	\$ 170,000
G	861	17940E	Cub Cadet Pro-Z154S (Bigga)	N/A	2021	\$ 30,000	\$ 5,000	\$ 25,000
G	911	52362E	Toro Z master with grass catcher	650	2023	\$ 35,000	\$ 8,000	\$ 27,000
DWM	913	52361E	Cub Cadet Pro-Z 154S (Waste)	250	2023	\$ 35,000	\$ 4,000	\$ 31,000
G	956	N/A	GPS survey equipment set	N/A	2012	\$ 60,000	\$ 5,000	\$ 55,000
G	N/A	N/A	Spray unit for Plant 802	N/A	2000	\$ 50,000	\$ 2,500	\$ 47,500
Total Heavy Plant & Equipment						\$ 1,995,000	\$ 329,500	\$ 1,665,500

Motor Vehicle Replacement Schedule - 2026/2027

Fund	Plant No.	Rego Number	Current Vehicle	Hours/ Kms	Year	Purchase	Trade	Change Over Cost
G	775	CR16EK	Isuzu 2WD Single Cab Dmax (Road survey)	95,000	2018	\$ 50,000	\$ 15,000	\$ 35,000
G	780	CR35MG	Isuzu 4WD Single Cab Dmax (Weeds escort)	80,000	2018	\$ 50,000	\$ 18,000	\$ 32,000
G	783	CR50QF	Subaru Forester (pool car)	115,000	2018	\$ 42,000	\$ 12,000	\$ 30,000
G	802	CU94CJ	Holden Colorado 4x4 (Gunning Weeds)	112,000	2019	\$ 50,000	\$ 22,000	\$ 28,000
G	813	CV39LE	Holden Trailblazer (pool car)	180,000	2019	\$ 42,000	\$ 12,000	\$ 30,000
W	816	CW39HV	Isuzu D-max 4X4 Space Cab (Gunning Water)	120,000	2019	\$ 55,000	\$ 22,000	\$ 33,000
G	819	CW77SX	Subaru Forester Premium	140,000	2020	\$ 42,000	\$ 15,000	\$ 27,000
DWM	833	DA69LV	Mitsubishi Triton single cab 4x4	115,000	2021	\$ 55,000	\$ 18,000	\$ 37,000
W	834	CZ35EJ	Isuzu D-Max Taralga Water	130,000	2021	\$ 55,000	\$ 22,000	\$ 33,000
G	867	DB40TI	Nissan Navara Dual Cab Chassis	110,000	2021	\$ 52,000	\$ 25,000	\$ 27,000
G	868	DB41TI	Nissan Navara Dual Cab Chassis	160,000	2021	\$ 52,000	\$ 25,000	\$ 27,000
G	874	DD67EJ	Toyota Kluger GX AWD	100,000	2022	\$ 60,000	\$ 28,000	\$ 32,000
G	887	FFQ93S	Isuzu D-Max	100,000	2024	\$ 52,000	\$ 28,000	\$ 24,000
G	892	DE74UO	Toyota Prado	100,000	2023	\$ 70,000	\$ 38,000	\$ 32,000
Total Motor Vehicles						\$ 727,000	\$ 300,000	\$ 427,000

Summary by Fund

Fund	Fund Description	Purchase	Trade	Change Over Cost
G	General Fund	\$ 2,507,000	\$ 561,500	\$ 1,945,500
W	Water Fund	\$ 110,000	\$ 44,000	\$ 66,000
S	Sewer Fund	\$ -	\$ -	\$ -
DWM	Domestic Waste Management Fund	\$ 105,000	\$ 24,000	\$ 81,000
Total All Funds		\$ 2,722,000	\$ 629,500	\$ 2,092,500

Loan Outstanding Liabilities 2026/2027

Loan Number	Loan Description	Opening Balance	Principal Repayment	Interest Repayment	Total Instalment	Closing Balance
170	Taralga Sewer Scheme Construction Loan (Pre-Construction Costs)	\$ 398,474	\$ 25,756	\$ 25,679	\$ 51,435	\$ 372,718
173	Crookwell Memorial Oval Sports Centre	\$ 330,508	\$ 107,065	\$ 8,703	\$ 115,769	\$ 223,442
174	Timber Bridge Replacement 2019/2020	\$ 2,132,151	\$ 213,036	\$ 54,481	\$ 267,516	\$ 1,919,115
175	Timber Bridge Replacement 2020/2021	\$ 525,918	\$ 100,931	\$ 10,358	\$ 111,290	\$ 424,986
176	MAAC Crookwell	\$ 1,027,926	\$ 47,496	\$ 39,425	\$ 86,922	\$ 980,429
177	Crookwell Swimming Pool	\$ 842,053	\$ 85,926	\$ 46,374	\$ 132,300	\$ 756,127
178	Proposed - Waste Transfer Station	\$ 1,200,000	\$ 31,773	\$ 73,319	\$ 105,092	\$ 1,168,227
Total		\$ 6,457,029	\$ 611,984	\$ 258,340	\$ 870,324	\$ 5,845,045

Loan Repayment Estimates by Fund 2026/2027

Fund	Principal Repayment	Interest Repayment	Total Repayments
General Fund	\$ 554,455	\$ 159,342	\$ 713,797
Sewer Fund	\$ 4,876	\$ 4,862	\$ 9,738
Water Fund	\$ 20,879	\$ 20,817	\$ 41,697
Domestic Waste Management Fund	\$ 31,773	\$ 73,319	\$ 105,092
Total	\$ 611,984	\$ 258,340	\$ 870,324



FEES AND CHARGES

2026-2027

Upper Lachlan Shire Council

Table Of Contents

Community	6
Community Compliance	6
Companion Animals.....	6
Stock Impounding	6
Indoor Hire Facilities	7
Hire of Gunning Shire Hall.....	7
Hire of Taralga Memorial Hall	7
Hire of Old Gunning Court House.....	8
Hire of Old Taralga Court House.....	8
Hire of Other Community Halls	8
Outdoor Facilities and Sports Fields	8
Hire of Other Sporting Fields Fees	8
Hire of Crookwell Memorial Oval	9
Hire of Jean Todkill Park	9
Hire of Lin Cooper Field.....	9
Hire of Gunning Showground	9
Recreation & Leisure	10
Libraries	10
Swimming Pools.....	10
Environment.....	11
Community Compliance	11
Abandoned Vehicles	11
Biosecurity Notice Certificates	11
Food Safety and Inspection	11
Public Health Inspection.....	11
Private Swimming Pool Inspection.....	12
Amusement Devices Inspection	12
Public Area Film Applications.....	12
Other Applications	12
Underground Petroleum Storage System (UPSS) Inspection	12
Development Services.....	12
Alternative Solution Assessment	12
Assessment Process	12
Building Information Certificates.....	13
Complying Development Certificates.....	13
Complying Development – Land Subdivision	14
Development Application Amendments and Rezoning.....	14
Drainage Diagram.....	14
Dwelling Entitlement Search	14
Heritage Development Applications.....	14
Inspections and Compliance Certificates	15
Other Professional Services	15
Other Searches.....	15
Outstanding Notices Certificates.....	15
Planning Certificates.....	16

Table Of Contents [continued]

Section 68 Applications.....	16
Subdivision Certificates	18
Construction and Subdivision Certificates.....	18
Development Application Fees	20
Section 7.12 – Section 94A Development Contributions Plan	32
Section 7.11 – Development Contributions Plan.....	32
Public Property Management	34
Community Enhancement Applications	34
Outdoor Dining Licences.....	34
Waste Management - Domestic	34
Rates and Charges	34
Waste Management - Commercial.....	35
Event Waste Disposal	35
Excess Mass Fees.....	35
Rates and Charges.....	36
Trade Waste Applications	36
Trade Waste Disposal	36
Compliance Testing Fees.....	37
Waste Management - Facility.....	37
Animal Carcass Disposal	37
Commercial Waste Disposal	37
Construction Waste Disposal	37
Green Waste Disposal	37
Household Non-Residential	37
Household Residential.....	38
Motor Vehicle Waste Disposal	38
Tip Access Fees	38
Other Fees.....	38
Sewerage Management Services	38
Sewer Rates and Charges	38
Section 64 Contributions (Sewer).....	38
Sewer Connections	39
Other Sewer Charges.....	39
Water Supply Services	39
Water Rates and Charges.....	39
Section 64 Contributions (Water)	39
Standpipe Hire	40
Water Infrastructure Inspections	40
Water Metering	40
Other Water Charges	40
Economy.....	42
Administration Services	42
Government Information Public Access (GIPA).....	42
Laminating	42
Photocopying	42

Table Of Contents [continued]

Section 603 Certificates	42
Other Fees and Certificates	42
Cemeteries and Crematoria	43
Burial Plots	43
Columbarium Fees	43
Interment Fees	43
Indoor Hire Facilities	44
Hire of Council Chambers	44
Public Property Management	44
Disabled Amenities Access Key	44
Lease Agreements	44
Infrastructure	45
Engineering and Transport Services	45
Construction and Compliance Certificates.....	45
Crookwell Truck Wash.....	45
Directional Sign Fees.....	45
Gravel Compensation	46
Public Property Management	46
Aerodrome Access/Landing Fees	46
Stormwater Management Services	46
Annual Rates and Charges.....	46
Civic Leadership	47
Economic Development & Tourism	47
Caravan Park and Camping Grounds.....	47
Visitor Centre – Hire of Conference/Board Room	47
Hire of Event Space.....	47
Hire of Visiting Professional Office	47
Hire of Hot Desk	48
Destination Guide Advertising	48
Tours	48
In-house Publication Advertising	48
Private Works & Commercial Services	48
Private Works	48

Pricing Statement - Upper Lachlan Shire Council

Purpose

The purpose of Upper Lachlan Shire Council's Fees and Charges Pricing Policy is to ensure that all fees and charges are set in a manner that is transparent, equitable, financially sustainable, and consistent with legislative and policy requirements.

It is intended to provide transparency to residents, businesses and other stakeholders regarding:

- The cost of providing Council services
- The extent to which services are subsidised by general rate revenue
- The level of contribution required from users
- The broad approach used by Council when setting price

Pricing Categories

Council groups its fees and charges under the following categories for indicative purposes:

Code	Name	Description
1	Full Cost Recovery	The price for this good or service is set to recover total operating costs, including both direct and indirect costs associated with providing the service. This may include, where applicable, provision for future capital expenditure and is consistent with the principles of National Competition Policy.
2	Partial or Zero Cost Recovery	The price for this good or service reflects a subsidised level of cost recovery where the service is provided for the benefit of the community as a whole, or where Council has a community service obligation or legislative requirement to provide the service.
3	Market Pricing	The price for this good or service is determined by benchmarking against prices charged for comparable goods or services by similar councils or market providers. This approach is applied where Council provides services in a competitive environment and alternative service providers are available. Council seeks to set reasonable fees and does not use subsidies to distort market competition.
4	Sewerage Service Pricing	Pricing is based on a combination of service and usage charges. This approach ensures revenue is collected from those who benefit from access to and use of Council's sewerage system, provides sufficient income to operate the system, contributes to future capital works and debt servicing, and delivers appropriate pricing signals. No subsidisation occurs between residential and non-residential categories.
5	Water Supply Service Pricing	Pricing is based on a combination of service and usage charges. This approach ensures revenue is collected from those who benefit from access to and use of Council's water supply system, provides sufficient income to operate the system, supports capital investment and debt servicing, and assists in managing demand and deferring capital works.
6	Section 94 / Section 64 Contributions Pricing	Pricing is set to ensure developer contribution charges reflect the costs incurred in providing community infrastructure, open space and recreation facilities required to meet the additional demand generated by new development, in accordance with relevant legislation.
7	Regulatory	The price for this good or service is a statutory charge set by legislation or government regulation. These charges may change during the year as legislation is updated. Amounts shown are indicative of the regulatory requirements at the time of publication.

