



BUSINESS PAPER

ORDINARY MEETING

Thursday 15 October 2026
10:00 AM
Council Chambers

COUNCIL'S VISION

To build and maintain sustainable communities while retaining the region's natural beauty.

COUNCIL'S MISSION

To provide services and facilities to enhance the quality of life and economic viability within the Council area.

COUNCIL'S AIMS

To perform services in a cost efficient, effective and friendly manner in order to achieve Council's Mission in meeting the annual objectives and performance targets of the principal activities Council undertakes on behalf of the community.

NOTICE OF MEETING

8 October 2026

Councillors

Dear Members

Ordinary Meeting of Council

Notice is hereby given that the next Ordinary Meeting of Council will take place on **Thursday 15 October 2026** in the **Council Chambers** commencing at **10:00 AM**.

Your presence is requested.

Yours faithfully



Alex Waldron
Chief Executive Officer
Upper Lachlan Shire Council

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

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UPPER LACHLAN SHIRE COUNCIL

LEAVE OF ABSENCE

Chief Executive Officer
Upper Lachlan Shire Council
Spring Street
CROOKWELL NSW 2583

Dear Madam

I wish to apply for leave of absence from the Council Meeting to be held on

Date:

I will be absent for the following reason/s:

.....
.....
.....

Yours faithfully

.....
(Councillor Signature)

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS, OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 1. Pecuniary – regulated by the *Local Government Act* and Office of Local Government and,
 2. Non-pecuniary – regulated by Codes of Conduct and policy, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1st** Do I have private interest affected by a matter I am officially involved in?
- 2nd** Is my official role one of influence or perceived influence over the matter?
- 3rd** Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Upper Lachlan Shire Council	(02) 4830 1000	council@upperlachlan.nsw.gov.au	www.upperlachlan.nsw.gov.au
ICAC	(02)8281 5999 Toll Free 1800463909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	(02) 4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	(02) 9286 1000 Toll Free 1800451524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A PECUNIARY INTEREST

PURSUANT TO PART 4 PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)

To the Chief Executive Officer

I, _____

Declare a Conflict of Interest, being a PECUNIARY Interest.

Name of Meeting: Ordinary Meeting of Council

Date of Meeting:

Page Number:

Item Number:

Special disclosure of pecuniary interests by *[full name of councillor]*

in the matter of *[insert name of environmental planning instrument]*

which is to be considered at an Ordinary Meeting of the Council *[name of council or council committee (as the case requires)]*

to be held on the _____ day of _____ 20 .

Pecuniary interest

Address of the affected principal place of residence of the councillor or an associated person, company or body (the identified land)

Relationship of identified land to councillor
[Tick or cross one box.]

- ☐ The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise).
- ☐ An associated person of the councillor has an interest in the land.
- ☐ An associated company or body of the councillor has an interest in the land.

Matter giving rise to pecuniary interest¹

Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land)²

[Tick or cross one box]

- ☐ The identified land.
- ☐ Land that adjoins or is adjacent to or is in proximity to the identified land.

Current zone/planning control

Proposed change of zone/planning control

Effect of proposed change of zone/planning control on councillor or associated person
(tick box that applies)

☐ Appreciable financial gain

☐ Appreciable financial loss

[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest.]

Councillor's Signature:

Date:

UPPER LACHLAN SHIRE COUNCIL

COUNCILLORS DISCLOSURE OF A NON-PECUNIARY INTEREST

**PURSUANT TO PART 5 NON PECUNIARY INTEREST IN THE CODE OF CONDUCT
(THE DISCLOSURE AND MANAGEMENT OF A NON PECUNIARY INTEREST IS PRESCRIBED UNDER THE
CODE OF CONDUCT FOR LOCAL COUNCILS IN NEW SOUTH WALES)**

To the Chief Executive Officer

I, _____

Declare a Conflict of Interest, being a NON-PECUNIARY Interest.

☐ Significant

☐ Non Significant

COUNCIL MEETINGS

Name of Meeting _____

Date of Meeting _____

Page Number _____ Item Number _____

Subject _____

Reason for Interest _____

As a result of my non-pecuniary interest, my involvement in the meeting will be as follows:

☐ **Option A** – Make a declaration, stay in the Chamber, participate in the debate, and vote.

☐ **Option B** – Make a declaration, stay in the Chamber, participate in the debate, but not vote.

☐ **Option C** – Make a declaration, stay in the Chamber, participate in the debate, but leave the Chamber for the vote.

☐ **Option D** – Make a declaration, stay in the Chamber, not participate in the debate, but vote.

☐ **Option E** – Make a declaration, stay in the Chamber, not participate in the debate and not vote.

☐ **Option F** – Make a declaration, do not participate in the debate, leave the Chamber upon making the declaration, and not return until the matter is resolved.

Signature

Date

5 CONFIRMATION OF MINUTES

The following minutes are submitted for confirmation -

5.1 Minutes of the Ordinary Meeting of Council of 17 September 2026..... 12

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 SEPTEMBER 2026

PRESENT: Mayor G Harris (Chairperson), Cr R Cameron, Cr P Culhane, Cr V Flanagan, Cr A Meggitt, Cr S Peirce, Cr S Reynolds, Cr J Searl, Cr T Yallouris, Ms A Waldron (Chief Executive Officer), Mr A Croke (Director Finance and Administration), Mr S Arkinstall (Director of Environment & Planning), Mr K Mahmud (Director Infrastructure), Mrs M Selmes (Executive Assistant to Director Finance and Administration) and Mrs K McCarthy (Executive Assistant)

THE MAYOR DECLARED THE MEETING OPEN AT 10:00AM

SECTION 1: NOTICE OF WEBCASTING/AUDIO RECORDING OF MEETING

Mayor Culhane read an Acknowledgement of Country and notice of meeting/webcast to the meeting.

Mayor Culhane also welcomed the public gallery and noted that no public forum had been held today.

SECTION 2: APOLOGIES & LEAVE OF ABSENCE

There were no apologies.

SECTION 3: DECLARATIONS OF INTEREST

Cr Rob Cameron declared a significant non-pecuniary interest in Item 16.1 Crookwell & District Art Gallery minutes as his wife is the secretary of the Crookwell District Art Gallery Section 355 committee, and will make a declaration, remain in the chamber, not participate in the debate and not vote on this item.

Cr Vivienne Flanagan declared a non-significant non-pecuniary interest in Item 11.1 DA 23/2026 - 12 Barry Place CROOKWELL - Dual Occupancy and Strata Subdivision as the applicant is a member of her extended family and the consultant for the applicant is a former work colleague, and will make a declaration, remain in the chamber, participate in the debate and vote on this item.

Cr Paul Culhane declared a non-significant non-pecuniary interest in Item 11.2 DA36.2026 (Pan-626211) - 600 Felled Timber Road, Broadway - Clause 4.6 Variation - Minimum Lot Size as the consulting company Lateral planning is affiliated with his workplace SMR Accountants and will make a declaration, remain in the chamber, participate in the debate and vote on this item.

UPPER LACHLAN SHIRE COUNCIL
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SECTION 4: CITIZENSHIP CEREMONY

1. Alexander Baird - United Kingdom
2. Anna Klimaschka - Germany
3. Leo Richter - Germany
4. Naoko Tsuji - Japan
5. Hanna Wood - Germany
6. Ruth Smith - United Kingdom

Council took a short break following the Citizenship Ceremony at 10:15am

Council resumed its ordinary meeting at 10:40am

SECTION 5: CONFIRMATION OF MINUTES

ITEM 5.1 **RESOLVED** by Cr Searl and Cr Peirce
155/26

That the minutes of the Ordinary Council Meeting held on 20 August 2026 be adopted.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 6: PRESENTATIONS TO COUNCIL/PUBLIC

Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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SECTION 7: MAYORAL MINUTES

**ITEM 7.1
156/26 MAYORAL MINUTE**

RESOLVED by Cr Culhane and Cr Reynolds

1. That Council receive and note the activities attended by the Mayor for August and September.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

157/26 RESOLVED by Cr Reynolds and Cr Meggitt that –

1. That Council move Items 14.1 Election of Mayor and Item 14.2 Election of Deputy Mayor forward in Council order of business.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
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ON 17 SEPTEMBER 2026

158/26

RESOLVED by Cr Culhane and Cr Flanagan that –

1. That the nominated parties for Mayor and Deputy Mayor be able to speak for up to 5 minutes.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

The Chief Executive Officer as Returning Officer called for nominations for the position of Mayor for Upper Lachlan Shire Council for the period of two years.

Cr G Harris and Cr P Culhane were both nominated for Mayor, both accepted their nominations.

ITEM 14.1
159/26

ELECTION OF MAYOR

RESOLVED by Cr Flanagan and Cr Reynolds that -

1. Council determine the method of election of Mayor was determined to be by ordinary ballot voting in accordance with Schedule 7 Local Government (General) Regulation 2021.

- CARRIED

Councillors who voted for:-

Crs P Culhane, V Flanagan, G Harris, S Peirce, S Reynolds and J Searl

Councillors who voted against:-

R Cameron, A Meggitt and T Yallouris

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
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160/26

RESOLVED by Cr Reynolds and Cr Meggitt that –

1. The Chief Executive Officer declared Cr G Harris the successful Councillor elected as Mayor, with that Councillor Harris then undertook the role of Meeting Chairperson.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Cr R Cameron and Cr S Peirce were both nominated for Deputy Mayor, both accepted their nominations.

ITEM 14.2

161/26

ELECTION OF DEPUTY MAYOR

RESOLVED by Cr Flanagan and Cr Meggitt that -

1. Council determine the method of election of Deputy Mayor was determined to be by ordinary ballot voting in accordance with Schedule 7 Local Government (General) Regulation 2021.

- CARRIED

Councillors who voted for:-

Crs P Culhane, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds and J Searl,

Councillors who voted against:- R Cameron and T Yallouris

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
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ITEM 14.2
162/26

ELECTION OF DEPUTY MAYOR
RESOLVED by Cr Peirce and Cr Reynolds that -

1. The Mayor declared Cr R Cameron the successful councillor for the position of Deputy Mayor for Upper Lachlan Shire Council for a period of 12 months.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 8: CORRESPONDENCE

ITEM 8.1
163/26

CORRESPONDENCE FOR THE MONTHS OF AUGUST AND SEPTEMBER

RESOLVED by Cr Searl and Cr Flanagan

That Item 8.1 – Correspondence/Information listed below be received:

1. Office of Local Government - Circular 26-15 Elections for Mayors and elections for chairpersons of Joint Organisations and County Councils September 2026.
2. Office of Local Government - Circular 26-16 – New Privacy Protections under the Electoral funding Act 2018.
3. Office of Local Government – Circular 26-17 - Local Government Performance Ratios Discussion Paper.
4. Office of Local Government – Circular 26-20 – Updated Pensioner Concession Application Forms Council Rate Rebates.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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SECTION 9: LATE CORRESPONDENCE

164/26

RESOLVED by Cr Peirce and Cr Meggitt that

1. In accordance with clause 9.3 (a) and (b) of the Council Code of Meeting Practice that Item 9.1 Office of Local Government correspondence on Financial Assisted Grants (FA Grants) review of methodology be considered at this September 2026 Council Ordinary Meeting, as the information is time sensitive.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

165/26

RESOLVED by Cr Peirce and Cr Meggitt -

1. Council receives and notes Office of Local Government correspondence on Financial Assisted Grants (FA Grants) review of methodology as information.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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SECTION 10: INFORMATION ONLY

ITEM 10.1 DEVELOPMENT STATISTICS REPORT

166/26 **RESOLVED** by Cr Searl and Cr Flanagan

1. Council receives and notes the report as information.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

ITEM 10.2-10.7 INFORMATION ONLY ITEMS

167/26 **RESOLVED** by Cr Searl and Cr Cameron

1. Council receive and notes Items 10.2-10.7 in the reports as information.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Cr Simon Peirce left the meeting, the time being 12:25pm

Cr Simon Peirce returned to the meeting, the time being 12:27pm

UPPER LACHLAN SHIRE COUNCIL
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REPORTS FROM STAFF AND STANDING COMMITTEES

SECTION 11: ENVIRONMENT AND PLANNING

**ITEM 11.1 DA 23/2026 - 12 BARRY PLACE CROOKWELL - DUAL
OCCUPANCY AND STRATA SUBDIVISION**

168/26 RESOLVED by Cr Searl and Cr Reynolds

1. It is recommended that DA 23/2026 at 12 Barry Place Crookwell for the construction of dual occupancy (detached) and 2-lot strata subdivision be generally approved in accordance with the draft recommended conditions of consent.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Cr Alexandra Meggitt left the meeting, the time being 12:36pm

Cr Alexandra Meggitt returned to the meeting, the time being 12:38pm

**ITEM 11.2 DA 36.2026 (PAN-626211) - 600 FELLED TIMBER ROAD,
BROADWAY - CLAUSE 4.6 VARIATION - MINIMUM LOT SIZE**

169/26 RESOLVED by Cr Searl and Cr Reynolds

It is recommended that:

1. Council grant approval to the clause 4.6 request to vary the minimum lot size development standard applying to the erection of a dwelling house on land zoned RU2 Rural Landscape under Upper Lachlan Local Environmental Plan 2010, from 80 hectares to approximately 65.62 hectares.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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Council took a short break for lunch the time being 12:50pm
Council returned to chambers and resumed recording the time being 13:23pm

**ITEM 11.3 REQUEST FOR COMMENT - RESPONSE TO SUBMISSIONS
REPORT - WATTLE CREEK BATTERY ENERGY STORAGE
SYSTEM (SSD-63345458) (STATE SIGNIFICANT DEVELOPMENT)**

170/26 RESOLVED by Cr Meggitt and Cr Flanagan

1. Council endorses the matters raised within the report to form the basis of a submission to the Response to Submission Report for the proposed Wattle Creek Battery Energy Storage System (SSD-63345458), located on Arthursleigh, approximately 15 kilometres north-west of Marulan within the Upper Lachlan Shire local government area.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

171/26 RESOLVED by Cr Flanagan and Cr Cameron that

1. Council extend the meeting by 30 minutes in line with Council Code of Meeting Practice in accordance with time limits.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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ITEM 11.4
172/26

DRAFT - DEVELOPER CONTRIBUTIONS PLAN 2026

RESOLVED by Cr Flanagan and Cr Culhane

1. The Draft Upper Lachlan Shire Council Contributions Plan 2026 be exhibited for a minimum period of 28 calendar days;
2. A report be prepared for Council, addressing any comments received during the exhibition period, and present the Draft Upper Lachlan Shire Council Contributions Plan 2026 for adoption by Council or, in the event that no submissions are received, adopt the Draft Plan as exhibited;
3. Notes that the Draft Upper Lachlan Shire Council Contributions Plan 2026 when adopted repeals the Upper Lachlan Development Contributions Plan 2007 and the Upper Lachlan Section 94A Development Contributions Plan, without affecting contribution conditions imposed under previous plans.
4. Notes that the Draft Upper Lachlan Shire Council Contributions Plan 2026 when adopted will no longer have an Emergency Services component levied under the section 7.11 fund.
5. Notes that the previous funds collected under the Upper Lachlan Development Contributions Plan 2007 Emergency Service component will be allocated and distributed in accordance with the Draft Upper Lachlan Shire Council Contributions Plan 2026 section 7.12 works schedule.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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ITEM 11.5
173/26

DRAFT - DEVELOPER AGREEMENTS POLICY 2026

RESOLVED by Cr Searl and Cr Flanagan

1. Council endorses the DRAFT Upper Lachlan Shire Council Developer Agreement Policy 2026 for the purpose of public exhibition.
2. The DRAFT Upper Lachlan Shire Council Developer Agreement Policy 2026 be placed on exhibition for a period of 28 days.
3. A post-exhibition report be presented to Council prior to the adoption of the DRAFT Upper Lachlan Shire Council Developer Agreement Policy 2026.
4. Council commits to establishing an Upper Lachlan Shire Council Renewable Energy Community Benefit Contribution Fund as a means of administering funds received as a result of the State Significant Development projects proposed across the region.
5. A further report be presented to Council in a future meeting outlining the proposed arrangements for the governance, administration, management, allocation and reporting of funds held within the Upper Lachlan Shire Council Renewable Energy Community Benefit Contribution Fund.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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174/26

RESOLVED by Mayor Harris and Cr Cameron that

1. Council extend the meeting by 30 minutes in line with Council Code of Meeting Practice in accordance with time limits.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 12: INFRASTRUCTURE DEPARTMENT

ITEM 12.1

DISPOSAL OF EXCAVATOR

175/26

RESOLVED by Cr Searl and Cr Reynolds

1. Council approve the disposal of one twenty-two tonne excavator (Council Plant 891).
2. The proceeds from its disposal be transferred into reserves for future use.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
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ITEM 12.2 **PROPOSED TRANSFER OF BAXTERS LANE AT WOLLOGORANG**
176/26 **RESOLVED** by Cr Searl and Cr Peirce

1. Council resolve to object to the proposed transfer of Baxters Lane from Crown Lands to Upper Lachlan Shire Council.
2. Council authorise staff to provide a formal response to the Department outlining the reasons for Council's objection and requesting that Baxters Lane remains a Crown Road.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 13: FINANCE AND ADMINISTRATION

ITEM 13.1 **DELEGATION OF FUNCTIONS – COUNCIL MAYOR AND DEPUTY MAYOR**
177/26 **RESOLVED** by Cr Peirce and Cr Flanagan

1. Council resolves to adopt the reviewed Delegation of Functions to the Mayor and Delegation of Functions to the Deputy Mayor.
2. Council affixes the Common Seal of the Upper Lachlan Shire Council to the delegations to the Mayor and Deputy Mayor.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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ITEM 13.2 **DELEGATION – CHIEF EXECUTIVE OFFICER**
178/26 **RESOLVED** by Cr Flanagan and Cr Cameron

1. Council resolves to adopt the reviewed Delegation of Functions to the Chief Executive Officer, Alexandra Waldron.
2. The Council Mayor signs the Delegation of Functions to the Chief Executive Officer and affixes the Common Seal of the Upper Lachlan Shire Council to this delegation.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 14: CHIEF EXECUTIVE OFFICER

ITEM 14.1 ELECTION OF MAYOR

1. The item was addressed earlier in the meeting.

ITEM 14.2 ELECTION OF DEPUTY MAYOR

1. The item was addressed earlier in the meeting.

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**ITEM 14.3 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2026 -
NOMINATION OF VOTING DELEGATE**

179/26 RESOLVED by Cr Flanagan and Cr Peirce

1. The Mayor and Chief Executive Officer be delegated to attend and represent Council, at the Annual Conference of Local Government NSW, on 22-24 November 2026.
2. The Mayor is nominated as the Council's voting delegate at the Annual Conference of Local Government NSW. The Chief Executive Officer is the nominated Council's observer.
3. In the event the Mayor cannot attend the Annual Conference of Local Government NSW, the Deputy Mayor is delegated to take the Mayor's place as the voting delegate of Council.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V
Flanagan, G Harris, A Meggitt, S
Peirce, S Reynolds, J Searl and
T Yallouris

Councillors who voted against:- Nil

ITEM 14.4 COMMITTEES OF COUNCIL STRUCTURE

180/26 RESOLVED by Cr Flanagan and Cr Searl

1. Council determines and approves Schedule A and Schedule B for the Committee of Council structures, committee memberships and appointment of Councillors and staff delegates to committees in accordance with Section 355, of the *Local Government Act 1993*.
2. Council determines to dissolve the Gunning Arts Festival Committee and, Sport and Recreation Committee as Section 355 Committees of Council.
3. Council establish a Sport and Recreation Forum to meet six monthly under Schedule C.

- CARRIED

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Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

181/26 **RESOLVED** by Cr Harris and Cr Cameron

1. That Council move to suspended orders to committee of the whole for Item 14.4 Committees of Council Structure to allow for open discussion to occur.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

182/26 **RESOLVED** by Cr Harris and Cr Cameron

1. That Council move out of committee of the whole for Item 14.4 Committees of Council Structure.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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SCHEDULE A - COMMITTEES, STAFF AND COUNCILLOR MEMBERSHIP

Council Mayor is Ex-Officio Chairperson of Section 355 Committee Meetings.

Audit, Risk and Improvement Committee (ARIC)

Functions of the Committee:

The Audit, Risk and Improvement Committee will act as an advisory Committee to provide independent assurance to Council. The primary role of the Committee is to assist Council in the effective operation of its responsibilities by monitoring, reviewing and providing advice about Council's governance processes, compliance, risk management and control frameworks, internal audit, external audit, fraud and corruption control, and external accountability obligations and overall financial and operational performance. The Committee will work with Council's external auditor and internal auditor to facilitate achieving the organisational goals and efficient work practices.

Councillor Member Non-Voting Representation: Cllr Rob Cameron (4 year term)

Independent Committee Representation: Canberra Region Joint Organisation accredited committee members – Stephen Coates (Chair), Diana Hamono, Rachel Harris and Bryce McNair.

Staff Representation (non-voting): Chief Executive Officer, Director of Finance and Administration, Chief Financial Officer, Manager Governance and Manager IT (other Managers as requested).

Meets: Quarterly

Performance Review Committee – Chief Executive Officer (CEO)

Functions of the Committee:

- To assess the performance of the Chief Executive Officer against the objectives and performance measures established in the Performance Agreement.
- Council to comply with the Office of Local Government 2022 Guidelines for the Appointment and Oversight of Chief Executive Officer directing that the whole process of performance management be delegated to a Performance Review Panel, including decisions about performance, any actions that should be taken, and the determination of the new Performance Agreement.
- Whilst the Council can undertake the performance management of its Chief Executive Officer, it delegates this task to the Performance Review Panel as this provides a superior forum for constructive discussion and feedback.
- It is Council practice to enable Councillors not on the Performance Review Panel to provide feedback to the Mayor in the week prior to each performance review.
- The result of the Performance Review will be reported to a closed meeting of Council. As per the direction by the Office of Local Government Guidelines for the

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Appointment and Oversight of Chief Executive Officer, the report in the closed meeting of Council is not to be an opportunity to debate the results, or re-enact the performance management of the Chief Executive Officer.

Council Delegates: The Mayor, Deputy Mayor, Cllr J Searl (Chief Executive Officer's nominated Councillor Representative) and Cllr T Yallouris

Meets: Annually

Local Transport Forum (Previously Local Traffic Committee)

Functions of the Committee:

Primarily an advisory body to support council's function as roads authority for unclassified roads in the Upper Lachlan Shire Council area.

Note: Where Council decides to act contrary to the Local Transport Forum advice, written notification must be provided to the Roads and Maritime Service and to the NSW Police Force with no further action taken within 14 days from the date of written notification.

Council Delegate: Cllr J Searl, alternative Cllr S Peirce

Minute Secretary: Infrastructure Executive Assistant

Other Representation: Transport NSW representative (1 Vote), NSW Police Representative (1 Vote) and Local Members Representatives (1 Vote).

Other Staff Involved: Director Infrastructure, Manager Assets, and Traffic and Road Safety Officer.

Meets: Quarterly

SECTION 355 COMMITTEES

Access Committee

Functions of the Committee:

Provide input to Council on Council owned and controlled assets/facilities access issues and to assist with the ongoing development of the Disability Inclusion Action Plan.

Council Delegate: Cllr J Searl, Cllr S Reynolds and Cllr V Flanagan

Minute Secretary: Infrastructure Executive Assistant

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Staff Representation: Director Infrastructure, Manager Assets, Traffic and Road Safety Officer and Director Environment and Planning (where required).