Goods and Services Tax (GST)

Fees and charges are classified in accordance with GST legislation:

- **Y** – GST applies and is included in the fee
- **N** – GST does not apply and is excluded from the fee

When determining fees and charges, Council considers a range of factors including:

- The cost of providing the service or facility
- Legislative and regulatory requirements
- Market conditions and pricing by similar councils
- The level of community benefit or public good
- The capacity of users to pay

Disclaimer

a) Council reserves the right to amend any fees and charges contained in this document, where it is considered reasonable and appropriate to do so, in accordance with the Local Government Act 1993 and associated regulations.

b) While every effort has been made to ensure regulatory and statutory charges are accurate at the time of publication, these charges remain subject to change due to legislative or regulatory amendments, or other external determinations outside the control of Upper Lachlan Shire Council.

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Community

Community Compliance

Companion Animals

Companion animal fees are statutory and will be updated in accordance with legislative changes.

Dog – Registration fee (by 12 weeks or when sold if earlier than 12 weeks of age)	N	7	\$80.00
Dog – Additional fee (dog not desexed by 6 months)	N	7	\$189.00
Dog – Registration Combined Fees (for not desexing dog by 6 months)	N	7	\$270.00
Dog – Registration (by eligible pensioner)	N	7	\$35.00
Dog – Desexed (sold/transferred from pound/shelter or rehoming Organisation)	N	7	No charge
Dog – Registration (desexing not recommended)	N	7	\$80.00
Dog – Registration (desexing not recommended eligible pensioner)	N	7	\$35.00
Dog – Registration (recognised breeder)	N	7	\$80.00
Dog – Working	N	7	No charge
Dog – Service of the State	N	7	No charge
Assistance Animal	N	7	No charge
Cat – Registration fee (by 12 weeks or when sold if earlier than 12 weeks)	N	7	\$70.00
Cat – Registration (eligible pensioner)	N	7	\$35.00
Cat – Desexed (sold/transferred from pound/shelter or rehoming Organisation)	N	7	No charge
Cat – Registration (desexing not recommended)	N	7	\$70.00
Cat – Registration (desexing not recommended – eligible pensioner)	N	7	\$35.00
Cat – Registration (recognised breeder)	N	7	\$70.00
Registration late fee	N	7	\$23.00
Dangerous / restricted dog enclosure certificate of compliance	N	7	\$150.00
Annual Permit - Cat (not desexed by four months of age)	N	7	\$99.00
Annual Permit - Dangerous Dog	N	7	\$236.01
Annual Permit - Restricted Dog	N	7	\$236.01
Annual Permit - Late fee	N	7	\$23.00
Microchipping Fee	Y	1	Vet cost plus 20%

Release/Surrender Fee per Dog/Cat

NB: Animal must be registered before release.

First Release	N	1	\$80.00
Repeat Offender Release	N	1	\$118.00
Second day and thereafter	N	1	\$50.00 per day
Surrender Fee – Standard Dog	N	1	\$214.00
Surrender Fee – Puppy	N	1	\$54.00
Surrender Fee – Aggressive	N	1	\$321.00
Veterinary Costs (e.g. Euthanasia etc.)	N	1	Vet cost plus 20%
Sale of Dog / Cat (requires payment of all registration fees, sustenance charges plus microchipping costs)	Y	1	At full cost recovery plus GST where applicable

Stock Impounding

Administration Fee	N	1	\$165.00
Transportation of Stock (Round Trip Charged)	N	1	At full cost recovery plus 15%

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Stock Impounding [continued]

Veterinary Services for impounded animals	N	1	At full cost recovery plus 20%
---	---	---	--------------------------------

Sustenance Fee

NB: Sustenance fees apply per animal, per day.

Cattle	N	1	\$40.00
Horses	N	1	\$40.00
Sheep	N	1	\$33.00
Goats	N	1	\$33.00
Sustenance (other than those listed)	N	1	At full cost recovery

Indoor Hire Facilities

NB: \$20 million public liability insurance is required. A Certificate of Currency must be supplied to Council upon request.

Not-for-profit organisations may be eligible for a subsidised rate in accordance with Council's Subsidised Use of Council Venues Policy.

Use of Gunning Shire Hall and Taralga Memorial Hall by schools for end of year presentations is free of charge.

Hire of Gunning Shire Hall

Full Hall (includes kitchen) per day	Y	1	\$354.00
Main Hall	Y	1	\$214.00
Hourly rate for permanent bookings	Y	1	\$31.00
Supper Room	Y	1	\$107.00
Kitchen	Y	1	\$127.00
Cleaning Fee	Y	1	\$120.00
Security Deposit / Bond (lodged at time of booking)	N	1	\$310.00
Security Deposit / Bond (if alcohol consumed lodged at booking)	N	1	\$520.00
Cleaning Fee (if hall is not left in a satisfactory condition)	Y	1	Bond less actual cost
Fees for use of the hall overnight (per night)	Y	1	\$544.00

Hire of Taralga Memorial Hall

Main Hall – Full Day (8hrs-9am-5pm) – General Public	Y	1	\$417.00
Main Hall – Full Day (8hrs-9am-5pm) – Not-for-profit Organisation	Y	1	\$292.00
Main Hall – Night (After 5pm) – General Public	Y	1	\$370.00
Main Hall – Night (After 5pm) – Not-for-profit Organisation	Y	1	\$259.00
Main Hall – Half Day – General Public	Y	1	\$205.00
Main Hall – Half Day – Not-for-profit Organisation	Y	1	\$144.00
Main Hall Rehearsals (for Future Booked Events) – General Public	Y	1	\$64.00
Main Hall Rehearsals (for Future Booked Events) – Not-for-profit Organisation	Y	1	\$44.00
Supper Room – General Public	Y	1	\$102.00
Supper Room – Not-for-profit Organisation	Y	1	\$72.00
Foyer Area – General Public	Y	1	\$56.00
Foyer Area – Not-for-profit Organisation	Y	1	\$43.00
Security Deposit / Bond (lodged at time of booking)	N	1	\$155.00
Security Deposit / Bond (if alcohol consumed lodged at booking)	N	1	\$310.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Hire of Taralga Memorial Hall [continued]

Heating System – Gas Consumption (per litre)	Y	1	\$1.90
--	---	---	--------

Hire of Old Gunning Court House

Hire of Old Gunning Court House (Court Room) – per hour	Y	1	\$35.00
Hire of Old Gunning Court House (Court Room) – Max 8 hrs (plus cleaning costs if necessary)	Y	1	\$124.00
Cleaning Fee	Y	1	\$49.00
Security Deposit / Bond (lodged at time of booking)	N	1	\$155.00
Community Room – per session – Not-for-profit Organisation	Y	1	\$17.00
Community Room – per hour – Private individuals or groups	Y	1	\$10.00
Community Room – per session – Commercial bodies	Y	1	\$56.00

Hire of Old Taralga Court House

Hire of Old Taralga Court House – per hour	Y	1	\$35.00
Hire of Old Taralga Court House – per day (max 8 hrs – plus cleaning costs if necessary)	Y	1	\$124.00
Cleaning Fee	Y	1	\$49.00
Security Deposit / Bond (lodged at time of booking)	N	1	\$155.00
Community Room – per session – Not-for-profit Organisation	Y	1	\$17.00
Community Room – per hour – Private individuals or groups	Y	1	\$10.00
Community Room – per session – Commercial bodies	Y	1	\$56.00

Hire of Other Community Halls

General Indoor Facilities Access Fee (Applicable where no specific fee is listed)	Y	1	Price on application as determined under the Chief Executive Officer's delegation
General Indoor Facilities Bond & Cleaning Fees (Applicable where no specific fee is listed)	N		Price on application as determined under the Chief Executive Officer's delegation

Outdoor Facilities and Sports Fields

NB: An application per event is required for any school event fee waivers. \$20 million public liability insurance is required and a Certificate of Currency must be supplied to Council upon request.

Hire of Other Sporting Fields Fees

General School Utilisation (First use free of charge)	Y		\$110.00
General School Utilisation + Amenities (First use free of charge)	Y		\$220.00
Sports levy per person per sport – Senior (not including field charges)	Y	1	\$54.00
Sports levy per person per sport – Junior (18 years or younger) (not including field charges)	Y	1	\$16.00
Upper Lachlan Shire Sports Field Charge all sports codes (per season, includes weekly mowing and initial line marking of up to 2 fields)	Y	1	\$707.00
Casual Sport Field Hire (per day or part thereof)	Y	1	\$321.00
Line Marking (one-off)	Y	1	\$107.00
Sports Field Key Deposit / Bond (per key)	N	1	\$100.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Hire of Other Sporting Fields Fees [continued]

Sports Field Key Replacement Fee (per key)	Y	1	\$54.00
--	---	---	---------

Hire of Crookwell Memorial Oval

Access to meeting room included in season field hire - per season	Y	1	\$54.00
Security Deposit / Bond	N	1	\$215.00
Cleaning Fee (if venue is not left in a satisfactory condition)	Y	1	Greater of \$250 or actual cost
Crookwell Memorial Oval – Function Space (per event, per day)	Y	1	\$161.00
Crookwell Memorial Oval – Function Space (per event, per half-day)	Y	1	\$80.00
Crookwell Memorial Oval – use of lighting per side per hour	Y	1	\$7.30
Crookwell Memorial Oval Lighting – Avdata access key (one-off purchase)	Y	1	\$48.00
Polling Day Election Hire – exclusivity, AEC NSW Electoral Commission (per day)	Y	1	\$988.00
Security Deposit / Bond (lodged at time of booking)	N	1	\$515.00
Security Deposit / Bond (if alcohol consumed lodged at booking)	N	1	\$1,070.00
Cleaning Fee (if venue is not left in a satisfactory condition)	Y	1	Bond less actual cost

Hire of Jean Todkill Park

Use of Toilet and Canteen (one-off, includes cleaning, opening and closing)	Y	1	\$54.00
Use of Toilet and Canteen (per season includes weekly toilet clean and unlocking/locking toilets)	Y	1	\$428.00

Hire of Lin Cooper Field

Use of Toilet and Canteen (one-off, includes cleaning, opening and closing)	Y	1	\$54.00
Use of Toilet and Canteen (per season includes weekly toilet clean and unlocking/locking toilets)	Y	1	\$428.00

Hire of Gunning Showground

Showground Hire (per day)	Y	1	\$321.00
Showground Bond (per event)	N	1	\$210.00
Sportsground Oval Hire (per day)	Y	1	\$161.00
Campdraft Arena Hire (per day)	Y	1	\$161.00
Horse Stables Hire (per day)	Y	1	\$54.00
Canteen Hire (per day)	Y	1	\$54.00
Power Boxes Flat Rate per day per box (Event Only)	Y	1	\$32.00
Change Room Facilities Flat Rate per day (Events/Sport only)	Y	1	\$64.00
Season bookings for changerooms and canteen (Events/Sports only)	Y	1	\$64.00
Canteen Facility's Flat Rate per day (Events/sport only)	Y	1	\$428.00
Oval Horse Event Hire flat rate daily rate	Y	1	\$643.00
Hourly rate for event bookings	Y	1	\$31.00
Circus hire fees or similar use (Gunning and Dalton Only – weekly rate)	Y	1	\$1,072.00
Security deposit – refundable	N	1	\$1,286.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Recreation & Leisure

Libraries

Black & White Printing/ Photocopying A4 + A3 (per page)	Y	1	\$0.30
Colour Printing/ Photocopying A4 + A3 (per page)	Y	1	\$0.75
Laminating – A4	Y	1	\$2.50
Laminating – A3	Y	1	\$5.00
ID Cards	Y	1	\$1.00
Scanning (per scan)	Y	1	\$0.50
Inter Library Loans (per item) – if received from another Public Library	Y	1	\$13.00
Inter Library Loans (per item)	Y	1	As per current ALIA/ILRS fee
Library Bags	Y	1	\$2.50
Membership Card replacement	N	1	\$4.00
Book Group (per group) – Annual Registration	N	1	\$125.00
Damaged/lost items (per item)	N	1	As estimated by Library Manager

Swimming Pools

Entrance Fees

Adults	Y	1	\$6.00
Children	Y	1	\$4.00
Family (2 Adults and 3 Children)	Y	1	\$15.00
Additional children \$3.00 each			
Spectators	Y	2	Free of Charge
Concession Cardholders	Y	1	\$4.00
Under 2 years free admission	Y	2	Free of Charge
Private hire of Swimming Pool – per hour	Y	1	\$231.00

Season Pass

NB: The pass provides unlimited access for the season to the Gunning and Crookwell swimming pools.

Family (2 Adults and 3 Children)	Y	1	\$182.00
Adults	Y	1	\$114.00
School Children and Concession Cardholders	Y	1	\$68.00
School Approved events/carnival/learn to swim per student	Y	1	\$2.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Environment

Community Compliance

Abandoned Vehicles

Release Fee per vehicle	N	1	Full cost recovery plus 20%
Tow Vehicle (outside town & villages)	N	1	Full cost recovery plus 20%
Remove vehicle which cannot be towed	N	1	Full cost recovery plus 20%
Release Fees – other impounded items	N	1	\$161.00
Fee per day to store vehicle	N	1	\$54.00
Conveying / transporting – other items	N	1	Full cost recovery

Biosecurity Notice Certificates

Section 64 Certificates (Biosecurity Notice Certificate)	N	1	\$214.00
Re-inspection/Fail to undertake works	N	1	At cost plus 15% administrative fee
Fail to provide access as required	N	1	At cost plus 15% administrative fee

Food Safety and Inspection

Food Act 2003 – Annual Administration Charge under Food Act.

NB: It is not mandatory to charge the Annual Administration Charge and, if the charge is to be raised, it is not mandatory to raise it at the maximum charge prescribed. It is also not mandatory to raise the charge on an ongoing basis. Council will advise on each particular instance.

Food Premises Inspection Fee	N	1	\$246.00
Food Premises Re-inspection Fee	N	1	\$246.00
1-5 FTE Food Handlers	N	1	\$246.00
6-50 FTE Food Handlers	N	1	\$536.00
Food premises and/or Temporary Food Premise Annual Registration Fee	N	1	\$70.00
Mobile & Temporary food stall Inspection fee (Events)	N	1	\$15 per stall
Mobile Food Vendor (Annual Inspection & Registration)	N	1	\$268.00
Pre purchase inspection/advice	N	1	\$241.00
Pre Commencement Inspection relating to a DA condition	N	1	\$166.00
Food Act and Regulation – improvement notice	N	1	\$354.00

Public Health Inspection

(Hairdressers / Beauticians / Skin Penetration / Legionella)

Public Health Inspection Fee	N	1	\$219.00
Public Health Re-inspection Fee	N	1	\$166.00
Notification of Public Health Act regulated premises (Skin Penetration, Public Swimming Pools & Spas)	N	1	\$67.00
Public Health Act and Regulations – improvement notice regulated system	N	1	\$600.00
Public Health Act and Regulations – improvement notice unregulated system	N	1	\$289.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Private Swimming Pool Inspection

Swimming Pool Registration Fee (paper copy)	Y	1	\$11.00
Fee for provision of registration information (s.30B(2)(b)), Swimming Pools Act 1992	Y	1	\$11.00
Swimming Pool Compliance Certificate Inspection (Section 22D, Swimming Pools Act 1992)	Y	1	\$177.00
Swimming Pool Compliance Certificate Second Inspection (where required)	Y	1	\$118.00

Amusement Devices Inspection

Amusement Device Inspection Fee	N	1	\$25 per device
---------------------------------	---	---	-----------------

Public Area Film Applications

Public Area Film Approval – Application Fee

Ultra Low (<=10 crew)	N	1	\$52.00
Low (11 to 25 crew)	N	1	\$104.00
Medium (26 to 50 crew)	N	1	\$139.00
High (>50 crew)	N	1	\$213.00
Major revision of the filming application will incur an additional 75% of the relevant application fee	N	1	75% of application fee

Traffic / Pedestrian Management Plan – Assessment Fee

Ultra Low (<=10 crew)	N	1	\$52.00
Low (11 to 25 crew)	N	1	\$104.00
Medium (26 to 50 crew)	N	1	\$139.00
High (>50 crew)	N	1	\$213.00
Assistance with road closures and vehicle barriers will be on a cost recovery basis	N	1	\$515.00 plus cost of Traffic Control
A security bond may be required to ensure the location is returned to its original condition	N	1	\$1,070.00
Parking plan assessment for filming on private property	N	1	\$86.00

Other Applications

Parks – Authority to Burn Application Fee	N	1	\$41.00
Tree Removal Permit Application Fee – Urban Area	N	1	\$293.00

Underground Petroleum Storage System (UPSS) Inspection

Inspection of UPSS	N	1	\$375.00
Notification of UPSS	N	1	\$214.00

Development Services

Alternative Solution Assessment

Class 2-9 Building	Y	1	Full cost plus 15% of consultant fee to complete assessment
--------------------	---	---	---

Assessment Process

A Neutral or Beneficial Effect (NorBE) assessment	N	1	\$268.00
---	---	---	----------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Assessment Process [continued]

Development Application (DA) pre-assessment	Y	1	\$129.00
Construction Certificate (CC) pre-assessment	Y	1	\$129.00
Section 68 pre-assessment	Y	1	\$129.00
Subdivision works certificate pre-assessment	Y	1	\$129.00
Subdivision certificate pre-assessment	Y	1	\$129.00

Building Information Certificates

Building Information Certificates (CI 260 and CI 261)

Fee for building information certificate in the case of a class 1 building (together with any class 10 buildings on the site) for each dwelling constructed without consent	N	1	\$1,100 for each dwelling contained in the lot plus DA and CC fees
Fee for building information certificate in the case of a class 1 building (together with any class 10 buildings on the site) or a class 10 building for each structure constructed with consent and or approval	N	1	\$250 plus CC fees if not paid
Miscellaneous structures built without consent	N	1	\$250, plus an additional \$0.50 per square metre over 200

Complying Development Certificates

The issue of Complying Development Certificates applies to all building works and is based on the estimated cost of the works:

Up to \$5,000	Y	1	\$572.00
\$5,001–\$250,000	Y	1	\$900 plus \$2.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000
\$250,001–\$500,000	Y	1	\$1,250 plus \$1.78 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
\$500,001–\$1,000,000	Y	1	\$1,750 plus 62c for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
Greater than \$1,000,000	Y	1	Quote to be provided by General Manager, Director or Manager (based on estimated cost of work)
Issue of Modification Certificate – minor internal layout changes only	Y	1	\$343.00
Issue of Modification Certificate – minor internal / external / set out charges	Y	1	50% of the original CDC fee
Issue of Modification Certificate – major change	Y	1	Fee as per new CDC application above

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Complying Development – Land Subdivision

Application & Endorsement:

New Road	Y	1	\$770 plus \$55 per allotment
No new Road	Y	1	\$386 plus \$45 per allotment
Strata	Y	1	\$386 plus \$55 per allotment
Modification to Complying Development Certificate	Y	1	50% of original fee

Development Application Amendments and Rezoning

DA Withdrawal Fee – minimum charge (all fees may not be refundable)	N	1	Minimum charge \$100.00 or amount determined based on the staff & resources committed to the assessment Min. Fee excl. GST: \$100.00
Planning Proposal Application/ Request for Council consideration	N	1	\$2,600.00
DA for rezoning land and extensions of to rezone (preparation/review of LEP-Basic)	N	1	\$2,500 plus \$125/hr (based on estimate)
DA for rezoning land and extensions of to rezone (preparation/review of LEP-Standard)	N	1	POA
DA for rezoning land and extensions of to rezone (preparation/review of LEP-Complex)	N	1	POA
Additional cost incurred by Council undertaking specialist reports or technical studies	N	1	Full cost plus 10%
Development Control Plan – Anomaly or minor amendment	N	1	\$1,983.00
Development Control Plan – Amendment	N	1	\$5,785.00
Development Control Plan – Site Specific DCP or DCP Chapter	N	1	Full cost
Voluntary Planning Agreement Processing	N	1	Full cost recovery incl staff and legal costs

Drainage Diagram

Search & Copy of Drainage Diagram for Conveyancing purposes	N	1	\$107.00
Sewerage and Water Main Diagram (main location)	N	1	\$80.00

Dwelling Entitlement Search

Search of record and report prepared regarding dwelling entitlement potential	N	1	\$483.00
Pre Development Application (DA) Advice – Simple	N	2	Free of Charge
Simple – Written Response	N	1	\$268.00
Complex > \$1m	N	1	\$1,072.00
Complex > \$5m	N	1	\$3,214.00

Heritage Development Applications

Development application for what would otherwise be exempt development but for being a Heritage Item / Heritage Conservation Area	N	1	\$343.00
Development Application for works on Listed Heritage Items	N	1	\$343.00
Neighbour Notification Fee	N	1	\$321.00
Advertising fee where identified under the CPP	N	1	\$321.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Heritage Development Applications [continued]

Plan first Levy – For each development application lodged having an estimated cost exceeding \$50,000	N	1	0.00025% of the cost of the development
Provision of flood data and information	N	1	\$187.00
Scanning of plans, applications or similar for electronic lodgement on the planning portal	N	1	\$54.00

Inspections and Compliance Certificates

Inspection fee – Class 1 & 10 Buildings	Y	1	\$296.00
Inspection fee – Class 2-9 Buildings	Y	1	\$413.00
Subdivision inspection	Y	1	\$287.00
Plumbing & Drainage Inspection fee	Y	1	\$296.00
Infrastructure Inspection fee relating to a DA	Y	1	\$296.00
Re-inspection fee	Y	1	\$589.00
Compliance Certificate	Y	1	\$315.00
Stating that specified building work has been completed and complies with plans & Specs; Assess whether all development conditions have been complied with Stating specific subdivision work has been completed			
Compliance Certificate in respect of building works – where Council is the PCA	Y	1	\$275 plus inspection fees
Compliance Certificate in respect of any dwellings or building works – where Council is Not the PCA	Y	1	\$700 plus inspection fees
Issue of Occupation Certificate (where not paid for as part of DA)	Y	1	\$413.00

Other Professional Services

Fee for the lodging of any of the following certificates with Council: (a) a complying development certificate, (b) a part 4A certificate, if it is: (i) a construction certificate, or (ii) an occupation certificate, or (iii) a subdivision certificate	N	1	\$37.00
Application for temporary occupancy (caravan)	N	1	\$364.00
Fire Safety Certificate Registration and Annual Fire Safety Statement	N	1	\$88.00
Provision of Fire Safety Schedule	N	1	\$208.00
Fire Safety Inspection Fee	N	1	\$286.00
Fire Safety Re-Inspection	N	1	\$213.00
Fire Safety inspection and report – Commercial premises	N	1	\$463.00

Other Searches

Search of Onsite Sewage Management Facilities (OSMF) records as per system	N	1	\$107.00
Certified copies of Documents, Maps or Plans Fee for certified copy of document, map or plan furnished by Council under section 150 (2) (b) of the EP&A Act 1979	N	7	\$60.00
Search of Council's records Fee	N	1	\$266.00

Outstanding Notices Certificates

Local Government Act – Outstanding Notices Certificate – S735A	N	1	\$68.00
Environmental Planning & Assessment Act – Outstanding Notices/Orders Certificate – S121ZP	N	1	\$68.00
Compliance cost notice (281C)	N	1	\$780.00
EP&A Act Notice & Orders – for issuing	N	7	\$750.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Planning Certificates

Fee for planning certificate under section 149 (2) of the EP&A Act 1979	N	7	0.62 fee units
Fee for planning certificate under section 149 (2) and (5) of the EP&A Act 1979A	N	7	0.94 fee units
Section 149 Certificate Email Fee	N	1	\$16.00