Meets: Quarterly

Biala Wind Farm Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: Scott Keyworth and Paul Hewitt

Wind Farm Representation: Ms Erin Fletcher (BJCE) (Biala Wind Farm representative)

Meets: Annually

Bigga Memorial Hall Committee

Functions of the Committee:

The care, control and management of the Bigga Memorial Hall in accordance with the requirements of the Local Government Act 1993 and Regulations, Council policies and within the funds voted by Council.

Council Delegate: Cllr S Reynolds alternative Cllr A Meggitt

Staff Representation: Director Infrastructure (as required).

Meets: Quarterly or as required by Upper Lachlan Shire Council Section 355 Committee Policy.

Binda Hall Committee

Functions of the Committee:

The care control and management of the Binda Hall in accordance with the requirements of the Local Government Act 1993 and Regulations, Council policies and within the funds voted by Council.

Council Delegate: Cllr A Meggitt alternative Cllr S Reynolds

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Staff Representation: Director Infrastructure (as required).

Meets: Quarterly or as required by Upper Lachlan Shire Council Section 355 Committee Policy.

Breadalbane Community Hall Committee

Functions of the Committee:

The care, control, management and organisation of the Breadalbane Community Hall in accordance with the requirements of the Local Government Act 1993 and Regulations, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr J Searl alternative Clr S Peirce

Staff Representation: Director Infrastructure (as required).

Meets: As required by Upper Lachlan Shire Council Section 355 Committee Policy.

Collector Oval Committee

Functions of the Committee:

The care, control, management and organisation of the Collector Oval in accordance with the requirements of the Local Government Act 1993 and Regulations, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr S Peirce and Clr J Searl alternative

Staff Representation: Director Environment and Planning (as required).

Meets: As required by Upper Lachlan Shire Council Section 355 Committee Policy.

Collector Wind Farm Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: James McKay and Jacqueline Menyhart

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Wind Farm Representation: Melinda Loew, RATCH-Australia Corporation Pty Ltd

Meets: Annually

Crookwell and District Art Gallery Committee

Functions of the Committee:

The care, control, management and organisation of the Crookwell and District Art Gallery in accordance with the requirements of the Local Government Act 1993 and Regulations, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Clr T Yallouris alternative Clr V Flanagan

Meets: Fourth Thursday of each month.

Crookwell and District Historical Society

Functions of the Committee:

The care control and management of the history of the Crookwell portion of the area in accordance with the requirements of the Local Government Act 1993 and Regulations, Council policies and within the funds voted by Council.

Council Delegate: Clr V Flanagan, alternative Clr P Culhane

Meets: Second Thursday of each month

Crookwell II & III Wind Farms Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegates: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: Katrina Nixon and Paul Seary

Wind Farm Representation: Kirsty Levings, Global Power Generation Australia

Meets: Annually

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Crookwell Memorial Hall Committee

Functions of the Committee:

The care, control and management of the Crookwell Memorial Hall in accordance with the requirements of the Local Government Act 1993 and Regulations, Plan of Management, Council policies and within the funds voted by Council annually.

Council Delegate: Cllr V Flanagan alternative Cllr T Yallouris

Staff Representation: Manager Library Services

Meets: Every two months (Bi-monthly)

Cullerin Wind Farm Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegates: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: Michael Coley and Matthew Streat

Landowner Representation: Rachael Foley

Wind Farm Representation: Elsbeth Pickerin, EDL Energy

Meets: Annually

Gullen Range Wind Farm Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: Margaret McPherson and Christine McLean

Goulburn Mulwaree Representation: Cllr Liz McKeon (Goulburn Mulwaree Council)

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Wind Farm Representation: Ms Erin Fletcher, BJCE

Meets: Annually

Endeavour Park Precinct Advisory Committee

Functions of the Committee:

To provide advice with respect to the care, control, management and organisation of the Endeavor Park Precinct Advisory Park in accordance with the requirements of the Local Government Act 1993 and Regulations, Committee Charter, Council policies and within any funds that may be voted by Council from time to time.

Council Delegate: Cllr S Peirce alternative Cllr J Searl

Staff Representation: Director Infrastructure and Director Environment and Planning (as required).

Meets: As required by Upper Lachlan Shire Council Section 355 Committee Policy.

Rye Park Wind Farm Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: Rodney Barnes and Daryl Johnson

Wind Farm Representation: Federica Frew (Company Representative - Rye Park Wind Farm representative).

Meets: Annually

Stonequarry Cemetery Committee

Functions of the Committee:

The care control and management of the Stonequarry Cemetery in accordance with the requirements of the Local Government Act 1993 and Regulations, Committee Charter, Council policies and within the funds voted by Council.

Council Delegate: Cllr V Flanagan alternative Mayor

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Meets: As required as per Upper Lachlan Shire Council Section 355 Committee Policy.

Taralga Wind Farm Community Enhancement Fund Committee

Functions of the Committee:

To provide recommendations to Council prioritising available project funding involving the Community Enhancement Program for the benefit of the eligible target community.

Council Delegate: Mayor

Staff Representation: Chief Executive Officer and Director Environment and Planning (as alternate representative).

Community Representation: Craig Croker and Brian Corby

Wind Farm Representation: Jackie Stojanoski, PacificBlue

Meets: Annually

Taralga War Memorial Hall Committee

Functions of the Committee:

The care, control and management of the Taralga War Memorial Hall in accordance with the requirements of the Local Government Act 1993 and Regulations, Committee Charter, Council policies and within the funds voted by Council from time to time.

Council Delegate: Cllr V Flanagan alternative Cllr A Meggitt

Meets: Quarterly

Tourism and Economic Development Advisory Committee

Functions of the Committee:

Identify economic development projects, opportunities and actions, develop and promote partnerships and business networks in the local area and assist with the commissioning of an Economic Development Strategy. Advise Council on the development of strategies relating to tourism, help build stronger local community awareness of the importance and value of the visitor community partner with Council to promote the benefits of tourism and events and provide ideas that will help grow the visitor economy in accordance with the requirements of the Local Government Act 1993 and Regulations, Committee Charter, Council policies and within the funds voted by Council.

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Council Delegate: Clr T Yallouris, Clr S Reynolds and Clr A Meggitt

Community Representation: Russ Plummer, Peter Cottrell and Dianna Nixon.

Meets: bi-monthly

Tuena Hall and Recreation Area Committee

Functions of the Committee:

The care control and management of the Tuena Hall and Recreation Area in accordance with the requirements of the Local Government Act 1993 and Regulations, Committee Charter, Council policies and within the funds voted by Council.

Council Delegate: Clr A Meggitt alternative Clr S Reynolds

Meets: Quarterly

Upper Lachlan Australia Day Committee

Functions of the Committee:

The Australia Day Committee will be responsible for the co-ordination of the official Australia Day celebrations across the Upper Lachlan Shire. Subject to the Australia Day Guidelines the Committee's responsibilities in respect of this event are as follows:-

- a) The Committee will: organise the Ambassador, provide recommendations to Council on the annual Australia Day Citizen and Young Citizen of the Year Awards, Event of the Year Awards, Sportsperson of the Year Award and Young Sportsperson of the Year Award, and Agricultural Person of the Year and Young Agricultural Person of the Year.
- b) The Council will: be responsible for any administrative assistance (Executive Assistant) to the Committee and be responsible for expenditure of funding as per the Operational Plan for the current year.

Council Delegates: Mayor, Clr J Searl, Clr S Peirce, Clr P Culhane and Clr S Reynolds

Staff Representation: Director Finance and Administration (Voting) and Executive Assistant to the Chief Executive Officer (Non-Voting).

Community Representation: Noelene Cosgrove, Michael Coley, John Shaw, Cheryl John, Dianne Layden, Elizabeth Newcombe, Katherine Johnson, Carmel Hills and Norm Fountain.

Meets: Annually

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SCHEDULE C - COUNCIL DELEGATES / REPRESENTATIONS (OTHER THAN COUNCIL COMMITTEES)

Biala Wind Farm Community Consultative Committee

Council Delegate: Cllr R Cameron

Meets: As required

Canberra Region Joint Organisation (CRJO)

Objective:

To advocate on agreed regional positions and priorities for Canberra Region whilst providing a forum for regional cooperation and resource sharing and nurturing investment and infrastructure development.

Membership: Bega Valley Shire Council, Eurobodalla Shire Council, Goulburn Mulwaree Council, Hilltops Council, Queanbeyan-Palerang Regional Council, Snowy Monaro Regional Council, Snowy Valleys Council, Upper Lachlan Shire Council, Wingecarribee Shire Council, Yass Valley Council with associate members being the ACT Government and Wagga Wagga City Council.

Council Delegate: Mayor

Staff Representation: Chief Executive Officer

Meets: Quarterly

Collector Community Association

Council Delegate: Cllr J Searl alternative Cllr S Peirce

Meets: Monthly

Collector Wind Farm Community Consultative Committee

Council Delegate: Mayor

Meets: As required

Country University Centre Committee

Council Delegate: Cllr S Reynolds and Mayor

Meets: Monthly

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Crookwell II and III Wind Farm Community Consultative Committee

Council Delegate: Clr S Reynolds alternative Clr V Flanagan

Meets: As required

Gullen Range Wind Farm Community Consultative Committee

Council Delegate: Clr S Reynolds

Meets: As required

Gunning District Community and Health Service Inc. Management Committee

Council Delegate: Clr S Peirce

Meets: Monthly

Gunning & District Historical Society

Council Delegate: Clr J Searl

Meets: Fourth Thursday of each month

Gunning Landcare

Council Delegate: Clr S Peirce (alternative Clr J Searl)

Meets: As required

Gunning Wind Farm Community Enhancement Program Advisory Group

Council Delegate: Clr S Peirce

Staff Representation: Chief Executive Officer.

Meets: As required

Local Government NSW (LGNSW)

Objective:

To promote the interests of NSW local government councils at a divisional level. LGNSW is the peak body representing local government council members and associate members, including county councils and joint organisations. LGNSW role is to support, promote, advocate for, and represent the local government sector so members are in the best position to serve communities

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Membership: All Councils in NSW.

Council Delegate: Mayor, alternate is Deputy Mayor

Staff Representation: Chief Executive Officer

Meets: Annually and as required

Rye Park Wind Farm Community Consultative Committee

Council Delegate: Mayor

Meets: As required

South East Australian Transport Strategy Inc. (SEATS)

Objective: To stimulate and facilitate investment in transport and infrastructure in south eastern NSW, eastern Victoria and the ACT.

Council Delegate: Mayor

Staff Representation: Director Infrastructure

Meets: Quarterly

Southern Tablelands Bush Fire Management Committee

Council Delegate: Clr R Cameron alternative Clr S Peirce

Meets: Quarterly

Staff Representation: Director Infrastructure

Note: This Committee is a statutory Committee appointed under the Rural Fires Act.

Southern Tablelands Regional Arts (STARTS) Sub-committee

Council Delegates: Clr V Flanagan

Meets: Quarterly

Southern Tablelands (Rural Fire Services) Zone Liaison Committee

Council Delegate: Clr S Peirce and Clr R Cameron

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Staff Representation: Director Infrastructure

Meets: Quarterly

Sports and Recreation Forum

Council Delegate: Cllr Culhane

Staff Representation: Director Environment and Planning

Meets: Twice a year

Taralga and District Historical Society

Functions of the Committee:

The care, control and management of the history of the Taralga and surrounding villages.

Council Delegate: Cllr V Flanagan

Meets: As required

Upper Lachlan Joint Regional Planning Panel

Function:

To determine state significant, designated development applications and other development applications as prescribed.

Council Delegate: Mayor and Cllr S Reynolds

Staff Delegate: Director Environment and Planning

Meets: As required

Upper Lachlan Landcare Group

Council Delegate: Cllr S Reynolds alternative Cllr R Cameron

Meets: Quarterly

Village and Town Progress Associations

These are not managed by Council and require an invitation from the Progress Association / committee should they wish for a Councillor delegate to attend.

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Bigga Progress Association

Council Delegates: Clr P Culhane

Meets: on invitation from Association / Committee

Binda Progress Association

Council Delegates: Clr A Meggitt

Meets: on invitation from Association / Committee

Crookwell Progress Association

Council Delegates: Clr S Reynolds

Meets: on invitation from Association / Committee

Dalton Community and District Association

Council Delegates: Clr J Searl

Meets: on invitation from Association / Committee

Golspie Progress Association

Council Delegates: Mayor

Meets: on invitation from Association / Committee

Grabben Gullen Community Progress Association Inc.

Council Delegates: Clr J Searl

Meets: on invitation from Association / Committee

Gunning District Association

Council Delegates: Clr S Peirce

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Meets: on invitation from Association / Committee

Laggan & District Progress Association

Council Delegates: Clr S Reynolds

Meets: on invitation from Association / Committee

Middle Arm Progress Association

Council Delegates: Clr V Flanagan

Meets: on invitation from Association / Committee

Roslyn Progress Association

Council Delegates: Clr V Flanagan

Meets: on invitation from Association / Committee

Taralga & District Progress Association

Council Delegates: Clr A Meggitt alternative Clr R Cameron

Meets: on invitation from Association / Committee

Tuena Progress Association

Council Delegates: Clr A Meggitt

Meets: on invitation from Association / Committee

SECTION 15: LATE REPORTS

Nil

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**SECTION 16: REPORTS FROM OTHER COMMITTEES, SECTION 355
COMMITTEES AND DELEGATES**

**ITEM 16.1 REPORTS FROM COMMITTEES FOR THE MONTHS OF AUGUST
AND SEPTEMBER**

183/26

RESOLVED by Cr Searl and Cr Flanagan

That Items - Minutes of Committee/Information listed below be received:

1. Economic Development s355 Advisory Committee – Minutes from meeting held 16 July 2026.
2. Tuena Hall and Recreation Area Committee Minutes – 12 August 2026.
3. Crookwell and District Historical Society – Annual General Meeting Minutes – 13 August 2026.
4. Stonequarry Cemetery 355 Committee – AGM Minutes – 15 August 2026
5. Stonequarry Cemetery 355 Committee – Minutes of General Meeting –15 August 2026
6. Crookwell and District Art Gallery – Minutes Section 355 Committee – 20 August 2026
7. Australia Day Section 355 Committee – Out of session minutes – 28 August 2026

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

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184/26

RESOLVED by Cr Flanagan and Cr Reynolds that -

1. Council write to Crookwell and District Historical Society Section 355 committee accepting the office bearers being Mr R Croker, President, Mr I Lavery, Vice President, Ms J Painter Secretary/Office Manager, Mr G Millar Treasurer, Ms A Turner Office Assistant and Ms M Brace, Researcher.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

185/26

RESOLVED by Cr Flanagan and Cr Yallouris that -

1. Council write to Stonequarry Cemetery Section 355 committee accepting the office bearers being Mr B Moloney, Chairperson, Ms J Haigh, Secretary, Mr T Dowsley, Treasurer and committee members Mr and Mrs B and M McGreggor, Mr P Haigh, Mr D Fleming and Mr G Lambert.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Peirce, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

SECTION 17: NOTICES OF MOTION

Nil

SECTION 18: QUESTIONS WITH NOTICE

Nil

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CLOSED COUNCIL ITEMS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in 10A (2) of the Act and should be dealt with in a part of the meeting closed to the public and the media.

Note: Pursuant to Clause 25(1) of the Local Government (Meetings) Regulation, Council invites verbal representation by members of the public about whether the items listed below should not be considered by Council in a Closed Meeting. The items are:

186/26

RESOLVED by Cr Searl and Cr Flanagan

1. That Council move into closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to of the Local Government Act 1993: the press and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) as outlined above.
3. That the report relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act, 1993.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Council closed its meeting at 14:57pm and the public, staff and press left the chambers and live streaming ceased.

Cr Simon Peirce left the meeting, the time being 14:58pm and did not return to the meeting.

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MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 SEPTEMBER 2026

187/26 **RESOLVED** by Cr Searl and Cr Cameron

That Council move out of closed Council and into open Council.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V
Flanagan, G Harris, A Meggitt, S
Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

Open Council resumed at 15:41pm live streaming returned to the public prior to the meeting closing.

Resolutions from the Closed Council Meeting

The following resolutions of Council, while the meeting was closed to the public, were read to the meeting by the Mayor.

SECTION 19: CONFIDENTIAL SESSION

**ITEM 19.1 TARALGA WAR MEMORIAL HALL COMMITTEE - APPOINTMENT
OF COMMUNITY REPRESENTATIVES TO THE COMMITTEE OF
COUNCIL**

188/26 **RESOLVED** by Cr Flanagan and Cr Culhane

1. Council consider the expression of interests received and resolve to appoint individual community representatives to the Taralga War Memorial Hall Section 355 Committee of Council.
2. That Council appoint Ms A Clarke, Mrs B Sullivan, Ms F Flood, Mr P Sharman, Mr R Plummer, Mr T Booth and Ms S Golightly.

- CARRIED

Councillors who voted for:- Crs P Culhane, V Flanagan, G
Harris, A Meggitt, S Reynolds, J
Searl and T Yallouris

Councillors who voted against:- R Cameron

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 SEPTEMBER 2026

ITEM 19.2 **LETTER OF OFFER FOR VOLUNTARY PLANNING AGREEMENT
UNDER GUNNING SOLAR FARM SSD-46668486**

189/26 **RESOLVED** by Cr Cameron and Cr Culhane

1. Provide in principle agreement to the letter of offer from Gunning Subco Pty Ltd in their letter from Zeroe by Cobra IS dated 27 July 2026;
2. Authorise the CEO to further negotiate the drafting of the formal voluntary planning agreement and to meet a minimum requirement of \$850/MW/year; and
3. Receive a report to a future meeting of Council detailing the terms of the draft VPA prior to public exhibition
4. Receive a further report if the applicant does not agree to the recommendation.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V
Flanagan, G Harris, A Meggitt, S
Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

190/26 **RESOLVED** by Cr Flanagan and Cr Cameron that

1. Council extend the meeting by 30 minutes in line with Council Code of Meeting Practice in accordance with time limits.

- CARRIED

Councillors who voted for:- Crs P Culhane, R Cameron, V
Flanagan, G Harris, A Meggitt, S
Peirce, S Reynolds, J Searl and
T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 SEPTEMBER 2026

ITEM 19.3
191/26

AWARD OF VEGETATION MANAGEMENT RFQ

RESOLVED by Cr Cameron and Cr Reynolds that -

1. Council approves the award for the 2026/2027 Vegetation Management Program to Agile Arbour to the value of \$234,961.56 GST exclusive;
2. Council receives and notes that the procurement process was undertaken in accordance with Council's Procurement Policy and Procedures.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

ITEM 19.4
192/26

AWARD OF WINNING AND CRUSHING TENDER

RESOLVED by Cr Searl and Cr Flanagan

1. Council receives and notes the outcome of Tender ULSC2026-10 - Winning and Crushing Gravel.
2. Council approves the award the contract to Denrith Pty Ltd for an initial three (3) year term, with the option of two (2) twelve (12) month extensions, in accordance with the contract conditions.
3. Council receives and notes that the tender process was undertaken through Vendor Panel procurement system in accordance with Council's Procurement Policy and procedures.

- CARRIED

Councillors who voted for:-

Crs P Culhane, R Cameron, V Flanagan, G Harris, A Meggitt, S Reynolds, J Searl and T Yallouris

Councillors who voted against:- Nil

UPPER LACHLAN SHIRE COUNCIL
MINUTES OF THE
ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS
ON 17 SEPTEMBER 2026

THE MEETING CLOSED AT 15:45pm

Minutes confirmed 15 OCTOBER 2026

.....
Mayor

7 MAYORAL MINUTES

The following item is submitted for consideration -

7.1	Mayoral Minute	52
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Mayoral Minutes - 15 October 2026

ITEM 7.1 Mayoral Minute

FILE REFERENCE I26/318

September 2026

18 September 2026	Council Meeting – September 2026
19 September 2026	Meeting with CEO
22 September 2026	Meeting with CEO
23 September 2026	Meeting with Mrs Wendy Tuckerman MP in Sydney Southern Highlands community forum
25 September 2026	Meeting with CEO
26 September 2026	Southern Tablelands 2026 Medal Presentation with Cr Flanagan and Cr Peirce Laggan Charity Ball
28 September 2026	Mayoral – Morning tea for 50 Years of Probus with Cr Flanagan, Cr Reynolds, Cr Peirce and Cr Meggitt
30 September 2026	Country Mayors Association of NSW – Webinar - Consultation on NSW Designated Area Migration Agreement (DAMA) -

October 2026

1 October 2026	Meeting with Goulburn Mulwaree Mayor Nina Dillon
3 October 2026	Tuena Inn Open Day
6 October 2026	Rye Park Windfarm – CCC Meeting (MS Teams)
7 October 2026	Meeting with Mrs Wendy Tuckerman MP and CEO Meeting with CEO
13 October 2026	Community Outreach meeting – Big Hill
15 October 2026	Council Meeting – October

8 CORRESPONDENCE

The following item is submitted for consideration -

8.1	Correspondence for the months of September and October	54
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Correspondence – 15 October 2026

ITEM 8.1

Correspondence for the months of September and October

RECOMMENDATION:

1. Office of Local Government – Circular – 26-18 - Consultation Draft Model Code Conduct for Council Staff, Delegates and Committee Members.
2. Office of Local Government – Circular 26-19 – Completion of Evaluation Public Spaces (Unattended Property) Laws.
3. Office of The Hon. Paul Scully MP - Minister for Planning and Public Spaces - Mayor Paul Culhane (Upper Lachlan Shire Council) - Amendment to SEPP (Transport and Infrastructure) - 29 September 2026.

ATTACHMENTS

1. ↓	council-circular-26-18-consultation-model-code-conduct-council-staff-delegates-committee-members	Attachment
2. ↓	Office of Local Government - Circular-26-19-completion-of-evaluation-public-spaces-unattended-property-laws	Attachment
3. ↓	Correspondence from Office of The Hon Paul Scully MP - Minister for Planning and Public Spaces - Mayor Paul Culhane (Upper Lachlan Shire Council) - Amendment to SEPP (Transport and Infrastructure) - 29 September 2026	Attachment

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject/title	Consultation on Model Code of Conduct for Council Staff, Delegates and Committee Members
Circular Details	Circular No 26-18 / 31 August 2026 / A1014917
Previous Circular	<i>Circular 26-08 Consultation on Councillor Conduct Reforms</i>
Who should read this	Councillors / General Managers / Council Governance and Human Resources Staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

What's new or changing?

- The Office of Local Government (OLG) is inviting feedback from the Local Government sector on the Model Code of Conduct for Council Staff, Delegates and Committee Members.
- A draft of the Model Code of Conduct for Council Staff, Delegates and Committee Members and information on how to make a submission is available on OLG's website: www.olg.nsw.gov.au.
- Submissions may be made up to 5pm 12 October 2026.

What will this mean for council?

- As part of the development of the new Councillor Conduct Framework, the Model Code of Conduct for Local Councils in NSW is being split into 2 separate codes: one that applies specifically to councillors and another that will apply to council staff, delegates, and committee members. This will allow the prescription of ethical and behavioural standards for councillors on the one hand and council staff and others on the other, to better reflect the different nature of their roles.

T 02 4428 4100 TTY 02 4428 4209, E olg@olg.nsw.gov.au
Locked Bag 3015 NOWRA NSW 2541
www.olg.nsw.gov.au



- The new Model Code of Conduct for Council Staff, Delegates and Committee Members largely retains many of the existing provisions of the current Model Code of Conduct for Local Councils in NSW in a more simplified form.
- Like the new Model Code of Conduct for Councillors, the Model Code of Conduct for Council Staff, Delegates and Committee Members will modernise how designated persons disclose their personal interests.
- It is unlikely that there will be significant changes to current requirements for the management of code of conduct complaints about council staff, delegates, and committee members under the new Councillor Conduct Framework. Councils will continue to be required to manage breaches of the Model Code of Conduct for Council Staff, Delegates and Committee Members under an amended version of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.