Section 68 Applications

Rural Addressing Number (purchase, erection and installation) – per lot	Y	1	\$364.00
Replacement plate and number – pick up from Council	Y	1	\$52.00
Replacement plate and number where installed at property	Y	1	\$364.00
Naming / Renaming of a Council public road or reserve	N	1	\$808.00
Naming / Renaming of a private road	N	1	\$933.00
Naming / Renaming of a Crown Reserve	N	1	\$1,006.00
Statutory Property Transactions and Advice – per hour	N	1	\$155.00
Modify a s.68 Part A1 Manufactured Homes Approval	N	1	50% of original fee. Minimum fee of \$150 Min. Fee excl. GST: \$150.00
Modify a previously issued S68 Part A1 Structure Approval	N	1	50% of original fee. Minimum fee of \$150 Min. Fee excl. GST: \$150.00
Modification of a Section 68 application	N	1	\$155.00
Section 68 inspections	N	1	\$244.00
Amendment of an approval under Section 68	N	1	\$207.00

Part A Approvals – Moveable Dwellings or Manufactured Homes

A1 – Install a manufactured home, moveable dwelling or associated structure on land	N	1	\$3.10 for each \$1,000 of estimated cost
---	---	---	---

Part B Approvals – Water supply, Sewerage & Stormwater Drainage Work

B1 – Carry out water supply work (within premises)	N	1	\$294.00
B2 – Draw water from a Council water supply or a standpipe or sell water so drawn	N	1	See Water Services Section
B3 – Install, alter, disconnect or remove a meter connected to a service pipe	N	1	See Water Services Section
B4 – Carry out Sewerage Work (including plumbing and drainage)	N	1	\$294.00
B5 – Carry out stormwater drainage work (within premises)	N	1	\$294.00
B6 – Connect a private drain or sewer with a public drain or sewer under the control of a council or a drain or sewer which connects with such a public drain or sewer	N	1	See Sewerage Services Section
Any combination of B1, B4 & B5	N	1	\$509.00

Part C Approvals – Management of Waste

C1 – For fee or reward, transport waste over or under a public place	N	1	No Fee
C2 – Place waste in a public place	N	1	\$213.00
C3 – Place a storage container in a public place	N	1	\$294.00
C4 – Dispose of waste into a sewer of the Council	N	1	\$294.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part C Approvals – Management of Waste [continued]

C5 – Install construct or alter a waste treatment device – OSMF Installation & Operation Fee	N	1	\$546.00
C5 – Install construct or alter a waste treatment device – OSMF Alteration & Operation Fee	N	1	\$428.00
C5 – Install construct or alter a waste treatment device – OSMF Inspection / Re-inspection Fee	N	1	\$274.00
C6 – Operate a system of sewerage management	N	1	\$294.00
C6 – Operate a system of Sewerage Management (where owner changes within 3 months of purchase)	N	1	\$107.00

Part D Approvals – Community Land

D1 – Engage in a trade or business on community land	N	1	\$294.00
D2 – Direct or procure a theatrical, musical or other entertainment for the public	N	1	\$294.00
D3 – Construct a temporary enclosure for the purpose of entertainment	N	1	\$294.00
D4 – For fee or reward, play a musical instrument or sing	N	1	\$54.00
D5 – Set up, operate or use a loudspeaker or sound amplifying device	N	1	\$294.00
D6 – Deliver a public address or hold a religious service or public meeting	N	1	\$294.00

Part E Approvals – Public Roads

E1 – Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	N	1	\$536.00
E2 – Expose or allow to be exposed any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	N	1	\$536.00

Part F Approvals – Other Activities

F1 – Operate a public car park	N	1	No Fee
F2 – Operate a caravan park or camping ground	N	1	\$15.00 per site (minimum of \$71.00)
F3 – Operate a manufactured home estate	N	1	\$15.00 per site (minimum of \$71.00)
Renewal or continuation of existing approval (relating to F2 & F3)	N	1	\$15.00 per site (minimum of \$71.00)
Annual inspection fee for Caravan park, Camping Ground or Manufactured Home Estate	N	1	\$500 plus \$90/hr
Inspection of Manufactured Home before Occupation	N	1	\$286.00
Inspection of Building used in association with Manufactured Home before use	N	1	\$286.00
F4 – Install a domestic oil or solid fuel heating appliance, other than a portable appliance	N	1	\$208.00
F5 – Install or operate an amusement device	N	1	\$286.00
F7 – Use a standing vehicle or any article for the purpose of selling any article in a public place	N	1	\$182.00
F10 – Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	N	1	\$182.00

Covenants and Easements

For transactions including road closures, easements, land transfers, boundary adjustments, and similar matters where no existing fee applies.

Extinguishment/ variation to restrictive covenants	Y	1	At cost plus 15%
--	---	---	------------------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Covenants and Easements [continued]

Request for new/ variations to easements	Y	1	At cost plus 15%
Survey, valuation, legal	Y	1	At cost
Fees to other Authorities, Government Departments	Y	1	At cost

Subdivision Certificates

Endorsement of Linen Plan (Subdivision Certificate) & other legal documents	N	1	\$1,000 plus \$180 per lot on plan
Re-submission of plans	N	1	25% of original fee
Fee for signing additional sets of plans (other than the original set)	N	1	\$146.00
Sign or endorse 88B instrument	N	1	\$208.00
Release caveats, easements of restriction to user where Council is the interested party	N	1	\$286.00
Linen plan release – exempt and minor works	N	1	\$260.00
Subdivision Works Certificate	Y	1	\$550.00 plus \$150 per lot
Minor Modification to Construction Certificate – Class 1 & 10 Buildings	Y	1	\$126.00
Modification to Construction Certificate	Y	1	50% of the original CC fee up to a max of \$500 (Minimum fee \$150)
Construction Certificate Withdrawal Fee	Y	1	No refund where determination has been made. If no determination made 25% of original CC Fee
Bond for Infrastructure Maintenance	N	1	10% Value works
Bond for unplanted street tree	N	1	\$428.00
Bond for planted street tree	N	1	\$268.00
Bond Processing Fee	N	1	\$400.00
Construction Works Certificates	Y	1	\$536.00
Inspection Fee	N	1	\$241.00
Witness and Hold Point Fee	N	1	\$241.00
Minor modification to subdivisions works / construction certificate	Y	1	\$118.00
Modification to subdivision works / construction certificate	Y	1	50% of the original SWC fee up to a max of \$500. Minimum fee of \$130
Major modification to subdivisions works / construction certificate	Y	1	Fee as per new SWC / CC application

Construction and Subdivision Certificates

Issue of Construction Certificate

Applicable to all building works and based on the estimated cost of works:

Up to \$5,000	Y	1	\$572.00
\$5,001–\$100,000	Y	1	\$500 plus \$1.10 for each \$100 (or part of \$100) by which the estimated cost exceeds \$5,000

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	-------------------------------

Issue of Construction Certificate [continued]

\$100,001–\$250,000	Y	1	\$1,200 plus \$0.90 for each \$1,000 (or part of \$100) by which the estimated cost exceeds \$100,000
\$250,001–\$500,000	Y	1	\$2,750 plus \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$250,000
Greater than \$500,000	Y	1	\$3,600 plus \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$500,000
Construction Certificate for subdivision work NOT involving new road construction	Y	1	\$343.00
Construction Certificate for subdivision work involving new road construction	Y	1	\$300 plus \$5.10 per lineal metre of new road
Construction Certificates for development which is outside of Council's category of accreditation under the provisions of the Building Professionals Act 2005	Y	1	Pass on all costs associated with engaging a suitably accredited certifier plus an facilitation fee of \$125 per hour or part thereof
Water Management Act (s305 – s307) Certificate	N	1	\$156.00

S.68 – Part A1

Structure Approval Fees for Manufactured Dwellings.

Up to \$5,000	Y	1	\$343.00
\$5,001–\$100,000	Y	1	\$345 plus \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$5,000
\$100,001–\$250,000	Y	1	\$900 plus \$0.50 for each \$1,000 (or part of \$100) by which the estimated cost exceeds \$100,000
\$250,001–\$500,000	Y	1	\$1,750 plus \$0.41 for each \$100 (or part of \$100) by which the estimated cost exceeds \$250,000
Greater than \$500,000	Y	1	\$2,800 plus \$0.60 for each \$100 (or part of \$100) by which the estimated cost exceeds \$500,000

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Development Application Fees

Estimated cost of Development – In accordance with the Environmental Planning and Assessment Regulation 2021, the Fee unit amount is \$118.55 for 2026-2027.

NB: Charges under previous Section 7.11 Development Contribution Plans may apply in certain circumstances.

Part 2

Part 2 – Item 2.1

Development Application Fee for development involving erection of a building (other than a dwelling-house with an estimated cost of construction of \$100,000 or less), carrying out of work or demolition of a work or building: (CI 246B) (2.1)

Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated cost of development:

Up to \$5,000	N	7	1.29 fee units
\$5,001–\$50,000	N	7	(a) base fee (1.98 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$5,000 (\$3)
\$50,001–\$250,000	N	7	(a) base fee (4.12 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$50,000 (\$3.64)
\$250,001–\$500,000	N	7	(a) base fee (13.56 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$250,000 (\$2.34)
\$500,001–\$1,000,000	N	7	(a) base fee (20.41 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$500,000 (\$1.64)
\$1,000,001–\$10,000,000	N	7	(a) base fee (30.58 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$1 million (\$1.44)
More than \$10,000,000	N	7	(a) base fee (185.65 fee units), plus (b) for each \$1,000, or part \$1,000 by which the cost exceeds \$10,000,000 (\$1.19)

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 2 – Item 2.2

Development Application Fee for development for the purpose of one or more advertisements, but only if the fee under this item exceeds the fee payable under item 2.1 (Integrated Development and Concurrence – Cl 252A & Cl.253)	N	7	(a) 1 advertisement (3.33 fee units) plus; (b) for each additional advertisement (\$93)
---	---	---	--

Part 2 – Item 2.3

Development Application Fee for development involving erection of a dwelling-house with an estimated cost of construction of \$100,000 or less (Cl.247)	N	7	5.32 fee units
---	---	---	----------------

Part 2 – Item 2.4

Development application fee for subdivision (other than strata subdivision) involving the opening of a Public Road (Cl.249)	N	7	(a) base fee (7.77 fee units), plus (b) for each additional lot create by subdivision (\$65)
---	---	---	---

Part 2 – Item 2.5

Development application fee for subdivision (other than strata subdivision) NOT involving the opening of a Public Road (Cl.249)	N	7	(a) base fee (3.86 fee units), plus (b) for each additional lot create by subdivision (\$53)
---	---	---	---

Part 2 – Item 2.6

Development application fee for strata subdivision (Cl.249)	N	7	(a) base fee (3.86 fee units), plus (b) for each additional lot create by subdivision (\$65)
---	---	---	---

Part 2 – Item 2.7

Development application fee for the development that does not involve erection of a building, carrying out of a work, subdivision of land or demolition of a building or work (Cl.250)	N	7	3.33 fee units
--	---	---	----------------

Part 3

Schedule 1 Environmental Planning and Assessment Regulation 2000. Additional fees for development applications – other than State significant development.

Part 3 – Item 3.1

Additional fee for development application for integrated development	N	7	(a) fee payable to consent authority (1.64 fee units) (b) fee payable to approval body (3.74 fee units)
---	---	---	--

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 3 – Item 3.2

Additional fee for development application for development requiring concurrence, other than if concurrence is assumed under this Regulation, section 55	N	7	(a) fee payable to consent authority (1.64 fee units) (b) fee payable to approval body (3.74 fee units)
--	---	---	--

Part 3 – Item 3.3

Additional fee for development application for designated development	N	7	10.76 fee units
---	---	---	-----------------

Part 3 – Item 3.4

Additional fee development application that is referred to design review panel for advice for advertisement/notice of prohibited development (Cl.252)	N	7	35.08 fee units
---	---	---	-----------------

Part 3 – Item 3.5

Giving notice for designated development	N	7	25.96 fee units
--	---	---	-----------------

Part 3 – Item 3.6

Giving notice for nominated integrated development, threatened species development or Class 1 aquaculture development	N	7	12.92 fee units
---	---	---	-----------------

Part 3 – Item 3.7

Giving notice for prohibited development	N	7	12.92 fee units
--	---	---	-----------------

Part 3 – Item 3.8

Giving notice for other development for which a community participation plan requires notice to be given	N	7	12.92 fee units
--	---	---	-----------------

Part 4

Schedule 1 Environmental Planning and Assessment Regulation 2000. Fees for modification of development consents – other than State significant development.