Key points

- The Model Code of Conduct for Councillors has previously been issued for consultation. The consultation is now closed, and submissions are being assessed.
- Both the Model Code of Conduct for Councillors and the Model Code of Conduct for Council Staff, Delegates and Committee Members will be prescribed at the same time.

Where to go for further information

- The Model Code of Conduct for Council Staff, Delegates and Committee Members and information about how to make a submission is available on the '[Reforms to the regulation of councillor conduct](#)' webpage on OLG's website.
- For more information, contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au.

A blue ink signature of Brett Whitworth.

Brett Whitworth PSM
Deputy Secretary, Local Government

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject/title	Completion of Evaluation – Public Spaces (Unattended Property) Laws
Circular Details	Circular No 26-19 / 1 September 2026 / A1007310
Previous Circular	25-09
Who should read this	Councillors / General Managers / Regulatory staff / Staff managing public spaces
Contact	Sector Policy and Frameworks team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

What's new or changing?

- The Office of Local Government (OLG) has completed an evaluation of the *Public Spaces (Unattended Property) Act 2022* and the *Public Spaces (Unattended Property) Regulation 2022* (the PSUP laws).

What will this mean for council?

- The evaluation report has been publicly released.
- Councils are encouraged to review the evaluation report and consider any findings that may support improvements to their regulatory role and outcomes under the PSUP laws.
- Based on the findings, OLG proposes 4 short term key actions, specifically to:
 - Educate the community and raise awareness about responsible owner obligations, focussed on vehicles, trailers and vans.
 - Educate the community that retailers have primary responsibility to manage shopping trolleys.
 - Improve corporate awareness of responsibilities and compliance from retailers on collection and management of shopping trolleys.

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- Provide clearer guidance and education for councils to assist in the enforcement, compliance and exercise of discretion.
- A longer term action is proposed to consider the legislative and regulatory matters identified in the evaluation.

Key points

- This is the first evaluation of the PSUP laws since commencement on 1 November 2022 to help keep our public places safe, accessible, and enjoyable for communities in NSW, now and into the future.
- The evaluation examined the effectiveness of the legislative framework and how the laws have been applied in practice.
- The evaluation was informed by correspondence received about PSUP laws,¹⁴¹ submissions to an online public survey, and analysis of 7,956 Penalty Infringement Notices (PIN) issued under the PSUP laws.
- Overall, the evaluation indicated that the PSUP laws have provided, or have the potential to provide, an effective framework to better manage unattended property left in public spaces. There is broad support for the increased regulatory powers and offence penalties the PSUP laws provide, particularly for vehicles.
- Councils that responded to the survey generally consider the laws effective, but raised challenges relating to resourcing, community expectations, regulatory complexity and consistent application of discretion, including determining whether property is 'unattended'.
- Community feedback reflected specific concerns about certain types of private property remaining unattended beyond what is considered to be reasonable timeframes in public spaces, in particular, trailers and shopping trolleys. It also reflected strong expectations for swift enforcement action from councils and assumed there was no discretion in enforcement.
- Penalty data shows most PINs relate to vehicle offences and are predominantly issued by metropolitan councils.

Where to go for further information

- The evaluation report has been publicly released on the [Public Spaces Unattended Property](#) webpage on the OLG website at www.olg.nsw.gov.au.



A blue ink signature of Brett Whitworth.

Brett Whitworth PSM
Deputy Secretary, Local Government

The Hon Paul Scully MP
Minister for Planning and Public Spaces



Ref: MDPE26/2131
Your Ref: F10/984-017

Councillor Paul Culhane
Mayor
Upper Lachlan Shire Council
PO Box 42
Gunning NSW 2581
Paul.Culhane@upperlachlan.nsw.gov.au

Dear Mayor

Thank you for your correspondence following the Canberra Region Joint Organisation's Mayors and General Managers meeting.

I note your concerns regarding the concentration of existing and proposed wind energy developments within the Upper Lachlan Shire and recognise the contribution the Shire is making to the State's energy goals.

While clause 2.42 of the State Environmental Planning Policy (Transport and Infrastructure) 2021 does not expressly refer to cumulative impacts and applies only to certain mapped regional cities, cumulative impacts and landscape character impacts are considered through the existing State Significant Development (SSD) assessment framework. This framework includes a range of assessment requirements and guidance documents that inform the assessment of wind energy SSDs.

Secretary's Environmental Assessment Requirements (SEARs) issued by the Department of Planning, Housing and Infrastructure require proponents to prepare an Environmental Impact Statement (EIS). One of the requirements for the EIS is that it must consider the Renewable Energy Planning Framework, including the Wind Energy Guideline and its supporting technical supplements.

The Wind Energy Guideline requires proponents to consider landscape character and visual impacts as part of the site selection and design process, including interactions with existing, approved and proposed renewable energy developments. The Wind Energy Guideline is available at www.planning.nsw.gov.au/sites/default/files/2023-03/wind-energy-guideline.pdf. The Wind Energy Guideline is supported by the Technical Supplement for Landscape Character and Visual Impact Assessment, which provides guidance on assessing landscape character, including the consideration of cumulative effects across broader areas.

In addition to landscape character and visual impacts, the Wind Energy Guideline also notes that any cumulative impacts from other developments, whether proposed, approved, or operating, must be assessed in accordance with the latest version of the Cumulative Impact Assessment Guidelines for State Significant Projects.

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nsw.gov.au/ministerscully

The Cumulative Impact Assessment Guidelines require proponents to assess the cumulative impacts of a project alongside existing developments and other future developments that are reasonably foreseeable. These Guidelines set out the requirements and expectations for assessing project-level cumulative impacts for State Significant Projects. The Cumulative Impact Assessment Guidelines are available at

www.planning.nsw.gov.au/sites/default/files/2023-03/cumulative-impact-assessment-guidelines-for-ssp.pdf.

In relation to community benefit sharing, the Government introduced the Benefit Sharing Guideline in 2024 as part of the Renewable Energy Planning Framework and applies to state significant wind and solar projects and battery energy storage system projects. The Guideline requires proponents to develop benefit-sharing arrangements that are community focused, developed in partnership with councils and aligned with local priorities. The guideline is intended to make sure that host communities experience tangible, long-term benefits. For this reason, the Guideline recommends that councils administer no less than 85% of the relevant portion of the total benefit-sharing value. This will help make sure funds are consolidated from multiple projects to support community infrastructure, services and other strategic local outcomes. The Benefit Sharing Guideline is available at

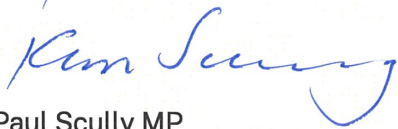
www.planning.nsw.gov.au/sites/default/files/2024-11/benefit-sharing-guideline.pdf

Should you have any further questions, Ellen Geraghty, Acting Director, Energy and Resources Policy at the Department can be contacted on 02 9373 2818 or

ellen.geraghty@dphi.nsw.gov.au.

Thank you for bringing this to my attention.

Yours sincerely



Paul Scully MP
Minister for Planning and Public Spaces

24/9/26

10 INFORMATION ONLY

The following items are submitted for consideration -

10.1	Development Statistics Report	64
10.2	Works In Progress - Construction & Maintenance	71
10.3	Investments for the month of September 2026	79
10.4	Bank Balance and Reconciliation - September 2026	84
10.5	Rates and Charges Outstanding for the month of September 2026	85
10.6	Action Summary - Council Decisions	87

Information Only - 15 October 2026

ITEM 10.1 **Development Statistics Report**

FILE REFERENCE **I26/317**

AUTHOR **Manager Planning & Regulatory Services**

ISSUE

This report provides Council with an overview of the development application consents that have occurred in the period of 1 August 2026 – 31 August 2026, and an update on the status of the Planning and Development Control Department.

RECOMMENDATION That -

1. Council receives and notes the report as information.

BACKGROUND

A standard monthly report providing Council with a summary of the development control activities that have occurred in the period 1 August 2026 – 31 August 2026.

REPORT

This report provides Council with an overview of the development control activities that have occurred in the period of 1 August 2026 – 31 August 2026, this report contains information detailing Upper Lachlan Shire Councils performance in relation to the NSW Planning Ministers Expectations for Development Application Assessments.

Due to Upper Lachlan Shire Councils performance in the 2025/2026 reporting period, Upper Lachlan Councils Minister Expectations days have been reduced from 105 days to 69 days for the 2026/2027 reporting period.

Council achieved the 2026/2027 NSW Planning Ministers expectation of 69 days for 67% of applications determined in the month of August 2026. (Note: A monthly delay remains on this data, as it still relies on NSW Planning Portal).

Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Figure 1. Comparison of Applications Lodged/Assessed/Meeting Expectations (August 2025 - August 2026)

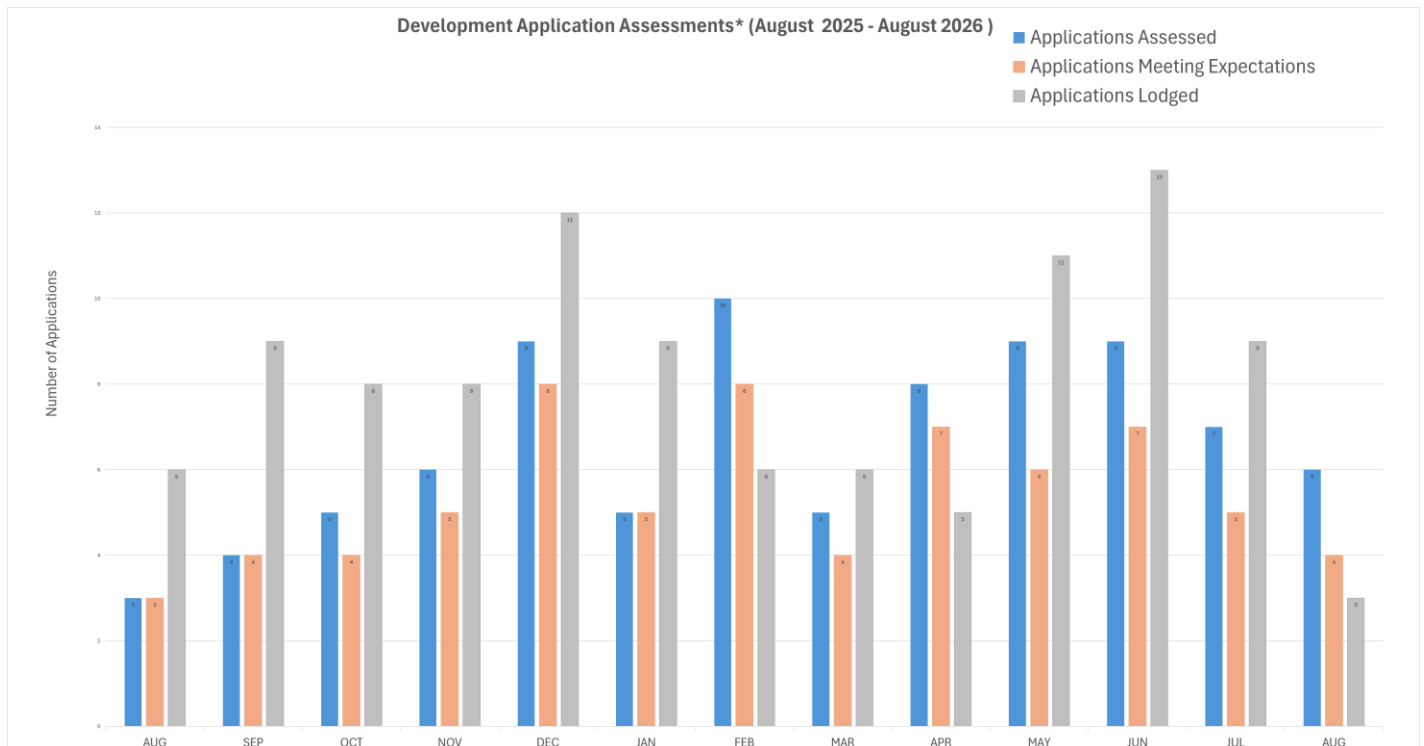
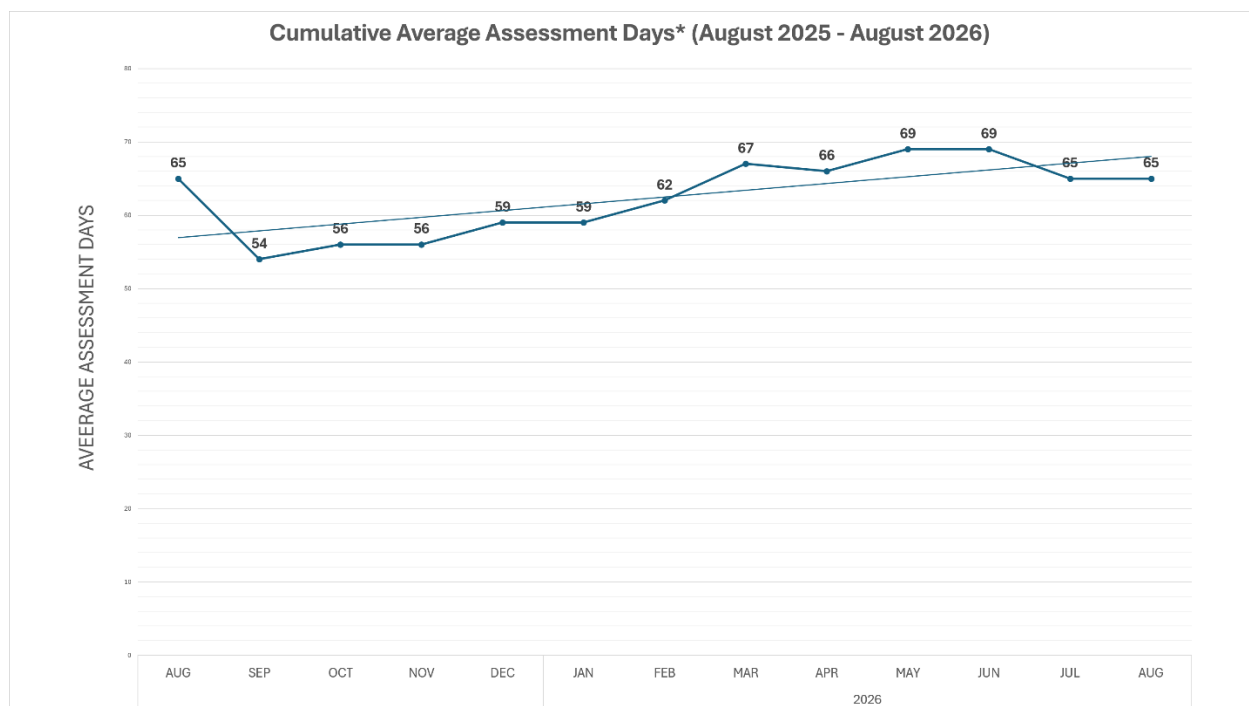


Figure 2. Cumulative Average Assessment Days (August 2025 - August 2026)



Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Figure 3. Actual Per Month Average Assessment Days (August 2025 - August 2026).

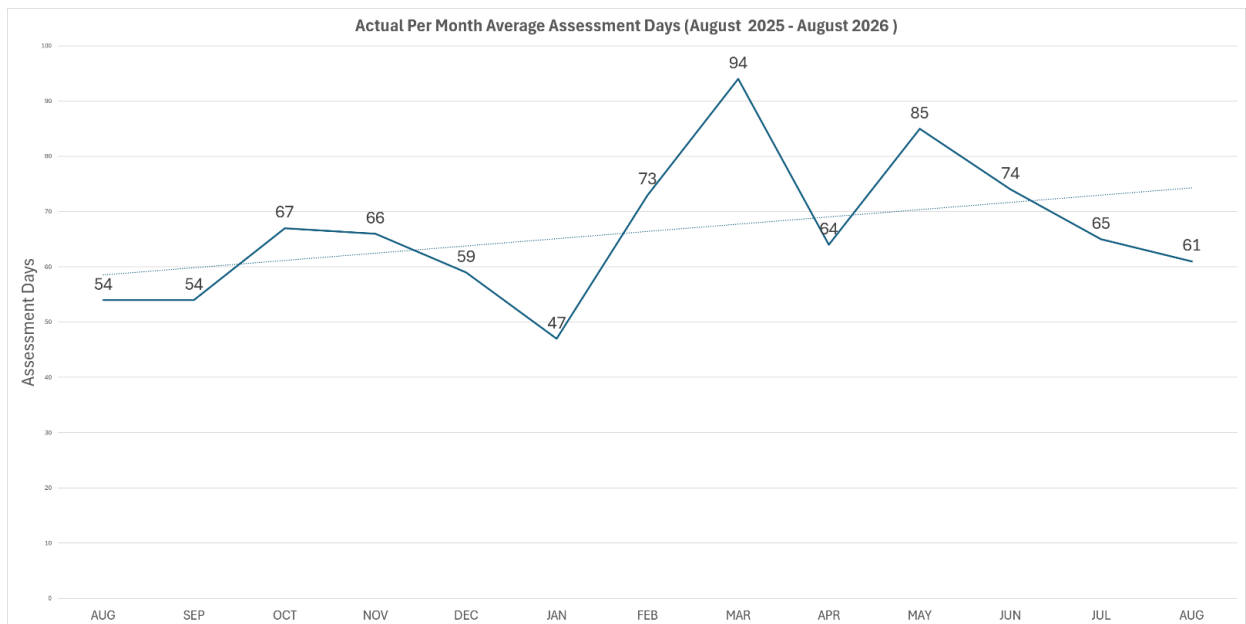
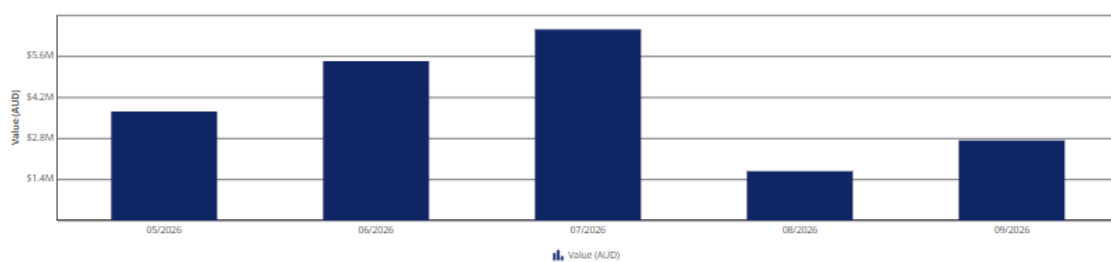


Figure 4. Total Estimated Cost of Development (May 2026 to Present)

~ Total estimated cost of development

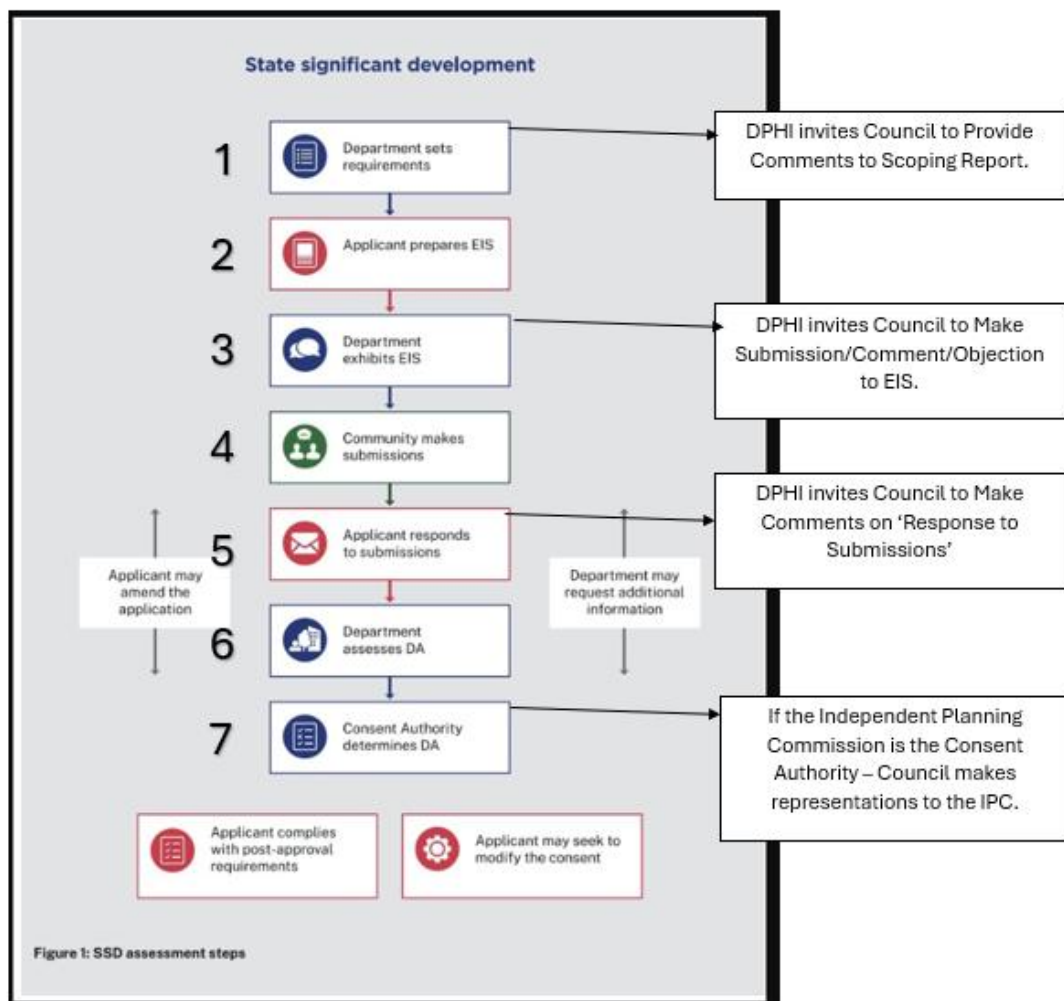


Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Figure 5. State Significant Developments – Under Assessment by NSW DPHI (September 2026)

Project Name	Case ID	Engagement Type	Start Date	ULSC Status	Stage
Kerraway Power Station – Lateral Gas Pipeline	PAE-144788492	Provide Advice	22/9/2026	Council Staff - Drafting Advice	1
Kerraway Gas Fired Power Station	PAE-144695990	Provide Advice	21/9/2026	Council Staff - Drafting Advice	1
Marulan Gas-Fire Power Station Project Modification	MPOZ 0176 Mod-4	-	-	SEARS Issued – 14 May 2026	2
Willvale Park Battery Energy Storage System	PAE-99882208	Advice on SEARS	19/11/2025	EIS Advice Provided – 19 February 2026	3
Merino Solar Farm	PAE-102554206	Provide Advice	18/12/2025	DRAFT EIS Response - 19 March 2026	1
Langley Vale Solar Farm	PAE-100680966	Advice on SEARS	28/11/2025	DRAFT SEARS Response - 19 March 2026	2
Modification 3 Quarry Continuation and Stockpile Area Extension	PAE-92072963	Advice on Modification Report	27/08/2025	Requested Comment on proposed consent – 30/9/2026	5
Wattle Creek Battery Energy Storage System	PAE-83708956	Advice on RTS	8/05/2025	RTS Provided – September 2026	5
Wattle Creek Solar Farm	PAE-83706707	Advice on EIS	8/05/2025	EIS Response Provided - 24 July 2026	5
Bannaby Battery Energy Storage System	PAE-78998968	Advice on SEARS	6/01/2025	Advice on SEARS provided – 13 January 2026.	2
Hanworth Battery Energy Storage System	PAE-78219019	Advice on SEARS	27/11/2024	SEARS Response Provided – 11 February 2026.	2
Swallow Tail Battery Energy Storage System	PAE-78056497	Advice on SEARS	21/11/2024	SEARS Response Provided – 17 December 2024.	2
HumeLink	PAE-71046964	Advice on RTS	21/05/2024	Determined.	7
Gunning Solar Farm	PAE-64586467	Advice on EIS	15/11/2023	Determined. (VPA Agreement – Drafting September 2026)	7

Figure 6. State Significant Development – Opportunities for Local Government Input



Information Only
DEVELOPMENT STATISTICS REPORT cont'd

Development Applications

The current level of development application assessment for this period is summarised in the tables below:

Determined Development/Planning Applications

Determined from 1/09/2026 to 30/09/2026

Application Number	Date Submitted	Address	Proposal	Date Determined	Determination
Development Application					
10/2026/23/1	05 Mar 2026	12 Barry Place CROOKWELL	Detached Dual Occupancy and Strata Subdivision	17 Sep 2026	Approved by Council
10/2009/56/2		289 St Stephens Road WAYO	Dwelling	23 Sep 2026	Returned
10/2025/122/2		11 Macarthur Street TARALGA	Modification	23 Sep 2026	Returned
10/2026/67/2		412 Jerrawa Road JERRAWA	Outbuilding	23 Sep 2026	Returned
10/2026/96/1	20 Aug 2026	1808 Peelwood Road LAGGAN	Dwelling	15 Sep 2026	Approved by Delegation
10/2026/107/1		221 Prices Lane BANNISTER	Dwelling	16 Sep 2026	Returned
10/2026/108/1		Strathaird Lane TARALGA	Alterations and Additions - Residential	16 Sep 2026	Returned
10/2026/76/1	22 Jun 2026	8 Tait Street CROOKWELL	Dual Occupancy and Strata Subdivision	04 Sep 2026	Approved by Delegation
10/2026/85/1	03 Jul 2026	36 Peelwood Road LAGGAN	Thirty (30) Lot Torrens Title Subdivision	30 Sep 2026	Refused by Delegation

Information Only
DEVELOPMENT STATISTICS REPORT cont'd

10/2020/71/2	05 Aug 2026	Woodhouselee Road WAYO	Outbuilding	24 Sep 2026	Approved by Delegation
10/2026/91/1	28 Jul 2026	60 Macarthur Street TARALGA	Dwelling	24 Sep 2026	Approved by Delegation
10/2026/105/1	10 Sep 2026	24 Meadow Drive GUNNING	Dwelling	30 Sep 2026	Approved by Delegation
10/2026/68/1	04 Jun 2026	Wheeo Road GRABBen GULLEN	Two (2) Lot Torrens Title Subdivision	17-Sep-26	Approved by Delegation
10/2026/73/1	11 Jun 2026	778 Sylvia Vale Road BINDA	Three (3) Lot Torrens Title Subdivision	14 Sep 2026	Approved by Delegation
10/2026/100/1		Crookwell Road WAYO	Telecommunications Tower	01 Sep 2026	Returned
10/2026/102/1		12 Kennedy Road GRABBen GULLEN	Dwelling	03 Sep 2026	Returned

Total Applications: 16

Outstanding Development/Planning Applications

Lodged since 1/01/2010

Application Number	Submitted	Address	Proposal	Status	Net days
Development Application					
10/2026/36/1	10 Apr 2026	600 Felled Timber Road DALTON	Dwelling	Request for Information	99

Information Only
DEVELOPMENT STATISTICS REPORT cont'd

10/2026/59/1	26 May 2026	11 Carrington Street CROOKWELL	Alterations and Additions to Commercial Building	Request for Information	105
10/2026/80/1	29 Jun 2026	1 Chapel Street Dalton	1 Chapel Street Dalton	Request for Information	36
10/2026/86/1	30 Jun 2026	4759 Junction Point Road TUENA	Three (3) Lot Torrens Title Subdivision	Under Assessment	91
10/2026/90/1	22 Jul 2026	622 Jerrong Road WIARBOROUGH	Dwelling	Under Assessment	63
10/2026/93/1	05 Aug 2026	39 Redground Road CROOKWELL	Fourteen (14) lot Torrens Title Subdivision (Three Stages)	Request for Information	52
10/2026/95/1	14 Aug 2026	Orchard Street TARALGA	Alterations and Additions to Commercial Building	Under Assessment	46
10/2026/101/1	03 Sep 2026	58 Kialla Road CROOKWELL	Dwelling	Under Assessment	25
10/2026/103/1	09 Sep 2026	1784 Golspie Road GOLSPIE	Outbuilding	Under Assessment	22
10/2026/104/1	15 Sep 2026	3487 Taralga Road TARALGA	Dwelling	Under Assessment	17
10/2026/106/1	14 Sep 2026	1913 Crookwell Road WAYO	Telecommunications Tower	Under Assessment	17

Total Applications: 11

RECOMMENDATION That -

1. Council receives and notes the report as information.

ATTACHMENTS

Nil

Information Only - 15 October 2026

ITEM 10.2 **Works In Progress - Construction & Maintenance**

FILE REFERENCE **I26/261**

AUTHOR **Director of Infrastructure**

ISSUE

This report provides Council with details regarding major construction and maintenance works in progress or recently completed.

RECOMMENDATION That -

1. Council receive and note the report as information.

REPORT

Building Assets

Asbestos register & management plan- Update

Council's Asbestos Register and Asbestos Management Plan are due for the five-year review. The revision of these documents is expected to be completed early 2027.

Crookwell Council Chambers – Solar, Battery and EV charges (CEUF Grant)

Council was successful in obtaining funding for this project through the Community Energy Upgrade Fund (CEUF). The approved grant includes 30kW Solar, 30kWh battery. The Request for Tender (RFT) for the design, supply and installation works was issued on 30 September 2026.

Crookwell Depot – Solar, Battery and EV Chargers (CEUF Grant)

Council was successful in obtaining funding for this project through the Community Energy Upgrade Fund (CEUF). The approved grant includes 25kW Solar, 20kWh battery. The Request for Tender (RFT) for the design, supply and installation works was issued on 30 September 2026.

Crookwell Library – Solar and Battery (CEUF Grant)

Council's application for the Public Libraries Infrastructure Grant (PLIG) was unsuccessful. Council was successful in obtaining funding for this project through the Community Energy Upgrade Fund (CEUF). The approved grant includes 25kW Solar, 30kW battery. The Request for Tender (RFT) for the design, supply and installation works was issued on 30 September 2026.

Information Only

WORKS IN PROGRESS REPORT – CONSTRUCTION & MAINTENANCE cont'd

Council Owned Residential Properties – Heating and cooling upgrades

One of council's houses has already had an upgrade to the heating and cooling with the installation of ducted air conditioning. The two remaining council houses will have ducted air conditioning installed in October/November 2026.

Fire Safety Upgrades – Multiple Sites

All class 1b and class 2-9 buildings in NSW must have essential fire safety measures inspected and tested in accordance with AS 1851-2012. Environment and Planning have now advised they can provide some assistance. Information is currently being compiled for buildings.

Gunning Showground – Solar, Battery and Solar Lighting (CEUF grant)

Council was successful in obtaining funding for this project through the Community Energy Upgrade Fund (CEUF). The approved grant includes 30kW Solar, 50kW battery and solar lighting. The Request for Tender (RFT) for the design, supply and installation works was issued on 30 September 2026.

Taralga Memorial Hall – Electrical Meter Board Upgrade

The meter board at the Taralga Memorial Hall is the next priority within Council's ongoing switchboard upgrade program. The existing asbestos-containing board includes outdated switchgear. Quotations are being sourced, with works anticipated for November/December 2026.

Capital Works

Construction Projects

Rugby Road Blackspot

In early 2026 Council received Federal Blackspot funding to address safety on a 3km section of Rugby Road (south from Bulley's Crossing Road) that has had motor vehicle accidents. Works commenced last financial year after design and environmental studies were undertaken. Council's construction crew have completed most of the drainage, earthworks and gravel installation. Sealing and signage to be completed in November 2026.

Wombeyan Caves Road Upgrade

Council has received grant funding from Safer Local Roads and Infrastructure Program (Round 3) to upgrade the remaining unsealed section (8.7km) of MR258 Wombeyan Caves Road. Works involve vegetation control, minor road widening, drainage improvements, pavement construction, bitumen sealing, guardrail and signposting. Environmental studies, survey and design and road safety audits have all been undertaken. Vegetation removal has been completed, earthworks and drainage works, gravel installation and sealing in first 3km section have been completed.

Reids Flat Road Upgrade

Utilising a portion of annual Roads to Recovery funding allocation, Council plan to upgrade an unsealed section (approximately 2km) of Reids Flat Road between Grabine Road and “Boiler Hill”. Boiler Hill was upgraded in the past 5 years, and this proposed section is now an unsealed gap between the two sealed sections with motor vehicle accidents reported to Council. Works will involve drainage improvements, road widening and shaping, pavement construction and bitumen sealing. Design yet to be finalised. Works are scheduled to start in November/December 2026 and carry over into early 2027.

Pavement Rehabilitation

Hay and Prell Street, Crookwell

This project involves the upgrade of the existing unsealed sections of Hay and Prell Streets to a sealed pavement, supporting Council's strategic objective of progressively sealing all unsealed urban roads within the township. Hay Street also provides access to the Crookwell Dog Park, and the upgrade will improve accessibility, road safety, and overall amenity for residents and visitors.

The scope of works includes pavement reconstruction, drainage improvements where required, and bitumen sealing. Construction is currently scheduled to commence in February/March 2027.

King Road, Crookwell

Pavement rehabilitation and minor widening along King Road, Crookwell to tie in with stormwater works on King Road delivered in 2025/2026 Financial Year and further stormwater works scheduled in this financial year. Works scheduled for February/March 2027.

MR256 (Taralga-Oberon Road)

Rehabilitation of dilapidated section of road between Craigs Road and Curraweela Bridge. Work involves drainage improvements, pavement rehabilitation, bitumen sealing and line marking. Works currently scheduled for January/February 2027.

Bigga Road

Rehabilitation of approximately 1.7km of Bigga Road from Greenmantle Road to Mulgowrie Street, Bigga to address drainage issues, pavement failures and road safety at intersections. Work started September 2026, and is still in progress currently with vegetation removal, stormwater installation and pavement correction, expected to be finished late November 2026.

Blakney Creek North Road

Rehabilitation of approximately 1.2km, heavily damaged section of Blakney Creek Road North Road between Little Plains Road and Pudman Creek Road. Works to involve drainage improvements, shoulder reconstruction and widening, pavement

Information Only

WORKS IN PROGRESS REPORT – CONSTRUCTION & MAINTENANCE cont'd

rehabilitation, intersection realignment, bitumen sealing, line marking and signage. Works scheduled for November 2026.

Stormwater

King Road Crookwell

Works are planned to continue along King Road from last year's work to Crown Street. Works will involve subsurface stormwater, kerb and gutter and landscaping. Works will be followed by the pavement rehabilitation of King Road. Stormwater works are planned to commence November 2026 and run through School Holidays into January/February 2027.

Kerb and Gutter Capital Renewal Program

Capital Renewal of Kerb & Gutter driven by staff inspections, customer requests and risk ratings. Works delivered as required/prioritised throughout the year.

Court Street Taralga

Funds have been allocated for the initial investigation and design into stormwater issues along Court Street, Taralga. Stormwater management will be the first step towards fixing the dilapidated pavement along Goodhew Park. Works will progress after design is completed and estimates have been undertaken.

Warrataw Street, Gunning

Stormwater works are delivered as part of the Gunning Levee Grant Project to improve overland flow in Warrataw Street, Gunning. Detailed design has been completed. Works involve subsurface drainage along Warrataw Street, new kerb and gutter, shoulder restoration, landscaping, bitumen sealing and line marking. Works are in progress and scheduled for completion in November 2026.

Footpath and Cycleway

Traffic & Transport Cycleway Program

Capital renewal of footpath and cycleway, driven by staff inspections, customer requests and risk ratings works delivered as required/prioritised throughout the year.

Lin Cooper footpath, Crookwell

Council has received funding under the Road Safety Program to complete a strategic link of footpath identified in Council's Pedestrian Access and Mobility Plan (PAMP). The section joins Lin Copper and Todkill sporting fields to existing footpath on Goulburn Street and therefore back to town centre. Works commenced 20th July 2026, the completion of this footpath is expected to be the end of October 2026.

Warrataw Street, Gunning footpath

Council has received funding under the Road Safety Program to complete a strategic link of footpath identified in Council's Pedestrian Access and Mobility Plan (PAMP).

Information Only

WORKS IN PROGRESS REPORT – CONSTRUCTION & MAINTENANCE cont'd

The footpath is along Warrataw Street to join the main street to the Gunning Showground. Works are scheduled after Warrataw Street stormwater project for September to November 2026.

Other Projects

Bannister Lane Bus Shelter

Council has received grant funding to install a bus pullover and shelter on Bannister Lane. The pullover lane was constructed last financial year and was sealed in late July 2026. Concrete pad has been completed, works will continue with the erection of a bus shelter in October 2026.

Road Maintenance Contract (RMCC) – State Main Road 54

Council holds a RMCC contract with TfNSW to maintain 108km of State Road MR54 from Goulburn to the shire boundary at the Abercrombie River (north of Tuena). The contract covers all routine maintenance associated with MR54, funding a four man work crew and other associated staff and resources. Additionally, every year Council may receive Work Orders to deliver works outside of routine maintenance. These works can include design, heavy patching, bitumen resealing, guardrail programs, shoulder widening, culvert works and complete road rehabilitation etc.

Routine Maintenance

The RMCC routine maintenance budget for 2026-2027 has been released. Maintenance works are progressing with drainage works currently underway between Crookwell and Goulburn and ongoing pothole patching and routine maintenance by the MR54 maintenance crew.

Work Orders

Vehicle Activated Signage

The installation of five vehicle activated signs in areas of windy road between Bigga Road and the Abercrombie River is underway with completion anticipated by October 2026. The TfNSW workorder for these works has been approved.

Abercrombie River Landslip

Council have chosen a suitable contractor to deliver remediation of the landslide area on the southern approach to Abercrombie River. This specialist work includes slope stabilisation with horizontal drains to be installed. The work is expected to be completed by January 2027. Works will be managed by Council and Council crews will be conducting supporting works pre and post remediation. A TfNSW work order has been approved.

Woodhouselee Road Intersection – Asphaltting

Ashphalt at the intersection of Woodhouselee Road and Crookwell Road has been completed under an existing work order. Linemarking is to be completed by October 2026.

Information Only

WORKS IN PROGRESS REPORT – CONSTRUCTION & MAINTENANCE cont'd

Design of Boorowa Road Reconstruction and Widening

Due to funding constraints from TfNSW the scope of works for this project has been reduced from three (3) sections to two (2). Design will now focus on a section from approximately 1km North of Boorowa Road to 1 km south of Crookwell River bridge. Design works are close to completion.

The first section from Boorowa Road will be postponed until funding becomes available.

Design of Culvert Extension – Segment 293

Work Order issued for investigation and design of culvert extension required as part of above project. Geotechnical investigation has been completed and Council is awaiting delivery of structural design from external consultant.

Investigation and Design of Road Widening South of Binda

Council has received a Work Order to complete Geotechnical Investigations, Survey and Design for Road Widening of a 2.5km section of MR54 just south of Binda (continuing on from previous works near Rylstone Road).

Investigation and Design of Road Rehabilitation and Widening at Wrens Nest South of Tuena

Council has received a construction brief from TfNSW to complete Geotechnical Investigations, Survey and Design for Road Widening/Rehabilitation on Junction Point Road near Tuena, commence approximately 1.1km east of Wrens Nest Creek and finish 1.46km west of Wrens Nest Creek. The site lies 51km north of Crookwell and 5km south of Tuena. Council is preparing request for quotation for the design work with the intention to Utilise ULSC construction crews complete the earthworks.

Heavy Patching – Goulburn to Tuena

Council has issued a work proposal and been awarded a work order to complete further heavy patching on areas between Crookwell and Goulburn. This work is due to commence mid-October 2026 and will Utilise a council construction crew. A further work proposal will be developed for heavy patching between Crookwell and Tuena with the intention to continue the heavy patching as one program. The RMCC team and TfNSW have worked diligently over recent years with the hope that this year FY all outstanding patches will be complete.

Sealing – MR54 Regional and Local Roads

Council has a current request for quotation for Bitumen Sealing works that will close on 30th September. The Sealing on MR54 will be in 10 locations approximately 13km throughout the network. Following evaluation, it is scheduled to have these works completed by December 2026.

Information Only

WORKS IN PROGRESS REPORT – CONSTRUCTION & MAINTENANCE cont'd

Maintenance Grading

Council has over 1,200 kilometers of unsealed maintained road network. Maintenance grading is essential for the ongoing upkeep and usability of this network. Council has three maintenance grading crews and uses contractors as required. Maintenance grading is scheduled logically, however can be largely reactive and priorities are constantly shuffling, driven by changing weather patterns, CRM's, staff inspections and Road Management Policy for intervention frequency.

North Maintenance Grading -

Recently Completed Grading

Lost River Road
Mulgowrie Road
Woodville Road
Grabine Road
Holloways Road
Hillcrest Road
Barretts Road
Alder & Crees Road
Waratah Road
Newfoundland Road
Hanworth Road

Upcoming Grading

Montana Road
Flowerburn Road
Cummins Road
Wilcox Road
Westbank Road

South Maintenance Grading -

Recently Completed Grading

Bannister Lane
Learys Lane
Prices Lane
Pomeroy Lane
Breadalbane Road
Lerida North Road
Lerida South Road
Old South Road
Old Sydney Road

Upcoming Grading

Collector Road
Pudman Creek Road
Rye Park Road (MR241)

South Construction Crew

Work is continuing on the Rugby Road Blackspot with crew graveling sub base & base. Crew will final trim gravel in preparation for sealing.

South Maintenance Crew

The crew are working on the Warrataw St Stormwater Project.
Installing pipes & pits

Planned Maintenance

Gravel Re-sheeting

Council's gravel re-sheeting program for the 2026/2027 financial year comprises of funding from Section 7.11 Contributions, Regional Emergency Roads Repair Fund and

Information Only

WORKS IN PROGRESS REPORT – CONSTRUCTION & MAINTENANCE cont'd

Roads to Recovery grant. Some works are scheduled with some funds being left unallocated for reactive purposes throughout the year.

Road	Status
Peelwood Road	Complete – July 2026
Grabine Road	Complete – July/August 2026
Abbey Collins Road	Complete – August 2026
Berrabanglo Road	Complete – August 2026
Rugby Road	Scheduled – April 2027
Bevandale Road	Scheduled – May/June 2027
Turkey Hill Road	Scheduled – May/June 2027

Vegetation

A program for vegetation control (tree trimming and grubbing) has been completed and Request for Quotation (RFQ) circulated to contractors and contract awarded in September 2026. Works are aimed at dangerous overhanging trees and encroaching vegetation on priority roads.

Heavy Patching

A program for all heavy patching on Local Regional Road is being developed and refined against operational budget. Request for Quotation (RFQ) has been sent out through LGA procurement panel.

Bitumen Resealing

Urban Sealed Roads

A program for bitumen sealing urban streets is being developed and refined against budget. Request for Quotation (RFQ) has been sent out through LGA procurement panel.

Local Rural Roads

A program for bitumen sealing urban streets is being developed and refined against budget. Request for Quotation (RFQ) has been sent out through LGA procurement panel.

Regional Roads

A program for bitumen sealing urban streets is being developed and refined against budget. Request for Quotation (RFQ) has been sent out through LGA procurement panel.

Line Marking

Line Marking Program to be delivered to include all projects and resealing completed throughout the year.

Guardrail

A program for Guardrail replacement/installation is being developed and refined against operational budget.

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 15 October 2026

ITEM 10.3 **Investments for the month of September 2026**

FILE REFERENCE **I26/281**

AUTHOR **Director of Finance and Administration**

ISSUE

Council Investment Portfolio Register as at 30 September 2026.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

The investment portfolio register is provided for the information of Council.