Part 4 – Item 4.1

Modification application under the Act, section 4.55(1)	N	7	0.83 fee units
---	---	---	----------------

Part 4 – Item 4.2

Modification application, (a) under the Act, section 4.55(1A), or (b) under the Act, section 4.56(1) that involves, in the consent authority's opinion, minimal environmental impact	N	7	Lesser of: (a) 7.54 fee units, or (b) 50% fee for original application
--	---	---	--

Part 4 – Item 4.3

Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original development application was: (a) less than 1 fee unit, or (b) 1 fee unit or more and the original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building	N	7	50% fee for original application
--	---	---	----------------------------------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 4 – Item 4.4

Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if: (a) the fee for the original development application was 1 fee unit or more, and (b) the original development application involved the erection of a dwelling house with an estimated cost of \$100,000 or less	N	7	2.22 fee units
---	---	---	----------------

Part 4 – Item 4.5

Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated cost of development:

Up to \$5,000	N	7	0.64 fee units
\$5,001–\$250,000	N	7	(a) base fee, plus 0.99 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000 – \$1.50
\$250,001–\$500,000	N	7	(a) base fee, plus 5.85 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$250,000 – \$0.85
\$500,001–\$1 million	N	7	(a) base fee, plus 8.33 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000 – \$0.50
\$1,000,001–\$10 million	N	7	(a) base fee, plus 11.54 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1 million – \$0.40
More than \$10 million	N	7	(a) base fee, plus 55.40 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million – \$0.27

Part 4 – Item 4.6

Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	N	7	7.78 fee units
--	---	---	----------------

Part 4 – Item 4.7

Additional fee for modification application that is accompanied by statement of qualified designer	N	7	8.89 fee units
--	---	---	----------------

Part 4 – Item 4.8

Additional fee for modification application that is referred to design review panel for advice	N	7	35.08 fee units
--	---	---	-----------------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 4 – Item 4.9

Submitting modification application under the Act, section 4.55(1A) or (2) on the NSW planning portal	N	7	0.40 fee units
---	---	---	----------------

Part 5

Schedule 1 Environmental Planning and Assessment Regulation 2000. Fees for application for State significant development and approval of State significant infrastructure.

Part 5 – Item 5.1

Application involving the erection of a building, the carrying out of a work or the demolition of a work or building, other than in relation to a marina or extractive industry referred to in item 5.2 or 5.3, with an estimated cost of development:

Up to \$5,000	N	7	8.77 fee units
\$5,001–\$50,000	N	7	(a) base fee, plus 8.77 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000 – \$23.33
\$50,001–\$100,000	N	7	(a) base fee, plus 21.05 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$50,000 – \$70
\$100,001–\$200,000	N	7	(a) base fee, plus 61.98 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$100,000 – \$4.50
\$200,001–\$500,000	N	7	(a) base fee, plus 67.25 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$200,000 – \$5.83
\$500,001–\$1 million	N	7	(a) base fee, plus 87.71 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000 – \$5.00
\$1,000,001–\$2 million	N	7	(a) base fee, plus 116.95 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1million – \$1.00
\$2,000,001–\$3 million	N	7	(a) base fee, plus 128.64 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$2million – \$0.50

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	-------------------------------

Part 5 – Item 5.1 [continued]

\$3,000,001–\$4 million	N	7	(a) base fee, plus 134.49 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$3million – \$0.70
\$4,000,001–\$5 million	N	7	(a) base fee, plus 142.68 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$4million – \$0.80
\$5,000,001–\$8 million	N	7	(a) base fee, plus 152.03 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5million – \$1.00
\$8,000,001–\$9 million	N	7	(a) base fee, plus 187.11 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$8million – \$1.50
\$9,000,001–\$10 million	N	7	(a) base fee, plus 204.66 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$9million – \$2.50
\$10,000,001–\$50 million	N	7	(a) base fee, plus 233.90 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million – \$1.00
\$50,000,001–\$100 million	N	7	(a) base fee, plus 701.69 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$50million – \$0.60
\$100,000,001–\$200 million	N	7	(a) base fee, plus 1052.53 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$100million – \$0.50
\$200,000,001–\$300 million	N	7	(a) base fee, plus 1637.27 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$200million – \$0.35

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	-------------------------------

Part 5 – Item 5.1 [continued]

\$300,000,001–\$400 million	N	7	(a) base fee, plus 2046.59 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$300million – \$0.81
More than \$400 million	N	7	(a) base fee, plus 2993.86 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$400million – \$0.64

Part 5 – Item 5.2

Application involving the erection of a building or the carrying out of a work for the purposes of a marina	N	7	(a) base fee, plus 66.19 fee units (b) for each moored vessel or, if the development involves an extension of a marina, for each additional vessel that can be moored as a result of the extension \$565
---	---	---	---

Part 5 – Item 5.3

Application involving an extractive industry, other than mining	N	7	(a) base fee, plus 66.19 fee units (b) for each tonne of material to be extracted annually, determined by Planning Secretary by reference to a genuine estimate of average annual weight of material to be extracted, plus – \$0.06 (c) an additional fee if the application involves the erection of a building, being the maximum fee calculated in accordance with this Regulation for the erection of a building
---	---	---	--

Part 5 – Item 5.4

Application involving minor subdivision	N	7	9.94 fee units
---	---	---	----------------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 5 – Item 5.5

Application involving strata subdivision	N	7	9.94 fee units
--	---	---	----------------

Part 5 – Item 5.6

Application involving other subdivision	N	7	(a) base fee, plus 66.19 fee units (b) for each hectare, or part hectare, of land being subdivided – \$340 (The maximum fee payable is 397.62 fee units, including the base fee and additional fee)
---	---	---	---

Part 6

Schedule 1 Environmental Planning and Assessment Regulation 2000. Additional fees for applications for State significant development and approval of State significant infrastructure.

Part 6 – Item 6.1

Application for consideration of planning proposal under the Act, section 4.38(5) in relation to a development application for State significant development	N	7	(a) base fee, plus 264.89 fee units (b) for each hectare, or part hectare, of area of development site – \$1,130
--	---	---	---

Part 6 – Item 6.2

Additional fee for application for approval of critical State significant infrastructure	N	7	584.74 fee units
--	---	---	------------------

Part 6 – Item 6.3

Making an environmental impact statement publicly available in relation to an application	N	7	33.10 fee units
---	---	---	-----------------

Part 6 – Item 6.4

Modification application for State significant development	N	7	(a) under the Act, section 4.55(1) 9.94 fee units (b) under the Act, section 4.55(1A) 58.47 fee units
--	---	---	--

Part 6 – Item 6.5

Modification request for State significant infrastructure	N	7	(a) involving a minor matter, such as a minor error, misdescription or miscalculation 9.94 fee units (b) involving minor environmental assessment – 58.47 fee units
---	---	---	--

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 6 – Item 6.6

Modification application for State significant development or modification request for State significant infrastructure other than item 6.4 or 6.5	N	7	Greater of: (a) 50% fee paid for original development application or application for approval, or (b) 58.47 fee units
--	---	---	---

Part 6 – Item 6.7

Giving of notice of modification application for State significant development or modification request for State significant infrastructure, other than notice on the NSW planning portal	N	7	33.10 fee units
---	---	---	-----------------

Part 6 – Item 6.8

Submitting modification application under the Act, section 4.55(1A) or (2) for State significant development or modification request for State significant infrastructure on the NSW planning portal	N	7	0.40 fee units
--	---	---	----------------

Part 7

Schedule 1 Environmental Planning and Assessment Regulation 2000. Fees for reviews and appeals:

Part 7 – Item 7.1

Application for review under the Act, section 8.3 that relates to a development application not involving the erection of a building, the carrying out of a work or the demolition of a work or building	N	7	50% fee for original development application
--	---	---	--

Part 7 – Item 7.2

Application for review under the Act, section 8.3 that relates to a development application involving the erection of a dwelling house with an estimated cost of \$100,000 or less	N	7	2.22 fee units
--	---	---	----------------

Part 7 – Item 7.3

Application for review under the Act, section 8.3 that relates to a development application, not referred to in item 7.1 and 7.2 for development with an estimated cost of development:

Up to \$5,000	N	7	0.64 fee units
\$5,001–\$250,000	N	7	(a) base fee, plus 1 fee unit (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000 – \$1.50
\$250,001–\$500,000	N	7	(a) base fee, plus 5.85 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$250,000 – \$0.85
\$500,001–\$1 million	N	7	(a) base fee, plus 8.33 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000 – \$0.50

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 7 – Item 7.3 [continued]

\$1,000,001–\$10 million	N	7	(a) base fee, plus 11.54 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1 million – \$0.40
More than \$10 million	N	7	(a) base fee, plus 55.40 fee units (b) for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million – \$0.27

Part 7 – Item 7.3A

Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST:

Up to \$5,000	N	7	0.64 fee units
\$5,001–\$250,000	N	7	(a) base fee, plus 1 fee unit (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$5,000 – \$1.50
\$250,001–\$500,000	N	7	(a) base fee, plus 5.85 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$250,000 – \$0.85
\$500,001–\$1 million	N	7	(a) base fee, plus 8.33 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$500,000 – \$0.50
\$1,000,001–\$10 million	N	7	(a) base fee, plus 11.54 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$1 million – \$0.40

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 7 – Item 7.3A [continued]

More than \$10 million	N	7	(a) base fee, plus 55.40 fee units (b) for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$10 million – \$0.27
------------------------	---	---	--

Part 7 – Item 7.4

Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated cost of development is	N	7	(a) less than \$100,000 – 0.64 fee units (b) \$100,000–\$1 million – 1.75 fee units (c) more than \$1 million – 2.92 fee units
---	---	---	--

Part 7 – Item 7.5

Appeal against determination of modification application under the Act, section 8.9	N	7	50% fee that was payable for the application the subject of appeal
---	---	---	--

Part 7 – Item 7.6

Submitting application for review of a determination under the Act, section 8.3 on the NSW planning portal	N	7	0.05 fee units
--	---	---	----------------

Part 7 – Item 7.7

Notice of application for review of a determination under the Act, section 8.3	N	7	7.25 fee units
--	---	---	----------------

Part 8

Schedule 1 Environmental Planning and Assessment Regulation 2000. Fees for site compatibility certificates and site verification certificates under SEPPs.