REPORT

Investments to 30 September 2026

Investment Institution	Type	Investment Face Value	Interest Rate	Term Days	Maturity Date	Interest Due
CBA BOS	Call	\$930,000	2.85%	30	30-09-26	\$2,178.49
Bendigo Bank	TD	\$1,000,000	4.45%	63	07-10-26	\$7,680.82
Bank of Qld	TD	\$1,600,000	4.85%	98	14-10-26	\$20,835.07
IMB	TD	\$500,000	4.80%	70	21-10-26	\$4,602.74
NAB	TD	\$1,000,000	5.10%	91	28-10-26	\$12,715.07
CBA	TD	\$500,000	4.99%	96	04-11-26	\$6,562.19
Bendigo Bank	TD	\$1,000,000	5.20%	224	11-11-26	\$31,912.33
CBA	TD	\$1,500,000	5.02%	133	18-11-26	\$27,438.08
NAB	TD	\$1,000,000	5.10%	105	25-11-26	\$14,671.23
IMB	TD	\$1,000,000	5.00%	112	02-12-26	\$15,342.47
Bank of Qld	TD	\$1,000,000	4.30%	371	09-12-26	\$43,706.85
Bendigo Bank	TD	\$1,000,000	5.00%	126	16-12-26	\$17,260.27
CBA	TD	\$1,076,000	4.58%	364	06-01-27	\$49,145.78
CBA	TD	\$1,000,000	4.52%	370	13-01-27	\$45,819.18
Bank of Qld	TD	\$500,000	4.50%	364	20-01-27	\$22,438.36

Information Only**INVESTMENT FOR THE MONTH OF SEPTEMBER 2026 cont'd**

NAB	TD	\$1,000,000	4.70%	364	27-01-27	\$46,871.23
CBA	TD	\$1,100,000	4.72%	362	27-01-27	\$51,493.26
Bendigo Bank	TD	\$1,000,000	4.55%	364	03-02-27	\$45,375.34
Bank of Qld	TD	\$1,100,000	4.75%	371	10-02-27	\$53,108.90
Bendigo Bank	TD	\$1,000,000	4.60%	371	17-02-27	\$46,756.16
Bank of Qld	TD	\$1,000,000	4.80%	371	24-02-27	\$48,789.04
CBA	TD	\$1,000,000	4.75%	378	03-03-27	\$49,191.78
NAB	TD	\$500,000	4.80%	378	10-03-27	\$24,854.79
IMB	TD	\$1,000,000	4.80%	378	17-03-27	\$49,709.59
Bank of Qld	TD	\$1,500,000	4.97%	385	24-03-27	\$78,634.93
CBA	TD	\$500,000	5.15%	224	31-03-27	\$15,802.74
IMB	TD	\$1,000,000	5.20%	231	07-04-27	\$32,909.59
NAB	TD	\$1,000,000	5.25%	238	14-04-27	\$34,232.88
CBA	TD	\$1,000,000	5.16%	238	21-04-27	\$33,646.03
Bendigo Bank	TD	\$1,000,000	5.25%	245	28-04-27	\$35,239.73
Bendigo Bank	TD	\$1,000,000	5.30%	245	05-05-27	\$35,575.34
Bendigo Bank	TD	\$1,000,000	5.30%	252	12-05-27	\$36,591.78
Bendigo Bank	TD	\$1,000,000	5.30%	259	19-05-27	\$37,608.22
CBA	TD	\$1,000,000	5.33%	264	26-05-27	\$38,551.23
IMB	TD	\$600,000	5.20%	266	02-06-27	\$22,737.53
NAB	TD	\$1,000,000	5.47%	273	09-06-27	\$40,912.60
IMB	TD	\$1,000,000	5.25%	273	16-06-27	\$39,267.12
IMB	TD	\$1,000,000	5.25%	280	23-06-27	\$40,273.97
NAB	TD	\$500,000	5.55%	287	30-06-27	\$21,819.86
NAB	TD	\$1,000,000	5.55%	294	07-07-27	\$44,704.11
NAB	TD	\$1,000,000	5.55%	301	14-07-27	\$45,768.49
CBA	TD	\$1,224,000	5.53%	308	21-07-27	\$57,116.87
NAB	TD	\$1,000,000	5.65%	364	15-09-27	\$56,345.21
Bank of Qld	TD	\$1,000,000	5.60%	308	28-07-27	\$47,254.79
NAB	TD	\$1,000,000	5.70%	371	29-09-27	\$57,936.99
Bank of Qld	TD	\$1,000,000	5.62%	308	04-08-27	\$47,423.56
		\$44,630,000				\$1,638,812.63

TD: Term Deposit**CBA BOS:** Commonwealth Bank Business Online Saver

Information Only

INVESTMENT FOR THE MONTH OF SEPTEMBER 2026 cont'd

Council Investment Performance:

Budget Comparison to 30 September 2026

Interest on Investments Received YTD	\$492,300
Annual budgeted amount for all funds	\$1,390,500
Percentage of Interest Received YTD	35.40%
Percentage of Year Elapsed	25.21%

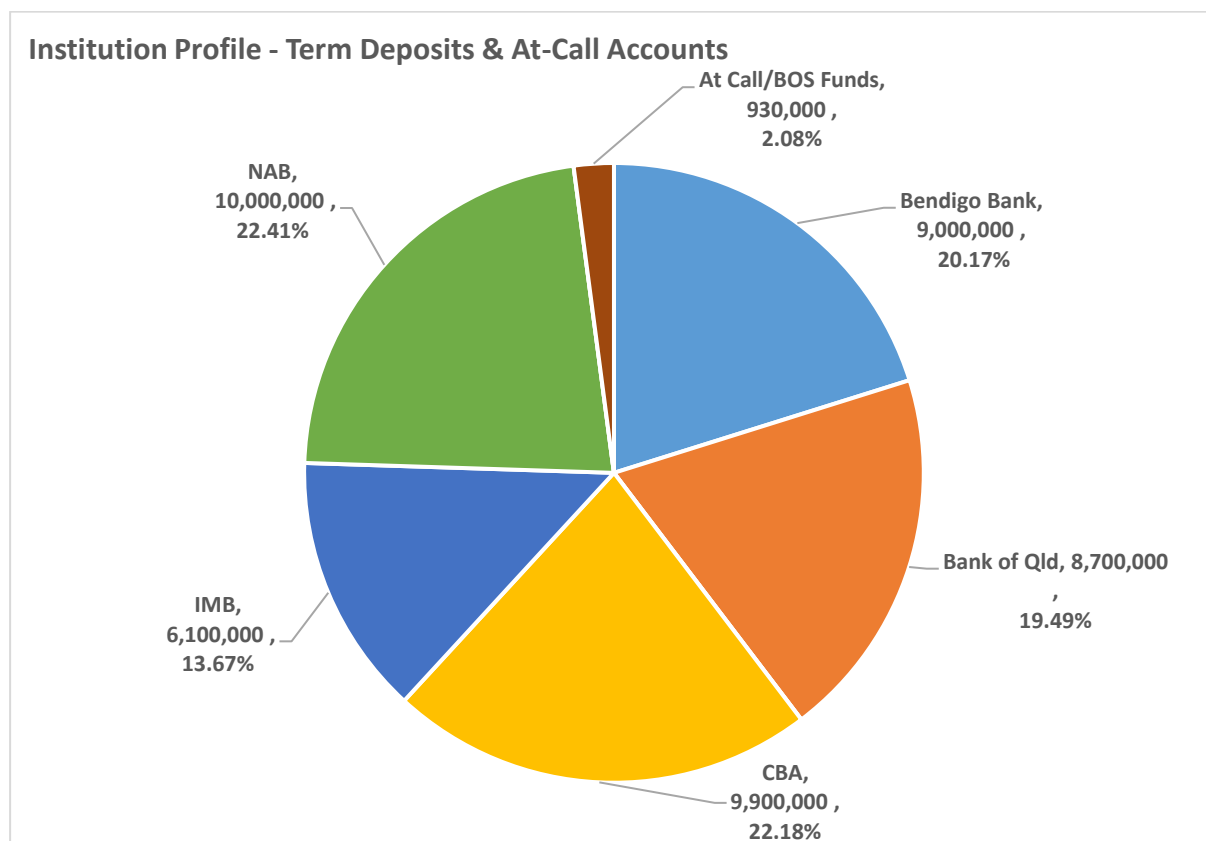
Average market interest rate (90-day BBSW)	4.76%
Average return on all investments	5.02%

The above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the Local Government Regulations, the Ministerial Investment Order, and the Council's Investment Policy.

Financial Institution Investments Profile as at 30 September 2026

The following chart shows the current distribution of Council's investment portfolio between the authorised financial institutions used. The current distribution of funds between institutions complies with Council's Investment Policy which states:

"The maximum percentage that may be held in term deposits with any one financial institution is 25% of the portfolio, and the maximum to be held in at-call accounts be no more than 15%."

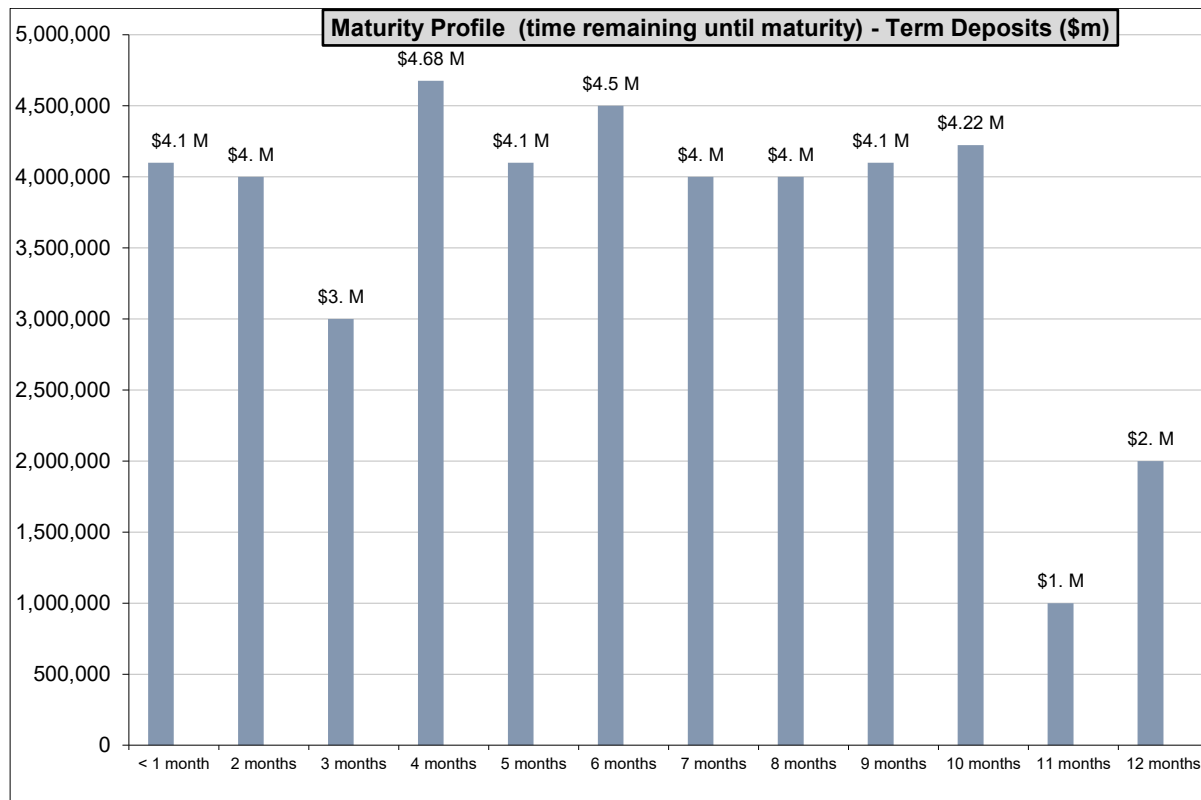


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INVESTMENT FOR THE MONTH OF SEPTEMBER 2026 cont'd

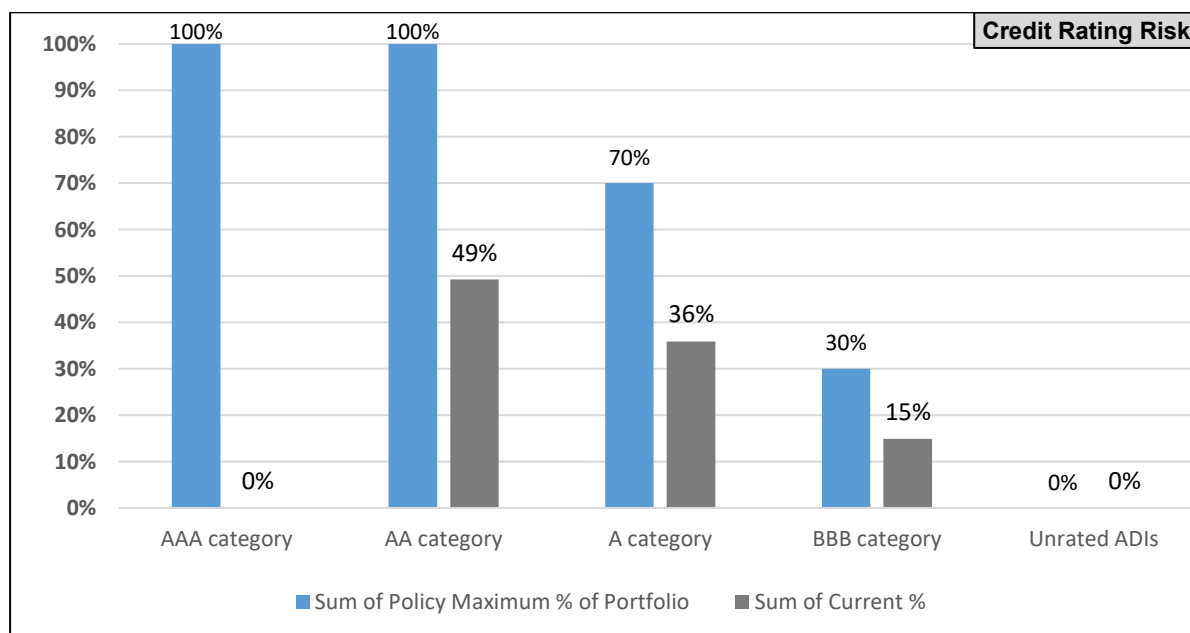
Investments - Maturity Profile as at 30 September 2026

The following chart illustrates the maturity profile of investment portfolio showing the amount of time remaining until current term deposits mature. This demonstrates that Council's investing activities should meet future cash flow requirements.



Credit Rating Risk as at 30 September 2026

The following chart illustrates Council's exposure to credit rating risk by comparing the current investment portfolio allocation against the maximum limits prescribed within the Investment Policy.



Information Only

INVESTMENT FOR THE MONTH OF SEPTEMBER 2026 cont'd

Summary of Available Cash as at 30 September 2026

Total Investments: \$ \$44,630,000

Investments By Fund (Includes Restricted and Unrestricted Cash):

Funds	(\$)
General Fund Reserves	\$25,605,160
Water Supply Fund Reserves	\$5,759,708
Sewerage Fund Reserves	\$9,940,872
Domestic Waste Management Fund Reserves	\$3,321,905
Trust Fund Reserves	\$2,355

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 15 October 2026

ITEM 10.4 **Bank Balance and Reconciliation - September 2026**

FILE REFERENCE I26/280

AUTHOR **Director of Finance and Administration**

ISSUE

Statement of Bank Balance and Reconciliation as at 30 September 2026.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Nil

REPORT

STATEMENT OF BANK BALANCE & RECONCILIATION

General Ledger Balance brought forward 31 August 2026	883,786.62
Add: Receipts for September 2026	<u>8,996,332.35</u>
	9,880,118.97
Deduct: Payments for September 2026	<u>9,569,971.34</u>
Balance as at 30 September 2026	<u>310,147.63</u>
Balance as per Bank Statement 30 September 2026	310,430.63
Add: Outstanding Deposits	<u>0.00</u>
	310,430.63
Less: Unpresented Cheques/ EFTs	<u>283.00</u>
Balance as at 30 September 2026	<u>310,147.63</u>

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

Information Only - 15 October 2026

ITEM 10.5 **Rates and Charges Outstanding for the month of September 2026**

FILE REFERENCE **I26/282**

AUTHOR **Director of Finance and Administration**

ISSUE

Rates and Charges Outstanding Report to 30 September 2026.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

A Summary report of the Rates and Charges outstanding at 30 September 2026 is detailed.

REPORT

There is an attached report titled "Rate Collection 2027 Year" for the 2026/2027 financial year. A comparison of the rates and charges outstanding percentage to previous financial years is highlighted in the below table:

Description	30/09/2026	30/09/2025	30/09/2024
Total % Rates and Charges Outstanding	56.29%	57.61%	59.10%
Total \$ Amount Rates and Charges Outstanding	\$10.12 million	\$9.75 million	\$9.49 million

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

1. ↓	Rate Collection by Year - October 2026	Attachment
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Rate Collection 2027 Year

Rating Categories	Levy Raised	Rates Received to	Rates Outstanding to	% Rates Outstanding
	1 October 2026	1 October 2026	1 October 2026	1 October 2026
Farmland	6,506,092.64	2,772,661.91	3,733,430.73	57.38%
Residential	1,813,043.89	685,184.98	1,127,858.91	62.21%
Rural Residential	1,016,982.86	454,336.69	562,646.17	55.33%
Business	892,909.37	716,290.59	176,618.78	19.78%
Mining	2,487.40	622.65	1,864.75	74.97%
Water	1,535,696.00	605,197.31	930,498.69	60.59%
Sewerage	2,296,320.98	894,688.02	1,401,632.96	61.04%
Domestic & Comm Waste	2,026,153.33	826,412.92	1,199,740.41	59.21%
Rural Waste	1,083,467.83	492,043.75	591,424.08	54.59%
Storm Water	51,341.30	19,068.51	32,272.79	62.86%
**Arrears	757,034.91	390,708.36	366,326.55	48.39%
Credits		107,387.87	-107,387.87	
Overall Total Rates	17,981,530.51	7,964,603.56	10,016,926.95	55.71%

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Information Only - 15 October 2026

ITEM 10.6 **Action Summary - Council Decisions**

FILE REFERENCE **I26/316**

AUTHOR **Chief Executive Officer**

ISSUE

Details are provided of action taken to implement Council Meeting decisions.

RECOMMENDATION That -

1. Council receive and note the report as information.

BACKGROUND

Details are provided of action taken with respect to Council decisions.

REPORT

Summary sheet includes the following Council Resolutions:-

Council Meeting: 19 February 2026

26/26	Councils Environment and Planning directorate review the following 4 items and report back to Council on the practical implementation of the following proposed changes, noting quarterly changes as a quarterly report: 1. Expand the current Council provided DA report to include a live, dynamic Infrastructure and Services Capacity Matrix Report. Capacity is a question that is asked during every assessment and would certainly be of valuable to us all if we have a live and dynamic version that would highlight all aspects that need to be considered and recorded. 2. That the report quantify current and committed capacity as a percentage (%), identify remaining capacity and trigger points for upgrades, and address any risks. 1. Sewerage and wastewater 2. Water supply 3. Electricity and power	DEP	A review to occur and come back to future Council Meeting in line with the quarter.
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	4. Council infrastructure and services, including roads, stormwater, waste, community facilities, and emergency RFS access. 3. That the assessment accounts for cumulative impacts, including approved and pending developments and both major and minor subdivisions. 4. That this information be recognised as vital for Councillors and Council officers when assessing Development Applications, to ensure capacity thresholds and associated risks are identified early in the assessment process.		
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Council Meeting: 16 April 2026

57/26	1. Resolve to subdivide a portion of the road reserve located at the intersection of Hume Street and Grovenor Street, Gunning, to create a separate lot and deposited plan. 2. Retain ownership of the newly created lot following subdivision. 3. Permit the use of the land by the NSW Rural Fire Service for the purpose of constructing and operating a fire station, subject to appropriate agreements being executed between the parties. 4. Classify the newly created lot as Operational Land pursuant to Section 31 (2) of the Local Government Act 1993 (NSW), noting that the land is to be used for a specific operational purpose associated with the construction and ongoing operation of a fire station, and that Council will undertake all necessary administration and statutory processes to give effect to this classification.	DOI	The requisition raised by NSW Land Registry Services (LRS) has been responded to, and the surveyors are awaiting LRS's assessment of the response. 31 August 2026: Anticipated successful lodgement of the plans with LRS. 30 October 2026 (approx.): Completion of the statutory 60-day gazettal period. 30 November 2026 (approx.): Finalisation of the matter by Council's lawyer.
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Council Meeting: 21 May 2026

72/26	1. Council notes the Upper Lachlan Housing Strategy and Development Control Plan Review of Submissions Report 2026. 2. Council resolves to support the revisions to the Draft Upper Lachlan Housing Strategy and Draft Upper Lachlan Development Control Plan (with the exception of the removal of the preamble at Part D7) for further public exhibition. 3. Council place the Draft Upper Lachlan Housing Strategy, Draft Upper Lachlan Development Control Plan and Upper Lachlan Review of Submission Report 2026 on public exhibition for a minimum period of 56 days. 4. Upon completion of the exhibition period, a further report be provided to Council outlining any submissions received. 5. Accept the Fee Proposal of \$12,500 plus GST from Currajong – Planning, Property & Project Management Services to undertake the associate work for Re-exhibiting the Upper Lachlan Housing Strategy and Development Control Plan. 6. Approve the Allocation and Expenditure of \$12,500 plus GST of funding from Councils Section 7.11 Developer Contribution Plan (Upper Lachlan Development Contributions Plan 2007) – ‘Plan Administration’ reserves to fund the associated works.	DEP	Report has come to 15 October 2026 Council meeting for consideration on both DRAFT Development Control Plan and DRAFT Upper Lachlan Housing Strategy.
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Council Meeting: 16 July 2026

124/26	1. Endorse the commencement of an Expression of Interest (EOI) process for the commercial lease of the café located within the Crookwell Visitor Information Centre, 208 Goulburn Street, Crookwell, with the EOI to be publicly advertised for a minimum period of 28 days. 2. Receive a further report following the EOI process for Council's consideration of the preferred	CEO	Expression of Interest opened on Monday 24 August 2026 and closed Tuesday 22 September 2026. A further report has been tabled to 15 October 2026 Council meeting for consideration.
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Information Only**ACTION SUMMARY - COUNCIL DECISIONS cont'd**

	respondent and proposed lease arrangements.		
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Council Meeting: 20 August 2026

140/26	ROAD BOUNDARY ADJUSTMENT - INTERSECTION HANWORTH & BANNABY ROADS 1. Resolve to proceed with the road closure and road opening process required to realign the road reserve associated with Brayton Road. 2. Resolve to transfer the closed road corridor to the adjoining landowner, at no cost, in recognition that the landowner will dedicate a greater area of land to Council for the creation of the new road reserve. 3. Require all costs associated with surveying, legal documentation, registration, gazettal and any other costs associated with the road closure and road opening process to be borne by the landowner.	DOI	Process underway.
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Council Meeting: 18 September 2026

168/26	DA 23/2026 - 12 BARRY PLACE CROOKWELL - DUAL OCCUPANCY AND STRATA SUBDIVISION 1. It is recommended that DA 23/2026 at 12 Barry Place Crookwell for the construction of dual occupancy (detached) and 2-lot strata subdivision be generally approved in accordance with the draft recommended conditions of consent.	DEP	Planning approval to be issued.
169/26	DA 36.2026 (PAN-626211) - 600 FELLED TIMBER ROAD, BROADWAY - CLAUSE 4.6 VARIATION - MINIMUM LOT SIZE 1. Council grant approval to the clause 4.6 request to vary the minimum lot size development standard applying to the erection of a dwelling house on land zoned RU2 Rural Landscape under Upper Lachlan Local Environmental Plan 2010, from 80	DEP	Council officers to finalise approval.

	hectares to approximately 65.62 hectares.		
170/26	REQUEST FOR COMMENT - RESPONSE TO SUBMISSIONS REPORT - WATTLE CREEK BATTERY ENERGY STORAGE SYSTEM (SSD-63345458) (STATE SIGNIFICANT DEVELOPMENT) 1. Council endorses the matters raised within the report to form the basis of a submission to the Response to Submission Report for the proposed Wattle Creek Battery Energy Storage System (SSD-63345458), located on Arthursleigh, approximately 15 kilometres north-west of Marulan within the Upper Lachlan Shire local government area.	DEP	Council have made submission incorporating minor amendments to address Mayors comments.
172/26	DRAFT - DEVELOPER CONTRIBUTIONS PLAN 2026 1. The Draft Upper Lachlan Shire Council Contributions Plan 2026 be exhibited for a minimum period of 28 calendar days; 2. A report be prepared for Council, addressing any comments received during the exhibition period, and present the Draft Upper Lachlan Shire Council Contributions Plan 2026 for adoption by Council or, in the event that no submissions are received, adopt the Draft Plan as exhibited; 3. Notes that the Draft Upper Lachlan Shire Council Contributions Plan 2026 when adopted repeals the Upper Lachlan Development Contributions Plan 2007 and the Upper Lachlan Section 94A Development Contributions Plan, without affecting contribution conditions imposed under previous plans. 4. Notes that the Draft Upper Lachlan Shire Council Contributions Plan 2026 when adopted will no longer have an Emergency Services component levied under the section 7.11 fund. 5. Notes that the previous funds collected under the Upper Lachlan Development Contributions Plan 2007 Emergency Service component will be allocated	DEP	Public exhibition period has commenced from 30 September 2026 – 25 November 2026.

	and distributed in accordance with the Draft Upper Lachlan Shire Council Contributions Plan 2026 section 7.12 works schedule.		
173/26	DRAFT - DEVELOPER AGREEMENTS POLICY 2026 1. Council endorses the DRAFT Upper Lachlan Shire Council Developer Agreement Policy 2026 for the purpose of public exhibition. 2. The DRAFT Upper Lachlan Shire Council Developer Agreement Policy 2026 be placed on exhibition for a period of 28 days. 3. A post-exhibition report be presented to Council prior to the adoption of the DRAFT Upper Lachlan Shire Council Developer Agreement Policy 2026. 4. Council commits to establishing an Upper Lachlan Shire Council Renewable Energy Community Benefit Contribution Fund as a means of administering funds received as a result of the State Significant Development projects proposed across the region. 5. A further report be presented to Council in a future meeting outlining the proposed arrangements for the governance, administration, management, allocation and reporting of funds held within the Upper Lachlan Shire Council Renewable Energy Community Benefit Contribution Fund.	DEP	Public exhibition period has commenced from 30 September 2026 – 25 November 2026.
175/26	1. Council approve the disposal of one twenty-two tonne excavator (Council Plant 891). 2. The proceeds from its disposal be transferred into reserves for future use.	DOI	Process underway.
176/26	1. Council resolve to object to the proposed transfer of Baxters Lane from Crown Lands to Upper Lachlan Shire Council. 2. Council authorise staff to provide a formal response to the Department outlining the reasons for Council's objection and requesting that Baxters Lane remains a Crown Road.	DOI	Ongoing process.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

177/26	1. Council resolves to adopt the reviewed Delegation of Functions to the Mayor and Delegation of Functions to the Deputy Mayor. 2. Council affixes the Common Seal of the Upper Lachlan Shire Council to the delegations to the Mayor and Deputy Mayor.	CEO	Delegations have been signed and implemented.
178/26	1. Council resolves to adopt the reviewed Delegation of Functions to the Chief Executive Officer, Alexandra Waldron. 2. The Council Mayor signs the Delegation of Functions to the Chief Executive Officer and affixes the Common Seal of the Upper Lachlan Shire Council to this delegation.	CEO	Delegations have been signed and implemented.
179/26	1. The Mayor and Chief Executive Officer be delegated to attend and represent Council, at the Annual Conference of Local Government NSW, on 22-24 November 2026. 2. The Mayor is nominated as the Council's voting delegate at the Annual Conference of Local Government NSW. The Chief Executive Officer is the nominated Council's observer. 3. In the event the Mayor cannot attend the Annual Conference of Local Government NSW, the Deputy Mayor is delegated to take the Mayor's place as the voting delegate of Council.	CEO	LGNSW notified accordingly.
180/26	1. Council determines and approves Schedule A and Schedule B for the Committee of Council structures, committee memberships and appointment of Councillors and staff delegates to committees in accordance with Section 355, of the <i>Local Government Act 1993</i>. 2. Council determines to dissolve the Gunning Arts Festival Committee and, Sport and Recreation Committee as Section 355 Committees of Council 3. Council establish a Sport and Recreation Forum to meet six monthly under Schedule C	DFA	Letters to committees issued and updated on Council website.
184/26	1. Council write to Crookwell and District Historical Society Section 355 committee accepting the office bearers being Mr R Croker, President, Mr I Lavery, Vice President, Ms J Painter	CEO	Letters sent to committee on 6 October 2026 accepting office bearers.