Part 8 – Item 8.1

Application for site compatibility certificate under State Environmental Planning Policy (Housing) 2021	N	7	(a) base fee, plus 3.10 fee units (b) for each dwelling – \$42.00 (The maximum fee payable is 6.26 fee units, including the base fee and additional fee)
---	---	---	--

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 8 – Item 8.2

Application for site compatibility certificate under State Environmental Planning Policy (Transport and Infrastructure) 2021, Chapter 2 or 3	N	7	(a) base fee, plus 3.10 fee units (b) for each hectare, or part hectare, of area of land \$265.00 (The maximum fee payable is 6.26 fee units, including the base fee and additional fee)
--	---	---	--

Part 8 – Item 8.3

Application for site verification certificate under State Environmental Planning Policy (Resources and Energy) 2021, Part 2.4	N	7	43.75 fee units
---	---	---	-----------------

Part 8 – Item 8.4

Submitting application for site compatibility certificate on the NSW planning portal	N	7	0.40 fee units
--	---	---	----------------

Part 8 – Item 8.5

Application for traffic certificate under State Environmental Planning Policy (Transport and Infrastructure) 2021, Chapter 6	N	7	4.38 fee units
--	---	---	----------------

Part 9

Schedule 1 Environmental Planning and Assessment Regulation 2000. Other fees:

Part 9 – Item 9.1

Consideration of request for the Minister or Planning Secretary to refer matter to the Independent Planning Commission or a Sydney district or regional planning panel under this Regulation, section 262(1)	N	7	57.46 fee units
--	---	---	-----------------

Part 9 – Item 9.2

Referral of matter by the Minister or Planning Secretary to the Independent Planning Commission or a Sydney district or regional planning panel under this Regulation, section 262(2)	N	7	172.38 fee units
---	---	---	------------------

Part 9 – Item 9.3

Submitting complying development certificate on the NSW planning portal	N	7	0.36 fee units
---	---	---	----------------

Part 9 – Item 9.4

Submitting application for construction certificate, subdivision works certificate, occupation certificate, subdivision certificate, building information certificate or complying development certificate on the NSW planning portal	N	7	0.40 fee units
---	---	---	----------------

Part 9 – Item 9.5

Payment of monetary contribution or levy under the Act, Division 7.1 on the NSW planning portal	N	7	0.05 fee units
---	---	---	----------------

Part 9 – Item 9.6

Submitting planning agreement on the NSW planning portal	N	7	0.05 fee units
--	---	---	----------------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Part 9 – Item 9.7

Application for planning certificate under the Act, section 10.7(1)	N	7	0.62 fee units
---	---	---	----------------

Part 9 – Item 9.8

Additional fee if planning certificate includes advice under the Act, section 10.7(5)	N	7	0.94 fee units
---	---	---	----------------

Part 9 – Item 9.9

Provision of certified copy of a document, map or plan under the Act, section 10.8(2)	N	7	0.62 fee units
---	---	---	----------------

Part 9 – Item 9.10

Public hearing by Independent Planning Commission under the Act, section 2.9(1)(d)	N	7	(a) base fee, plus 661.93 fee units (b) additional fee for estimated costs of hearing – \$66,192.50
--	---	---	--

Part 9 – Item 9.11

Additional assessment fees	N	7	\$1,000.00
----------------------------	---	---	------------

Part 9 – Item 9.12

Further assessment of request referred to in item 9.11 involving a lot with an area of more than 2ha under State Environmental Planning Policy (Biodiversity and Conservation) 2021, section 13.16D	N	7	\$1,000.00
---	---	---	------------

Part 9 – Item 9.13

Maximum additional fee if application to modify biodiversity certification requires the Minister to review significant ecological data	N	7	\$1,000.00
--	---	---	------------

Section 7.12 – Section 94A Development Contributions Plan

Estimated cost of development:

\$0.00–\$100,000	N	6	NIL
\$100,001–\$200,000	N	6	0.5 percent of estimated cost of development (dependant on development type)
More than \$200,000	N	6	1.0 percent of estimated cost of development (dependant on development type)

Section 7.11 – Development Contributions Plan

Roads

1 bedroom unit	N	6	\$6,728.00
2 bedroom unit	N	6	\$7,849.00
3 bedroom unit	N	6	\$12,334.00
Residential Housing	N	6	\$12,334.00
Subdivision (per lot)	N	6	\$12,334.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Roads [continued]

Tourist Facilities	N	6	\$12,334.00
Rural Development	N	6	Based on demand
Extractive Industry	N	6	7.45c/tonne/km
Other	N	6	Refer to Section 94 Plan Table 5-3

Waste Management

1 bedroom unit	N	6	\$339.00
2 bedroom unit	N	6	\$509.00
3 bedroom unit	N	6	\$678.00
Residential Housing	N	6	\$678.00
Subdivision (per lot)	N	6	\$678.00
Tourist Facilities	N	6	\$678.00
Rural Development	N	6	Based on demand
Extractive Industry	N	6	N/A
Other	N	6	N/A

Open Space and Recreation

1 bedroom unit	N	6	\$535.00
2 bedroom unit	N	6	\$802.00
3 bedroom unit	N	6	\$1,069.00
Residential Housing	N	6	\$1,069.00
Subdivision (per lot)	N	6	\$1,069.00
Tourist Facilities	N	6	\$1,069.00
Rural Development	N	6	Based on demand
Extractive Industry	N	6	N/A
Other	N	6	N/A

Community Facilities

1 bedroom unit	N	6	\$927.00
2 bedroom unit	N	6	\$1,390.00
3 bedroom unit	N	6	\$1,853.00
Residential Housing	N	6	\$1,853.00
Subdivision (per lot)	N	6	\$1,853.00
Tourist Facilities	N	6	\$1,853.00
Rural Development	N	6	Based on demand
Extractive Industry	N	6	N/A
Other	N	6	N/A

Emergency Services

1 bedroom unit	N	6	\$427.00
2 bedroom unit	N	6	\$640.00
3 bedroom unit	N	6	\$853.00
Residential Housing	N	6	\$853.00
Subdivision (per lot)	N	6	\$853.00
Tourist Facilities	N	6	\$853.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Emergency Services [continued]

Rural Development	N	6	Based on Demand
Extractive Industry	N	6	N/A
Other	N	6	N/A

Plan Administration

1 bedroom unit	N	6	\$116.00
2 bedroom unit	N	6	\$174.00
3 bedroom unit	N	6	\$232.00
Residential Housing	N	6	\$232.00
Subdivision (per lot)	N	6	\$232.00
Tourist Facilities	N	6	\$232.00
Rural Development	N	6	Based on Demand
Extractive Industry	N	6	N/A
Other	N	6	N/A

Public Property Management

Community Enhancement Applications

Original 2010/2011 Section 94A Plan charge of \$2,500.00 per turbine per year, indexed by the cumulative Sydney Capital City (Housing) Consumer Price Index increase of 62.59% to the September quarter, in accordance with Upper Lachlan Shire Council DCP 2010 (as updated quarterly).

Community enhancement program contribution for wind farm developments	N	1	\$4,482.00
Charge per turbine per annum			
Community enhancement program contribution for power stations, solar farms, battery storage developments	N	1	1.5 percent of total capital cost of development

Outdoor Dining Licences

Annual Administration Fee – Use of Public Footpath	N	1	\$11.00
Annual Footpath Dining Charge (per table with a maximum of 4 chairs per table)	N	1	\$11.00

Waste Management - Domestic

Rates and Charges

Domestic Waste Management Charges

Domestic Waste Management Service – 1 x 120 litre general waste bin collected once per week plus Recycling Service – 1 x 240 litre bin collected once per fortnight.

NB: All charges payable in advance.

Towns, Villages & Serviced Rural Areas	N	1	\$703.00
Domestic Waste Management Service Availability Charge (vacant land)	N	1	\$278.00
To change from 120L service to 240L service	N	1	\$243.00
One off supply, empty & retrieve 240L bin	N	1	\$59.00
One off request to empty any bin, including bins presented on collection day or an extra service	N	1	\$59.00
One off request to empty a CONTAMINATED bin	N	1	\$138.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------------

Rural Waste Charges

Note 1: Ratepayers who pay a Rural Waste Charge are permitted free access to all tips for the disposal of domestic waste & recycling provided they present their card for inspection at the rubbish tip depots.

Note 2: Ratepayers can apply and purchase an additional Rural Waste card for their property for the purpose of secondary or rental dwellings.

Note 3: Application may be made to Council, under Section 610E, of the Local Govt. Act 1993, to waive multiple Rural Waste Charges on land where the owner of the land pays the charge on another assessment.

Note 4: Replacement of Lost or Stolen Cards will incur a fee (equal to 100% of the annual charge) upon application to Council.

All rating assessments not subject to domestic waste charges	Y	1	\$305.80
--	---	---	----------

Sale of Old Mobile Waste Bins

As available & dependant upon condition	Y	1	\$72.00
---	---	---	---------

Replacement of Lost/Destroyed Mobile Waste Bins

120 Litre	N	1	\$89.00
240 Litre	N	1	\$110.00

Waste Management - Commercial

Event Waste Disposal

Commercial Waste Service Charges

Per Bin	Y	1	\$36.00
Up to 10 bins – Pickup and disposal	Y	1	\$289.00 (\$30 per additional bin)
Up to 50 bins – Weekday and weekend	Y	1	Price on request
More than 50 bins	Y	1	Price on request
Garbage Truck Service Fee per Hour	Y	1	\$278.00
Garbage Truck Waste Disposal per tonne	Y	1	\$128.00

Excess Mass Fees

Excess mass charges (EMC) apply for all wastes exceeding the concentration of pollutants in domestic sewerage.

Biochemical Oxygen Demand (COD) = >300mg/l

Suspended Solids = >300mg/l

Ammonia (asN) = >35mg/l

Total Kjeldahl Nitrogen = >50mg/l

Phosphorous = >10mg/l

Total Dissolved Solids = >1,000mg/l, pH Range pH 6.5 – pH 8.5

Zinc (per kg)	N	1	\$21.00
Suspended Solids (per kg)	N	1	\$2.10
Total Kjeldahl Nitrogen (per kg)	N	1	\$3.10
Ammonia (per kg)	N	1	\$3.10
Total Phosphorous (per kg)	N	1	\$41.00
Oil & Grease (per kg)	N	1	\$5.20
Total Dissolved Solids (per kg)	N	1	\$0.07
Sulphate (per kg)	N	1	\$0.15
Sulphites (per kg)	N	1	\$2.50
Aluminium (per kg)	N	1	\$1.25

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Excess Mass Fees [continued]

Biochemical Oxygen Demand (per kg) (1 specific formula applies)	N	1	\$33.00
pH Charging Rate	N	1	K = pH coefficient = \$0.46
Charging Rate for pH, if outside the approved range (pH 6.5 – pH 8.5) = K x [actual pH – approved pH] x 2			

Rates and Charges

Commercial Waste Fees

Gunning, Crookwell and Taralga – per service	N	1	\$833.00
Commercial Waste Service Availability Charge (vacant land)	N	1	\$278.00

Trade Waste Applications

Application Fees

A, B & S Classifications. Per Business location	N	1	\$181.00
C Classification. Per Business location	N	1	\$610.00

Trade Waste Compliance & Approval Inspections

Trade Waste Inspection Fee	N	1	\$102.00
Trade Waste Re-inspection Fee	N	1	\$150.00

Trade Waste Disposal

Category 1 – Trade Waste Usage Charges

Category 1 – Trade waste discharges requiring nil or minimal treatment per business: Includes retail food outlets with no hot food or foods that generate oily/greasy waste and other processes and don't require approvals, as listed.

Category 1	N	1	\$96.00
------------	---	---	---------

Category 2 – Trade Waste Usage Charges

Category 2 – Trade Waste dischargers with prescribed pre-treatment per business: Includes premises that prepare &/or serve hot food or that generate oily/greasy waste, classification A activities.

Category 2	N	1	\$104.00
With adequate pre-treatment (per kL)	N	1	\$3.10
Without adequate pre-treatment (per kL)	N	1	\$15.00
Per additional device or process unit on premises (Per annum)	N	1	\$49.00

Category 2S – Trade Waste Usage Charges

Category 2S - Includes chemical toilets and septic tank waste (Effluent & Septate)

NB: Prior approval is required from the Manager Water, Sewer & Waste before requesting approval to dispose.

Septic waste disposal fee (Minimal Charge to 5kL)	N	1	\$90.00
Septic waste disposal fee (per kL over 5kL)	N	1	\$17.00
Service access fee per load received	N	1	\$101.00

Category 3 – Large Dischargers & Industrial Waste

Category 3 – Includes large trade waste discharges (over 20kL/day) and dischargers of industrial/processing waste.