Information Only**ACTION SUMMARY - COUNCIL DECISIONS** cont'd

	Secretary/Office Manager, Mr G Millar Treasurer, Ms A Turner Office Assistant and Ms M Brace, Researcher.		
185/26	1. Council write to Stonequarry Cemetery Section 355 committee accepting the office bearers being Mr B Moloney, Chairperson, Ms J Haigh, Secretary, Mr T Dowsley, Treasurer and committee members Mr and Mrs B and M McGreggor, Mr P Haigh, Mr D Fleming and Mr G Lambert.	CEO	Letters sent to committee on 6 October 2026 accepting office bearers.
188/26	1. Council consider the expression of interests received and resolve to appoint individual community representatives to the Taralga War Memorial Hall Section 355 Committee of Council. 2. That Council appoint Ms A Clarke, Mrs B Sullivan, Ms F Flood, Mr P Sharman, Mr R Plummer, Mr T Booth and Ms S Golightly.	CEO	Letters sent to committee on accepting office bearers.
189/26	1. Provide in principle agreement to the letter of offer from Gunning Subco Pty Ltd in their letter from Zeroe by Cobra IS dated 27 July 2026; 2. Authorise the CEO to further negotiate the drafting of the formal voluntary planning agreement and to meet a minimum requirement of \$850/MW/year; and 3. Receive a report to a future meeting of Council detailing the terms of the draft VPA prior to public exhibition 4. Receive a further report if the applicant does not agree to the recommendation.	DEP	Council have notified developer for agreement to be prepared and bought back to Council for adoption.
191/26	1. Council approves the award for the 2026/2027 Vegetation Management Program to Agile Arbour to the value of \$234,961.56 GST exclusive; 2. Council receives and notes that the procurement process was undertaken in accordance with Council's Procurement Policy and Procedures.	DOI	Procurement process underway.
192/26	1. Council receives and notes the outcome of Tender ULSC2026-10 - Winning and Crushing Gravel. 2. Council approves the award the contract to Denrith Pty Ltd for an initial	DOI	Procurement process underway.

Information Only

ACTION SUMMARY - COUNCIL DECISIONS cont'd

	three (3) year term, with the option of two (2) twelve (12) month extensions, in accordance with the contract conditions. 3. Council receives and notes that the tender process was undertaken through Vendor Panel procurement system in accordance with Council's Procurement Policy and procedures.		
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POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council receive and note the report as information.

ATTACHMENTS

Nil

11 ENVIRONMENT AND PLANNING

The following items are submitted for consideration -

11.1	Review of Submissions Received from the Public Exhibition of the Amended Draft Upper Lachlan Housing Strategy	98
11.2	Review of Submissions Received from the Public Exhibition of the Amended Draft Upper Lachlan Development Control Plan	101

Environment and Planning - 15 October 2026

ITEM 11.1 **Review of Submissions Received from the Public Exhibition of the Amended Draft Upper Lachlan Housing Strategy**

FILE REFERENCE **I26/314**

AUTHOR **Manager Planning & Regulatory Services**

ISSUE

The purpose of this report is to provide Council with a summary of the submissions received during the public exhibition period of the Amended Draft Upper Lachlan Housing Strategy 2026 as well as to advise the main changes to the Amended Draft Upper Lachlan Housing Strategy. This report also seeks the Resolution of Council to adopt Upper Lachlan Shire Councils Housing Strategy 2026, following extensive community engagement sessions, public exhibition periods and revisions of the Strategy.

RECOMMENDATION That -

1. Receives and notes the submissions received during the public exhibition of the Amended Draft Upper Lachlan Housing Strategy 2026.
2. Endorses the responses to submissions contained in the Review of Submissions Round 2 Report.
3. Adopts the Upper Lachlan Shire Council Housing Strategy 2026.
4. Authorises the CEO to make any minor administrative, formatting or typographical amendments to the Strategy prior to publication.
5. Publishes the adopted Upper Lachlan Housing Strategy 2026 on Council's website and notifies relevant stakeholders of its adoption.

BACKGROUND

On the 21 May 2026, the Review of Submissions Report and the Amended Draft Upper Lachlan Housing Strategy was considered at a meeting of the Upper Lachlan Shire Council. In this meeting the resolution was made to re-exhibit the amended Housing Strategy following the first round of public exhibition.

As a result of the Council's decision, the Draft Upper Lachlan Housing Strategy was amended and placed on a second round of public exhibition from 1 July 2026 to 26 August 2026.

The exhibition process involved the following:

- A copy of all exhibition documentation was made available for inspection at Upper Lachlan Shire Council's Customer Service Centre.
- A copy of all exhibition documentation was made available for download via Upper Lachlan Shire Council's website.

Environment and Planning

REVIEW OF SUBMISSIONS RECEIVED FROM THE PUBLIC EXHIBITION OF THE AMENDED DRAFT UPPE LACHLAN HOUSING STRATEGY cont'd

- The details of the public exhibition were advertised / promoted on Council's website and social media channels.
- Members of the Council Project Team participated in community drop-in-sessions at Collector, Crookwell, Gunning and Taralga.
- Direct invitations to review the exhibition documentation were sent to various government agencies and previous submitters.

As a result of the public exhibition of the Draft Upper Lachlan Housing Strategy, Council received:

- Twenty-Seven (27) written submissions to the Draft Upper Lachlan Housing Strategy, including one (1) government agency submissions.

The Upper Lachlan Shire Council Review of Submissions Round 2 Report 2026 (Attached) includes all written submissions received during the public exhibition period, as well as a planning response to each submission received. The names of submission makers have been redacted.

REPORT

The following main updates to the Amended Draft Upper Lachlan Housing Strategy have been made to reflect the submissions received:

Draft Upper Lachlan Housing Strategy

- Section 3.2 has been updated to include a defined statement on the current and future role of each settlement within the Upper Lachlan LGA.
- Changes to the Housing Framework Plan for Collector relating to land that is identified for rezoning, as well as land that is identified as a 'Potential Future Growth Area'.
- Changes to the Housing Framework Plan for Laggan relating to land that is identified as an 'Investigation Area' for future housing supply.
- Section 7.5 (Housing Needs Analysis - Collector) has been updated to include consideration for a Planning Proposal site and other land which has been identified in the Upper Lachlan Local Strategic Planning Statement for potential future housing purposes.
- Various updates to the Rationales and Actions minor linked to the Planning Priorities in Section 10.
- Various - Corrections of minor typographical errors, misdescriptions, map and infographics improvements (where necessary).

POLICY IMPACT

The Draft Upper Lachlan Housing Strategy is an important land-use planning document. The recommendations of the Upper Lachlan Housing Strategy 2026 will form the basis for future revisions to the Upper Lachlan Local Environmental Plan 2010 as well as assist long-term decision making on infrastructure provision and environmental management issues.

OPTIONS

1. Endorse the Upper Lachlan Shire Council Housing Strategy 2026 (Attached).

Current Recommendation.

2. Not proceed with the proposed changes to the updated Amended Draft Upper Lachlan Shire Council Development Control Plan 2026.

Not Recommended.

CONCLUSION

This report and its attachments outline the submissions received from members of the community and government agencies during the public exhibition of the Draft Upper Lachlan Housing Strategy. A recommendation is made to adopt the Amended Draft Upper Lachlan Shire Council Housing Strategy 2026 following extensive public engagement sessions, public exhibition periods and a revision of the Strategy considering the submissions report.

FINANCIAL CONSIDERATIONS

Current recommendation aligns to budgeted forecasts.

RECOMMENDATION That -

1. Receives and notes the submissions received during the public exhibition of the Amended Draft Upper Lachlan Housing Strategy 2026.
2. Endorses the responses to submissions contained in the Review of Submissions Round 2 Report.
3. Adopts the Upper Lachlan Shire Council Housing Strategy 2026.
4. Authorises the CEO to make any minor administrative, formatting or typographical amendments to the Strategy prior to publication.
5. Publishes the adopted Upper Lachlan Housing Strategy 2026 on Council's website and notifies relevant stakeholders of its adoption.

ATTACHMENTS

1. ↗	Upper Lachlan Shire Council - Housing Strategy 2026	Appendix
2. ↗	Review of Submissions Report - Housing Strategy - Round 2	Appendix

Environment and Planning - 15 October 2026

ITEM 11.2 **Review of Submissions Received from the Public Exhibition of the Amended Draft Upper Lachlan Development Control Plan**

FILE REFERENCE **I26/315**

AUTHOR **Manager Planning & Regulatory Services**

ISSUE

The purpose of this report is to provide Council with a summary of the submissions received during the public exhibition period of the Amended Draft Upper Lachlan Development Control Plan 2026 as well as to advise the main changes to the Amended Draft Upper Lachlan Development Control Plan 2026 in response to submissions. This report also seeks the Resolution of Council to adopt Upper Lachlan Shire Council Development Control Plan 2026, following extensive community engagement sessions, public exhibition periods and revisions of the Plan.

RECOMMENDATION That -

1. Receives and notes the Review of Submissions Report;
2. Endorses the responses to submissions contained in the Review of Submissions Report;
3. Adopts the attached Upper Lachlan Shire Council Development Control Plan 2026 and specifies the date of the Plan to commence on 1 December 2026;
4. Authorises the CEO to make any minor administrative, formatting or typographical amendments to the Plan prior to publication.
5. Undertakes those actions required under the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2020 to have the draft Development Control Plan 2026 commence.

BACKGROUND

On 21 May 2026, the Review of Submissions Report and the Draft Upper Lachlan Development Control Plan was considered at a meeting of the Upper Lachlan Shire Council. In this meeting the resolution was made to re-exhibit the Amended Draft Development Control Plan following the first round of public exhibition.

The Amended Draft Upper Lachlan Shire Council Development Control Plan was placed on public exhibition from 1 July 2026 to 26 August 2026.

The exhibition process involved the following:

- A copy of all exhibition documentation was made available for inspection at Upper Lachlan Shire Council's Customer Service Centre.

Environment and Planning

REVIEW OF SUBMISSIONS RECEIVED FROM THE PUBLIC EXHIBITION OF THE AMENDED DRAFT UPPER LACHLAN DEVELOPMENT CONTROL PLAN cont'd

- A copy of all exhibition documentation was made available for download via Upper Lachlan Shire Council's website.
- The details of the public exhibition were advertised / promoted on Council's website and social media channels.
- Members of the Council Project Team participated in community drop-in-sessions at Collector, Crookwell, Gunning and Taralga.
- Direct invitations to review the exhibition documentation were sent to various government agencies and previous submitters.

As a result of the public exhibition of Amended Draft Upper Lachlan Development Control Plan, Council received:

- Thirty-seven (37) written submissions and one (1) government agency submission to the Amended Draft Upper Lachlan Development Control Plan.

The Upper Lachlan Review of Submissions Round 2 Report 2026 (Attached) includes all written submissions received during the public exhibition period, as well as a planning response to each submission received. The names of submission makers have been redacted.

REPORT

The following main updates to the Amended Draft Upper Lachlan Development Control Plan have been made to reflect the submissions received:

Draft Upper Lachlan Development Control Plan

The review of submissions resulted in several amendments:

- Part D.7 Electricity Generating Works - the preamble remains in the Plan. The recommended controls were amended to:
 - a. Require wind turbines to be at least 2.5 km from any dwelling or sensitive receiver in any zone under the LEP; and
 - b. Require turbines to be at least 1.5 km from adjoining non-related property boundaries.
 - c. Electricity generating works must now be supported by:
 - I. Expanded Waste Management Plans;
 - II. Decommissioning considerations;
 - III. Construction management requirements;
 - IV. Water and waste management measures.
- Part H has been updated to include revised controls relation to Heritage.
- Various - references to NSW Design Guidance have been made (where relevant) and minor typographical errors, misdescriptions, map and infographics improvements have been corrected (where necessary).

POLICY IMPACT

The Upper Lachlan Development Control Plan is important land-use planning document. The Upper Lachlan Development Control Plan will assist in giving effect to the aims and objectives of the Upper Lachlan Local Environmental Plan 2010.

OPTIONS

1. Endorse the Upper Lachlan Shire Council Development Control Plan 2026 - **Current Recommendation.**
2. Not proceed with the proposed changes to the updated Amended Draft Upper Lachlan Shire Council Development Control Plan 2026 - **Not Recommended.**

CONCLUSION

This report and its attachments outline the submissions received from members of the community and government agencies during the public exhibition of the Amended Draft Upper Lachlan Development Control Plan 2026. A recommendation is made to adopt the Upper Lachlan Shire Council Development Control Plan 2026 following extensive public engagement sessions, public exhibition periods and a revision of the Plan after consideration of the Submissions report.

FINANCIAL CONSIDERATIONS

Current recommendation aligns to budgeted forecasts.

RECOMMENDATION That -

1. Receives and notes the Review of Submissions Report;
2. Endorses the responses to submissions contained in the Review of Submissions Report;
3. Adopts the attached Upper Lachlan Shire Council Development Control Plan 2026 and specifies the date of the Plan to commence on 1 December 2026;
4. Authorises the CEO to make any minor administrative, formatting or typographical amendments to the Plan prior to publication.
5. Undertakes those actions required under the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2020 to have the draft Development Control Plan 2026 commence.

ATTACHMENTS

1. ↗	Part A - Introduction - Development Control Plan	Appendix
2. ↗	Part B Subdivision - Development Control Plan	Appendix
3. ↗	Part C Residential - Development Control Plan	Appendix
4. ↗	Part D Rural - Development Control Plan	Appendix
5. ↗	Part E Commercial - Development Control Plan	Appendix
6. ↗	Part F - Industrial - Development Control Plan	Appendix
7. ↗	Part G Car Parking - Development Control Plan	Appendix
8. ↗	Part H Heritage - Development Control Plan	Appendix
9. ↗	Part I Environmental - Development Control Plan	Appendix

Environment and Planning

**REVIEW OF SUBMISSIONS RECEIVED FROM THE PUBLIC EXHIBITION OF THE
AMENDED DRAFT UPPER LACHLAN DEVELOPMENT CONTROL PLAN cont'd**

10. ⇒	Review of Submissions Round 2 - Report - Development Control Plan	Appendix
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12 INFRASTRUCTURE DEPARTMENT

There were no items submitted for this section at the time the Agenda was compiled.

13 FINANCE AND ADMINISTRATION

The following items are submitted for consideration -

13.1	Presentation of the 2025/2026 Annual Report	108
13.2	Referral for Audit - 2025/2026 Financial Statements	110

Finance and Administration - 15 October 2026

ITEM 13.1 **Presentation of the 2025/2026 Annual Report**

FILE REFERENCE I26/308

AUTHOR **Director of Finance and Administration**

ISSUE

Presentation of the Upper Lachlan Shire Council 2025/2026 Annual Report.

RECOMMENDATION That -

1. Council resolves to adopt the Upper Lachlan Shire Council Annual Report for 2025/2026 in accordance with Section 428, of the Local Government Act 1993, Part 9, Division 7, of the Local Government (General) Regulation 2021 and other applicable legislation.
2. Council notify the Office of Local Government by providing a URL link to Council website.

BACKGROUND

Nil

REPORT

All NSW councils are required to prepare an Annual Report in accordance with Section 428, of the *Local Government Act 1993*, Part 9, Division 7, of the *Local Government (General) Regulation 2021 and Environment Planning and Assessment Act 1979*, along with other applicable legislation.

The Upper Lachlan Shire Council is required, within 5 months after the end of each financial year, to furnish the Office of Local Government with a copy of the Annual Report.

Upper Lachlan Shire Council has prepared an Annual Report relating to Council's operations and achievements with respect to the identified objectives and performance targets in Council's 2025/2026 Operational Plan and Delivery Program.

The *Local Government (General) Regulation 2021* stipulate information that is required to be included in Council's Annual Report, including Clauses 132, 186, 217-218.

All reporting requirements have been met and a copy of the 2025/2026 Annual Report is an Appendix to this report. Please note: The 2025/2026 Financial Statements annexure is not included as it is included in a separate Council report to this meeting.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

Nil

RECOMMENDATION That -

1. Council resolves to adopt the Upper Lachlan Shire Council Annual Report for 2025/2026 in accordance with Section 428, of the Local Government Act 1993, Part 9, Division 7, of the Local Government (General) Regulation 2021 and other applicable legislation.
2. Council notify the Office of Local Government by providing a URL link to Council website.

ATTACHMENTS

1. ↗	Annual Report 2025-2026 inc annexures	Appendix
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Finance and Administration - 15 October 2026

ITEM 13.2 **Referral for Audit - 2025/2026 Financial Statements**

FILE REFERENCE **I26/309**

AUTHOR **Director of Finance and Administration**

ISSUE

Upper Lachlan Shire Council's 2025/2026 Financial Statements are required to be referred to the NSW Audit Office, as Council's external auditor, to conduct the independent audit.

RECOMMENDATION That -

1. Council resolves that the 2025/2026 Financial Statements be referred for independent audit by the NSW Audit Office;
2. The Mayor, Deputy Mayor, Chief Executive Officer and Responsible Accounting Officer sign the Statement by Councillors and Management for the General Purpose and Special Purpose 2025/2026 Financial Statements;
3. The Chief Executive Officer be delegated the authority to authorise the Council 2025/2026 Financial Statements for issue immediately upon receipt of the Auditors Report and that they be presented to the public at the Ordinary Council Meeting on 19 November 2026.

BACKGROUND

It is a legislative requirement under Section 413 (1) and (2), of *the Local Government Act 1993*, for Upper Lachlan Shire Council to resolve that the annual Financial Statements be referred for independent audit, by Council's external auditors.

REPORT

Council has prepared the 2025/2026 Financial Statements to be referred to the NSW Audit Office through contractor Ernst & Young (EY Australia) to complete their conduct of audit and audit report on the Council's annual General Purpose and Special Purpose Financial Statements for year ended 30 June 2026. EY Australia were onsite conducting the audit review on 21-24 September 2026.

The audit of Council's Financial Statements was undertaken by EY Australia commencing on 22 September 2025. As required in accordance with Section 418 (1) (b), of the *Local Government Act 1993*, public notice will be given for the presentation of the Financial Statements to be undertaken upon receipt of the Auditor's Report.

The Council's General Purpose and Special Purpose 2025/2026 Financial Statements are an attachment to this report.

Council's Audit, Risk and Improvement Committee (ARIC) held a meeting, on 28 September 2026, to review and consider the Council draft 2025/2026 Financial

Statements. The ARIC Terms of Reference includes an obligation to review and advise the elected body if the Council is complying with accounting standards, accounting policies and external accountability requirements and review the accuracy of the draft Financial Statements prior to external audit being undertaken by the Audit Office. The ARIC endorsed the referral for audit of the draft Financial Statements for Council as attached to this report with minor amendments to a few Notes.

The 2025/2026 Financial Statements have been prepared in compliance with:-

- The *Local Government Act 1993* and Regulations made thereunder;
- The Australian Accounting Standards issued by the Australian Accounting Standards Board;
- The Local Government Code of Accounting Practice and Financial Reporting.

To the best of my knowledge and belief these Financial Statements:-

- Present fairly the Council's operating result and financial position for the year;
- Accord with Council's accounting and other records.

As required in accordance with Section 418 (1) (b), of the *Local Government Act 1993*, public notice will be given for the presentation of the Financial Statements to be undertaken upon receipt of the Auditor's Report. The Auditor's Report, in conjunction with the 2025/2026 Financial Statements, will be publicly presented to the Ordinary Council Meeting, on 19 November 2026.

POLICY IMPACT

Nil

OPTIONS

Nil

FINANCIAL IMPACT OF RECOMMENDATIONS

The Financial Statements include the financial performance and financial position of Upper Lachlan Shire Council as at 30 June 2026.

RECOMMENDATION That -

1. Council resolves that the 2025/2026 Financial Statements be referred for independent audit by the NSW Audit Office;
2. The Mayor, Deputy Mayor, Chief Executive Officer and Responsible Accounting Officer sign the Statement by Councillors and Management for the General Purpose and Special Purpose 2025/2026 Financial Statements;
3. The Chief Executive Officer be delegated the authority to authorise the Council 2025/2026 Financial Statements for issue immediately upon receipt of the Auditors Report and that they be presented to the public at the Ordinary Council Meeting on 19 November 2026.

ATTACHMENTS

1. ↗	2025/2026 Financial Statements	Appendix
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14 CHIEF EXECUTIVE OFFICER

The following item is submitted for consideration -

- | | | |
|------|---|-----|
| 14.1 | Update - Expression of Interest for Lease of Cafe at the Visitor Information Centre Crookwell | 114 |
|------|---|-----|

Chief Executive Officer - 15 October 2026

ITEM 14.1 **Update - Expression of Interest for Lease of Cafe at the Visitor Information Centre Crookwell**

FILE REFERENCE **I26/310**

AUTHOR **Chief Executive Officer**

ISSUE

The Expression of Interest (EOI) for the lease and operation of the café at the Crookwell Visitor Information Centre closed on 22 September 2026, with no submissions received.

This report seeks Council's direction on the future operation of the café and recommends that Council operate the café for an initial 12-month period to establish the business as a going concern prior to it being re-offered to the market.

RECOMMENDATION That Council -

1. Note that no submissions were received for the Expression of Interest for the lease and operation of the café at the Crookwell Visitor Information Centre;
2. Endorse Council operating the café for an initial period of 12 months to establish the café as a going concern and develop an operating and trading history;
3. Allocate \$20,000 in capital expenditure funded from Council buildings reserve for additional café fit-out and equipment required to commence operations;
4. Allocate \$237,500 operational expenditure budget for additional staff to operate the café and purchase of stock in order to facilitate point 2;
5. Note that the café is forecast to operate on a cost-neutral basis over the initial 12-month period, based on the assumptions outlined in this report Council allocate retail operating income budget of \$238,180 for café operations;
6. Receive a report following six months of operation detailing the café's financial and operational performance; and
7. Subject to the outcomes of the initial 12-month operating period, re-advertise an Expression of Interest for the lease and operation of the café, supported by the established trading history and operating information.

BACKGROUND

At its Ordinary Meeting held on 16 July 2026, Council considered Item 14.1, *Expression of Interest for Lease of Café at the Visitor Information Centre Crookwell*, and resolved to proceed with an Expression of Interest seeking a suitably experienced operator to lease and operate the café within the new Crookwell Visitor Information Centre.

The proposed lease provided for an initial three-year term with a further two-year option. The proposed operating model required trading seven days per week during summer and six days per week during winter.

The café includes a commercial kitchen fit-out and tables and chairs, with the successful operator responsible for supplying additional small wares and operational items.

The EOI was subsequently advertised through Council's website and other channels, opening on 24 August 2026 and closing on 22 September 2026. No submissions were received.

The absence of submissions means Council must now determine how best to activate the café and ensure the facility contributes to the overall operation and visitor experience of the new Visitor Information Centre and adjoining swimming pool.

REPORT

The café is an important component of the new Visitor Information Centre precinct. In addition to providing a food and beverage offering, its operation is expected to complement the Visitor Information Centre's tourism, retail, exhibition and local produce functions, encourage visitors to spend more time at the facility and provide a service to patrons of the adjoining swimming pool.

The lack of submissions through the initial EOI process is considered to reflect, at least in part, the fact that the Visitor Information Centre and café are new facilities without an established trading history. A prospective operator is therefore currently required to assess the commercial opportunity without reliable information regarding customer numbers, turnover, seasonal demand or average customer spend.

Three options are available to Council.

Option 1 – Council operates the café for an initial 12-month period (recommended)

Under this option, Council would operate the café using Council-employed staff for an initial 12-month period.

This would enable the café to establish a customer base and generate reliable information regarding visitation, turnover, customer spend and seasonal trading patterns. Establishing this trading history would provide prospective operators with considerably greater certainty when assessing the commercial viability of the business through a future EOI process.

Operating the café in conjunction with the Visitor Information Centre would also allow the entire facility to operate as intended from commencement, complementing its tourism, retail, exhibition and local produce functions and providing food and beverage services to patrons of the adjoining swimming pool.

Council would carry the operating and trading risk during the initial period. This risk would be partly offset by café revenue and managed through ongoing monitoring of

financial and operational performance. A formal review would be undertaken after six months.

At the conclusion of the initial operating period, the café would be re-offered to the market as an established operation supported by actual trading and visitation data.

Option 2 – Re-advertise the lease at a peppercorn rent

Council could re-advertise the EOI offering a peppercorn or nominal rent for an initial period.

This would reduce the financial barrier to entry for a prospective operator while transferring the day-to-day operating and trading risk away from Council. However, Council would receive little or no rental income during the concession period.

Importantly, this option does not address the principal uncertainty associated with the initial EOI process – the absence of an established trading history. There is therefore no certainty that offering a nominal rental would result in a suitable operator being secured.

Option 3 – Café remains closed pending future interest

Under this option, the café would remain vacant until an operator approaches Council or a future EOI process is successful.

While this option would avoid the immediate operating costs and trading risk associated with Council operating the café, it would result in a purpose-built and substantially fitted-out Council asset remaining unused and generating no income.

It would also reduce the overall visitor experience and limit the ability of the new Visitor Information Centre precinct to achieve its intended tourism and economic development outcomes. The café is also intended to service the adjoining swimming pool, and its closure would mean pool patrons would have no on-site food and beverage offering, particularly during the peak summer period.

For these reasons, this option is not recommended.

FINANCIAL IMPACT

Option 1 is forecast to operate on a broadly cost-neutral basis over the initial 12-month operating period.

The trading estimates have deliberately been prepared on a conservative basis. An average café customer spend of \$16.50 has been assumed, which is considered conservative for a coffee and light meal offering. Pool patron expenditure has been estimated separately at \$10 per customer and has only been included during the November to March swimming pool season.

No allowance has been made for potential additional revenue from catering, functions, organised tour groups, events held at the Visitor Information Centre or increased

visitation as the new permanent facility becomes established. Revenue generated from these activities would therefore provide potential upside to the estimates contained in this report.

Annual operating expenditure budget is estimated at \$237,500, comprising:

- Staffing equivalent to two full-time positions, including employment on-costs – \$161,000; (Note: the staff will be employed on fixed term contract arrangements initially to allow assessment of sustainability of the café operations)
- Initial stock purchase - \$5,000; and
- Ongoing stock purchases - \$71,500.

Café trading revenue budget is estimated at approximately \$238,180 for the 12-month period. This estimate is based on an average of 40 café customers per day at an average spend of \$16.50, together with an additional 10 pool patrons per day at an average spend of \$10 during the November to March swimming season.

On these assumptions, estimated trading revenue marginally exceeds estimated operating expenditure, resulting in an approximately cost-neutral operating position.

An additional \$20,000 in capital expenditure is required for café equipment and fit-out necessary to commence Council operations and may be funded by Council buildings reserve. This expenditure is separate from the café operating result. The equipment purchased will remain a Council asset and will form part of the fitted-out café offered to a future lessee.

Establishing the café as an operating business is also expected to improve its attractiveness to the market and provide a stronger basis for Council to achieve an appropriate commercial rental return through a future lease.

RECOMMENDATION That Council -

1. Note that no submissions were received for the Expression of Interest for the lease and operation of the café at the Crookwell Visitor Information Centre;
2. Endorse Council operating the café for an initial period of 12 months to establish the café as a going concern and develop an operating and trading history;
3. Allocate \$20,000 in capital expenditure funded from Council buildings reserve for additional café fit-out and equipment required to commence operations;
4. Allocate \$237,500 operational expenditure budget for additional staff to operate the café and purchase of stock in order to facilitate point 2;
5. Note that the café is forecast to operate on a cost-neutral basis over the initial 12-month period, based on the assumptions outlined in this report Council allocate retail operating income budget of \$238,180 for café operations;

Chief Executive Officer

**UPDATE - EXPRESSION OF INTEREST FOR LEASE OF CAFE AT THE VISITOR
INFORMATION CENTRE CROOKWELL cont'd**

6. Receive a report following six months of operation detailing the café's financial and operational performance; and
7. Subject to the outcomes of the initial 12-month operating period, re-advertise an Expression of Interest for the lease and operation of the café, supported by the established trading history and operating information.

ATTACHMENTS

Nil

16 REPORTS FROM OTHER COMMITTEES, SECTION 355 COMMITTEES AND DELEGATES

The following item is submitted for consideration -

- | | | |
|------|--|-----|
| 16.1 | Reports from Committees for the months of September and
October | 120 |
|------|--|-----|

Reports from Other Committees, Section 355 Committees and Delegates – 15 October 2026

ITEM 16.1

Reports from Committees for the months of September and October

ECOMMENDATION:

That Items - Minutes of Committee/Information listed below be received:

1. Collector Oval Committee AGM Minutes – 2 September 2026.
2. Breadalbane Hall Section 355 Committee Minutes – 20 September 2026.

ATTACHMENTS

1. ↓	Collector Oval Committee GM Minutes - 2 September 2026	Attachment
2. ↓	Breadalbane Hall Section 355 Committee - Minutes - 20 September 2026	Attachment

COLLECTOR OVAL COMMITTEE
GENERAL MEETING AGENDA 02/09/26

Collector Oval Committee Agenda

Section 355 COMMITTEE

02/09/2026 @ 6 pm

Collector Memorial Hall

AUTHOR

Chairperson

ISSUE

Providing an update to the Collector Oval Committee S355 Committee at the 02/09/2026

ORDER OF BUSINESS

1. Declare meeting open
2. Apologies and leave of absence
3. Declarations of interest
4. Confirmation of minutes from 01/07/2026 meeting
5. Business arising from previous minutes (Outstanding actions or items from previous meetings)
6. Correspondence
7. Reports from committee
 - 7.1 Treasurer's report
 - 7.2 Other reports from office bearers
8. General Business (Items for general discussion)
9. Questions for next meeting
10. Close meeting

COLLECTOR OVAL COMMITTEE

GENERAL MEETING AGENDA 02/09/26

Date: 02/09/2026	Meeting Time: 5:30pm	Venue: Memorial Hall
Type of meeting	General Meeting	
Chairperson	Keith Fincham	
Secretary	Holly Fincham	
Treasurer	Charlie Reardon	
Returning Officer	John Searl	
Attendees	Michael Duck, Hannah Carter, James McKay, Kate McKay	
Apologies	Andrew Chiswell	

Presidents Report

- We are required to review and adopt updated S355 Code of Practices and Committee Policy.
- Review and discuss S355 charter.
- Have received final Hydrology Report from Lyal & Associates. Let's move on to next step for oval upgrades.

Treasurer Report

- Attached is a summary of our accounts.

Read Previous Minutes

Taken as read.

COLLECTOR OVAL COMMITTEE

GENERAL MEETING AGENDA 02/09/26

Agenda Item 1: - Plan of Management		
Update		
Discussion	Draft response provided to council February 18th.	
Conclusions	Still awaiting updates from Dianne James.	
Resolution –	<u>Person Responsible</u>	Deadline
Chase updates	Keith Fincham	

Agenda Item 2: - Hydrology Report		
Update		
Discussion	- Favorable outcome from Lyall & Associates. No impact. - Have since received official letter.	
Conclusions	Remove from agenda	
Resolution –	<u>Person Responsible</u>	Deadline
Share report with committee members	Keith Fincham	

Agenda Item 3: - Cricket Nets		
Update		
Discussion	- Nets have arrived. - Net erection session booked for Wednesday 9th September.	
Conclusions	Can be removed from Agenda.	
Resolution –	<u>Person Responsible</u>	Deadline

COLLECTOR OVAL COMMITTEE

GENERAL MEETING AGENDA 02/09/26

Agenda Item 4: - Rabbit Issues			
Update			
Discussion	- Identify burrows on and around sports precinct. - Partnering with CCA and GDL for solutions.		
Conclusions	- Charlie to identify rabbit warrens around oval. - Oval burrows appear to be mostly around SES shed.		
Resolution –		<u>Person Responsible</u>	Deadline
Have a chat with Jordy Rowlands about fencing.		Keith Fincham	
Agenda Item 5: - Master Plan – Oval Precinct			
Update			
Discussion	- Updates from Tennis Club? - Heard we got funding approval.		
Conclusions	- Received funding from Windfarm. - Waiting on state funding - Council advised we need Master Plan - Need to push council to for final POM. - Development of Master Plan – Community Consultation.		
Resolution –		<u>Person Responsible</u>	Deadline
- Cinnamon to provide quote for Master Plan. - Organize a meeting with Key Stakeholders from Oval & Council			

Agenda Item 6: External Lighting	
Update	
Discussion	Charlie – have you had a chance to check your lights and do a walk around with Matt?
Conclusions	Charlie met with Matt Blacker and received quote for install of a 3 headed sensor light.

COLLECTOR OVAL COMMITTEE
GENERAL MEETING AGENDA 02/09/26

Resolution –	<u>Person Responsible</u>	Deadline
Motion to Accept Matt Blackers quote passed \$770 paid	Charlie Reardon	

Agenda Item 7: Mower Blower		
Update		
Discussion	Purchase of blower approved.	
Conclusions	Completed. Blower purchased.	
Resolution –	<u>Person Responsible</u>	Deadline
Can be removed from agenda.		
Agenda Item 8: Paraglider Approval for landing at Oval		
Update		
Discussion	- Evans details provided to council. - Is there a contact at council we can nudge for approvals?	
Conclusions	Check with Peter Evans if he has been landing across highway on trust land.	
Resolution –	<u>Person Responsible</u>	Deadline
Forward request to Simon Arkinstall for review.	Keith Fincham	

Agenda Item 9: General Business?	
Update	
Discussion	Putting together a funding request through community trust for a bowling machine and accessories. Approx \$1500.

COLLECTOR OVAL COMMITTEE

GENERAL MEETING AGENDA 02/09/26

Conclusions	• Ask Michael Stewie works for quote on rolling out damaged oval. • Check with John if council can assist with payments for oval repair. • Footy posts. Bob Carter looking to install. • Pump Track – Push council to absorb that land and cover with insurance. Native title identified as major obstacle.		
Resolution –		<u>Person Responsible</u>	Deadline

Date for Next Meeting

Date:

Meeting closed:

MINUTES

Breadalbane Hall
Section 355 COMMITTEE
Sunday, 20 September 2026
4pm
Breadalbane Hall

www.upperlachlan.nsw.gov.au | 02 4830 1000 | council@upperlachlan.nsw.gov.au



Breadalbane Hall S355 Committee – 20 September 2026**MINUTES**

PRESENT: M Streat (Chair), R Robarts (Deputy Chair), Councillor John Searl (Council representative), K Ralley (Hall Manager),
S Hayles (committee member), V Edwards (committee member),

THE CHAIREPERSON DECLARED THE MEETING OPEN AT 16:04 pm

APOLOGIES & LEAVE OF ABSENCE

Apologies were received from C Mclean, S Hoskins

Moved by M Streat and R Robarts that the apologies be received and a leave of absence granted

ITEM 3: DECLARATIONS OF INTEREST

Nil

ITEM 4: CONFIRMATION OF MINUTES

RESOLVED by V Edward and K Ralley

1. That the minutes of the Breadalbane Hall Section 355 Committee Meeting held on 14 June 2026 be adopted

CARRIED

Committee who voted for:- M Streat, R Robarts, J Searl, S Hayles, K Ralley, V Edwards

Committee who voted against:- Nil

ITEM 5 BUSINESS ARISING FROM PREVIOUS MINUTES (OUTSTANDING ACTIONS OR ITEMS FROM PREVIOUS MEETINGS)

RESOLVED by V Edwards and R Robarts

The Committee discussed the below item

1. That meeting lengths be extended, should the need arise, to allow sufficient time to discuss and debate all agenda items and tabled for consideration

- CARRIED

Committee who voted for:- M Streat, R Robarts, J Searl, S Hayles, V Edwards, K Ralley

Committee who voted against:- Nil

ITEM 6

CORRESPONDENCE

RESOLVED by S Hayles and K Ralley

The Committee accepted the below correspondence and actions

1. NAB Community Grants
Application deadline for grants is now closed but will be considered for future funding requirements
2. World Wide Church of God
The Committee unanimously agreed that it cannot accommodate request for permanent weekly rental on Saturdays' as it would result in limiting local community access to the hall with Saturday being a premium time for community use. The Committee also noted the group has no involvement in the local community and is located outside the Council area
3. Upper Lachlan Shire Council
All Committee members have reviewed the updated S355 Code of Conduct and Code of Practice, R Robarts to draft letter of agreement to, and acceptance of documents and, distribute to Committee Executive for signing prior to forwarding to the Upper Lachlan Shire Council

- CARRIED

Committee who voted for:- M Streat, R Robarts, J Searl, S Hayles, V Edwards, K Ralley

Committee who voted against:- Nil

ITEM 7

REPORTS FROM COMMITTEE 7.1 TREASURER'S REPORT

RESOLVED by R Robarts and Karen Ralley

The Committee accepted the below reports

1. Treasurers report

- CARRIED

Committee who voted for:- M Streat, R Robarts, J Searl, S Hayles, V Edwards, K Ralley

Committee who voted against:- Nil

ITEM 8 GENERAL BUSINESS (ITEMS FOR GENERAL DISCUSSION)

8.1 Lawn mower shed

- The grant has been received, with contractor appointment now required

Action:

- A tree will need to be removed prior to work commencing
- The Committee agreed that a meeting would need to be held to finalise preferred contractor and specification. The Committee agreed to meeting being held Friday 25 September 2026 commencing at 3.30pm
- Secretary to forward notice of meeting to all Committee Members including issues to be considered
- M Streat to liaise with Council regarding building work

8.2 Pressure Washer Pack

- Council has received funding from Veolia Mulwaree Trust and will purchase the Kacher from Mitre 10
- Thank you letter to Veolia acknowledging the grant was drafted and sent by R Robarts

Action:

- Acknowledgement of funding will be included on community noticeboard

8.3 High Tea

- Organisation of the upcoming high tea to be held at the Breadalbane Hall is well underway

8.4 Aprons

- Discussion was held concerning purchasing 12 aprons to be embroidered with Breadalbane Hall logo which will be worn by Committee members during

functions to facilitate visibility of Committee members, available funds will be used

- Motion was to purchase and embroider 12 aprons within available funds was moved by S Hayles, seconded by R Robarts

Action

- R Robarts to approach Council for authorisation to purchase and embroider 12 aprons with available funds from the Breadalbane Hall general account

8.4 Review of Women's Lunch

- A very successful event with 69 attendees on the day, very welcomed event by all who attended, a thank you letter was sent to Bill Frew from Delta Ag to acknowledge and thank them for their contribution of funding in support of the event
- John Searl provided a copy of the Gunning Lions Noticeboard which included a write up of the successful event, a copy of the article is attached to these minutes

Action

- A motion was passed to acknowledge the Committee members for organising the event with a special mention to Sally Hoskins and the organising Committee for holding such a successful event for women in our local community
- S Hayles to investigate and report back on future funding opportunities for further women events that are available from NSW Government

Maintenance issues

Toilets

- One of the women toilet has issues with the flushing mechanism and there is a crack on the septic tank cover

Action

- R Robarts to contact the Council to discuss repair of these items

Lawn Mower

- The lawn mower requires a service and a new battery. Council has allocated \$500 to cover cost in their budget for this financial year
- M Streat suggested a trickle charger be purchased to ensure the battery keeps its charge

Action

M Streat proposed a motion that the mower service be organised, seconded by R Robarts and unanimously passed by Committee members in attendance; S Hayles, V Edwards, K Ralley & J Searl

2026 Christmas Party 2026

- The date of the Christmas Party was set for 29 November commencing at 5pm, this will accommodate the school community and community and parents busy schedules at this time of the year
- It was also suggested the Committee investigate suitable activities for young people be organised on the night such as table tennis or volley ball

James Bell Order of Australia Medal

- A motion was unanimously passed by the Committee to acknowledge and congratulate James Bell on his appointment of the Order of Australia Medal

ITEM 9 ANNUAL GENERAL MEETING

- The AGM will be held on Sunday 8 November 2026 at 3PM

ITEM 9 QUESTIONS FOR NEXT MEETING

- **Air Conditioning for the Hall**

Information on specifications for Air-conditioning units and all agreed to hold the agenda item until next meeting

- **Inclusion of Workplace Health & Safety as an regular item on future agenda**

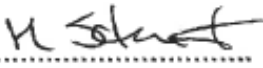
- **Progressive Lunch**

M Streat has discussed the event with other stakeholders who were all keen and committed to holding the event

Due to calendar constraints it was decided the event should be held in late summer or early autumn of 2027

THE MEETING CLOSED AT 17:26 PM

Minutes to be confirmed at next meeting


.....
Chairperson

ATTACHMENTS

COPY OF GUNNING NOTICEBOARD COVERING RECENT BREADALBANE HALL WOMENS LUNCH



Issue 9
SEPT. 2026

LIONS CLUB OF GUNNING & DISTRICT NOTICEBOARD

Distribution Currently to: Gunning, Breadalbane, Collector, Crookwell, Dalton, & Gundaroo

A SPECIAL AFTERNOON CELEBRATING LOCAL WOMEN



A special afternoon was recently held at Breadalbane Hall celebrating our local women. A full house of 69 women attended the three-course lunch and were welcomed with a glass of champagne and delicious nibbles.

We were entertained by Holly Tregenza, who works as a political journalist for the ABC in Canberra. Holly interviewed four local women, beginning with Libby Webster. Libby, who has lived in the area for over 20 years, shared how she helped create the flower bouquets for the 2000 Australian Olympics.

Next, she interviewed Lucy Neverman, who inspired us all with stories of her outback jobs, coming from New

Zealand and falling in love with a local farmer.

Claire Sproule then gave us an insight into her job as an apprentice boilermaker. Noting that women are scarce on the ground in that profession, she explained her ambition to be "better than the boys," a sentiment that was met with resounding applause.



Speaking Guests at the Local Women's Luncheon.

Finally, Carlin Watt shared her story. She originally trained as a hairdresser and had several jobs, eventually working for a politician in Parliament House and then moving to the Agriculture Department. She ultimately moved her family to Breadalbane for space and the country life.

Story continued on pg. 10

THE OLD HUME CAFE

"HOME OF THE GUNNING LAMB BURGER"

Homemade Cakes, Slices & Biscuits
with gluten free options available
Great coffee & friendly service

Dine in or outside seating & garden play area
Available or discover our take away options

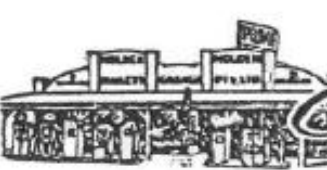
Open daily
Weekdays 6:30 am - 4 pm & Weekends: 7 am - 3 pm
78 Yass Street Gunning. Phone: 02 4845 1034

 *Aida on Warrataw*

"The Old Butcher Shop" is back as a cosy one bedroom, self contained home away from home, with fireplace and a pop out couch for short stay and extra accommodation for visiting family and friends.

Hosts: Susan & Grant Ferry
5 Warrataw Street, Gunning NSW 2561
E: aidaonwarrataw@gmail.com T: 0431372005

Check us out on Air BnB or book direct with us as locals to save.

 *Bailey's Garage Pty. Ltd*

Phone: 4845 1224 Email: craig@baileysgarage.com.au (workshop)

Yass Street
GUNNING NSW 2561



CELEBRATING LOCAL WOMEN

Story continued from pg 1



Many thanks to Holly and all the speakers

The talks were spirited and amusing, and everyone felt uplifted by all of their accomplishments. It was a beautiful day where the hall looked a picture and the food was fantastic.

Everyone loved the opportunity to get together to do something for themselves, sharing lots of conversation and laughter between new friends and old. It was widely agreed that this should happen again, as an enjoyable time was had by one and all.

A special thanks needs to go to Sally Hoskins for the idea and planning, and to everyone on the hall committee who made the day a complete success.

Embrace the co

THE ROYAL HO

BAR | COCKTAILS | PUB FOOD | COFFEE | BEER



OPEN

Thursday 3p

Friday 3pm

Saturday 10a

Sunday 10a

25-27 Gunning St, D

Phone: 043

17 NOTICES OF MOTION

The following items are submitted for consideration -

17.1	Notice of Motion - Adopting a publicly elected Mayor and reducing Councillors from nine to seven	136
17.2	Notice of Motion - Data Centres	138
17.3	Notice of Motion - Employment Land Strategy	139
17.4	Notice of Motion - Use of Smart Glasses	142
17.5	Notice of Motion - NSW Government Funding Model Proposal	146

Notices of Motion - 15 October 2026

ITEM 17.1 Notice of Motion - Adopting a publicly elected Mayor and reducing Councillors from nine to seven

I, Councillor Paul Culhane hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

1. That Council add to its action list the request for a report on both the mechanisms as well as the pros vs cons of adopting a publicly elected Mayor and reducing the number of Councillors from 9 to 7.

BACKGROUND

While this matter has previously been discussed, no formal action has been documented. Recent events have highlighted the value of Council considering the different models available for the election of the Mayor and the appropriate number of Councillors for the Upper Lachlan Shire.

Under the current arrangements, the Mayor is elected by Councillors. An alternative available to councils is a popularly elected Mayor, whereby the Mayor is directly elected by the community for the Council term. This model may provide greater continuity in civic leadership and provide a Mayor with a four-year term in which to pursue Council's strategic priorities. Conversely, there may also be disadvantages associated with this model that should be properly considered as part of any review.