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Category 3 – Large Dischargers & Industrial Waste [continued]

Annual Trade Waste Fee per business	N	1	\$694.00
-------------------------------------	---	---	----------

Compliance Testing Fees

Site Sampling and compliance testing by NATA Registered laboratory, including sampling machine	N	1	Full cost recovery plus 20%
--	---	---	-----------------------------

Waste Management - Facility

Animal Carcass Disposal

Small/Medium Animals (Cats, Dogs & Possums)	Y	1	\$45.00
Small Stock (Sheep, Goats & Pigs)	Y	1	\$53.00
Large Livestock (Horses & Cattle)	Y	1	\$109.00

Commercial Waste Disposal

Recyclables

All recyclables – Fully Sorted – metals, steel, paper, plastics, glass	Y	2	Free of Charge
--	---	---	----------------

Construction Waste Disposal

Builders Waste

Bulk Demolition – Unsorted – per cubic metre	Y	1	\$379.00
Bricks & concrete per cubic metre	Y	1	\$181.00
Timber – Sorted – per cubic metre	Y	1	\$78.00
Metal – Sorted – per cubic metre	Y	2	Free of Charge
Asbestos disposal at Crookwell only – maximum of 1m3	Y	1	\$298.00

Green Waste Disposal

Green Waste

Green Waste (per m3)	Y	1	\$21.00
Utility/Trailer (single axle)	Y	1	\$43.00
Truck per cubic metre	Y	1	\$75.00

Household Non-Residential

Household Waste – Non-Residents (2.5x resident rate)

Car	Y	1	\$85.00
Utility / Trailer (single axle)	Y	1	\$118.00
Large Trailer	Y	1	\$190.00
Single axle truck (over 2 tonne)	Y	1	\$387.00
Dual axle truck	Y	1	\$1,321.00
Mattresses Single	Y	1	\$133.00
Mattresses – Double, Queen, King	Y	1	\$174.00
Mattress Bases	Y	1	\$53.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Household Residential

Household Waste – Residents

120L Bin or equivalent volume	Y	1	\$14.00
240L Bin or equivalent volume	Y	1	\$27.00
Car / Dual Cab Utility	Y	1	\$34.00
Utility / Trailer (single axle)	Y	1	\$47.00
Large Trailer	Y	1	\$76.00
Single axle truck (over 2 tonne)	Y	1	\$155.00
Dual axle truck	Y	1	\$528.00
Mattress Single	Y	1	\$53.00
Mattresses – Double, Queen, King	Y	1	\$70.00
Mattress Bases	Y	1	\$22.00

Motor Vehicle Waste Disposal

Motor Vehicles

NB: Tyres are not accepted at Council Transfer Station.

Motor Vehicles	Y	2	Free of Charge
----------------	---	---	----------------

Tip Access Fees

NB: Ratepayers who pay a Rural Waste Charge are entitled to free access to all waste facilities for the disposal of domestic waste, provided they present their card for inspection at the entry to the waste depots.

Replacement of rural waste card	Y	1	\$305.80
Additional rural waste card	Y	1	\$313.00
Provision of Goulburn Mulwaree rural waste card	Y	1	Price on request
Crookwell Waste Transfer Station – After-Hours Access (Booking Required)	Y	1	Price on request

Other Fees

Council's Garbage Contractors (cost per load)	Y	1	\$120.00
Other known wastes per cubic metre	Y	1	\$101.00

Sewerage Management Services

Sewer Rates and Charges

Sewer Access Charge

Crookwell, Taralga & Gunning – Occupied	N	4	\$1,102.00
Crookwell, Taralga & Gunning – Unoccupied	N	4	\$724.00

Section 64 Contributions (Sewer)

Calculated based on 2008/09 charges plus 74.69% cumulative CPI (Sydney Housing), plus a discretionary increase factor.

NB: For the Sewerage Best Practice Pricing Structure, refer to Council's Revenue Policy in the annual Operational Plan.

Crookwell – Sewerage Headworks Charge (per equivalent Tenement)	N	6	\$5,595.00
Gunning – Sewerage Headworks Charge (per equivalent Tenement)	N	6	\$5,595.00
Taralga – Sewerage Headworks Charges (per equivalent Tenement)	N	6	\$5,595.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Sewer Connections

Sewerage Connection Application Fee

Sewer mains extension fee/charge calculated on a cost plus on-costs basis.

Dwelling	N	4	\$135.00
Other Building – First W/C	N	4	\$146.00
Other Building – per additional W/C	N	4	\$54.00
Inspection Fee (On-site sewage system)	N	4	\$219.00
Re-inspection fee	N	4	\$219.00

Other Sewer Charges

Sewer & Stormwater Pipe Clearing Fee

Office Hours (8:30am to 4:30pm) – per hour for 1 staff member	N	4	\$213.00
Outside Office Hours – first 2 hours – per hour for 1 staff	N	4	\$291.00
Outside Office Hours – any hour in excess of 2 hours	N	4	\$365.00
Inspection Fee – handover of new infrastructure	N	4	\$246.00
Under boring for services	N	4	At cost plus 15%

Water Supply Services

Water Rates and Charges

Non Drinking Water Standpipe Access Charge

NB: For Water Supply Charges, refer to Council's Revenue Policy in the annual Operational Plan.

Shire Residents	N	1	No charge
Non Shire Resident per kl rate (>200kl water usage charge)	N	1	\$6.47
Commercial operations per kl rate (2 x >200kl water usage charge)	N	1	\$12.94

Water Usage Charges – Crookwell, Gunning, Dalton & Taralga

Per kilolitre less than 200	N	5	\$4.89
Per kilolitre over 200	N	5	\$6.47

Water Supply Charges – Crookwell, Gunning, Dalton & Taralga

Water Access Fee	N	5	\$656.00
Water Availability Charge	N	5	\$656.00

Section 64 Contributions (Water)

Calculated based on 2008/09 charges plus 74.69% cumulative CPI (Sydney Housing), plus a discretionary increase factor.

Water Headworks Charge Crookwell (per equivalent Tenement)	N	6	\$5,595.00
Water Headworks Charge Gunning (per equivalent Tenement)	N	6	\$5,595.00
Water Headworks Charge Dalton (per equivalent Tenement)	N	6	\$5,595.00
Water Headworks Charge Taralga (per equivalent Tenement)	N	6	\$5,595.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Standpipe Hire

Water Standpipe Charges – Potable Water

From Gunning or Crookwell standpipe potable water charge per kl (by arrangement only)	N	1	\$12.94
Shire Resident Standpipe potable per kl rate (>200kl water usage charge)	N	1	\$6.47
Non Shire Resident (2 x >200kl water usage charge)	N	1	\$12.94
Not available during water restrictions			
Commercial Operators annual access charge	N	1	\$1,406.00
Quantity of water depends on water restrictions. Note: During water restrictions, use and access could be restricted			
AVDATA refundable Bond for both residents and commercial operators	N	1	\$60.00
Metered Standpipe Hire, Refundable fee	N	1	\$650 (refundable deposit)

Water Infrastructure Inspections

Inspect/locate Council Water Main and/or Sewer Main	N	1	\$246.00
CCTV Inspection of Sewer Main	N	1	Cost plus 15%

Water Metering

The water meter testing fee will be refunded if the meter is found to be inaccurate by more than 5% either way of the correct quantity.

Water – Meter Reading Certification	N	1	\$150.00
Water meter repair fees (unprotected meter)	N	1	Full cost recovery
Water – Meter Installations	N	1	Full cost recovery
Water Quality test fee	N	1	Full cost recovery
Water meter – fee to remove restriction device (Debt Recovery measure)	N	1	\$298.00
Water Pressure Testing	N	1	\$519.00
Water Meter Calibration Testing Fee	N	1	Price on application. Fee is charged on a full cost recovery basis, including testing, freight and administrative costs.

Water Connection / Reconnections

Water Connections – road opening required – 20mm	N	1	Full cost recovery plus 20%
Water Connections – without road opening – 20mm	N	1	\$1,980 Restoration not included
Water Connections – all other meter sizes	N	1	Full cost recovery plus 20%

Other Water Charges

Tuena Bore – Annual Water Access Fee

Tuena Bore – Annual Water Access Fee	N	1	\$213.00
--------------------------------------	---	---	----------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------------

Tuena Bore – Water Usage Charge

Per kilolitre less than 200	N	1	\$2.45
Per kilolitre over 200	N	1	\$3.24

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Economy

Administration Services

Government Information Public Access (GIPA)

NB: Subject to Sec 21 and other provisions within the Government Information (Public Access) Act 2009, if it is Council's opinion that the cost of dealing with the application is likely to exceed the amount of the application fee, an advance deposit will be required before any application is processed.

The minimum amount of any advance deposit will be 50% of the total estimated cost. Payment of the full actual costs of dealing with the application must be paid prior to the release of any information.

Application for Access	N	7	\$30.00
Internal Review of Determination	N	7	\$40.00
Application Processing – per hour	N	7	Time spent by Council officers will be charged at a rate of \$30.00 per hour

Laminating

Laminating – A4	Y	1	\$5.20
Laminating – A3	Y	1	\$6.25

Photocopying

NB: Lower rates may apply for community organisations.

A4 Per Copy single side	Y	1	\$0.55
A4 Per Copy double sided	Y	1	\$0.70
A4 Per Colour Copy single side	Y	1	\$0.90
A4 Per Colour Copy double sided	Y	1	\$1.20
A3 Per Copy single side	Y	1	\$0.80
A3 Per Copy double sided	Y	1	\$0.95
A3 Per Colour Copy single side	Y	1	\$1.40
A3 Per Colour Copy double sided	Y	1	\$1.75

Section 603 Certificates

Section 603 Certificate (outstanding rates & charges certificate)	N	7	\$105.00
Section 603 Urgency Fee (certificate provided within one business day)	N	7	\$86.00
Fee for Email of Section 603 Certificate	N	1	\$5.20

Other Fees and Certificates

Payment Processing Fee (Refunds and Reallocations)	N		\$25.00
This fee will be applied where the need for a refund or transaction adjustment arises due to circumstances within the payee's control, including incorrect payments or duplicate transactions. In addition to this processing fee, where Council incurs bank or merchant administration fees, these costs will be recovered from the payee.			
Cancellation Fee for all Certificates/Notices/Searches/Water Reading Applications, etc.	N	1	\$32.00
Rate Enquiry Fee (minimum charge per written response)	N	1	\$64.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Other Fees and Certificates [continued]

Other Search Fees	N	1	Time spent by Council officers will be charged at the applicable hourly rate for the officer concerned, plus the current salary on-cost percentage, together with any applicable photocopying and postage costs
Rates & Charges Notice (supply of a copy rate notice)	N	1	\$21.00
Interest on Overdue Rates and Charges (sec.566 LGA 1993)	N	7	9.50%

Cemeteries and Crematoria

Burial Plots

(i) Lawn Cemetery – Crookwell – land for grave, fixing of bronze plaque on concrete base and perpetual maintenance (does not include Interment Fees)	N	1	\$2,549.00
(ii) Lawn Cemetery – Gunning & Taralga – land for grave and perpetual maintenance (does not include bronze plaque costs) (does not include Interment Fees)	N	1	\$894.00
(iii) Burial Plots for other Cemeteries – land for grave only – Gunning, Dalton, Binda, Tuena, Peelwood, Crookwell & Taralga (not Lawn Cemeteries)	N	1	\$460.00
Burial Plots for Children Under 5 years of age at all cemeteries except Crookwell lawn cemetery	N	1	50% of normal burial plot fee

Columbarium Fees

Columbarium – Crookwell (niche, reception of ashes, including provision of bronze plaque 136mm x 102mm)	Y	1	\$1,023.00
Columbarium – Gunning (niche, reception of ashes, NOT including provision of bronze plaque)	Y	1	\$782.00
Columbarium – Stonequarry Taralga (niche, reception of ashes, NOT including provision of bronze plaque)	Y	1	\$782.00

Interment Fees

NB: Reservations must be made by paying the full applicable fee at the time of booking.