A feature of many regional councils is the prevalence of independent Councillors without formal party affiliations or established voting blocs. This can contribute positively to local representation but can also result in changes in leadership during a Council term. Recent mayoral elections, both within Upper Lachlan Shire and elsewhere, demonstrate that the person elected Mayor by Councillors may not necessarily reflect the relative level of electoral support received by individual Councillors at the general election.

For example, recent events at Snowy Valleys Council have highlighted broader issues concerning Council stability, mayoral leadership and governance. These examples reinforce the value of considering whether different electoral arrangements may provide greater stability and continuity in regional councils.

In relation to the number of Councillors, there are relatively few councils with more than one Councillor per 1,000 ratepayers, and the appropriate level of representation should be considered having regard to population, representation, governance, cost and organisational efficiency.

A higher number of Councillors also has financial and administrative implications for Council, including Councillor remuneration and the staff resources required to support Council meetings, briefings and Councillor activities.

Notices of Motion

ADOPTING A PUBLICLY ELECTED MAYOR AND REDUCING COUNCILLORS FROM NINE TO SEVEN cont'd

Upper Lachlan Shire Council's current number of Councillors also reflects, in part, the historical arrangements arising from the amalgamation of the former Crookwell, Gunning and Mulwaree Shires more than 20 years ago. It is therefore timely to consider whether the existing arrangements remain appropriate for the Shire today.

A report would enable Council to consider the legislative mechanisms, advantages and disadvantages, costs, governance implications and any community consultation or electoral processes required before determining whether either proposal should be progressed.

CHIEF EXECUTIVE OFFICER'S COMMENT

The *Local Government Act 1993* under Section 224 states the following:-

How many councillors does a council have?

(1) A council must have at least 5 and not more than 15 councillors (one of whom is the mayor).

(2) Not less than 12 months before the next ordinary election, the council must determine the number, in accordance with subsection (1), of its councillors for the following term of office.

(3) If the council proposes to change the number of councillors, it must, before determining the number, obtain approval for the change at a constitutional referendum.

In accordance with the *Local Government Act 1993*, the number of elected Councillors may only be changed through a Constitutional Referendum which is typically run at the next election date in September 2028. At an Ordinary Council Meeting it would require a majority resolution carried by Council to agree to proceed with conducting a Constitutional Referendum with voting Yes or No to reduce the number of Councillors from 9 to 7 in Upper Lachlan Shire Council LGA. The NSW Electoral Commission is to be appointed to conduct the Referendum.

If a Constitution Referendum has a majority Yes vote result the change to reduce the number of Councillors from 9 to 7 would not take effect until next local government election after 2028, indicative date would be an election date in September 2032.

The *Local Government Act 1993* under Section 230 states the following:-

For what period is a mayor elected?

(2) A mayor elected by the electors holds the office of mayor for 4 years, subject to this Act.

In addition, the *Local Government Act 1993* under Section 282 states the following:-
Election of mayor

(1) The mayor of an area who is to be elected by the electors is to be elected by an electorate comprising all the electors for the area, even if the area is divided into wards.

The same process as stated above for reduction in councillors would apply for a Constitutional Referendum for a popularly elected Mayor for Upper Lachlan Shire Council LGA that may only be changed through a Constitutional Referendum which is typically run at the next election date in September 2028.

ATTACHMENTS

Nil

Notices of Motion - 15 October 2026

ITEM 17.2

Notice of Motion - Data Centres

I, Councillor Paul Culhane hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

1. That the Mayor advocate at CRJO, CMA, NSWLGA and State Parliament forums for data centres to be located where their service is required and not pushed into Regional NSW

BACKGROUND

Already we are seeing in Sydney and Melbourne the public successfully opposing the construction of data centres in metropolitan areas. Given the seemingly unstoppable support for these centres at State and Federal levels, unchallenged this can only mean these centres and their required power infrastructure will be imposed yet again on Regional NSW. Upper Lachlan is very likely to see a further spike in SSD's unless this situation is tackled head on at a political level urgently as it is happening now.

I had hoped to table a motion at the upcoming NSW LGA conference and strongly advocate in other forums but am now relying on the Mayor to do so.

CHIEF EXECUTIVE OFFICER'S COMMENT

As CEO, I acknowledge the intent of this resolution. It is important that the Council's position is clearly communicated through the relevant regional, local government and State Government forums, particularly given the potential long-term implications of data centre development for regional communities.

The resolution is appropriately noted and will need to be considered by Councillors and the Mayor to incorporate into Councils ongoing engagement and advocacy on this issue.

ATTACHMENTS

Nil

Notices of Motion - 15 October 2026

ITEM 17.3

Notice of Motion - Employment Land Strategy

I, Councillor Gregory Harris hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

1. Council note that the NSW Employment Lands Development Monitor 2025 records 4.5 hectares of zoned employment land in the Upper Lachlan local government area as at January 2025, the lowest non-zero figure in the South East and Tablelands region.
2. Council note resolution 203/24 of 12 December 2024, which referred the Kensit Street, Crookwell industrial land investigation to the Tourism and Economic Development Advisory Committee and asked that Committee to consider the proposal in modified form and alternative sites across the Shire.
3. Council endorse the preparation of a draft Upper Lachlan Employment Land Strategy, for a Councillor workshop and subsequent public exhibition, so the Shire can plan for a modest supply of light industrial and employment land and so more people can work where they live.
4. The draft Strategy is to be a focused strategy, not a proposal for a Special Activation Precinct or heavy-industry estate, and is to include: a. an audit of existing zoned, occupied and vacant employment land in the Shire, including land in Zones E1, E4, MU1 and RU5 where industrial or employment uses are permitted; b. a concise demand snapshot from local operators, focused on trades, agricultural value-adding, small manufacturing and service industry, and on other employment types that could reasonably locate in the Shire, drawing on published State and Federal information and a short scan of what comparable regional councils have done; c. investigation of three precinct types — a Crookwell town-edge light industrial precinct, informed by the 2024 Kensit Street / McIntosh Street work; highway-adjacent light industrial or employment land at Gunning and / or Collector; and a village-scale investigation at Taralga covering existing RU5 capacity, any small village-edge site, and rural industry / agricultural value-adding; d. servicing, access, land-use conflict and constraint analysis for each investigation area, including water and sewer capacity, using existing Infrastructure and Planning knowledge; e. a 10 to 20 year supply target measured in tens of hectares, not thousands; and f. a recommended planning pathway, staging and community engagement plan.
5. Council note the Chief Executive Officer's advice that preparation of the draft Strategy is not feasible in-house and should be undertaken by a suitably qualified consultant, with Council's Planning team providing local information and technical input.

Notices of Motion

NOTICE OF MOTION – EMPLOYMENT LAND STRATEGY cont'd

6. The Tourism and Economic Development Advisory Committee is to be consulted as an adviser on the outstanding work arising from resolution 203/24. That referral is not deferred until the draft Strategy is prepared.
7. The Chief Executive Officer is to report to the Ordinary Meeting of 18 February 2027 with a proposed brief, program, timeline and indicative cost, and with funding options, including any named source in 2026/27 and a provision in the draft 2027/28 Operational Plan and Budget. No consultant is to be engaged until Council has resolved the funding.

BACKGROUND

The Community Strategic Plan 2042 says the Shire will capitalise on its proximity to Canberra and attract industry and investment. That ambition is not matched by the land we have zoned for it.

Council's Local Strategic Planning Statement 2040 is the current 20-year land-use vision. The last document that mapped industrial land is the 2020 land-use strategy. It identified land around McIntosh Street, Crookwell as the logical location for light industry, and recommended an industrial lands study near Taralga. Neither piece of work has been finished. No later employment-land strategy has been adopted.

The Employment Lands Development Monitor 2025 records 4.5 hectares of zoned employment land in Upper Lachlan as at January 2025. Goulburn Mulwaree is recorded at 4,272 hectares, Yass Valley at 190 hectares and Hilltops at 379 hectares. The 4.5 hectare figure is cadastral-clipped zoned employment land. It does not count every farm job or village business. It does mean there is almost no dedicated industrial land for a workshop, contractor or small manufacturer to buy a lot.

On 12 December 2024 Council considered Lots 190, 191 and 192 DP 1135478, Kensit Street, Crookwell. Staff recommended that Council not proceed on those lots because of constraints, land-use conflict and impact on Council operations. That recommendation lapsed. Council resolved (203/24) to refer the report to the Tourism and Economic Development Advisory Committee, to consider the proposal in modified form and alternative sites across the Shire, and to report back by May 2025. That work should be picked up, not restarted.

Housing supply is moving. Population was 9,005 at 30 June 2025 and is forecast to keep growing, particularly in the Gunning–Dalton corridor. Adding dwellings without a place to work exports wages to Goulburn and Canberra.

The Chief Executive Officer has advised that the draft Strategy is not feasible in-house and should be prepared by a suitably qualified consultant, with the Planning team providing local information and technical input. This motion does not engage a consultant and does not spend money. It asks the Chief Executive Officer to report on 18 February 2027 with a brief, program, timeline, indicative cost and funding options, including any source in 2026/27 and a provision in the draft 2027/28 budget. Council decides the funding then. It is not a Special Activation Precinct and it is not a direction to rezone land.

Notices of Motion

NOTICE OF MOTION – EMPLOYMENT LAND STRATEGY cont'd

FINANCIAL IMPLICATIONS No expenditure is recommended. Indicative cost and funding options are to be reported to the Ordinary Meeting of 18 February 2027 before Council resolves to proceed.

POLICY IMPLICATIONS

The work would give effect to Community Strategic Plan 2042, Theme B — Our Economy. It would sit alongside the Local Strategic Planning Statement 2040, the draft Development Control Plan 2026 Part F and the Upper Lachlan Local Environmental Plan 2010. It does not itself rezone land.

CHIEF EXECUTIVE OFFICER'S COMMENT

The importance of an employment land strategy forming part of Council's strategic planning documents is acknowledged as it will assist Council in building a strong, resilient and sustainable commercial / industrial sector within the local government area. It is recognised that to complete the employment land strategy further analysis is required to ensure appropriately zoned land is available to meet demand and ensure Council's policy settings are supportive of new commercial / industrial opportunities.

Council needs to establish strategic intent for employment land within the LGA, the situation today, and the aspirations for Council and the community in terms of employment land. Developing a strategic document of this nature requires experience and should be outsourced to ensure the process is open and transparent and that all decisions are evidence based.

The development of the Housing Strategy, DCP review and Contribution Plans has shown that the process can be lengthy and complicated. Based on the experience, through the current process the development of strategic documents needs to be well planned and communicated as the community clearly has an expectation that these documents will provide an informed direction which is backed by a rigorous process.

To assist Council with determining its options around the development of an Employment Land Strategy a further report will be provided to the 18 February 2026 meeting, which will provide an overview of the process associated with the development of the strategy and an estimated cost.

ATTACHMENTS

Nil

Notices of Motion - 15 October 2026

ITEM 17.4

Notice of Motion - Use of Smart Glasses

I, Councillor Simon Peirce hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

1. That Upper Lachlan Shire Council implements a prohibition on the use of wearable smart glasses and similar devices capable of recording visual images and audio without the explicit consent or knowledge of the persons being recorded.
2. This prohibition is to apply strictly across all Council-owned, operated, or managed premises, including:
 - Shire public swimming pools, library, and all associated recreational facilities, change rooms, and sporting grounds.
 - Council workplaces, offices, depots, and administrative premises to protect the privacy and workplace safety of Council staff.
 - Council meetings, community forums, workshops, and official Shire-hosted public events.
3. That reasonable exemptions be permitted solely
 - For verified accessibility and assistive health purposes upon presentation of a medical certificate, or
 - Where prior written authorisation has been granted by facility management for official Council operations.

BACKGROUND

The Chief Executive Officer is requested to update relevant Council policies including, but not limited to the *Code of Conduct*, *Workplace Health and Safety (WHS) Policies*, and *Facility Conditions of Entry* to reflect this ban and its permitted exemptions, and to install clear regulatory signage at all public facilities to ensure community awareness and compliance.

Financial Implications.

Financial implications for Council to implement the required signage at the pools and change rooms under Council control is minimal with no significant impact on current budget allocations.

Infrastructure Director is currently sourcing signage costings from council service providers.

Background and Rationale:

- **Unseen Surveillance and Privacy Risks:** The rapid proliferation of commercial "smart glasses" equipped with high-definition hidden cameras and microphones presents a unique and immediate threat to individual privacy.

Unlike traditional smartphones or cameras, these wearable devices allow users to surreptitiously record high-quality video and audio simply by looking at a subject. This occurs entirely without the awareness, signals, or consent of the people being recorded.

- **Child Protection and Safety at Public Pools and Playspaces:** Protecting children and vulnerable community members at highly sensitive recreational areas—such as the **Crookwell and Gunning pools, Community play spaces**—is a paramount duty of Council. The introduction of cameras disguised as ordinary eyewear into change rooms, swimming areas, and family spaces creates unacceptable child protection and privacy vulnerabilities that standard photography policies fail to adequately address.
- **Workplace Health and Safety (WHS) for Council Staff:** Council staff have a fundamental right to a safe work environment free from unauthorised or covert surveillance. Allowing undetected recording devices in Shire offices, maintenance depots, and staff areas severely compromises employee privacy, data security, and psychological safety at work.
- **Preserving Democratic Integrity in Council Meetings:** While Council meetings are public, the deployment of covert, wearable recording technologies can be used to intimidate staff, Councillors, or gallery participants. Enforcing a clear policy ensures that public recording remains transparent, authorised, and compliant with standard meeting protocols.

When local governments (such as Canterbury-Bankstown, Brisbane, or Port Stephens Council) draft policies to ban wearable cameras, they generally build in specific conditional exemptions. [[1](#), [2](#), [3](#), [4](#), [5](#)]

An outright, blanket ban without these nuances creates legal vulnerabilities, particularly regarding **unlawful discrimination** under Australia's *Disability Discrimination Act 1992*. [[1](#)]

Permitted circumstances generally fall into the following four categories:

1. Accessibility and Medical Exemptions

This is the most critical and legally protected exception. Smart glasses are increasingly utilised as **assistive technology**. [[1](#), [2](#)]

- **Visual Impairment:** Devices like [Ray-Ban Meta glasses](#) feature integrations like "Be My Eyes," providing hands-free audio descriptions of surroundings, reading signage aloud, or providing live-captioned support for the legally blind or visually impaired. [[1](#)]
- **Hearing and Cognitive Aid:** Some smart glasses feature augmented reality (AR) lenses that float real-time text transcripts into the wearer's field of vision, aiding those with severe hearing loss. [[1](#)]
- **Policy Application:** Councils generally permit the physical wearing of the glasses in these cases if the individual provides a **medical certificate or evidence of a genuine disability requiring the assistive device**. However, the recording/saving functions are usually still restricted unless explicitly required. [[1](#), [2](#), [3](#)]

2. Official Council Operations and Safety (WHS)

Council itself may permit its own staff to utilize smart glasses for specialized workplace tasks where hands-free recording protects workers or logs essential data: [[1](#)]

Notices of Motion

NOTICE OF MOTION – USE OF SMART GLASSES cont'd

- **Asset Management & Inspections:** Council engineers or building inspectors may use AR glasses to record structural defects, road damage, or bridge components hands-free while climbing or handling tools.
- **Workplace Health & Safety (WHS):** Lone workers or council rangers in high-conflict areas might be permitted to use wearable tech as a de-escalation tool (similar to body-worn duress cameras), provided they adhere to the *Workplace Surveillance Act 2005 (NSW)*. [1]
- **Policy Application:** This require explicit **internal operational approval**, clear warning labels on the worker, and strict limitations ensuring the data is uploaded directly to a secure, private Council network rather than a commercial cloud app. [1]

3. Media, Sporting Events, and Approved Programming

At recreational spaces and council events, photography isn't completely banned, but it is strictly regulated. [1]

- **Approved Event Coverage:** Journalists or official event photographers may be given written permission by Council management to wear smart glasses to stream or capture an official community festival, market, or civic ceremony.
- **Sporting & Swim Carnivals:** Swim coaches or official video analysts might request permission to use line-of-sight wearables to record athlete biomechanics during closed training sessions or official swim meets.
- **Policy Application:** This is strictly contingent on **prior written approval from facility management**, adherence to Child Safeguarding Policies, and mandatory public announcements informing attendees that recording is taking place. [1]

4. Explicit Bilateral Consent in Public Workplaces

In a Shire office or meeting room, a person may use the technology if **all parties being recorded give explicit, informed consent**. [1]

- **Transcription & Minutes:** A staff member or visitor might use smart glasses to record a workshop or interview to generate automated meeting transcripts.
- **Policy Application:** Under the *Surveillance Devices Act 2007 (NSW)*, recording a private audio conversation without the consent of all active participants is a serious criminal offence. Therefore, council policy would dictate that the wearer must declare the device, request permission, and turn off the recording function immediately if anyone objects. [1, 2, 3]

Legislative provisions

Children and Young Persons (Care and Protection) Act 1998,
Children's Guardian Act 2019, Child Protection (Working with Children) Act 2012.
Workplace Surveillance Act 2005 NSW

CHIEF EXECUTIVE OFFICER'S COMMENT

Council acknowledges the increasing prevalence of wearable smart glasses and similar technologies capable of discreetly recording visual images and audio without the knowledge or consent of individuals, and the potential implications for privacy, confidentiality and workplace safety.

The Notice of Motion is supported in principle, with the proposed restrictions considered a reasonable measure to safeguard the privacy, safety and wellbeing of Council staff and members of the community, particularly children and vulnerable

Notices of Motion

NOTICE OF MOTION – USE OF SMART GLASSES cont'd

persons accessing Council facilities, including public swimming pools, change rooms and recreational areas.

It is important that any prohibition provides appropriate exemptions for individuals who rely on these devices for legitimate medical, disability or accessibility purposes, consistent with relevant legislative requirements. Exemptions should also accommodate authorised Council operational activities where appropriate.

Should Council adopt the motion, relevant Council policies, procedures and facility conditions of entry will be reviewed and updated to reflect the restrictions and permitted exemptions. Appropriate signage will also be installed at relevant Council facilities to ensure community awareness and compliance.

The financial implications associated with implementation are expected to be minimal and accommodated within existing operational budgets.

ATTACHMENTS

Nil

Notices of Motion - 15 October 2026

ITEM 17.5

Notice of Motion - NSW Government Funding Model Proposal

I, Councillor Simon Peirce hereby give notice that at the next Ordinary Meeting of Council I will move the following motion:-

That Upper Lachlan Shire Council: Strongly voice its Opposition to Proposed NSW Local Government Grants Commission Funding Methodology.

Further, that the Council:

1. Formally opposes the NSW Local Government Grants Commission's proposed draft methodology for distributing Commonwealth Financial Assistance Grants (FAGs).
2. Notes with grave concern that the proposed methodology would slash annual funding to many regional councils by millions of dollars, threatening their long-term fiscal viability.
3. Requests the Mayor and Chief Executive Officer (CEO) to immediately lobby neighbouring regional councils, the Local Government Association, and relevant State and Federal Government Ministers to strongly urge a reconsideration of the proposed funding changes.
4. Advocates for a funding model that aligns with fairer distribution principles, specifically addressing the historic decline of untied Financial Assistance Grants from 1.0% of Commonwealth taxation revenue in 1996 down to 0.49% in 2026–27.
5. And if necessary, Council hire a consultant to analyse the changes in Financial Assistance Grants methodology with a view to challenging those changes in the strongest possible terms.

BACKGROUND

The proposed financial modifications to the Local Government Grants Commission methodology alter the existing framework in a manner that severely threatens the long-term fiscal stability of Upper Lachlan Shire Council and many neighbouring regional authorities.

Under the proposed model, regional councils face structural deficits and significant funding shortfalls that cannot be absorbed through operational efficiencies alone. To balance council budgets under these new financial constraints, affected local governments will be forced to consider substantial rate increases for local ratepayers, reductions in essential community services, or the deferral of critical infrastructure maintenance and renewal.

Access to reliable, fair, and sustainable funding is a cornerstone of effective local government. It ensures that regional communities receive equitable service delivery. Shifting an unfair financial burden onto local ratepayers to compensate for a flawed grant distribution methodology is unacceptable and places regional communities at a

Notices of Motion

NOTICE OF MOTION - NSW GOVERNMENT FUNDING MODEL PROPOSAL cont'd

severe disadvantage. Prompt and united lobbying efforts by the Mayor and CEO are critical to protect our community's essential services and financial future.

CHIEF EXECUTIVE OFFICER'S COMMENT

Council has already taken initial action in response to the proposed changes to the NSW Local Government Grants Commission's Financial Assistance Grants distribution methodology.

Council lodged a formal submission with the Grants Commission prior to the 9 October 2026 deadline, outlining its significant concerns with the proposed methodology and the potential financial consequences for Upper Lachlan Shire Council.

Council has identified several areas of concern with the proposed methodology, particularly the approach used to assess a council's capacity to raise operating revenue. This includes the consideration of the high value and proportion of farmland within a local government area as an indicator of a community's capacity to pay higher rates, without adequately recognising the financial circumstances of rural ratepayers.

Council has also raised concerns regarding the treatment of funding received for recovery from declared natural disaster events as operating revenue, which may artificially inflate a council's assessed financial capacity.

Through its formal submission, Council has requested that the Grants Commission retain the existing Financial Assistance Grants distribution methodology at this stage.

Council maintains that the existing distribution methodology should remain in place until Financial Assistance Grants are restored to at least 1% of Commonwealth taxation revenue. Only once the overall funding pool has been restored to an appropriate and sustainable level should fundamental redistribution reform be contemplated, supported by transparent modelling, robust data and comprehensive consultation with the councils and communities affected.

Council's submission further strongly asserted the need for additional consultation, detailed financial modelling and refinement of the proposed methodology to ensure that unintended consequences are adequately identified and addressed, particularly where they may adversely impact the long-term financial sustainability of rural and regional councils

In addition to Upper Lachlan Shire Council's submission, the Canberra Region Joint Organisation (CRJO) is preparing a submission representing the collective concerns of its member councils.

Council has also lodged an access application under the *Government Information (Public Access) Act 2009* (GIPA Act), seeking further information regarding the data, assumptions and financial modelling used to determine Upper Lachlan Shire Council's indicative funding allocation under the proposed methodology.

These actions are intended to ensure Council has access to sufficient information to properly understand and assess the proposed methodology and its potential implications for Council's long-term financial position and sustainability.

Notices of Motion

NOTICE OF MOTION - NSW GOVERNMENT FUNDING MODEL PROPOSAL cont'd

It is agreed that Council must continue to strongly advocate for a fair and equitable Financial Assistance Grants distribution methodology that appropriately recognises the financial circumstances, service delivery responsibilities and needs of rural and regional councils and the communities they serve.

ATTACHMENTS

Nil

18 QUESTIONS WITH NOTICE

There were no items submitted for this section at the time the Agenda was compiled.

Chief Executive Officer's Statement

Confidentiality

Councillors and staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed, failure to do so could result in a reference to the Pecuniary Interest and Disciplinary Tribunal and/or result in a prosecution in accordance with Sec. 664 of the Act for which the maximum penalty is \$5,500.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Items 19.1, 19.2 and 19.3 in confidential session for the reasons indicated:

Item 19.1 Procurement of wheel loader

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 19.2 Award of Contract for ULSC Heavy Patching Program 2026/27

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 19.3 Award of Contract for ULSC Reseal Program 2026/27

This report is considered to be confidential in accordance with Section 10A(2d(i)) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

19 CONFIDENTIAL SESSION

The following items are submitted for consideration -

- 19.1 Procurement of wheel loader
- 19.2 Award of Contract for ULSC Heavy Patching Program
2026/27
- 19.3 Award of Contract for ULSC Reseal Program 2026/27