Interment Ashes other than Columbarium	Y	1	\$904.00
Bronze plaque (380mm x 280mm) (Service provided by Funeral Directors)	Y	1	Cost (including postage) plus 20%
Bronze plaque (380mm x 280mm) (Service provided by Council) – Burial plots reserved pre 14 October 2022 in accordance with MOU	Y	1	Cost (including postage) plus 20%
Historical Search by Staff (all cemeteries)	N	1	Minimum 1 hour, \$85/hr or part thereof
Interment Fees – Council Controlled Cemeteries (Services provided by Funeral Directors in accordance with MOU includes Interment (single or second/grave digging/ledger removal fees)	Y	1	See Funeral Directors for individual service fees

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Indoor Hire Facilities

Hire of Council Chambers

Crookwell & Gunning Chambers – per hour	Y	1	\$32.00
Crookwell & Gunning Chambers – per day (maximum 8 hours)	Y	1	\$229.00
Crookwell & Gunning Chambers – Cleaning Fee	Y	1	\$43.00

Public Property Management

Disabled Amenities Access Key

Disabled Amenities Access Key (MLAK)	Y	1	\$16.00
--------------------------------------	---	---	---------

Lease Agreements

Health Care Centre Lease (Banfield House, Kialla Road, Crookwell)	Y	1	As per contract plus June CPI
SDN Children's Services (Crookwell Pre-school)	Y	1	As per lease agreement plus June CPI
Reservoir Road for Radio Goulburn	Y	1	As per licence agreement \$5,500.00 commencing 01/07/22 plus June CPI
Transmission Tower sites	Y	1	2022 Licence Agreement plus fixed annual 3% increase in Licence Fee
NSW Telco Authority Redground Road	Y	1	\$4,953.00
NSW Telco Authority Snowy Mount Bigga	Y	1	\$4,809.00
NSW Telco Authority Bannaby Hill	Y	1	\$4,809.00
Unused Road Reserves for Grazing etc. (per annum)	Y	1	As per individual lease agreement conditions plus June CPI
Leasing or Licensing of Council Land (rental payments)	Y	1	As per individual lease agreement conditions
Lease of Cafe at Crookwell Visitor Information Centre	Y	1	As per contract

Radio Site – Redground Road, Crookwell

Police	Y	1	\$997.00
Ambulance	Y	1	\$997.00
Fire Brigade	Y	1	\$456.00
Essential Energy (as per agreement commenced 01 July 2023)	Y	1	\$5,517.00
Bush Fire Services	Y	1	\$1,647.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Infrastructure

Engineering and Transport Services

Construction and Compliance Certificates

Construction and Compliance Certificates – Plan checking minimum fee is \$360.00

Unit Rate / Lineal Metre – For Public Road:

Rural	Y	1	\$10.00
Urban	Y	1	\$27.00
Unit Rate / Lineal metre – for Private Access Road	Y	1	\$0.00
Rural	Y	1	\$2.10
Engineering – Design and Construction Specifications (each)	Y	1	\$10.00

Construction Supervision

The minimum fee is \$260.00

Unit Rate / Lineal metre – Public Roads – Rural (Minimum fee \$260.00)	Y	1	\$17.00
Unit Rate / Lineal metre – Public Roads – Urban (Minimum fee \$260.00)	Y	1	\$30.00

Detention Basin Checking Fee

Per basin	Y	1	\$412.00
Minor Plan Checking	Y	1	\$558.00
Engineering Inspection Fee – Minor Projects per Inspection (e.g. driveway inspections)	Y	1	\$297.00

Contribution to Works

As per Section 217 of the Roads Act 1993.

Kerbing and Guttering	N	1	Minimum of \$130 per metre or 50% of cost
Foot paving	N	1	Minimum of \$130 per metre or 50% of cost

Crookwell Truck Wash

Crookwell Stock Truck Wash – Avdata charges	Y	1	\$1.35 per minute
Crookwell Stock Truck Wash – Avdata access key (one-off purchase)	Y	1	\$45.00
Heavy Plant Permit	Y	1	\$75.00

Directional Sign Fees

Community based not-for-profit and religious organisations only	Y	1	At cost
All other applications	Y	1	Full cost recovery plus 20%
Application for Public Gates	N	1	\$124 plus advertising costs
Road Opening Permits	N	1	\$163.00
Road Closure / Road Transfer	N	1	\$546.00
Request to transfer Crown Road to Council application – Inspection, Council Report and Admin	N	1	POA

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Directional Sign Fees [continued]

S138 Application under the Roads Act for works or activity on public roads	N	1	\$568.00
--	---	---	----------

Temporary Road Closure

Road Closure Permit	N	1	20% plus cost
The supply and installation of barricades	N	2	Free of Charge
Cost of advertising, where applicable	N	1	Full cost recovery plus 20%

Gravel Compensation

Per cubic metre extracted (or as per agreement or determined by Council resolution)	N	1	\$1.85
---	---	---	--------

Public Property Management

Aerodrome Access/Landing Fees

Private use - over night parking fee	Y	1	\$25.00
Private use - landing fee	Y	1	\$20.00
Aerodrome use for commercial or business operations	Y	1	Price on application as determined under the Chief Executive Officer's delegation

Stormwater Management Services

Annual Rates and Charges

Stormwater Annual Charge

Residential Properties – Gunning, Taralga, Collector & Crookwell	N	1	\$25.00
Business Properties – Gunning, Taralga, Collector & Crookwell	N	1	\$50.00

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Civic Leadership

Economic Development & Tourism

Caravan Park and Camping Grounds

Shower Facilities (non-guests and fee-free sites)	Y	1	\$5.00
---	---	---	--------

Camping Fees – Crookwell Caravan Park

Powered Site – per night:

1 bedroom cabin – per night	Y	1	\$130.00
1 bedroom cabin – per week	Y	1	\$780.00
2 bedroom cabin – per night	Y	1	\$150.00
2 bedroom cabin – per week	Y	1	\$900.00
Promotions	Y	1	Delegations of Chief Executive Officer
Powered site - per night - up to 2 adults and 2 children	Y	1	\$38.00
Each additional person	Y	1	\$11.00

Unpowered Site – per night

Up to 2 adults and 2 children	Y	1	\$32.00
Each additional person	Y	1	\$9.00

Long Term-Residents – per week

Long Term – up to 2 persons	Y	1	\$162 per week plus electricity – per meter read
Long Term – each additional person	Y	1	\$26.00
Long Term – Pensioners – up to 2 persons	Y	1	\$110 per week plus electricity – per meter read
Long Term – each additional person	Y	1	\$26.00

Visitor Centre – Hire of Conference/Board Room

Commercial hire - per hour	Y	1	\$47.00
Commercial hire - per day	Y	1	\$260.00
Not-for-profit organisation hire - per hour	Y	1	\$17.00
Not-for-profit organisation hire - per day	Y		\$68.00

Hire of Event Space

Commercial hire - per hour	Y	1	\$52.00
Commercial hire - per day	Y		\$312.00
Not-for-profit organisation hire - per hour	Y	1	\$18.00
Not-for-profit organisation hire - per day	Y		\$73.00
Event Stalls (Merchandise or Food Vans)	Y	1	Priced per event

Hire of Visiting Professional Office

Commercial hire - per hour	Y	1	\$36.00
----------------------------	---	---	---------

Name	GST	Pricing Policy	Year 26/27 Fee (incl. GST)
------	-----	----------------	----------------------------

Hire of Visiting Professional Office [continued]

Commercial hire - per day	Y	1	\$125.00
Not-for-profit organisation hire - per hour	Y	1	\$12.00
Not-for-profit organisation hire - per day	Y		\$47.00

Hire of Hot Desk

Commercial hire - per hour	Y	1	\$10.00
Commercial hire - per day	Y		\$47.00
Not-for-profit organisation hire per hour	Y	1	\$6.25
Not-for-profit organisation hire - per day	Y		\$26.00

Destination Guide Advertising

1/6 A4 Page	Y	1	\$224.00
1/3 A4 Page	Y	1	\$390.00
1/2 A4 Page	Y	1	\$504.00
Full page (A4)	Y	1	\$941.00
Back page (A4)	Y	1	\$1,555.00

Tours

One hour (one staff member)	Y	1	\$172.00
-----------------------------	---	---	----------

In-house Publication Advertising

Half Page	Y	1	\$150.00
Full Page	Y	1	\$300.00
What's On – per edition	Y	1	\$25.00
Double Page	Y	1	\$500.00

Private Works & Commercial Services

Private Works

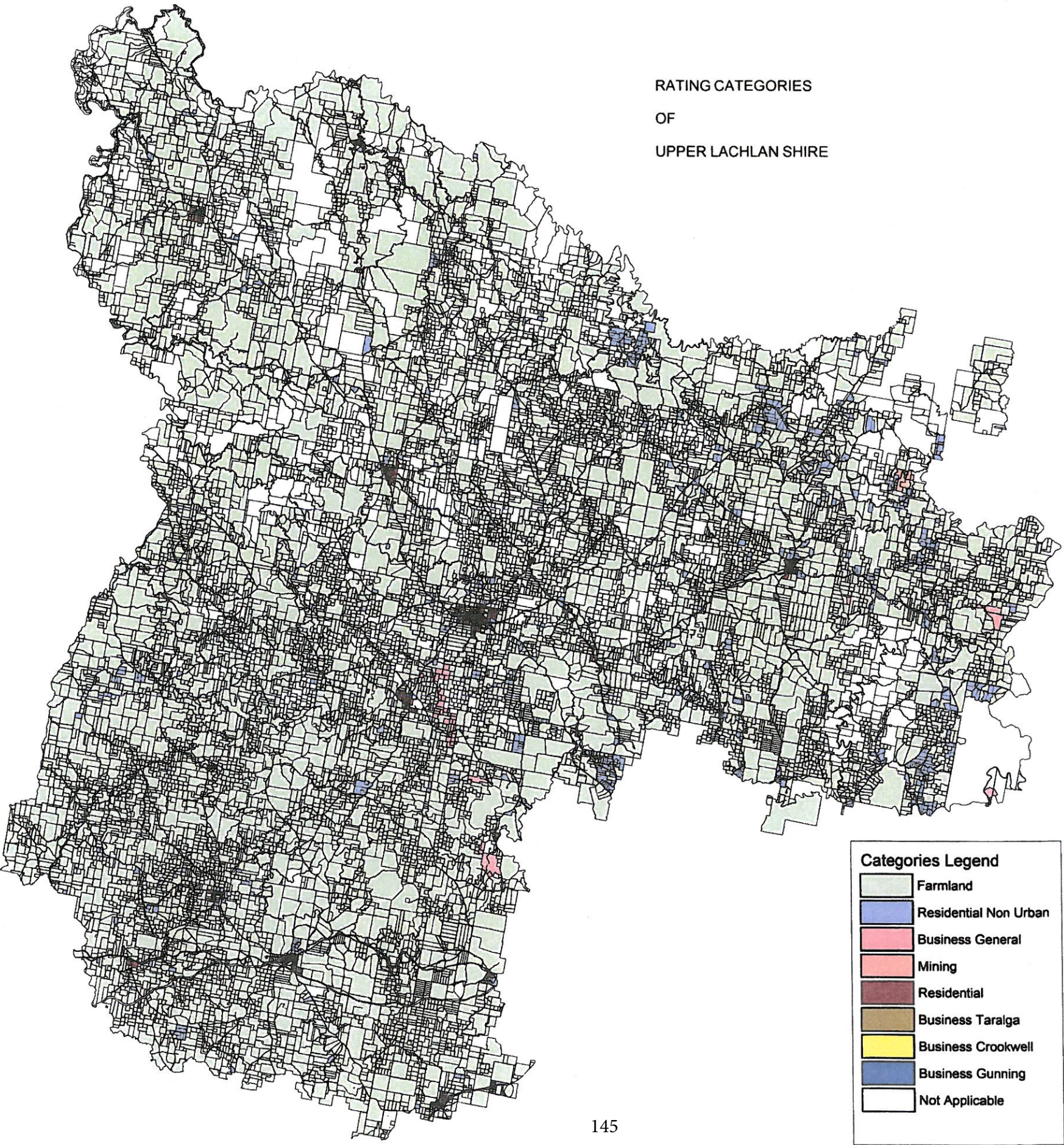
As per section 67 of the Local Government Act NSW 1993.

Cost plus the following percentages for on-costs, administration, supervision etc. applied to the individual components, plus GST where applicable.

A minimum charge of \$250.00 (GST Inclusive) will apply to all private works.

Wages	Y	1	43%
Contractors	Y	1	20%
Plant	Y	1	20%
Stores	Y	1	20%
Gravel Supplied	Y	1	20%
Gravel Loaded	Y	1	20%
Sale of Sand or concrete mix	Y	1	\$53 per tonne
Sale of Crusher Dust	Y	1	\$63 per tonne

RATING CATEGORIES
OF
UPPER LACHLAN SHIRE



Categories Legend	
	Farmland
	Residential Non Urban
	Business General
	Mining
	Residential
	Business Taralga
	Business Crookwell
	Business Gunning
	Not Applicable